

AMENDMENT NO. 7

BY AND BETWEEN

**GREATER ORLANDO AVIATION AUTHORITY
AND
VERTIKAL RMS, INC.**

TO

PURCHASING CONTRACT 13-16

THIS AMENDMENT NO. 7 made and entered into as of the 1st day of April, 2022, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (hereinafter referred to as "Authority") and **VERTIKAL RMS, INC.**, (hereinafter referred to as "Contractor").

WITNESSETH:

WHEREAS, by Contract dated April 1, 2016, and as amended by Amendment No. 1 on March 31, 2017, Amendment No. 2 dated April 11, 2018, Amendment No. 3 dated November 22, 2019, Amendment No. 4 dated December 31, 2019, Amendment No. 5 dated May 22, 2020, and Amendment No. 6 dated April 17, 2021, Contractor agreed to provide web-enabled technology and document management services that enable the Authority to streamline the management of incoming certificates of insurance at the Orlando International Airport, Orlando, Florida; and

WHEREAS, the Contract has no expiration date but does require an annual price increase of three percent (3%) per Contract year and the number of Authority contracts be determined each year on April 1st; and

WHEREAS, the Authority and Contractor agree to amend the Contract and revise the number of Authority contracts to not exceed 599. Contractor will exercise the 3% increase for Year Seven (2022) and will hold the per-contract price through Contract Year Eight (2023); and

WHEREAS, Schedule A, "Full Service Agreement" shall also be revised to incorporate a revised mailing address for submitting Certificates of Insurance; and

WHEREAS, Schedule D "Risk Type Reference Guide" shall also be revised to include updated risk classes.

NOW, THEREFORE, for and in consideration of the premises and mutual covenants herein contained, the parties hereby amend the Contract as follows:

1. **Effective Date:** The effective date of this Amendment shall be April 1, 2022 and shall continue through March 31, 2023.

2. **Contract Adjustment:**

a. Schedule A, Full Service Agreement, Paragraph 5.a. shall read:

All COIs shall be addressed to CertFocus PO Box 140528 Kansas City, MO 64114 and uploaded directly to Vertikal using the URL Upload link provided for each contract.

b. A revised Schedule D, with updated risk classes shall be included as part of this Amendment as Attachment "A-7".

3. **Compensation:** The Authority shall pay to the Contractor during Year Seven (2022) of the Contract, upon satisfactory completion of the work required by the provisions of the Contract, an annual per contract Full Service fee and Optional Additional Costs as shown on Attachment "B-7", Year Seven Prices. Compensation shall be paid pursuant to the terms and conditions of the Contract.

4. **Suit/Proceedings.** The Contractor agrees that any suit or proceeding initiated for the purpose of interpreting or enforcing any provision of the Contract or any matter in connection therewith shall be brought only in a court of competent jurisdiction in Orange County, Florida, the Contractor waives any venue objection, including, but not limited to, any objection that a suit has been brought in an inconvenient forum. New Contractor agrees to submit to the jurisdiction of the Florida courts and irrevocably agrees to accept service of process by U.S. mail.

5. **Public Entity Crimes Act.** New Contractor acknowledges the following notice: "A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount set forth in s.287.017, Florida Statutes, for CATEGORY TWO for a period of thirty-six (36) months from the date of being placed on the convicted vendor list."


6. **Whistle Blower Reporting Line.** The Authority is committed to the highest level of integrity in its operations and is fully committed to protecting the organization, its operations, and its assets against fraud, waste or abuse. The Authority has established a Whistle Blower Reporting Line with a third-party service provider as a means for employees, contractors, vendors, tenants and the general public to report suspected fraud, waste or abuse in connection with Authority operations. Should Contractor suspect any fraud, waste or abuse in connection with any work under this Contract, including any work of its subcontractors or laborers, it shall promptly report such activity at (877) 370-6354, through email: GOAA@integritycounts.ca, or through the online reporting form at www.integritycounts.ca/org/GOAA. The Contractor shall include this reporting requirement in all subcontracts and vendor agreements. The Contractor is further encouraged to report any suspected fraud, waste or abuse it suspects in connection with any other airport operation or project.

7. **Records Availability.** All of the Consultant's records directly relating to Services shall, upon reasonable notice by Authority, be made available to Authority or its representatives at all reasonable times, to review, inspect, audit or copy Consultant's records. If any such audit establishes that Consultant has overstated service fees, the amount of any overcharge paid by Authority as a result of an overstatement shall forthwith be refunded by Consultant to Authority with interest thereon, if any, at the prime rate as from time to time published by *The Wall Street Journal* on any overstated amount accrued from forty-five (45) days after the Authority's notice to Consultant of overstatement.

8. **Continuing Effect of Contract Provisions.** Except as amended by this Amendment No. 7, the Contract shall continue in full force and effect in accordance with its terms and conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 7 to be duly executed as of the date and year first above written.

ATTEST:


 Anna Farmer
Assistant Secretary
Mar 22 2023 8:47 AM



Assistant Secretary

“AUTHORITY”

GREATER ORLANDO AVIATION AUTHORITY

 Kevin Thibault
Chief Executive Officer
Mar 21 2023 1:08 PM



By: _____
Chief Executive Officer

[Official Seal]



Mar 22 2023 8:47 AM



“CONTRACTOR”

VERTIKAL RMS, INC.

ATTEST:

By: Robert Rodriguez

Its: Chief Operating Officer

Robert Rodriguez

Print or Type Name and Title

Secretary

[CORPORATE SEAL]

Approved as to Form and Legality
this 27 day of February, 2023
Nelson Mullins Riley & Scarborough, LLP
By Joe V. Macher
Greater Orlando Aviation Authority

REVISION DATE Feb. 28 2022

All Risk Classes except C10A & C11A require the following:

- 1. **Risk Class C10A & C11A are required to meet 3 & 4**
- 2. **AM Best rating of B+VI or higher. Exceptions: P7B A-VI financial rating C12A, C14A, C12B, C13B, P20B requires A- VII financial rating, and All "E" Risk Class require A- VIII**
- 3. 30-day notice of cancellation
- 4. Language naming the Greater Orlando Aviation Authority as additional insured except for hangar keeper liability, terrorism liability, workers compensation and employers liability
- 5. Risk classes with prefix of 2 characters followed by "A" (contracts with value less than \$1 million) require self insured retention not to exceed \$10,000 for liability and auto liability. Risk classes with prefix of 2 characters followed by a "B" (contracts with value greater than \$1 million) require self insured retention not to exceed \$100,000 for liability and auto liability. Workers Compensation and Employers Liability are excluded from this SIR requirement.
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Risk Type Ltrs "C" - Commercial Properties or OEA "E" - Engineering & Construction
 "T" & "C" - Concessions "P" & "G" - Purchasing EMC- All departments as needed

Risk Classes		Coverages																
Contract Type	General Liability	Hangar Keepers Liability 5M/	Liquor 1M	Auto Liability	Excess/U MB Liability	Workers Comp	Employers Liability	Prpty	Build Risk / Install Float	Cyber Liab	Prof Liab	Fiduciary Liability	Crime	Poll Liab	Garage Liability	Garage Keeper Legal Liab	Terror Liab	Retention Allowed
E04A	1m	no	no	1m	n/a	statutory	500,500,500	no	no	no	no	no	no	no	no	no	no	10,000
T01A	5m	no	no	5m	n/a	statutory	100,100,500	yes	no	no	no	no	no	no	no	no	no	10,000
T02A	1m	no	no	1m	n/a	statutory	100,100,500	yes	no	no	no	no	no	no	no	no	no	10,000
T03A	1m	no	no	no	n/a	statutory	100,100,500	yes	no	no	no	no	no	no	no	no	no	10,000
T04A	1m	no	no	100-300-50	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000
T05A	1m	no	no	100-300-50	n/a	waived	waived	no	no	no	no	no	no	no	no	no	no	10,000
T06A	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000
T07A	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000
P01A	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000
P02A	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000
P03A	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	5m	no	no	no	no	no	no	10,000
P04A	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	1m	no	no	no	no	no	no	10,000
P05A	1m	no	no	100-300-50	n/a	statutory	100,100,500	no	no	no	1m	no	no	no	no	no	no	10,000
P06A	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000
P07A	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000

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P08A	Vendor/Professional Liability only	no	no	no	n/a	no	no	no	no	no	5m	no	no	no	no	no	no	10,000
P09A	Vendor with AOA access, WC waived	5m	no	5m	n/a	no	no	no	no	no	no	no	no	no	no	no	no	10,000
P10A	Vendor w/o AOA access, WC waived	1m	no	1m	n/a	no	no	no	no	no	no	no	no	no	no	no	no	10,000
P11A	Vendor with Professional Liability, WC waived	1m	no	1m	n/a	no	no	no	no	no	1m	no	no	no	no	no	no	10,000
P12A	Vendor with General Liability only	1m	no	no	n/a	no	no	no	no	no	no	no	no	no	no	no	no	10,000
P13A	Vendor with Professional Liability, Auto Lia waived	1m	no	no	n/a	statutory	100,100,500	no	no	no	1m	no	no	no	no	no	no	10,000
P14A	Vendor with 5 mil GL , 1 mil AL , AND 1 mil Crime	5m	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	1m	no	no	no	no	10,000
P15A	Vendor with 1 mil GL & WC	1m	no	no	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000
P16A	Vendor with GL 5 mil, AL 1 mil	5m	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000
P17A	Vendor with GL 1 mil , Prof Liab (E&O) 1 mil , WC &EL 500-500 (auto not contractually req'd)	1m	no	no	n/a	statutory	500,500,500	no	no	no	1m	no	no	no	no	no	no	NA
P18A	Vendor w/o AOA access, non standard auto (Printer)	1m	no	100-300-50	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000
P19A	Vendor w/o AOA access, 1 mil Pollution	1m	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	1m	no	no	no	10,000
P20A	Vendor w 5m GL & WC required; no auto or Professional Liability required	5m	no	no	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000
P21A	Vendor w/ GL 1m, no auto, PL 3m and standard WC	1m	no	no	n/a	statutory	100,100,500	no	no	no	3m	no	no	no	no	no	no	10,000
P22A	Vendor w/1m GL, no auto, 5 Fiduciary Liability	1m	no	no	n/a	statutory	100,100,500	no	no	no	5m	no	no	no	no	no	no	10,000
P23A	Vendor Without AOA Access, GL 2mil, AL 1mil, Standard WC	2m	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000

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Risk Classes

Coverages

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P24A	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	1m	no	10,000
P25A	5m	no	no	1m	n/a	statutory	100,100,500	no	no	no	3m	no	no	no	no	no	no	10,000
P26A	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	3m	no	no	no	no	no	no	10,000
P27A	1m	no	no	1m	n/a	statutory	100,100,500	no	250,000	no	1m	no	no	no	no	no	no	10,000
P28A	1m	no	no	100-300-50	n/a	statutory	100,100,500	no	no	no	2m	5m	no	no	no	no	no	10,000
P29A	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	5m	5m	no	no	no	no	no	10,000
P30A	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	5m	no	3m	no	no	no	no	10,000
P31A	1m	no	no	100-300-100	n/a	statutory	100,100,500	no	no	no	3m incl 1m E&O	no	no	no	no	no	no	10,000
P32A	1m	no	no	1m	n/a	statutory	100,100,500	no	no	5m	no	no	no	no	no	no	no	10,000
P33A	1m	no	no	1m	n/a	statutory	100,100,500	no	no	5m	3m	no	no	no	no	no	no	10,000
P34A	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	5m	no	no	no	no	no	no	10,000
P35A	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	1m	no	3m	no	no	no	no	10,000
P36A	1m	no	no	1m	n/a	active	no	no	no	no	1m	no	no	no	no	no	no	10,000
P37A	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	3m incl 500k E&O	no	no	no	no	no	no	10,000
P38A	1m	no	no	100-300-50	n/a	statutory	100,100,500	no	no	no	1m	no	no	no	no	no	no	10,000
P39A	1m	no	no	100-300-50	n/a	statutory	100,100,500	no	no	1m	1m	no	no	no	no	no	no	10,000
P40A	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	1m incl 500k E&O	no	no	no	no	no	no	10,000
P41A	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	5m	15m	no	no	no	no	no	10,000
P42A	5m	no	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	1m	no	no	no	10,000

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P43A	1m w/ 1m Personal Ad. Injury	no	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000					
P44A	Vendor w/ Advertising Injury	no	no	5m	n/a	statutory	100,100,500	no	no	3m	no	no	no	no	no	no	no	10,000					
P45A	Vendor w/ 5m. GL, 5m. AU, and 3m Cyber	no	no	100-300-50	n/a	statutory	100,100,500	no	no	no	no	no	100K	no	no	no	no	10,000					
P46A	Vendor w/ 1m. GL, 1m. AU, 5m Cyber, Prof, and Fid, 3m Crime	1m	no	1m	n/a	statutory	100,100,500	no	no	5m	5m	5m	3m	no	no	no	no	10,000					
EMC1A	Consultant w/ GL and Prof only	1m	no	no	n/a	no	no	no	no	no	1m	no	no	no	no	no	no	n/a					
EMC2A	Consultant w/ GL 1mil AU and Prof	1m	no	1m	n/a	no	no	no	no	no	1m	no	no	no	no	no	no	n/a					
EMC3A	Consultant w/ GL 100/300 AU and Prof	1m	no	100-300-50	n/a	no	no	no	no	no	1m	no	no	no	no	no	no	n/a					
EMC4A	Consultant w/ GL AU WC and Prof	1m	no	1mil	n/a	statutory	100,100,500	no	no	no	1m	no	no	no	no	no	no	n/a					
EMC5A	Consultant w/ GL 100/300 AUWC and Prof	1m	no	100-300-50	n/a	statutory	100,100,500	no	no	no	1m	no	no	no	no	no	no	n/a					
EMC6A	Consultant w/ GL only	1m	no	no	n/a	no	no	no	no	no	1m	no	no	no	no	no	no	n/a					
EMC7A	Consultant w/ GL no AU and Prof w/ E&O	1m	no	no	n/a	statutory	100,100,500	no	no	no	1m w/ E&O	no	no	no	no	no	no	n/a					
EMC8A	Consultant w/ GL 1mil. 100/300/50 Auto, W/C EL and Prof/E&O	1m	no	100-300-50	n/a	statutory	100,100,500	no	no	no	5mil w/ E&O	no	no	no	no	no	no	n/a					
EMC9A	RMU for Concession; Temporary Revocable License Agreements w/ Auto of 1mil	5m	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	n/a					
EMC10A	RMU for Concession; Temporary Revocable License Agreements w/ Auto of 100-300-50 INACTIVATED 1/12/217	5m	no	100-300-50	n/a	statutory	100,100,500	no	no	no	no	15m Bankers	no	no	no	no	no	n/a					
EMC11A	Consultant w/ GL, AU, W/C & EL, Prof and Fiduciary (Bankers)	1m	no	1m	n/a	statutory	100,100,500	no	no	no	15m	no	no	no	no	no	no	n/a					
EMC12A	Consultant w/ GL 15mil., AU 5mil. W/C & EL 100,100,500	15m	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	n/a					
EMC13A	Consultant w/ GL 15mil., AU 5mil. W/C & EL 500,500,500 and Poli. 5mil.	15m	no	5m	n/a	statutory	500,500,500	no	no	no	no	no	no	no	no	no	no	n/a					
EMC14A	Consultants w/ GL, AU 100/300/500, WC&EL, PROF. 1mil	1m	no	100-300-500	n/a	statutory	100,100,500	no	no	no	1mil w/ E&O	no	no	no	no	no	no	n/a					

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Contract Type	General Liability	Hangar Keepers Liability 5M/	Liquor 1M	Auto Liability	Excess/U MB Liability	Workers Comp	Employers Liability	Prpty	Build Risk / Install Float	Cyber Liab	Prof Liab	Fiduciary Liability	Crime	Poll Liab	Garage Liability	Garage Keeper Legal Liab	Terror Liab	Retention Allowed
EMC15A	Consultants w/ GL 1m, AU 1m, Cyber 1m, PROF. 5mil, Fid. 15m	no	no	1m	n/a	statutory	100,100,500	no	no	1m	5m	15m	no	no	no	no	no	n/a
EMC16A	Consultants w/ GL 1m, AU 1m, Cyber 1m, PROF. 1mil	no	no	1m	n/a	statutory	100,100,500	no	no	1m	1m	no	no	no	no	no	no	n/a
EMC17A	1m GL ONLY	no	no	no	n/a	no	no	no	no	no	no	no	no	no	no	no	no	n/a
EMC18A	Consultant w/ GL 1m, AU 100-300-50, PROF. 1m w/ E&O	no	no	100-300-50	n/a	statutory	100,100,500	no	no	no	1m w/ E&O	no	no	no	no	no	no	n/a
EMC19A	Vendor with 1m GL and WC	no	no	no	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	n/a
EMC20A	Vendor with 5m GL and 5m Personal Advertising Injury	5m w/ 5m Personal Ad. Injury	no	no	n/a	no	no	no	no	no	no	no	no	no	no	no	no	n/a
EMC21A	Consultants w/ GL 1m, AU 1m, Cyber 3m, PROF. 5mil, Fid. 15m	1m	no	1m	n/a	statutory	100,100,500	no	no	3m	5m	15m	no	no	no	no	no	n/a
EMC22A	Consultants w/ GL 1m, AU 1m, and Stat. Workers Comp	1m	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	n/a
EMC23A	Kronos	1m	no	1m	2m	statutory	1m	no	no	no	1m	no	no	no	no	no	no	n/a
EMC24A	Contractor w/ SIR 10K	1m	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	10,000
EMC25A	Vendor with 5m GL and 5m AU	5m	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	n/a
EMC26A	Vendor with 1m GL, 1m AU and Prof Liab/ E&O Blended	1m	no	1m	n/a	statutory	100,100,500	no	no	no	1m w/ E&O	no	no	no	no	no	no	n/a
EMC27A	Vendor with Media Liability (Cyber and E&O)	1m	no	1m	n/a	statutory	100,100,500	no	no	1m w/ E&O	no	no	no	no	no	no	no	n/a
EMC28A	Vendor with 10m PROF Liab.	5m	no	5m	n/a	statutory	100/100/500	no	no	no	10m	no	no	no	no	no	no	n/a
EMC29A	Restoration Services	5m	no	5m	n/a	statutory	100/100/500	no	no	no	no	no	no	1m	no	no	no	n/a
EMC30A	Public Entity	200K	no	200K	n/a	statutory	100/100/500	no	no	no	no	no	no	no	no	no	no	n/a
RMU1A	RMU for Concession; Temporary Revocable License Agreements w/ Auto of 100-300-51	5m	no	100-300-50	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	n/a
RMU2A	RMU for Concession; Temporary Revocable License Agreements w/ Auto of 100-300-52	5m	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	n/a

REVISION DATE Feb. 28 2022

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- 1. **Risk Class C10A & C11A are required to meet 3 & 4**
- 1. **AM Best rating of B+VI or higher. Exceptions: P7B A-VI financial rating C12A, C14A, C12B, C13B, P20B requires A- VII financial rating, and All "E" Risk Class require A- VIII**
- 2. 30-day notice of cancellation
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- 4. Risk Type "E". Self insured retention and deductible dollar amounts and indication of first dollar claims payment on the face of the Acord form
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Risk Type Ltrs "C" - Commercial Properties or OEA "E" - Engineering & Construction
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Risk Classes

Risk Classes		Coverages																			
		Contract Type	General Liability	Hangar Keepers Liability 5M/	Liquor 1M	Auto Liability	Excess/U MB Liability	Workers Comp	Employers Liability	Prpty	Build Risk / Install Float	Cyber Liab	Prof Liab	Fiduciary Liability	Crime	Poll Liab	Garage Liability	Garage Keeper Legal Liab	Terror Liab	Retention Allowed	
RMU3A	RMU for Concession; Temporary Revocable License Agreements w/ Auto of 100-300-53		5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	no	n/a
RMU4A	RMU for Concession; Temporary Revocable License Agreements w/ Auto of 100-300-54		5m	no	no	100-300-50	n/a	no	no	no	no	no	no	no	no	no	no	no	no	no	n/a
RMU5A	RMU for Concession; Temporary Revocable License Agreements w/ Auto of 100-300-55		5m	no	no	1m	n/a	no	no	no	no	no	no	no	no	no	no	no	no	no	n/a
RMU6A	RMU for Concession; Temporary Revocable License Agreements w/ Auto of 100-300-56		5m	no	no	5m	n/a	no	no	no	no	no	no	no	no	no	no	no	no	no	n/a

* Risk Class C10A & C11A are not required to meet the those items listed above

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"B"																							
Risk Classes																							
C01B Signatory airlines	200m	yes	no	5 m	n/a	statutory	1 m	no	no	no	no	no	no	no	no	no	no	50m	no				
C02B Non-signatory airlines	25m	no	no	5 m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	no	no				
C03B Fixed base operator at OIA	25m	yes	no	5 m	n/a	statutory	100,100,500	yes	no	no	no	no	no	no	no	no	no	no	50,000				
C04B Fixed base operator at OEA	5m	yes	no	1m	n/a	statutory	100,100,500	yes	no	no	no	no	no	no	no	no	no	no	100,000				
C05B Space use with AOA access at OIA	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	no	100,000				
C06B Space Use w/o AOA access at OIA or Space Use at OEA	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	no	100,000				
C07B Orlando Fueling Committee	200m	no	no	5m	n/a	statutory	1m	yes	no	no	no	no	no	no	no	no	no	50m	100,000				
C08B Long Term Property with AOA access at OIA	5m	no	no	5m	n/a	statutory	100,100,500	yes	no	no	no	no	no	no	no	no	no	no	100,000				
C09B Long Term Property w/o AOA access at OIA or Long Term Property at OEA	1m	no	no	1m	n/a	statutory	100,100,500	yes	no	no	no	no	no	no	no	no	no	no	100,000				
C12B RAC Agreement A- VII financial rating	2m	no	no	2m	n/a	statutory	1m	yes	no	no	no	no	no	no	no	no	no	no	100,000				
C13B Small Business RAC (property waived) A-VII financial rating	2m	no	no	2m	n/a	statutory	1m	yes	no	no	no	no	no	no	no	no	no	no	100,000				
C14B Long Term Property with AOA access at OIA and WC waived	5m	no	no	5m	n/a	waived	waived	yes	no	no	no	no	no	no	no	no	no	no	100,000				
C15B RAC Fuel Committee	2m	no	no	2m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	no	100,000				
C16B Long Term Property w/o AOA access at OIA or Long Term Property at OEA 5 mil GL and 1 mil AL	5m	no	no	1m	n/a	statutory	100,100,500	yes	no	no	no	no	no	no	no	no	no	no	100,000				
C17B Long Term Property w/o AOA access at OIA or Long Term Property at OEA 3 mil GL and 1 mil AL	3m	no	no	1m	n/a	statutory	100,100,500	yes	no	no	no	no	no	no	no	no	no	no	100,000				
C18B Airline Resolution Agreement EFFECTIVE 11/01/13	200m	yes	no	5m	n/a	statutory	1m	no	no	no	no	no	no	signed contract	no	no	no	50m	n/a				
C19B Airline Resolution Agreement EFFECTIVE 11/01/13	200m	yes	1m	5m	n/a	statutory	1m	no	no	no	no	no	no	signed contract	no	no	no	50m	n/a				
C20B Long Term Property w/o AOA access at OIA or Long Term Property at OEA 5 mil GL and 1 mil AL and 2mil Pollution Liability	5m	no	no	1m	n/a	statutory	100,100,500	yes	no	no	no	no	no	2m/2m agg	no	no	no	no	1,000,000				

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Risk Classes

Coverages

Contract Type	General Liability	Hangar Keepers Liability 5M/	Liquor 1M	Auto Liability	Excess/U MB Liability	Workers Comp	Employers Liability	Prpty Yes; Loss Payee not required	Build Risk / Install Float	Cyber Liab	Prof Liab	Fiduciary Liability	Crime	Poll Liab	Garage Liability	Garage Keeper Legal Liab	Terror Liab	Retention Allowed
C21B	5m	no	no	2m	n/a	statutory	500,500,500	yes	no	no	no	no	no	1m/2m agg	no	no	no	100,000
C22B	2m	no	no	1m	n/a	statutory	100/100/500	yes	no	no	no	no	no	5m	no	no	no	100,000
C23B	5m	no	no	5m	n/a	statutory	500,500,500	yes	no	no	no	no	no	no	no	no	no	100,000
C24B	5m incl. Mobilized Equipment	no	no	1m	n/a	statutory	100,100,500	yes	no	no	no	no	no	no	no	no	no	100,000
T01B	5m	no	no	5m	n/a	statutory	100,100,500	yes	no	no	no	no	no	no	no	no	no	100,000
T02B	1m	no	no	1m	n/a	statutory	100,100,500	yes	no	no	no	no	no	no	no	no	no	100,000
E01B	25m	no	no	5m	n/a	statutory	500,500,500	no	no	no	5m/10m agg	no	no	5/10m agg	no	no	no	100,000
E02B	5m	no	no	5m	n/a	statutory	500,500,500	no	no	no	5m/10m agg	no	no	5/10m agg	no	no	no	100,000
E03B	5m	no	no	5m	n/a	statutory	500,500,500	no	no	no	5m	no	no	no	no	no	no	100,000
E04B	5m	no	no	5m	n/a	statutory	500,500,500	no	no	no	10m	no	no	no	no	no	no	100,000
E05B	5m	no	no	5m	n/a	statutory	500,500,500	no	no	no	10m	no	no	no	no	no	no	100,000
E06B	1m	no	no	1m	n/a	statutory	500,500,500	no	no	no	no	no	no	no	no	no	no	100,000
E07B	5m	no	no	5m	n/a	statutory	500,500,500	no	no	no	waived	no	no	no	no	no	no	100,000
E08B	5m	no	no	5m	n/a	statutory	500,500,500	no	no	no	2m	no	no	no	no	no	no	100,000
E09B	5m	no	no	5m	n/a	statutory	500,500,500	no	no	no	1m	no	no	no	no	no	no	100,000
E10B	1m	no	no	1m	n/a	statutory	500,500,500	no	no	no	1m	no	no	no	no	no	no	100,000
E11B	25m	no	no	5m	n/a	statutory	500,500,500	no	no	no	10m	no	no	no	no	no	no	100,000

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E12B	25m	no	no	5m	n/a	statutory	500,500,500	no	no	no	10m	no	no	5m/10m	no	no	no	100,000
E13B	25m	no	no	5m	n/a	statutory	500,500,500	no	no	no	25m	no	no	agg	no	no	no	100,000
E14B	100m	no	no	10m	n/a	statutory	10m/10m/10m	no	no	no	5m/10m,agg	no	no	5m/10m	no	no	no	100,000
E16B	25m	no	no	5m	n/a	statutory	500,500,500	no	no	no	\$10m/ \$15m,agg	no	no	agg	no	no	no	100,000
E16B	1m	no	no	1m	n/a	statutory	500,500,500	no	no	no	agg	no	no	1m	no	no	no	100,000
E17B	5m	no	no	5m	n/a	statutory	500,500,500	no	no	no	no	no	no	1m	no	no	no	100,000
E18B	5m	no	no	5m	n/a	statutory	500,500,500	no	no	no	no	no	no	no	no	no	no	100,000
EMCTB	5m	no	no	5m	n/a	statutory	500,500,500	no	no	no	1m	no	no	no	no	no	no	100,000
P01B	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	5m	15m	no	no	no	no	no	100,000
P02B	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	100,000
P03B	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	5m	no	no	no	no	no	no	100,000

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P04B	5m	no	no	5m	n/a	statutory	500,500,500	no	no	no	1m	no	no	no	no	no	no	100,000
P05B	1m	no	no	100-300-50	n/a	no	no	no	no	no	no	no	no	no	no	no	no	100,000
P06B	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	1m	no	3m	no	100,000
P07B	10m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	100,000
P08B	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	1m	no	no	no	no	1m	no	100,000
P09B	1m	no	no	no	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	100,000
P10B	1m	no	no	no	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	100,000
P11B	100,000	no	no	no	n/a	statutory	100,100,500	no	no	no	1m	no	no	no	no	no	no	100,000
P12B	1m	no	no	1m	n/a	statutory	500,500,500	no	no	no	1m	no	no	no	no	no	no	100,000
P13B	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	1m	no	no	no	no	no	no	100,000
P14B	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	1m	no	no	no	100,000
P15B	1m	no	no	100-300-50	n/a	statutory	100,100,500	no	no	no	1m (E&O)	no	no	no	no	no	no	100,000
P16B	5m	no	no	100-300-50	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	100,000
P17B	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	5m	no	no	no	no	no	no	100,000
P18B	1m	no	no	1m	n/a	statutory	100,100,500	no	no	no	no	no	no	1m	no	no	no	100,000
P19B	5m	no	no	5m	n/a	statutory	100,100,500	no	1m	no	no	no	no	no	no	no	no	100,000
P20B	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	100,000
P21B	1m	no	no	100-300-50	n/a	statutory	100,100,500	no	no	no	1m	no	1m	no	no	no	no	100,000
P22B	1m	no	no	no	n/a	no	no	no	no	no	no	no	no	no	no	no	no	100,000
P23B	5m ; 1m Pl	no	no	no	n/a	statutory	no	no	no	no	no	no	no	no	no	no	no	100,000
P24B	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	no	no	no	no	100,000
P25B	1m	no	no	100-300-50	n/a	statutory	100,100,500	no	no	no	5m (E&O)	no	no	no	no	no	no	100,000
P26B	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	2m	no	no	no	100,000
P27B	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	10m	no	no	no	100,000
P28B	5m	no	no	5m	n/a	statutory	100,100,500	no	no	3m	no	no	no	no	no	no	no	100,000

REVISION DATE Feb. 28 2022

All Risk Classes except C10A & C11A require the following:

Risk Class C10A & C11A are required to meet 3 & 4

1. AM Best rating of B+VI or higher Exceptions: P7B A-VI financial rating

2. 30-day notice of cancellation

3. Language naming the Greater Orlando Aviation Authority as additional insured except for hangar keeper liability, terrorism liability, professional liability, workers compensation and employers liability

4. Risk Type "E". Self insured retention and deductible dollar amounts and indication of first dollar claims payment on the face of the Acord form

5. Risk classes with prefix of 2 characters followed by "A" (contracts with value less than \$1 million) require self insured retention not to exceed \$10,000 for liability and auto liability. Risk classes with prefix of 2 characters followed by a "B" (contracts with value greater than \$1 million) require self insured retention not to exceed \$100,000 for liability and auto liability; Workers Compensation and Employers Liability are excluded from this SIR requirement.

6. Property insurance is replacement value all perils coverage and Aviation Authority is named as loss payee.

7. EMC classifications are not vetted prior to award. This is for tracking purposes only; potentially requiring # 3 (additional insured) and # 5 (SIR) per individual contract

C12A, C14A, C12B, C13B, P20B requires A- VII financial rating, and All "E" Risk Class require A- VIII

"C" - Commercial Properties or OEA

"P" & "G" - Purchasing

"E" - Engineering & Construction

"T" & "C" - Concessions

EMC-All departments as needed

Risk Classes

Coverages

Contract Type	General Liability	Hangar Keepers Liability 5M/	Liquor 1M	Auto Liability	Excess/U MB Liability	Workers Comp	Employers Liability	Prpty	Build Risk / Install Float	Cyber Liab	Prof Liab	Fiduciary Liability	Crime	Poll Liab	Garage Liability	Garage Keeper Legal Liab	Terror Liab	Retention Allowed	
Parking Vendor B+ VI Financial Rating, \$1,000 ded Gar Keeps Legal with CRIME	5m	no	no	5m	n/a	statutory	100,100,500	no	no	no	no	no	no	1m	no	1m	no	no	100,000

G02B



**CERTIFICATE MANAGEMENT AND INSURANCE COMPLIANCE
FULL SERVICE CONTRACT RENEWAL PROPOSAL**

DATED: January 22, 2022

Greater Orlando Aviation Authority



Proposal is prepared exclusively for:

Jill Overstreet
Risk Management
Greater Orlando Aviation
Authority
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Proposal is prepared exclusively by:

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Program Fee

<u>PRICING</u>	
<u>Full Service</u>	
Vertical shall receive \$56.23 per Contract per year. This includes a three percent (3%) increase over the expiring Contract price of \$54.59. Payments shall be billed quarterly with the first invoice being generated upon execution of this Amendment	\$56.23
Optional Additional Costs	
Expedited certificate entry and review (24 hour turn around) will be billed at seventy-five dollars (\$75.00) per certificate.	\$75.00
Customized Programming- Billed Hourly All custom programming with be quoted and will require approval for execution	\$250.00
CertFocus Online Training	\$150/Hr
Onsite Training	\$1,500/ day + Travel Expenses

Full Service Quote:

The following is a quote of our standard pricing for GOAA:

Service	Description	Estimated Volume	Total Cost	When Payment is Due
Annual fee	Based on 582 Contracts @ \$56.23 per contract	582	\$32,725.86	Billed Quarterly at \$8,181.47 per quarter beginning April 1, 2022.
Additional Fees (optional)	Training- On Site	On -Site Training, not inclusive of pre-approved travel expenses by customer	\$ 1,500.00 Per Day	Billed as needed
Additional Fees (optional)	Training web-based	4 free training sessions will be provided. Each additional training session will be billed accordingly.	\$ 150.00 Per Hour	Billed as needed
Additional Fees (optional)	Custom programming. This includes customization to the CertFocus system that requires functionality that is custom to customer.	Per hour	\$ 250.00	Billed as utilized. Prior agreement by customer will be required before any programming begins.



Payment and Billing Terms

- Fees will be invoiced on a quarterly basis
- Net 30

Term of Contract:

April 1, 2022 to March 31, 2023

Vertikal will be entitled to an annual 3% increase.

All other terms of the contract remain the same

In the event of cancellation for any reason:

60 days is required by either party. There are no cancellation penalties. Cancellation of contract prior to the end of the initial term will require payment of the fees incurred by Customer for all Services provided by Certfocus to the customer under the terms of the agreement prior to cancellation.

In accordance with the Terms and Conditions of the awarded Contract for services.

This estimate is based on our current knowledge of services required and requirement profiles.
Subject to change. Final terms and conditions will be provided in the contract for services selected.