

**AMENDMENT 1 to ADDENDUM NO. 32
TO THE AGREEMENT DATED AUGUST 3, 2018
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND TERRACON CONSULTANTS, INC.**

Project: No Cost Reallocation to Perform Additional FY21 Asbestos Operation and Maintenance Program Update, Orlando International Airport

THIS AMENDMENT is effective this 8th day of June, 2021, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **TERRACON CONSULTANTS, INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated August 3, 2018, Authority and Consultant entered into an agreement for Consultant to provide continuing environmental engineering consulting services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for a no-cost reallocation of services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:


1. Consultant shall reallocate previously awarded services as follows:

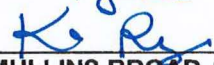
ITEM	ADDENDUM 37	PROPOSED AMENDMENT	REVISED AMOUNT
NTE Reimbursable Fees	\$13,117.00	(\$803.25)	\$12,313.75
LS Fees	\$0.00	\$0.00	\$0.00
NTE Reimbursable Expenses	\$472.50	\$803.25	\$1,275.75
Total:	\$13,589.50	\$0.00	\$13,589.50

2. Except as expressly modified in this Amendment, the Agreement dated August 3, 2018 and all prior addenda will remain in full force and effect.


IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this 8th day of June, 2021.

GREATER ORLANDO AVIATION AUTHORITY

By: 
David M. Patterson
Director of Construction

Approved as to Form and Legality
(for the benefit of GOAA only)
this 8 day of June, 2021
By: 
NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority

TERRACON CONSULTANTS, INC.

By: 
Signature (Duly Authorized Rep.)
Mark Mulligan, P.G.
Printed Name
Principal
Title



Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Dan Carrington, Environmental Project Manager

Date: May 25, 2021

Re: Request for Approval of an Amendment to Addendum No. 32 to the Continuing Environmental Engineering Services Agreement with Terracon Consultants, Inc. for a No Cost Reallocation to perform Additional FY21 Asbestos Operation and Maintenance Program Update at Orlando International Airport.

On February 23, 2021, the Construction Committee approved Addendum 32 in the amount of \$13,589.50 to the above-referenced agreement. Since that time, it has been discovered that additional time was needed in the field due to unforeseen circumstances as furthered described in Consultant's proposal dated April 19, 2021. Therefore, it is respectfully requested that funds be reallocated from Not to Exceed Fees to Not to Exceed Expenses.

	Addendum 32	Proposed Reallocation	Revised Total
NTE Fees	\$13,117.00	(\$803.25)	\$12,313.75
LS Fees	\$0.00	\$0.00	\$0.00
NTE Expenses	\$472.50	\$803.25	\$1,275.75
TOTAL	\$13,589.50	\$0.00	\$13,589.50

There is no impact on small business participation goals.

Funding is from Operation & Maintenance funds (301 712 170 5310010 000 00000). Funding source verified by Andrea Harper of Construction Finance on 5 / 18 / 21 as correct and available.

It is respectfully requested that the Construction Committee approve the Amendment to Addendum 32 to the Continuing Environmental Engineering Services Agreement with Terracon Consultants, Inc. for the services contained herein and amount as shown below:

Not to Exceed Fees	(\$803.25)
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$803.25
TOTAL	\$0.00
Reviewed by AAC	<i>JSS</i>



April 19, 2021

Greater Orlando Aviation Authority
5855 Cargo Road
Orlando, Florida 32827

Attention: Mr. Dan Carrington

Request for No Cost Reallocation
Terracon Contract Addendum Number 32
FY21 Asbestos Operation and Maintenance Program Update, Orlando International Airport
Terracon Project No. H1207679

Dear Mr. Carrington:

Terracon Consulting Inc. (Terracon) is respectfully requesting a No Cost Reallocation Request in regard to the above referenced project. A copy of the executed Amendment is provided for your convenience as Attachment A. This request is to increase Total Reimbursable Expenses by \$803.25 and decreasing Total Professional Service Fees by the same amount.

The increase in Total Reimbursable Expenses reflect the additional laboratory analysis for asbestos samples collected during the Pre-Demolition Asbestos Survey and Assessment of the former Heintzelman Boulevard residence.

Please do not hesitate to contact us if you should have any questions or concerns regarding this request.

Sincerely,

Lydia Wing
Senior Geologist

Mark W. Mulligan, P.G.
Environmental Department Manager

Terracon Consultants, Inc. 1675 Lee Road Winter Park, FL 32789
P [407] 740 6110 F [407] 740 6112 terracon.com

Environmental

Facilities

Geotechnical


Materials

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant Terracon Consultants, Inc.

By: 

Print Name: Mark Mulligan

Date: May 13, 2021

ATTACHMENT A

**ADDENDUM NO. 32
TO THE AGREEMENT DATED AUGUST 3, 2018
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND TERRACON CONSULTANTS, INC.**

Project: Conduct FY21 Asbestos Operation and Maintenance Program Update, Orlando International Airport

THIS ADDENDUM is effective this 23rd day of February, 2021, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **TERRACON CONSULTANTS, INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated August 3, 2018, Authority and Consultant entered into an agreement for Consultant to provide continuing environmental engineering consulting services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **THIRTEEN THOUSAND FIVE HUNDRED EIGHTY-NINE AND 50/100 DOLLARS (\$13,589.50)**, broken down as follows:

Professional Fees:	NTE:	\$13,117.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$472.50</u>
Total:		\$13,589.50

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

- B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the

Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.


4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

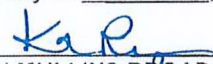
In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated August 3, 2018 and all prior addenda will remain in full force and effect.

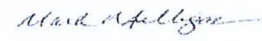
IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this 3rd day of March, 2021.

GREATER ORLANDO AVIATION AUTHORITY

By: 
David M. Patterson
Director of Construction

Approved as to Form and Legality
(for the benefit of GOAA only)
this 2nd day of March, 2021
By: 
NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority

TERRACON CONSULTANTS, INC.

By: 
Signature (Duly Authorized Rep.)
Mark Mulligan, P.G.
Printed Name
Principal
Title



Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Dan Carrington Environmental Manager

Date: February 23, 2021

Re: Request for Approval of an Addendum to the Continuing Environmental Engineering Services Agreement with Terracon Consultants, Inc. to Conduct an FY21 Asbestos Operation and Maintenance Program Update at Orlando International Airport

Consultant's proposal, dated February 4, 2021, is to update the Asbestos Operations and Maintenance Program consisting of, supplemental sampling, periodic walk through of areas pertaining to asbestos containing materials (ACM), awareness training and Operations and Maintenance manual update.

If approved, these services would be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☑ all that apply):

- Experience
- Available Personnel
- Current Workload
- Expertise
- Equitable Distribution
- Other: _____

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from previously approved Operation & Maintenance funds (301 ~~74~~ 170 5310010 000 00000). Funding source verified by Andrea Harper of Construction Finance on 2 / 18 / 21 as correct and available.

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Environmental Engineering Services Agreement with Terracon Consultants, Inc. for the services contained herein and amount as shown below:

Not to Exceed Fees	\$13,117.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$472.50
TOTAL	\$13,589.50
Reviewed by AAC	<i>JSS</i>

Req 88453



February 4, 2021

Greater Orlando Aviation Authority
5855 Cargo Road
Orlando, Florida 32827-4399

Attention: Mr. Dan Carrington
Telephone: 407-825-3463
Fax: 407-825-4050
Email: dcarrington@goaa.org

RE: **Proposal for Asbestos Operations and Maintenance Program Update**
Orlando International Airport
1 Jeff Fuqua Boulevard
Orlando, Orange County, Florida
Terracon Proposal No. PH1207679

Dear Mr. Carrington:

In accordance with your request, Terracon Consultants, Inc. (Terracon) is pleased to present for your review and consideration our proposal to conduct an Asbestos Operations and Maintenance Program Update for the west portion of the Landside Terminal and Airsides 1 and 3 at the Orlando International Airport (OIA), located at 1 Jeff Fuqua Boulevard, Orlando, Florida. Pursuant to your directive, RL Reed & Associates, Inc. (RL Reed) has been selected to perform periodic surveillance, supplemental sampling, project monitoring services, operations and maintenance manual update, and awareness training, respectively, in accordance with discussions and on-site meetings held with the Greater Orlando Aviation Authority's (GOAA).

Accordingly, RL Reed will provide the below generally outlined scope of service.

Scope of Services

Task 1 – Periodic Surveillance

A walkthrough will be conducted to verify the existence and condition of reported asbestos containing materials (ACM) every six months. During the site visit, any deviations from the existing records, such as listed materials which are no longer present, will be noted.

Task 2 - Supplemental Sampling

Any suspect ACM identified during the periodic surveillance that was not listed in the existing records will be sampled. Each of these materials requires a minimum of three to seven samples be collected depending on the type material and the quantity present. Homogeneous areas (HAs) will be identified along with the friability of the material and location on a chain-of-custody form and the samples will be transported to a NVLAP accredited laboratory for bulk sample

Terracon Consultants, Inc. 1675 Lee Rd. Winter Park, Florida 32801
P [407] 740-6110 F [407] 740-6112 terracon.com

Environmental



Facilities



Geotechnical



Materials



analysis. Samples will be analyzed for the presence of asbestos fibers using Polarized Light Microscopy (PLM) in accordance with EPA Method 600/R-93/116.

Task 3 - Operations and Maintenance Manual Update

The existing O&M Program and Procedural Manual will be updated to reflect the results of the site verification and any supplemental sampling. Any area that cannot be accessed will be specifically omitted and noted in the final update. RL Reed will also assist GOAA by providing annual notifications to tenants, custodial and employees regarding asbestos containing materials.

Task 4 – Awareness Training

This type of training is general in nature and supplies the employee with an overview of the total asbestos program. Topics to be covered at the awareness training seminar shall include the two-hour AHERA criteria at 40 CFR 763. However, additional topics specific to the O&M Program shall be addressed and sufficient time allocated for discussion. The training will be for all maintenance and custodial personnel working in areas where they may potentially contact ACM and will detail a sufficient amount of information so that these employees will be aware of all pertinent aspects associated with asbestos exposure.

Terracon proposes to conduct the services described for a not to exceed fee of **\$13,589.50**, consisting of \$13,117.00 in Professional Service Fees and \$472.50 in Reimbursable Expenses. A breakdown of these costs and a summary of the DBE participation is presented in **Attachment A** and **Attachment B**, respectively.

Terracon appreciates the opportunity to submit this proposal. If you should have any questions concerning this proposal, please do not hesitate to contact me.

Sincerely,

Terracon Consultants, Inc.

Lydia Wing
Project Geologist

Mark W. Mulligan, P.G.
Environmental Department Manager

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant Terracon Consultants, inc.

By: *Mark Mulligan*

Print Name: Mark Mulligan

Date: February 15, 2021

ATTACHMENT A

ATTACHMENT A - ESTIMATED COSTS
ASBESTOS OPERATIONS AND MAINTENANCE PROGRAM UPDATE
ORLANDO INTERNATIONAL AIRPORT
1 JEFF FUQUA BOULEVARD, ORLANDO, ORANGE COUNTY, FLORIDA
TERRACON PROPOSAL NO. PH1207679
February 4, 2021

DESCRIPTION	QTY.	RATE	UNIT	AMOUNT	PSF	RE
I. RL REED & ASSOCIATES, INC.*						
TASK 1 - Periodic Surveillance						
a. Project Professional	20	\$ 103.00	Per Hour	\$ 2,060.00	\$ 2,060.00	
b. Licensed Asbestos Consultant	2	\$ 125.00	Per Hour	\$ 250.00	\$ 250.00	
			Task Subtotal	\$ 2,310.00		
TASK 2 - Supplemental Sampling						
a. Project Professional	10	\$ 103.00	Per Hour	\$ 1,030.00	\$ 1,030.00	
b. Licensed Asbestos Consultant	3	\$ 125.00	Per Hour	\$ 375.00	\$ 375.00	
c. Field Tech	0	\$ 47.00	Per Hour	\$ -	\$ -	
d. Admin Support	0	\$ 36.00	Per Hour	\$ -	\$ -	
e. Sample Analysis - PLM**	30	\$ 15.75	Per Sample	\$ 472.50		\$ 472.50
			Task Subtotal	\$ 1,877.50		
TASK 3 - O&M Manual Update						
a. Project Professional	30	\$ 103.00	Per Hour	\$ 3,090.00	\$ 3,090.00	
b. CAD Tech	40	\$ 47.00	Per Hour	\$ 1,880.00	\$ 1,880.00	
			Task Subtotal	\$ 4,970.00		
TASK 4 - Awareness Training						
a. Project Professional	10	\$ 103.00	Per Hour	\$ 1,030.00	\$ 1,030.00	
			Task Subtotal	\$ 1,030.00		
			Subtotal RL Reed Costs	\$ 10,187.50		
II. PROFESSIONAL SERVICES - TERRACON						
a. Senior Engineer	4	\$ 143.00	Per Hour	\$ 572.00	\$ 572.00	
b. QC Reviewer	4	\$ 192.00	Per Hour	\$ 768.00	\$ 768.00	
c. Senior Project Manager	10	\$ 169.00	Per Hour	1,690.00	\$ 1,690.00	
d. Clerical	6	\$ 62.00	Per Hour	372.00	\$ 372.00	
			Subtotal Terracon Costs	\$ 3,402.00		
			TOTAL ESTIMATED PROJECT COSTS	\$ 13,589.50	\$ 13,117.00	\$ 472.50

Professional Service Fees	\$ 13,117.00
Reimbursable Expenses	\$ 472.50
	<u>\$ 13,589.50</u>

* RL Reed provides asbestos consulting services as a minority subconsultant

** PLM - Polarized Light Microscopy

ATTACHMENT B

ATTACHMENT B - DBE PARTICIPATION SCHEDULE

**ASBESTOS OPERATIONS AND MAINTENANCE PROGRAM UPDATE
 ORLANDO INTERNATIONAL AIRPORT
 1 JEFF FUQUA BOULEVARD, ORLANDO, ORANGE COUNTY, FLORIDA
 TERRACON PROPOSAL NO. PH1207679
 FEBRUARY 4, 2021**

Name of Subconsultant	Address	Proposed Scope of Services	FEE	Proposed Participation
RL Reed & Associates, Inc.	Orlando, Florida	Asbestos O&M	\$10,187.50	75.0%
Total Proposed Participation			\$10,187.50	75.0%



October 7, 2020

Ms. Lydia Wing
Terracon Consultants, Inc.
1675 Lee Road
Winter Park, Florida 32789

Dear Ms. Wing:

**RE: Asbestos Operations and Maintenance Program Update
Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827
Proposal No.: 20021**

This proposal is in response to a request from Dan Carrington of the Greater Orlando Aviation Authority (GOAA) requesting an Asbestos Operations and Maintenance Program Update for the west portion of the Landside Terminal and Airsides 1 and 3 of Orlando International Airport located in Orlando, Florida. RL Reed & Associates, Inc. (RLR) proposes to provide the services requested as described below. Since these are commercial buildings the work will fall under the EPA and OSHA guidelines and regulations for commercial facilities.

Scope of Services

Task 1 – Periodic Surveillance

A walkthrough will be conducted to verify the existence and condition of reported asbestos containing materials (ACM) every six months. During the site visit, any deviations from the existing records, such as listed materials which are no longer present, will be noted.

Task 2 - Supplemental Sampling

Any suspect ACM identified during the periodic surveillance that was not listed in the existing records will be sampled. Each of these materials requires a minimum of three to seven samples be collected depending on the type material and the quantity present. Homogeneous areas (HAs) will be identified along with the friability of the material and location on a chain-of-custody form and the samples will be transported to a NVLAP accredited laboratory for bulk sample analysis. Samples will be analyzed for the presence of asbestos fibers using Polarized Light Microscopy (PLM) in accordance with EPA Method 600/R-93/116.

Task 3 - Operations and Maintenance Manual Update

The existing O&M Program and Procedural Manual will be updated to reflect the results of the site verification and any supplemental sampling. Any area that cannot be accessed will be specifically omitted and noted in the final update. RLR will also assist GOAA by providing annual notifications to tenants, custodial and employees regarding asbestos containing materials.

Ms. Lydia Wing
October 7, 2020
Page 2

Task 4 – Awareness Training

This type of training is general in nature and supplies the employee with an overview of the total asbestos program. Topics to be covered at the awareness training seminar shall include the two hour AHERA criteria at 40 CFR 763. However, additional topics specific to the O&M Program shall be addressed and sufficient time allocated for discussion.

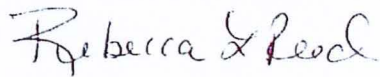
The training will be for all maintenance and custodial personnel working in areas where they may potentially contact ACM and will detail a sufficient amount of information so that these employees will be aware of all pertinent aspects associated with asbestos exposure.

Cost

Task 1 Periodic Surveillance	Not to exceed	\$2,310
Task 2 Supplemental Sampling time and analysis	Not to exceed	\$1,877.50
Task 3 O&M Manual Update and Notifications	Lump Sum Not To Exceed	\$4,970.00
Task 4 Awareness Training (2 sessions)	Lump Sum Not To Exceed	\$1,030
		\$ 10,187.50

Attached is a copy of Table C5 with a breakdown of not to exceed reimbursable fees. If you require further information please call me at (321) 303-9033.

Sincerely,
RL Reed & Associates, Inc.



Rebecca L. Reed, MRSA 755
President

Attachment



**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**

Position:	PROJECT PROFESSIONAL		LICENSED ASBESTOS CONSULTANT		FIELD TECH		ADMIN SUPPORT		CADD TECHNICIAN		SAMPLE ANALYSIS (PLM)		TOTAL			
	\$103		\$125		\$47		\$36.00		\$47.00		\$15.75		labor hours	Cost	Avg. Hourly Rate	
Rate (\$/Hour):	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	Each	Cost				
PERIODIC SURVEILLANCE																
Review of Record Drawings & Documents	4	\$412	2	\$250		\$0		\$0		\$0		\$0	6	\$662	\$110	
Verification of Existing Conditions	16	\$1,648		\$0		\$0		\$0		\$0		\$0	16	\$1,648	\$103	
Sub-Total Periodic Surveillance	20	\$2,060	2	\$250	0	\$0	0	\$0	0	\$0	0	\$0	22	\$2,310	\$105	
SUPPLEMENTAL SAMPLING (TIME AND ANALYSIS)																
Review of Record Drawings & Documents	0	\$0	3	\$375		\$0		\$0		\$0		\$0	3	\$375	\$125	
Site visit and Sample Collection	5	\$515		\$0		\$0		\$0		\$0		\$0	5	\$515	\$103	
Report Preparation	5	\$515		\$0		\$0		\$0		\$0		\$0	5	\$515	\$103	
Laboratory Analysis		\$0		\$0		\$0		\$0		\$0	30	\$472.50	30	\$472.50	\$16	
Sub-Total Supplemental Sampling	10	\$1,030	3	\$375	0	\$0	0	\$0	0	\$0	30	\$472.50	43	\$1,877.50	\$44	
O&M Manual Update																
Develop Drawings	20	\$2,060		\$0		\$0		\$0	40	\$1,880.00		\$0	60	\$3,940.00	\$66	
Compile reports	10	\$1,030		\$0		\$0		\$0		\$0		\$0	10	\$1,030	\$103	
Sub-Total O&M Manual Update	30	\$3,090	0	\$0	0	\$0	0	\$0	40	\$1,880.00	0	\$0	70	\$4,970.00	\$71	
Awareness Training																
Develop Training Materials	4	\$412		\$0		\$0		\$0		\$0		\$0	4	\$412	\$103	
Training classes (2)	6	\$618		\$0		\$0		\$0		\$0		\$0	6	\$618	\$103	
Sub-Total Awareness Training	10	\$1,030	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	10	\$1,030	\$103	

See Table C-6 attached

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-6
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE EXPENSES

REIMBURSABLE EXPENSES

	Qty	Expense	NTE Expense
Sample Analysis (PLM)	30	\$ 15.75	\$ 472.50

A complete breakdown of estimated reimbursable expenses, if any, which will be compensated on a not to exceed reimbursable basis, shall be included in this section. The Consultant may use any format for this breakdown, provided that it clearly defines the basis for the not to exceed amount. A breakdown of each subconsultant's expenses is also required.



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Construction Committee

From: George I. Morning, Director of Small Business Development

Date: February 23, 2021

Re: Request for Approval of an Addendum to the Continuing Environmental Engineering Services Agreement with Terracon Consultants, Inc. to Conduct an FY21 Asbestos Operation and Maintenance Program Update at Orlando International Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Terracon Consultants, Inc. proposes 75% MWBE participation on this Addendum.

Our analysis indicates that Terracon Consultants, Inc. is eligible for award of the subject Addendum.

MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS
PLEASE COMPLETE THIS FORM

This form should be used to report Construction and Engineering /Professional Services activities

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7130

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Approval of an Addendum to the Continuing Environmental Engineering Services Agreement with Terracon Consultants, Inc. to Conduct an FY21 Asbestos Operation and Maintenance Program Update at Orlando International Airport

1. Construction Information:

Addendum Amount: _____

2. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result:	_____
Asian Subcontinent American	_____	Actual Result:	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Participation	<u>-</u>	Actual Result	_____

3.a. Prime Contractor Information:

Name: _____
 Address: _____
 City, State, Zip: _____
 Telephone: _____

3.b. Name and Address of MWBE Subcontractor

Name: _____
 Address: _____
 City, State, Zip: _____
 Telephone: _____

3.c. *Identity: _____

Work Item(s): _____
 Amount of Subcontract: _____
 Percent of Prime Contract (%): _____

4. Engineering/Professional Services Information:

Addendum Amount: \$13,589.50

5. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result:	_____
Asian Subcontinent American	_____	Actual Result:	_____
Black American	_____	Actual Result	_____
Caucasian Female American	<u>10,187.50</u>	Actual Result	<u>75.0%</u>
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Participation	<u>10,187.50</u>	Actual Result	<u>75.0%</u>

6.b. Engineering / Professional Service Firm Information:

Name: Terracon Consultants, Inc.
 Address: 1675 Lee Road
 City, State, Zip: Winter Park, FL 32789
 Telephone: (407) 740-6110

6.b. Name and Address of MWBE Subconsultant

Name: RL Reed & Associates, Inc.
 Address: 8901 Valencia Gardens Drive
 City, State, Zip: Oriando, FL 32825-6436
 Telephone: 321-303-9033

6.c. *Identity: Caucasian Female American

Work Item(s): Asbestos O&M
 Amount of Subcontract: \$10,187.50
 Percent of Prime Contract (%): 75.0%

I certify that the information included on this form and its attachment is correct

Signature: Edelis Molina Date: 02/23/21

for George I. Morning, Director of Small Business Development

* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)

Renovation Project, for the total not-to-exceed expense amount of \$2,525.80 with funding from Capital Expenditures Funds.

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING ENVIRONMENTAL ENGINEERING CONSULTANT SERVICES AGREEMENT WITH MSE GROUP, LLC TO PROVIDE FY 2021 ON-CALL BASELINE ENVIRONMENTAL IMPACT INVESTIGATIONS (BEII), AT THE ORLANDO INTERNATIONAL AIRPORT.

6. Mr. Carrington presented the attached memorandum, dated February 23, 2021, along with a proposal from MSE Group, LLC, dated January 8, 2021.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that MSE Group, LLC proposes 22% MWBE and 2% LDB participation on this Addendum.

Chairman Patterson asked if this is the same company that provided services the previous year. Mr. Carrington answered yes. Chairman Patterson asked if the request would be sufficient through the end of the fiscal year. Mr. Carrington answered yes.

Upon motion of Mr. Callum, second by Ms. Sharman, vote carried to approve an Addendum to the Continuing Environmental Engineering Consultant Services Agreement with MSE Group, LLC to provide FY 2021 On-Call Baseline Environmental Impact Investigations (BEII), for the total amount of \$50,000.00, including the not-to-exceed fee amount of \$30,000.00 and the not-to-exceed expense amount of \$20,000.00 with funding from Operations and Maintenance Funds.

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING ENVIRONMENTAL ENGINEERING SERVICES AGREEMENT WITH TERRACON CONSULTANTS, INC. TO CONDUCT AN FY 2021 ASBESTOS OPERATION AND MAINTENANCE PROGRAM UPDATE, AT THE ORLANDO INTERNATIONAL AIRPORT.

7. Mr. Carrington presented the attached memorandum, dated February 23, 2021, along with a proposal from Terracon Consultants, Inc., dated February 4, 2021.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Terracon Consultants, Inc. proposes 75% MWBE participation on this Addendum.

Chairman Patterson asked if this is for capture at the checkpoints. Mr. Carrington answered yes, as well as any other small project abatement.

Upon motion of Ms. Sharman, second by Mr. Hunt, vote carried to approve an Addendum to the Continuing Environmental Engineering Services Agreement with Terracon Consultants, Inc. to Conduct an FY 2021 Asbestos Operation and Maintenance Program Update, for the total amount of \$13,589.50, including the not-to-exceed fee amount of \$13,117.00 and the not-to-exceed expense amount of \$472.50 with funding from Operations and Maintenance Funds. ✓

REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 29 TO THE CONTINUING ENVIRONMENTAL ENGINEERING SERVICES AGREEMENT WITH TERRACON CONSULTANTS, INC. TO CONDUCT ADDITIONAL FY 2021 TANK ABANDONMENT AND CLOSURE ASSESSMENT FOR THE USED OIL UNDERGROUND STORAGE TANK (UST) AT THE GOAA MOTOR POOL, AT THE ORLANDO INTERNATIONAL AIRPORT.

9. Mr. Carrington presented the attached memorandum, dated February 23, 2021, along with a proposal from Terracon Consultants, Inc., dated February 2, 2021.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Terracon Consultants, Inc. proposes 30% MWBE participation on this Amendment to Addendum No. 29.



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Construction Committee

From: George I. Morning, Director of Small Business Development

Date: May 25, 2021

Re: Request for Approval of an Amendment to Addendum No. 32 to the Environmental Engineering Services Agreement with Terracon Consultants Inc., for a No Cost Reallocation to FY21 Asbestos Operation and Maintenance Program Update at Orlando International Airport.

The proposed no-cost reallocation of \$803.25 from Not to Exceed Fees to Not to Exceed Expenses does not have any impact on the small business participation.

Our analysis indicates that Terracon Consultants, Inc. is eligible for award of the subject Amendment.

Mr. Carrington replied yes, that there was an in-house database but that it was not sophisticated enough for all of the upcoming changes.

Upon motion of Mr. Callum, second by Mr. Gilliam, vote carried to approve an Addendum to the Continuing Environmental Engineering Services Agreement with Terracon Consultants, Inc. to provide Technical Support and Software Services for a Storage Tank Asset Management Program, for the total amount of \$25,006.00, including the not-to-exceed fee amount of \$5,006.00, and the not-to-exceed expense amount of \$20,000.00, with funding from previously-approved Operation and Maintenance Funds.

REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 21 TO THE CONTINUING ENVIRONMENTAL ENGINEERING SERVICES AGREEMENT WITH TERRACON CONSULTANTS, INC. FOR A NO COST REALLOCATION TO PROVIDE ADDITIONAL LIMITED SITE INVESTIGATION AT THE GOAA MOTOR POOL, AT THE ORLANDO INTERNATIONAL AIRPORT.

19. Mr. Carrington presented the attached memorandum, dated May 25, 2021.

The Office of Small Business Development has determined the proposed no-cost reallocation of \$1,914.00 from Not to Exceed Expenses to Not to Exceed Fees does not have any impact on the small business participation.

Ms. Sharman asked if there are sufficient expense funds remaining. Mr. Carrington answered yes.

Upon motion of Mr. Gilliam, second by Mr. Callum, vote carried to approve an Amendment to Addendum No. 21 to the Environmental Engineering Services Agreement with Terracon Consultants Inc. for a No Cost Reallocation to Limited Site Investigation at the GOAA Motor Pool, for the total amount of \$0.00, including the not-to-exceed fee amount of \$1,914.50, and the deductive not-to-exceed expense amount of (\$1,914.50), with funding from previously-approved Capital Expenditure Funds.

REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 30 TO THE CONTINUING ENVIRONMENTAL ENGINEERING SERVICES AGREEMENT WITH TERRACON CONSULTANTS, INC. TO CONDUCT ADDITIONAL WELL ABANDONMENT ACTIVITIES AT THE FORMER TEST INJECTION WELLS LOCATED IN THE SOUTH TERMINAL COMPLEX AREA, AT THE ORLANDO INTERNATIONAL AIRPORT.

20. This Item was deferred.

REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 32 TO THE CONTINUING ENVIRONMENTAL ENGINEERING SERVICES AGREEMENT WITH TERRACON CONSULTANTS, INC. FOR A NO COST REALLOCATION TO PERFORM ADDITIONAL FY 2021 ASBESTOS OPERATION AND MAINTENANCE PROGRAM UPDATE, AT THE ORLANDO INTERNATIONAL AIRPORT.

21. Mr. Carrington presented the attached memorandum, dated May 25, 2021.

The Office of Small Business Development has determined that due to the proposed no-cost reallocation of \$803.25 from Not to Exceed Fees to Not to Exceed Expenses does not have any impact on the small business participation.

Chairman Patterson asked if this will bring this to a close for this fiscal year. Mr. Carrington answered yes, that it is an annual service and that this is to provide funds incase additional testing is required.

Upon motion of Ms. Sharman, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No. 32 to the Environmental Engineering Services Agreement with Terracon Consultants Inc., for a No Cost Reallocation to FY 2021 Asbestos Operation and Maintenance Program Update, for the total amount of \$0.00, including the deductive not-to-exceed fee amount of (\$803.25), and the not-to-exceed expense amount of \$803.25, with funding from previously-approved Operation and Maintenance Funds.