

**ADDENDUM NO. 6
TO THE AGREEMENT DATED FEBRUARY 23, 2021
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND WOOLPERT, INC.**

Project: FY23 BIM Technical Staff Extension Support Services, Orlando International Airport

THIS ADDENDUM is effective this 7th day of February, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Authority”), and **WOOLPERT, INC.** (“Consultant”).

WITNESSETH:

WHEREAS, by Agreement dated February 23, 2021, Authority and Consultant entered into an agreement for Consultant to provide CAD, GIS, BIM and Related Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **ONE HUNDRED FORTY-SEVEN THOUSAND SEVEN HUNDRED TWENTY-EIGHT AND NO/100 DOLLARS (\$147,728.00)**, broken down as follows:

Professional Fees:	NTE:	\$147,728.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$147,728.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated February 23, 2021 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this day of Feb 10, 2023.

GREATER ORLANDO AVIATION AUTHORITY

Kevin J. Thibault
boxSIGN 1V3Q39J4-1XV7WY23

By: _____
Kevin J. Thibault, P.E.
Chief Executive Officer

**Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Feb 9, 2023**

Karen Ryan
By: _____
**NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority**

WOOLPERT, INC.

Eric Risner
boxSIGN 13L95589-1XV7WY23

By: _____
Signature (Duly Authorized Rep.)
Eric Risner

Printed Name
Vice President

Title



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Tuan Nguyen, Manager of Engineering
(Prepared by Alex Sorondo)

DATE: February 7, 2023

ITEM DESCRIPTION

Request for Approval of an Addendum to the CAD, GIS, BIM and Related Services Agreement with Woolpert, Inc. for FY 2023 BIM Technical Staff Extension Support Services at the Orlando International Airport.

BACKGROUND

In 2020, the firms providing Computer Aided Drafting (CAD), Geographic Information System (GIS), Building Information Modeling (BIM) and Related Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On February 2, 2021, the Aviation Authority Board approved a CAD, GIS, BIM and Related Services Agreement with the following firms:

- CAD Concepts, Inc. dba CCI Engineering Services
- DRMP-AVCON JV, LLC
- Epic Engineering & Consulting Group, LLC
- Montgomery Consulting Group, Inc.
- Woolpert, Inc.

These no-cost base agreements established the negotiated hourly rates. The scope of services provides that the selected proposer(s) will typically be working in the Aviation Authority's offices and using the Aviation Authority equipment to perform and assist the Aviation Authority staff with the following services:

- Preparation and updating of the airport facility conceptual layout drawings, Airport Layout Plan (ALP) drawings, graphics, aerial photography and geospatial imagery, base maps, exhibits, floor plans, utility systems and building inventories.
- Integration and management of the airport facility data, airport addressing, land use maps, property surveys and maps, easements and leasehold exhibits, facility management data layers and data attributes, geospatial space planning systems and airport airspace.

ISSUES

Consultant's proposal, dated January 17, 2023, is to provide technical staff extension service for the Engineering & Construction Department.

If approved, these services would be effective the date of Procurement Committee approval.

EXHIBIT A

PC
CONSENT ITEM D
1/31/2023

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development (OSBD). The findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$147,728.00. Funding is from previously-approved Operation and Maintenance Funds (Budget Code: 301.713.170.5310009.000.000000).

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee approve an Addendum to the CAD, GIS, BIM and Related Services Agreement with Woolpert, Inc. for the services contained herein and the amount as shown below:

Not-to-Exceed Fees	\$147,728.00
Lump Sum Fees	\$0
Not-to-Exceed Expenses	\$0
TOTAL	\$147,728.00
AAC – Compliance Review Date	<i>JSS</i> 1/18/23
AAC – Funding Eligibility Review Date	1/18/23

ATTACHMENTS

- Attachment A: Finance Form
- Attachment B: OSBD Memo



GREATER ORLANDO AVIATION AUTHORITY

Proposal

Technical Staff Extension 2

Greater Orlando Aviation Authority (GOAA)

January 17, 2023



WOOLPERT

ARCHITECTURE | ENGINEERING | GEOSPATIAL



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Change Control

Change Record			
Date	Author	Version	Change Reference
1/11/2023	Prateek Sharma	1.0	Initial Draft
1/13/2023	Prateek Sharma	1.1	Reduced hours
1/17/2023	Prateek Sharma	1.2	Addressed GOAA comments



Program Objective

Greater Orlando Aviation Authority manages Orlando International (MCO) and Orlando Executive (ORL) airports. The Aviation Authority over the years has amassed huge volumes of CAD and GIS data representing the airside and landside facilities at its airports. Over the past few years, GOAA has also been receiving BIM deliverables for major new construction like the SITF and Terminal C landside and airside buildings. A small group of CAD/GIS analysts currently handle all of the Authority's CAD/GIS needs. With Orlando International's a new terminal now being operational, GOAA is in need of skilled BIM staff to extract data delivered as BIM models for the new construction to assist with maintaining and running the facilities. These models contain valuable asset and floor plan data that GOAA Planning, Engineering, Maintenance and IT need to be incorporated into GOAA's CAD & GIS and other enterprise systems. To this end, GOAA has requested Woolpert for a technical staff extension position. This staff extension will support GOAA with day to day BIM related tasks including, data extraction from BIM models, BIM exhibit production, modifying existing BIM models to GOAA's BIM standards, reviewing incoming BIM deliverables, etc. Under this proposal Woolpert will provide one staff member to work as staff extension in GOAA offices.

Task 1: Technical Staff Extension

Woolpert will provide one technical staff member to assist GOAA with day-to-day BIM related tasks. These tasks will include but not be limited to, BIM data extraction, BIM exhibit production, modifying existing BIM models, reviewing incoming BIM deliverables, etc.

Assumptions:

- Woolpert staff member will work on site in GOAA's offices.
- GOAA will provide Woolpert staff member login credentials and access to GOAA's network as is necessary in performance of duties assigned.
- GOAA will provide Woolpert staff member with a dedicated workspace, including computer workstation and telephone assigned to this staff member, as well as access to printers & plotter and other peripherals as necessary.
- GOAA PM will provide Letter of Introduction necessary for obtaining GOAA badge for Woolpert's on-site staff member

Deliverables:

- Deliverables will be determined based tasks assigned during the course of day to day activities of the technical staff extension.



Schedule

February 2023 – September 30, 2023

Cost

The following table provides a breakdown of the task order cost.

	Sr. Geospatial SME (HOME)	Senior BIM Specialist (FIELD)	Sr. Admin. Assistant (HOME)
Hourly Rate	\$255.00	\$122.00	\$73.00
Total Fee	\$2,550.00	\$144,448.00	\$730.00
Total Hours	10	1184	10

Task Summary	Sr. Geospatial SME (HOME)	Senior BIM Specialist (FIELD)	Sr. Admin. Assistant (HOME)	LABOR (T&M)
Task 1	\$2,550.00	\$144,448.00	\$730.00	\$147,728.00
Total	\$2,550.00	\$144,448.00	\$730.00	\$147,728.00

DBE/MWBD/LDB Participation

The limited scope of required services does not provide an opportunity for DBE/MWBD/LDB participation on this project.

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: Eric Risner

By: Woolpert, Inc.

Print Name: Eric Risner, Vice President

Date: 01/11/2023

**ATTACHMENT A
FINANCE FORM**

Date:	<u>January 13, 2023</u>	Requestor's Extension:	<u>4662</u>
Requestor's Name:	<u>Tuan Nguyen</u>	Preparer's Extension:	<u>3142</u>
Preparer's Name:	<u>Alex Sorondo</u>	Solicitation #:	<u></u>
Requestor's Department:	<u>Engineering & Construction</u>	Contract # / Name:	<u>Continuing Civil Engineering Consulting Services Agreement</u>
Description:	<u></u>	Procurement Committee Date:	<u>February 7, 2023</u>
Vendor:	<u>Woolpert, Inc.</u>	Agenda Item #:	<u></u>

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.713.170.5310009.000.000000	\$147,728.00					
Total Requisition:	\$147,728.00					
Requisition Number:	93346					
Funding Approver: <i>Andrea Harper</i>						
OMB Notes:						



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Procurement Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: February 07, 2023

Re: Request for Approval of an Addendum to the CAD, GIS, BIM and Related Services Agreement with Woolpert, Inc. for FY 2023 BIM Technical Staff Extension Support Services at the Orlando International Airport.

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the limited scope of the services to be provided, Woolpert, Inc. does not propose small business participation on this addendum.

Our analysis indicates that Woolpert, Inc. is eligible for award of the subject addendum.