

**ADDENDUM NO. 102 TO THE AGREEMENT
DATED JANUARY 31, 2014 BETWEEN
THE GREATER ORLANDO AVIATION AUTHORITY
AND SCHENKEL & SHULTZ, INC.**

Project: FY21 On-Site Planning Support Services, Orlando International Airport

THIS ADDENDUM is effective this 1st day of October, 2020, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **SCHENKEL & SHULTZ, INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated January 31, 2014, Authority and Consultant entered into an agreement for Consultant to provide **General Consulting Services** at Orlando International and Executive Airports; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of TWO HUNDRED ONE THOUSAND FOUR HUNDRED SIXTY-FOUR AND NO/100 DOLLARS (\$201,464.00)**, broken down as follows:

Professional Fees:	NTE:	\$201,464.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$201,464.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

- B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the

Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated January 31, 2014 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this 5th day of Oct., 2020.

GREATER ORLANDO AVIATION AUTHORITY

By:


David M. Patterson
Director of Construction

Approved as to Form and Legality
(for the benefit of GOAA only)

this 5 day of Oct., 2020

By:


NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority

SCHENKEL & SHULTZ, INC.

By:


Signature (Duly Authorized Rep.)

A. Ernest Straughn, AIA
Printed Name

Partner
Title



Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Brad Friel, Director of Planning
(Prepared by Alex Sorondo)

Date: September 22, 2020

Re: Request for Approval of an Addendum to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for FY21 On-Site Planning Support Services at Orlando International Airport

Consultant's attached proposal, dated September 2, 2020, is to provide a continuation of On-Site Planning Support and Related Services from October 1, 2020 through March 31, 2021, as further described in the attached proposal.

If approved, these services would be effective October 1, 2020.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from previously approved Operations & Maintenance Fund (301.711.170.5310005.000.000000). Funding source verified by Andrea Harper of Construction Finance on 9 / 16 / 20 as correct and available.

It is respectfully requested that the Construction Committee approve an Addendum to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$201,464.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$201,464.00
Reviewed by RWBC	ZTA

Req 87430

SCHENKELSHULTZ
OOO ARCHITECTURE OOO

September 2, 2020

Mr. Brad Friel
Director of Planning
Greater Orlando Aviation Authority
Orlando International Airport
One Jeff Fuqua Blvd.
Orlando, FL 32827

**Re: Fee proposal for On-Site Planning Support
Services Orlando International Airport**

Dear Brad:

SCHENKELSHULTZ appreciates the opportunity to submit our request for an Addendum to the General Consulting Agreement. The Greater Orlando Aviation Authority (GOAA) requires the provision of two extension of staff positions for the Planning, Engineering and Construction Department from October 1, 2020 through March 31, 2021. These services consist of the following Scope of Work:

SCOPE OF WORK:

Program Manager:

- Provide land use and master planning support services
- Coordinate with government agencies on relevant planning efforts
- Coordinate due diligence and site analysis efforts in support of third-party development opportunities on airport property
- Provide support to the strategic marketing of land assets as identified by GOAA staff
- Assist GOAA staff in identifying campus wide wayfinding priorities
- Prepare wayfinding assessments and recommendations as assigned by GOAA staff
- Provide concept documents for wayfinding initiatives
- Provide support to GOAA wayfinding planning groups
- Other support services as identified by GOAA staff

Project Manager I:

- Review requests for additional or modified wayfinding on MCO property
- Track active wayfinding projects
- Coordinate with project teams to ensure compliance with GOAA standards
- Provide support to GOAA wayfinding planning groups
- Maintain signage guidelines and specifications
- Other support services as identified by GOAA staff

SUMMARY OF PROPOSED NOT TO EXCEED PROFESSIONAL FEES & NOT TO EXCEED REIMBURSABLE EXPENSES:

SCHENKELSHULTZ is requesting a Not to Exceed Fee of \$201,464 in funding for this scope of work. The scope of work for this Fee Proposal includes 99.2% MWBE participation. It is our intention to continue to maximize the MWBE/LDB participation to the fullest extent possible in any future task proposals under our General Consultant contract. SCHENKELSHULTZ has based this proposal on a Not to Exceed Fee and Not to Exceed Reimbursable Expenses basis and have summarized our Proposal in the following Fee Table for your consideration:

FIRM	FEE
SCHENKELSHULTZ	\$1,608
KNZ	\$199,856
Reimbursable Expenses	\$0
Total	\$201,464
MWBE Participation	99.2%

The proposed SCHENKELSHULTZ professional fees were calculated as follows and are not to exceed:

Task/Position	Senior Program Director		Program Director I		Senior Project Manager		Total	
	Labor Hours	Cost	Labor Hours	Cost	Labor Hours	Cost	Labor Hours	Cost
Hourly Rate (\$/Hr.)	\$295		\$228		\$134			
Project Management	0	\$0	0	\$0	12	\$1,608	12	\$1,608
Grand Total	0	\$0	0	\$0	12	\$1,608	12	\$1,608

The proposed KNZ professional fees were calculated as follows and are not to exceed:

Task/Position	Program Manager		Project Manager I		Total	
	Labor Hours	Cost	Labor Hours	Cost	Labor Hours	Cost
Hourly Rate (\$/Hr.)	\$174		\$98			
On-site Planning Support Services	680	\$118,320	832	\$81,536	1,512	\$199,856

Mr. Brad Friel
Fee Proposal, Continuation of Planning Support Services
Page 3

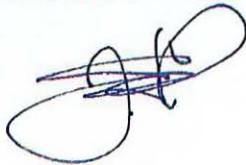
HOURLY RATES:

FIRM	POSITION	HOURLY RATE
SCHENKELSHULTZ	Senior Program Director	\$295
SCHENKELSHULTZ	Program Director I	\$228
SCHENKELSHULTZ	Senior Project Manager	\$134
SCHENKELSHULTZ	Clerical	\$59
KNZ	Program Manager	\$174
KNZ	Project Manager I	\$98

Invoicing of professional services for **SCHENKELSHULTZ** will be "task referenced" on an hourly basis utilizing the rates and provisions established in our General Consultant base contract with Amendments with GOAA. Invoicing of professional services for any agreed to sub-consultants will also be "task referenced" on an hourly basis.

We hope this proposal meets with your approval and as always, I am available to discuss with you or your staff any aspect of the information contained herein. **SCHENKELSHULTZ** remains committed to serving GOAA with our fullest capabilities. I look forward to hearing from you soon.

Sincerely,
SCHENKELSHULTZ



J. Thomas Chandler, AIA
President & CEO

cc: A. Ernest Straughn, AIA, Andrea Rivero



August 21, 2020

Mr. Ernest Straughn
Schenkel & Shultz
200 East Robinson St, Suite 300
Orlando, FL 32801

Reference: Fee proposal for
PLANNING SUPPORT SERVICES
Orlando International Airport
October 1, 2020 through March 31, 2021

Dear Mr. Straughn:

KNZ Consulting is pleased to submit this proposal to provide two staff extension positions for the Greater Orlando Aviation Authority. This proposal has been prepared based on our understanding of the following scope of work.

SCOPE OF SERVICES:

The Greater Orlando Aviation Authority (GOAA) requires the provision of two extension of staff positions for the Planning Engineering and Construction Department from October 1, 2020 through March 31, 2021. These services consist of:

Program Manager:

- Provide land use and master planning support services
- Coordinate with government agencies on relevant planning efforts
- Coordinate due diligence and site analysis efforts in support of third-party development opportunities on airport property
- Provide support to the strategic marketing of land assets as identified by GOAA staff
- Assist GOAA staff in identifying campus wide wayfinding priorities
- Prepare wayfinding assessments and recommendations as assigned by GOAA staff
- Provide concept documents for wayfinding initiatives
- Provide support to GOAA wayfinding planning groups
- Other support services as identified by GOAA staff

Project Manager I:

- Review requests for additional or modified wayfinding on MCO property
- Track active wayfinding projects
- Coordinate with project teams to ensure compliance with GOAA standards
- Provide support to GOAA wayfinding planning groups
- Maintain signage guidelines and specifications
- Other support services as identified by GOAA staff

HOURLY RATES:

GOAA approved hourly rates are summarized as follows:

FIRM	POSITION	HOURLY RATE
KNZ Consulting	Program Manager	\$174
KNZ Consulting	Project Manager I	\$98

PROFESSIONAL FEES:

KNZ proposes a "NOT TO EXCEED" (NTE) fee of One Hundred Ninety Nine Thousand Eight Hundred and Fifty Six (\$199,856) for the above referenced services. The proposed professional fees were calculated as follows:

POSITION	HOURLY RATE	LABOR HOURS	TOTAL
Program Manager	\$174	680	\$118,320
Project Manager I	\$98	832	\$81,536
			\$199,856

We hope this proposal meets with your approval and thank you for the opportunity to be of service. If you have any questions, please do not hesitate to contact me.

Sincerely,

Karen Block, AIA, NCIDQ, AICP

KNZ Consulting



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Construction Committee

From: Somdat Jiawan, Manager, Small Business Programs (sj)

Date: September 22, 2020

Re: Request for Approval of an Addendum to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for FY21 On-Site Planning Support Services at Orlando International Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Schenkel & Shultz, Inc. proposes 99.2% MWBE participation on this Addendum.

Our analysis indicates that Schenkel & Shultz, Inc. is eligible for award of the subject Addendum.

MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS

PLEASE COMPLETE THIS FORM

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-3481

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number:

Request for Approval of an Addendum to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for FY21 On-Site Planning Support Services at Orlando International Airport

1. Construction Information:

Addendum Amount: _____

2. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Goal	_____	- Actual Result	_____

3.a. Prime Contractor Information:

Name: _____
 Address: _____
 City, State, Zip: _____
 Telephone: _____

3.b. Name and Address of MWBE Subcontractor

Name: _____
 Address: _____
 City, State, Zip: _____
 Telephone: _____

3.c. *Identity:

Work Item(s): _____
 Amount of Subcontract: _____
 Percent of Prime Contract (%): _____

4. Engineering/Professional Services Information:

Addendum Amount: \$201,464.00

5. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	<u>199,856.00</u>	Actual Result	<u>99.2%</u>
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Goal	<u>199,856.00</u>	Actual Result	<u>99.2%</u>

6.b. Engineering / Professional Service Firm Information:

Name: Schenkel & Shultz, Inc.
 Address: 201 E. Robinson Street,
 City, State, Zip: Orlando, FL 32801
 Telephone: (407) 872-3322

6.b. Name and Address of MWBE Subconsultant

Name: KNZ Consulting, LLC
 Address: 3613 Middleburg Lane #102
 City, State, Zip: Rockledge, FL 32955
 Telephone: 321-307-1629

6.c. *Identity:

Work Item(s): Caucasian Female American
 Amount of Subcontract: \$199,856.00
 Percent of Prime Contract (%): 99.2%

I certify that the information included on this form and its attachment is correct
 Signature: S. Jiawan Date: 09/22/20
 Somdat Jiawan, Manager, Small Business Programs (sj)

* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)

Services Agreement with MSE Group, LLC to provide FY21 Wildlife Hazard Surveys and Related Reports, for the total amount of \$82,336.00, which includes the not-to-exceed fee amount of \$74,236.00, and the not-to-exceed expense amount of \$8,100.00, with funding from previously approved Capital Expenditure Funds.

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH SCHENKEL & SHULTZ, INC. FOR FY21 ON-SITE PLANNING SUPPORT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

11. Mr. Sorondo presented the memorandum, dated September 22, 2020, along with a proposal from Schenkel & Shultz, Inc., dated September 2, 2020, for FY21 On-Site Planning Support Services, at the Orlando International Airport. The scope is to provide a continuation of On-Site Planning Support and Related Services from October 1, 2020 through March 31, 2021, as further described in the attached proposal.

If approved, these services would be effective October 1, 2020.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Schenkel & Shultz, Inc. proposes 99.2% MWBE participation on this Addendum.

Upon motion of Mr. Hunt, second by Mr. Callum, vote carried by roll-call with all votes yea, to approve an Addendum to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for FY21 On-Site Planning Support Services, for a total not-to-exceed fee amount of \$201,464.00, with funding from previously approved Operation and Maintenance Funds.

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH SCHENKEL & SHULTZ, INC. FOR FY21 TERMINAL TENANT DESIGN SUPPORT SERVICES FOR THE CONCESSIONS DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

12. Ms. Connor-Harris presented the memorandum, dated September 22, 2020, along with a proposal from Schenkel & Shultz, Inc., dated August 6, 2020, for FY21 Terminal Tenant Design Support Services for the Concessions Department, at the Orlando International Airport. The scope is to provide continuation of services for GOAA Concessions Departmental Support for Fiscal Year 2021 (October 2020 through September 2021). These services will include design reviews, tenant coordination, technical management following Design Review Committee approvals, technical reviews, verification of design compliance, tenant signage coordination, preparation of exhibits, and coordination with GOAA Concessions Consultant.

If approved, these services would be effective October 1, 2020.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the specialized scope of the services to be provided, Schenkel & Shultz, Inc. does not propose small business participation on this Addendum.

Upon motion of Mr. Callum, second by Ms. Schneider, vote carried by roll-call with all votes yea, to approve an Addendum to the General Consulting Services Agreement with Schenkel & Shultz, Inc. for FY21 Terminal Tenant Design Support Services for the Concessions Department, for a total not-to-exceed fee amount of \$24,720.00, with funding from previously approved Operation and Maintenance Funds.

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING ENVIRONMENTAL ENGINEERING SERVICES AGREEMENT WITH TERRACON CONSULTANTS, INC. TO CONDUCT SEMI-ANNUAL MONITORING AND REPORTING OF THE CARGO RD. LANDFILL, AT THE ORLANDO INTERNATIONAL AIRPORT.

13. Mr. Carrington presented the memorandum, dated September 22, 2020, along with a proposal from Terracon Consultants, Inc., dated August 24, 2020, to conduct Semi-Annual Monitoring and reporting of the Cargo Rd. Landfill, at the Orlando International Airport. The scope is to conduct one Semi-Annual groundwater sampling,