

**ADDENDUM NO. 2  
TO THE AGREEMENT  
DATED JANUARY 8, 2019  
BETWEEN  
THE GREATER ORLANDO AVIATION AUTHORITY  
AND  
T & G CORPORATION dba BOWHEAD ROOFING, INC.**

**Project:** Second Extension, Orlando International and Executive Airports

**THIS ADDENDUM** is effective this 26<sup>th</sup> day of September, 2022, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **T & G CORPORATION dba BOWHEAD ROOFING, INC.** ("Contractor").

**WITNESSETH:**

**WHEREAS**, by Agreement dated January 8, 2019, Authority and Contractor entered into an agreement for Contractor to provide Continuing Roofing Construction services; and

**WHEREAS**, the Authority and Contractor desire to enter into this Addendum to the Agreement to exercise the second extension and extend the Agreement for an additional one-year period.

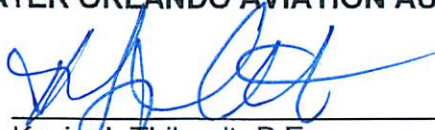
**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Authority and the Contractor do hereby agree as follows:

1. The term of the second extension to the Agreement shall be for a period of one (1) year from January 8, 2023 to January 8, 2024, as more fully described in the attached Exhibit "A." Contractor shall perform all services authorized during the extension period in accordance with the terms and conditions set forth in the Agreement.
2. Except as expressly modified in this Addendum, the Agreement dated January 8, 2019 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum as of the day and year first above written.

**GREATER ORLANDO AVIATION AUTHORITY**

By:



Kevin J. Thibault, P.E.  
Chief Executive Officer

Approved as to Form and Legality  
(for the benefit of GOAA only)

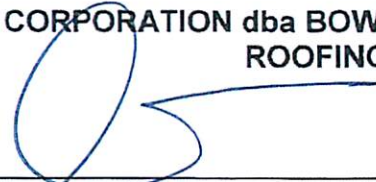
this 26 day of Sept, 2022

By: 

BROAD AND CASSEL  
Legal Counsel  
Greater Orlando Aviation Authority

**T & G CORPORATION dba BOWHEAD  
ROOFING, INC.**

By:



Signature (Duly Authorized Rep)

W. Wright / CFO  
Printed Name

CFO  
Title



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport  
11312 Terminal C Service Road  
Orlando, Florida 32824

MEMORANDUM

TO: Members of the Construction Committee  
FROM: Kathy Anderson, Manager, Contracts and Grants *KA*  
DATE: August 23, 2022  
SUBJECT: Request for Recommendation of Approval of No-Cost Addenda to the Continuing Roofing Construction Service Agreements to Exercise the Second and Final One-Year Renewal Option

In January 2018, the Aviation Authority Board approved continuing Roofing Construction Service Agreements with the below firms. The provisions in the agreements include a base three-year term with two subsequent optional one-year renewal periods upon mutual agreement of the parties. Each firm's first extension expires as follows:

FIRM	EXPIRATION DATE
Advanced Roofing, Inc.	01/08/23
P&A Roofing and Sheet Metal, Inc.	02/08/23
Southland Rowe Roofing, Inc.	06/19/23
T & G Corporation dba Bowhead Roofing	01/08/23

In order to maintain roofing construction services on an as-needed basis for routine operations at the Airport, the firms were requested to provide their concurrence to exercise the second and final one-year renewal option (copies of which are attached).

It is requested that the Construction Committee recommend to the Aviation Authority Board approval of a No-cost Addendum to each of the Continuing Roofing Construction Service Agreements to extend each agreement for one year from the current expiration date.



July 25, 2022

Kathy E. Anderson  
Manager, Contracts and Grants  
Greater Orlando Aviation Authority  
11312 Terminal C Service Rd  
Orlando, FL 32824

**RE: Continuing Roofing Construction Services Agreement dated January 8, 2019**

Dear Ms. Anderson:

It is the intention of T&G Corporation dba Bowhead Roofing to exercise our second and final one-year renewal option per section 4 of the above referenced agreement.

Please consider this letter to be our written notification of our intention. Please let me know if you need additional information.

Sincerely,

A handwritten signature in blue ink, consisting of a large, stylized 'M' followed by a horizontal line extending to the right.

Michael Wright  
CFO, T&G Corporation dba Bowhead Roofing

MIAMI  
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Doral, Florida 33166  
P 305.592.0552  
F 305.592.7495

ORLANDO  
8623 Commodity Circle  
Orlando, Florida 32819  
P 407.352.4443  
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TAMPA  
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Tampa, FL 33602  
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info@t-and-g.com  
t-and-g.com

CGC036059

**INT&GRITY**

\$19,995.50, and the not-to-exceed expense amount of \$4.50, with funding from previously approved Operation and Maintenance Funds.

**REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CAD, GIS, BIM AND RELATED SERVICES AGREEMENT WITH WOOLPERT, INC. FOR FY 2023 ENGINEERING AND CONSTRUCTION STAFF EXTENSION AND ON-CALL SERVICES FOR COMPUTER AIDED DESIGN (CAD), GEOGRAPHIC INFORMATION SYSTEMS (GIS), BUILDING INFORMATION MODELING (BIM) AND RELATED SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

27. [A handout was presented, which includes a revised Coversheet and Supporting Documentation.] Mr. Sorondo presented the memorandum, dated August 23, 2022. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Gilliam, vote carried to approve an Addendum to the CAD, GIS, BIM and Related Services Agreement with Woolpert, Inc. for FY 2023 Engineering and Construction Staff Extension and On-Call Services for CAD/GIS/BIM and Related Services, for the total not-to-exceed fee amount of \$224,320.00, with funding from Operation and Maintenance Funds; subject to adoption by the Aviation Authority Board of the FY 2023 Aviation Authority Budget.

**REQUEST FOR RECOMMENDATION OF APPROVAL OF NO-COST ADDENDA TO THE CONTINUING ROOFING CONSTRUCTION SERVICE AGREEMENTS TO EXERCISE THE SECOND AND FINAL ONE-YEAR RENEWAL OPTION.**

28. Ms. Anderson presented the memorandum, dated August 23, 2022. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Gilliam, vote carried to recommend to the Aviation Authority Board approval of a No-Cost Addenda to the Continuing Roofing Construction Service Agreements to Exercise the Second and Final One-Year Option.; there is no fiscal impact associated with this item.

**INFORMATION ITEMS**

29. The following items were presented for information only:

- A. Field Change Order (FCO) Log
- B. COVID-19 CCM Item Log
- C. Revised Coversheet and Backup Documentation for Change Order V-S00030-01, STC LST Level 2 Airline and ORT Changes (Design/Build). [From the Construction Committee on August 9, 2022, Item No. 2-J].
- D. Revised Memorandum for Request for Approval of an Amendment to Addendum No. 20 to the Architect of Record for South Terminal C, Phase 1, Agreement with HNTB Corporation for Construction Administration Services for W-S00110, Terminal C, Phase 1 – Architect of Record (and Major Subconsultants), at the Orlando International Airport, for a No Cost Time Extension through Program Duration of the Terminal C, Phase 1, Program, at the Orlando International Airport. [From the Construction Committee Meeting on August 9, 2022, Item No. 3].
- E. Revised Memorandum for Request for Approval of an Amendment to Addendum No. 1 to the Continuing Environmental Engineering Services Agreement with MSE Group, LLC for Additional On-Call Emergency Spill Response for Petroleum, Chemical and/or Sewer Discharge, at Orlando International Airport.. [From the Construction Committee Meeting on August 9, 2022, Item No. 7].
- F. Office of Small Business Development Memorandum for Request for Approval of an Amendment to Addendum No. 1 to the Continuing Environmental Engineering Services Agreement with MSE Group, LLC for Additional On-Call Emergency Spill Response for Petroleum, Chemical and/or Sewer Discharge, at Orlando International Airport.. [From the Construction Committee Meeting on August 9, 2022, Item No. 7].
- G. Revised Memorandum and Backup Documentation for Request for Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. to provide FY 2022 Operational Readiness General Consulting Services at the Orlando International Airport. [From the Construction Committee Meeting on August 9, 2022, Item No. 8].



## GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4392

### MEMORANDUM

TO: Members of the Aviation Authority

FROM: Davin D. Ruohomaki, Chairman, Construction Committee

DATE: September 21, 2022

### ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve No-Cost Addenda to the Continuing Roofing Construction Services Agreements to Exercise the Second and Final One-Year Renewal Option

### BACKGROUND

In 2018, the firms providing Continuing Roofing Construction Services were selected through a competitive award process. These services are procured on an as-needed or annual basis. The Aviation Authority's policy and procedure provides that construction firms may be engaged through continuing services agreements for projects with a construction value of \$4,000,000 or less.

On December 12, 2018, the Aviation Authority Board approved Continuing Roofing Construction Services Agreements with the following five firms:

- Advanced Roofing, Inc.
- P&A Roofing & Sheet Metal, Inc.
- Precision Roofing Solutions, Inc.
- Southland Rowe Roofing, Inc.
- T&G Corporation dba Bowhead Roofing (*MWBE*)

These agreements provide continuing roofing construction services which include, but are not limited to, replacement and/or repairs of bituminous, single-ply or metal panel roofing systems, metal decks, non-structural light weight concrete decks, roof deck insulation, flashings, copings, equipment curbs, termination points, expansion joints, roof drains and flashing, and associated roofing accessories, metal flashing or other roofing systems and components and other work normally associated with roofing construction, as well as waterproofing, skylight, and other moisture proofing repairs for structures.

The terms of these continuing agreements include a three-year service agreement with optional renewal periods of two additional one-year terms upon mutual agreement of the Aviation Authority and the contractor.

On August 20, 2021, Precision Roofing Solutions, Inc. advised the Aviation Authority that they are not interested in pursuing work with the Aviation Authority.

The remaining four current agreements will expire as follows:

<b>Firm</b>	<b>Expiration Date</b>
Advanced Roofing, Inc.	January 8, 2023
P&A Roofing & Sheet Metal, Inc.	February 8, 2023
Southland Rowe Roofing, Inc.	June 19, 2023
T&G Corporation dba Bowhead Roofing	January 8, 2023

These four firms have been responsive to the Aviation Authority's needs.

## **ISSUES**

To maintain continuing roofing construction services on an as-needed basis, the first renewal option is required for each of the agreements. In response to the Aviation Authority's notification, all four firms have provided a letter of concurrence of the second and final one-year renewal option.

On August 23, 2022, the Construction Committee recommended approval of a No-Cost Addendum to each of the Continuing Roofing Construction Services Agreements to exercise the second and final one-year renewal option, as outlined in the memorandum.

## **ALTERNATIVES**

The Aviation Authority Board could request staff to advertise for new Continuing Roofing Construction Services.

## **FISCAL IMPACT**

There is no fiscal impact for these addenda. Future addenda will be based on specific tasks of work as assigned with approved funding source.

## **RECOMMENDED ACTION**

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and (1) approve a no-cost Addendum to the Continuing Roofing Construction Services Agreement with Advanced Roofing, Inc. to exercise the second and final one-year renewal option and extend the Agreement to January 8, 2024; (2) approve a no-cost Addendum to the Continuing Roofing Construction Services Agreement with P&A Roofing & Sheet Metal, Inc. to exercise the second and final one-year renewal option and extend the Agreement to February 8, 2024; (3) approve a no-cost Addendum to the Continuing Roofing Construction Services Agreement with Southland Rowe Roofing, Inc. to exercise the second and final one-year renewal option and extend the Agreement to June 19, 2024; (4) approve a no-cost Addendum to the Continuing Roofing Construction Services Agreement with T&G Corporation dba Bowhead Roofing to exercise the second and final one-year renewal option and extend the Agreement to January 8, 2024; and, (5) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.