

**ADDENDUM NO. 1  
TO THE AGREEMENT DATED JANUARY 9, 2024  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND TERRACON CONSULTANTS, INC.**

**Project: FY24 On Call Environmental Engineering Consultant Services, Orlando International Airport**

**THIS ADDENDUM** is effective this day of Aug 1, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **TERRACON CONSULTANTS, INC.** (“Consultant”).

**WITNESSETH:**

**WHEREAS**, by Agreement dated January 9, 2024, Aviation Authority and Consultant entered into an agreement for Consultant to provide continuing environmental engineering consulting services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of THIRTY THOUSAND AND NO/100 DOLLARS (\$30,000.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$30,000.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$30,000.00</b>

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the

Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

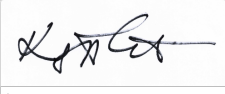
4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated January 9, 2024 and all prior addenda will remain in full force and effect.


**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives, have executed this Addendum this day of Aug 1, 2024.

**GREATER ORLANDO AVIATION AUTHORITY**


By:   
boxSIGN 1V3Q39J4-4L6JPKY9  
Kevin J. Thibault, P.E.  
Chief Executive Officer

On behalf of

**Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of Jul 24, 2024**

By:   
boxSIGN 1J8RLK51-4L6JPKY9  
**NELSON MULLINS RILEY AND  
SCARBOROUGH, Legal Counsel  
Greater Orlando Aviation Authority**

**TERRACON CONSULTANTS, INC.**

By:   
boxSIGN 42K22VXW-4L6JPKY9  
Signature (Duly Authorized Rep.)  
Mark Mulligan  
Printed Name  
Principal  
Title



## MEMORANDUM

TO: Members of the Procurement Committee

FROM: Keegan O'Brien, P.E., Assistant Vice President of Environmental

DATE: June 25, 2024

## ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with Terracon Consulting, Inc., for FY2024 On-Call Environmental Engineering Consultant Services at Orlando International Airport

## BACKGROUND

In 2023, the firms providing Continuing Environmental Engineering Consultant Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On December 13, 2023, the Aviation Authority Board approved a Continuing Environmental Engineering Consultant Services Agreement with the following firms:

- CDM Smith
- Montrose Environmental Solutions, Inc.
- Terracon Consultants, Inc.

These no-cost base agreements established the negotiated hourly rates. The services may include, but are not limited to, environmental consulting services; conducting all phases of environmental contamination assessments for petroleum and hazardous materials; preparing reports and providing pertinent training as required by federal, State of Florida, and local agencies; storage tank management; coordination with regulatory agencies and remedial contractors; emergency response to fuel, petroleum, and hazardous material incidents, including immediate response to limit releases to the environment, performance of initial remedial actions and other related services including coordination with the Aviation Authority, its Consultants, the City and all agencies having jurisdiction over the Orlando International Airport, Orlando Executive Airport, and Other Facilities operated by the Aviation Authority.

The Services may also include, but are not limited to, studies and preparation of reports involving scope definition and validation of projects, analysis of environmental design parameters, budget development, evaluation and documentation of existing conditions; environmental design, bid/procurement and award, permitting, environmental construction administration, technical support and review of documents prepared by others, environmental management support on various Aviation Authority projects and all other environmental engineering and related professional services which may be required where the Aviation Authority elects not to solicit letters of interest by means of public advertisement.

## ISSUES

Consultant's proposal, dated June 10, 2024, is to provide FY2024 On-Call Environmental Engineering Consultant Services

EXHIBIT A

Upon completion of all required documentation, services will be effective no earlier than Procurement Committee approval.

The cumulative contract value of all addenda/amendments since the last approval by the Aviation Authority Board for the Continuing Environmental Engineering Consultant Services Agreement with Terracon Consulting, Inc., does not exceed the \$250,000 threshold; thus, this agenda item does not require Board approval.

**SMALL BUSINESS**

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development. The findings and recommendation are attached.

**ALTERNATIVES**

None.

**FISCAL IMPACT**

The fiscal impact is \$30,000.00. Funding is from previously approved Operation and Maintenance Funds.

**RECOMMENDED ACTION**

It is respectfully requested that the Procurement Committee approve an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with Terracon Consulting Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$30,000.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
<b>TOTAL</b>	<b>\$30,000.00</b>
CRI – Compliance Review Date	DL 6/18/24
CRI – Funding Eligibility Review Date	6/18/24



1675 Lee Road  
Winter Park, FL 32789  
P (407) 740-6110  
**Terracon.com**

June 10, 2024

Greater Orlando Aviation Authority  
5855 Cargo Road  
Orlando, Florida 32827-4399

Attention: Ms. Keegan O'Brien  
Telephone: 407-713-7080  
Email: [mary.obrien@goaa.org](mailto:mary.obrien@goaa.org)

**Proposal for On-Call Environmental Engineering Consulting Services (FY24)  
Orlando International and Executive Airports  
Orlando, Orange County, Florida  
Terracon Proposal No. PH1247818**

Dear Ms. O'Brien:

In accordance with your request, Terracon Consultants, Inc. (Terracon) is pleased to present for your review and consideration our proposal to provide additional Fiscal Year 2024 On-Call Environmental Engineering Consulting Services on an as-needed basis at the Orlando International Airport (MCO) and Orlando Executive Airport (ORL). This proposal is provided as part of ongoing development and maintenance throughout the airport properties.

**SCOPE OF SERVICES**

Terracon will be available to GOAA (hereinafter "Authority") to provide continuing environmental consulting services and related professional services, including but not limited to conducting all phases of environmental review, planning, assessment and response; spill prevention planning and implementation, response and management plans; and interfacing with regulators and industry professionals to develop communication strategies, disposal options, soil (and other material and waste) management protocols, sampling and engagement with stakeholders; and all related services including coordination with the Aviation Authority, its Consultants, the City of Orlando and all agencies having jurisdiction over facilities such as the Federal Aviation Authority (FAA), the Transportation Security Administration (TSA) and the Florida Department of Environmental Protection (FDEP).

Services provided may also include studies and preparation of reports involving scope definition and validation of projects, analysis of environmental design parameters, budget development, evaluation and documentation of existing conditions; environmental design, bid/procurement and award, permitting, environmental construction administration, technical support and review of documents prepared by others, environmental management



support on various Authority projects and all other environmental engineering and related professional services which may be required where the Authority elects not to solicit letters of interest by means of public advertisement.

## **SCHEDULE AND ESTIMATED FEES**

There are no set schedules for services proposed. All schedules for services will be determined at the time the services are requested. Based on the scope requested, Terracon continues its commitment to utilize small business, minority and veteran-owned and disadvantaged business entities as feasible and available.

Terracon is prepared to implement the above generally outlined scope of services on an as-needed basis for a not to exceed amount of **\$30,000.00**, utilizing Terracon's contract unit fee rates provided in **Attachment A**. The Truth in Negotiation Certification is provided as an **Attachment B**.

## **AUTHORIZATION**

If this proposal meets with your approval, work may be initiated by issuing an Addendum to the Continuing Environmental Engineering Services Contract dated January 8, 2024.

Terracon appreciates the opportunity to provide these services to you and the Greater Orlando Aviation Authority. If you should have any questions or comments regarding this proposal, please contact either of the undersigned at 407-740-6110.

Sincerely,

**Terracon Consultants, Inc.**

A handwritten signature in black ink, appearing to read "Lydia Wing".

Lydia Wing  
Senior Geologist

A handwritten signature in black ink, appearing to read "Brian Brandon".

Brian P. Brandon, PWS  
Sr. Associate/Department Manager III

Attachment A – Terracon Compensation Schedule

Attachment B - Truth In Negotiation Certification

**ATTACHMENT A**  
**TERRACON COMPENSATION SCHEDULE**

## *Hourly Rates Report By Vendor*

<i>Office</i>	<i>Position</i>	<i>Hourly Rate</i>	<i>Effective</i>	<i>Renog. Date</i>	<i>Comments</i>
<b><u>Terracon Consultants, Inc.</u></b>					
HOME	Administrative	\$75.00	01/05/24	01/05/25	
HOME	CADD Designer	\$82.00	01/05/24	01/05/25	
HOME	CADD Designer	\$65.00	07/11/18	07/11/19	
HOME	Clerical	\$62.00	07/11/18	07/11/19	
HOME	Engineer	\$89.00	01/05/24	01/05/25	
HOME	Engineer	\$96.00	07/11/18	07/11/19	
HOME	Environmental Scientist	\$92.00	01/05/24	01/05/25	
HOME	Field Geologist	\$118.00	01/05/24	01/05/25	
HOME	Field Scientist	\$73.00	01/05/24	01/05/25	
HOME	Multiplier	\$2.95	01/05/24	01/05/25	
HOME	Multiplier	\$2.93	07/11/18	07/11/19	
HOME	Principal	\$251.00	01/05/24	01/05/25	
HOME	Principal	\$247.00	07/11/18	07/11/19	
HOME	Project Archaeologist	\$81.00	01/05/24	01/05/25	
HOME	Project Assistant	\$80.00	01/05/24	01/05/25	
HOME	Project Manager	\$100.00	01/05/24	01/05/25	
HOME	QC Reviewer	\$220.00	01/05/24	01/05/25	
HOME	QC Reviewer	\$192.00	07/11/18	07/11/19	
HOME	Senior Administrative Asst	\$102.00	01/05/24	01/05/25	
HOME	Senior CADD Designer	\$97.00	07/11/18	07/11/19	
HOME	Senior Engineer	\$162.00	01/05/24	01/05/25	
HOME	Senior Engineer	\$143.00	07/11/18	07/11/19	
HOME	Senior Environmental Technician	\$75.00	07/11/18	07/11/19	
HOME	Senior Project Manager	\$177.00	01/05/24	01/05/25	
HOME	Senior Project Manager	\$169.00	07/11/18	07/11/19	
HOME	Senior Scientist	\$157.00	01/05/24	01/05/25	
HOME	Senior Technician	\$82.00	01/05/24	01/05/25	



**ATTACHMENT B**

**TRUTH IN NEGOTIATION CERTIFICATION**

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant Terracon Consultants, Inc.

By: *Mark Mulligan*

Print Name: Mark Mulligan

Date: June 10, 2024

## **Addenda / Amendments Awarded per Agreement - Summary for Committee**

### **Terracon Consultants, Inc. -- Agreement No. 202311-CEE1 Continuing Environmental Engineering Consulting Services**

<i>Add</i>	<i>Amd</i>	<i>Proj.</i>	<i>Description</i>	<i>PSC/CCM</i>	<i>Board</i>	<i>Exec.</i>	<i>PO#</i>	<i>\$ Amount</i>	<i>Cumul. per Add. \$ Amount</i>
000	000	-	Continuing Environmental Engineering Consulting Services	PSC	11/15/23	12/13/23	01/09/24	\$0.00	\$0.00
<i>Total for Terracon Consultants, Inc. for Agreement No. 202311-CEE1</i>								<b>\$0.00</b>	

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## ***Addenda / Amendments Awarded per Agreement - Summary for Committee***

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### ***Terms of Agreement***

Firm	Agreement Execution Date	<i>Original Duration</i> <i>1st Extension</i> <i>2nd Extension</i>	Current Expiration Date
<b>Continuing Agreement Consultant - Environmental Engineering</b>			
Terracon Consultants, Inc.	01/09/24	Original Dur: 3 Yrs 1st Ext Dur: 0 Yrs 2nd Exr Dur: 0 Yrs	01/09/27

**ATTACHMENT A**

**FINANCE FORM**

<b>Date:</b>	<u>6/12/24</u>	<b>CCM / PC:</b>	<u>PC</u>
<b>Requestor's Name:</b>	<u>Keegan O'Brien</u>	<b>Requestor's Extension:</b>	<u>3555</u>
<b>Form Preparer's Name:</b>	<u>Keegan O'Brien</u>	<b>Preparer's Extension:</b>	<u>3555</u>
<b>Requestor's Department:</b>	<u>Planning &amp; Environmental</u>	<b>Purchasing Solicitation #:</b>	<u>N/A</u>
<b>Description:</b>	<u>FY2024 On-Call Environmental Engineering Consulting Services</u>	<b>Committee Date:</b>	<u>6/25/24</u>
<b>Vendor:</b>	<u>Terracon Consulting, Inc.</u>	<b>Committee Agenda Item #:</b>	<u></u>

**NON-PROJECT FUNDS: O&M**

<b>Account Code Format:</b> xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	<b>FY 24 Amount</b>	<b>FY25 Amount</b>	<b>FY26 Amount</b>	<b>FY27 Amount</b>	<b>FY28 Amount</b>	<b>TOTAL CONTRACT</b>
301.712.170.5310010.000.000000	\$30,000.00					
<b>Total Requisition:</b>	\$30,000.00					
<b>Requisition Number:</b>	97178					
<b>Funding Approver:</b> <i>Andrea Harper</i>						
<b>OMB Notes:</b>						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
97178	FY24 PC 06/25/24-Ter	In Process	12-JUN-2024 16:12:59	USD	30,000.00	Wages, Alice M	<input checked="" type="checkbox"/>

**MEMORANDUM**

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: June 25, 2024

**ITEM DESCRIPTION**

Request for Approval of an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with Terracon Consultants, Inc. for FY2024 On-Call Environmental Engineering Consulting Services at the Orlando International Airport

**SMALL BUSINESS**

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the on-call nature of the services to be provided, Terracon Consultants, Inc. does not propose small business participation on this addendum.

**From:** Aracelis Mercado <[aracelis.mercado@goaa.org](mailto:aracelis.mercado@goaa.org)>

**Sent:** Wednesday, July 17, 2024 3:28 PM

**To:** GOAA Designees <[GOAA-Designees2@goaa.org](mailto:GOAA-Designees2@goaa.org)>; Directors and Aides <[Dir-Aides@goaa.org](mailto:Dir-Aides@goaa.org)>

**Cc:** James McMillan <[james.mcmillan@goaa.org](mailto:james.mcmillan@goaa.org)>; Starlene Barrett <[starlene.barrett@goaa.org](mailto:starlene.barrett@goaa.org)>; Kristal Mendez <[kristal.mendez@goaa.org](mailto:kristal.mendez@goaa.org)>

**Subject:** Designee for Chief Executive Officer

Please be advised that Mr. Kevin Thibault, Chief Executive Officer, will be out of the office Thursday, July 18, 2024 from 8:00 a.m. to Sunday, July 28 at 8:00 a.m.

During his absence, Ms. Kathleen Sharman, Chief Financial Officer, will be his designee.

Ms. Sharman can be reached at [kathleen.sharman@goaa.org](mailto:kathleen.sharman@goaa.org) or 407-825-2043.

Please continue to use the signature process in place.

Thank you,

Ari

**Aracelis Mercado**

*Assistant to Chief Executive Officer*

[aracelis.mercado@goaa.org](mailto:aracelis.mercado@goaa.org)

P 407-825-2261 C 407-784-0827

**Orlando International Airport**

*One Jeff Fuqua Boulevard*

*Orlando, Florida 32827*

orlandoairports.net