



FAQs about the Viewpost® Network

Q What is Viewpost?

A Viewpost is a business-to-business network that revolutionizes the way businesses manage their cash flow by securely connecting companies online. Viewpost gives businesses a real-time view of their transactions and accelerates payments with digital checks (with remittance data) that can be accessed at the touch of a button.

Q How will the GOAA/Viewpost service benefit me?

A At no cost to you, Viewpost will allow you to:

- ✓ Sign-up to receive secure electronic payments
- ✓ Access remittance advice
- ✓ Receive an email notification when payments are sent
- ✓ View payment records

Q How do I get started?

A You may **register** for Viewpost and connect with GOAA on the Viewpost network by visiting <http://www.orlandoairports.net/airport-business/>. Follow the link to the Viewpost site where you will find registration instructions. Enter the security code found on the top right corner of your next check payment received from GOAA.

For registration assistance, contact Viewpost Customer Support at 888-248-9190.

Q Is Viewpost exclusive to GOAA?

A No. GOAA has engaged Viewpost to securely connect and exchange information with its suppliers online. This service

is a new way to securely receive payment directly into your bank account and instantly access information about payment details.

Q What will it cost me to sign up?

A You will receive the benefits listed as a GOAA vendor at no cost to you. That's right – it's absolutely FREE. This means you can register, receive payment securely into your bank account, retrieve remittance information, and view payment history on Viewpost for free.

Q If I'm connecting to Viewpost online, what are the security measures?

A Data security is of the utmost importance, which is why Viewpost has bank-grade information security controls within its production facility. Viewpost also undergoes periodic assessments, and has its practices verified by trusted third parties. For more information, visit: <https://www.viewpost.com/security>

Q What should I do if I'm not sure the e-mail I received is from Viewpost?

A

All e-mails will be from network@viewpost.com.

Q Who do I contact for more information about Viewpost?

A Viewpost Customer Support
support@viewpost.com
888.248.9190



FAQs for Receiving Electronic Deposit via Viewpost®

Q What is a Viewpost electronic deposit?

A Viewpost allows you to receive payments from GOAA – securely deposited into your bank account – without having to share confidential information. Remittance advice is available for all payments made to you by GOAA.

Q Why be paid with electronic deposit via Viewpost?

- A** ✓ Receive payments electronically—for FREE!
- ✓ The funds and the remittance details are received electronically and securely—your funds will never be “in the mail.” Plus the payment and remittance details will always be available to review on Viewpost—from anywhere, at any time.
- ✓ It’s paperless and efficient. Save trees, gas and time compared to receiving checks in the mail and depositing them into your bank.
- ✓ You only have to enter your bank account information once.
- ✓ Your transaction information is protected by enterprise-level security.

Q How fast do I receive an electronic deposit via Viewpost?

A If you bank with one of the members of our growing Viewpost® network (listed below), you will receive funds directly into your account within 24 hours of when GOAA pays you. Don’t see your bank listed below? Don’t worry, you will still receive funds in 3-5 business days.

The following institutions process electronic deposit via Viewpost:

- ✓ Bank of America
- ✓ U.S. Bank
- ✓ Regions
- ✓ Fifth Third Bank
- ✓ JPM Chase
- ✓ BB&T

Q How do I get started?

A If you’re already connected on Viewpost, all you need to do is register your bank account. Otherwise, look for an invitation with your next paper check payment—the top portion of your check will include a secure code and instructions for getting started.

Once you register your bank with Viewpost and your account is verified (2-3 days using Micro Deposits or immediately using your online banking credentials), you will be all set to receive electronic deposit via Viewpost.



Q What does it cost me to receive an electronic deposit via Viewpost?

A There is no charge for receiving payment via Viewpost, regardless of the payment amount.

To learn more about receiving electronic deposit via Viewpost, visit Viewpost.com or contact us at 888.248.9190 or support@Viewpost.com.

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