

AMENDMENT NO. 2

BY AND BETWEEN

**GREATER ORLANDO AVIATION AUTHORITY
AND
SP PLUS TRANSPORTATION AN OPERATING DIVISION OF SP PLUS CORPORATION**

TO

CONTRACT 15-19

THIS AMENDMENT NO. 2 made and entered into as of the 1st day of May, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (hereinafter referred to as "Authority") and **SP PLUS TRANSPORTATION AN OPERATING DIVISION OF SP PLUS CORPORATION** (hereinafter referred to as "Contractor").

WITNESSETH:

WHEREAS, by Agreement dated May 1, 2019, and as amended by Amendment No. 1 dated July 7, 2022, the Contractor agreed to provide the Authority with Shuttle Bus Management Services at the Orlando International Airport, Orlando, Florida; and

WHEREAS, the Contract provides the Authority with two (2) options to renew the term of the Contract for additional periods of one (1) year each; and

WHEREAS, Authority desires to exercise its second option to renew the term of the Contract for an additional period of one year; and

WHEREAS, the Authority desires and the Contractor agrees to amend the Contract to include an additional three (3) new bus routes to the South Terminal Complex, adjustments to the reimbursable expenses of the drivers' wages in order to hire and retain shuttle bus drivers and a allowable 2.8% CPI increase to the Management Fee.

NOW, THEREFORE, for and in consideration of the premises and mutual covenants herein contained, the parties hereby amend the Contract as follows:

1. **Renewal Term of Contract.** The term of the Contract shall be, and hereby is renewed and extended for a period of one twelve (12) months, commencing effective as of May 1, 2023 and expiring April 30, 2024.
2. **Compensation.** Authority shall pay to the Contractor during the second renewal option, upon satisfactory completion of the work required by the provisions of the Contract, the Rates as found in Attachment "A-2", Second Renewal Option Prices Compensation shall be paid pursuant to the terms and conditions of the Contract.
3. **Contractor's Performance Bond or Letter of Credit.** Prior to the execution of this Amendment No. 2, Contractor shall furnish Authority with a replacement bond or duly executed rider or other acceptable form of amendment to Contractor's performance bond, Attachment "B-2", for the extended term in an amount, which is not less than Three Million, and 00/100 Dollars (\$3,000,000.00).

4. **Suit/Proceedings**. The Contractor agrees that any suit or proceeding initiated for the purpose of interpreting or enforcing any provision of the Agreement or any matter in connection therewith shall be brought only in a court of competent jurisdiction in Orange County, Florida, and Contractor waives any venue objection, including, but not limited to, any objection that a suit has been brought in an inconvenient forum. Contractor agrees to submit to the jurisdiction of the Florida courts and irrevocably agrees to accept service of process by U.S. mail.

5. **Public Entity Crimes Act**. The Contractor acknowledges the following notice: "A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or Contractor under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount set forth in s.287.017, Florida Statutes, for CATEGORY TWO for a period of thirty-six (36) months from the date of being placed on the convicted vendor list."

6. **Continuing Effect of Agreement Provisions**. Except as amended by this Amendment No. 2, the Agreement shall continue in full force and effect in accordance with its terms and conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 2 to be duly executed as of the date and year first above written.

"AUTHORITY"

ATTEST:

GREATER ORLANDO AVIATION AUTHORITY

Assistant Secretary

By: _____

[Official Seal]

"CONTRACTOR"

ATTEST:

**SP PLUS TRANSPORTATION AN OPERATING
DIVISION OF SP PLUS CORPORATION**

Asst. Secretary *JCH*

Asst. Secretary

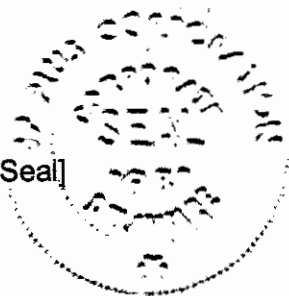
By: *Robert Reiser*

Its: President - East Airports

Robert Reiser

Print or Type Name and Title

[Corporate Seal]



Approved as to Form and Legality
this 27 day of March, 2023
Nelson Mullins Riley & Scarborough, LLP
By *Joe Macher*

Greater Orlando Aviation Authority

ATTACHMENT "A-2"

**Second Renewal Option Pricing
15-19 Shuttle Bus Management Services**

Costs	Option Year 1
Management fee*	\$2,391,950.00
Reimbursable Expense**	\$9,659,400.00
Leased Bus	\$174,240.00
Total Option Year 2 NTE	\$12,225,590.00

* Management Fee shall include all costs as outlined in General Conditions, Section 2.3, Page GC-2.

** Reimbursable Payroll and Operating Expense shall include all costs as outlined in General Conditions, Section 2.4, Pages GC-3 and GC-4. Contractor's aggregate annual invoices shall not exceed the total as stated above for Renewal Option 2. It is estimated that an average of 170 reimbursable positions will be needed for the performance of this Contract. The Authority believes that this estimate fairly describes the scope of work under ordinary circumstances; however, the number of actual employees may range between 160 and 180 as actual conditions may cause the number of employees to be adjusted accordingly. The Authority shall only reimburse for the positions requested and approved by the Authority and satisfactorily provided by the Contractor.

CONTINUATION
CERTIFICATE

BERKLEY INSURANCE COMPANY

, Surety upon

a certain Bond No. 0218650

on behalf of SP PLUS CORPORATION
(PRINCIPAL)

and in favor of GREATER ORLANDO AVIATION AUTHORITY
(OBLIGEE)

does hereby continue said bond in force for the further period

beginning on 5/1/2023
(MONTH-DAY-YEAR)

and ending on 5/1/2024
(MONTH-DAY-YEAR)

Amount of bond \$3,000,000.00

Description of bond Purchasing Bid 15-19, Shuttle Bus Management Services, at the Orlando International Airport: Location 72955

Premium: \$ 15,000.00

PROVIDED: That this continuation certificate does not create a new obligation and is executed upon the express condition and provision that the Surety's liability under said bond and this and all Continuation Certificates issued in connection therewith shall not be cumulative and that the said Surety's aggregate liability under said bond and this and all such Continuation Certificates on account of all defaults committed during the period (regardless of the number of years) said bond had been and shall be in force, shall not in any event exceed the amount of said bond as hereinbefore set forth.

Signed and dated on 2/9/2023
(MONTH-DAY-YEAR)

BERKLEY INSURANCE COMPANY

By



ATTORNEY-IN-FACT Christina L. Sandoval

POWER OF ATTORNEY
BERKLEY INSURANCE COMPANY
 WILMINGTON, DELAWARE

KNOW ALL MEN BY THESE PRESENTS, that BERKLEY INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Delaware, having its principal office in Greenwich, CT, has made, constituted and appointed, and does by these presents make, constitute and appoint: *Sandra M. Winsted; Susan A. Welsh; Christopher P. Troha; Judith A. Lucky-Eftimov; Christina L. Sandoval; Derek J. Elston; Aerie Walton; Bartlomiej Siepierski; Jessica B. Dempsey; Samantha Chierici; Kristin L. Hannigan; Nicholas Pantazis; Rachel Fore; Nicholas Kertesz; Corinne Chapman; Jean Torres; Roger Paraison; Tara A. Reimer; or Dartonya Wright of Aon Risk Services Central, Inc. of Chicago, IL* its true and lawful Attorney-in-Fact, to sign its name as surety only as delineated below and to execute, seal, acknowledge and deliver any and all bonds and undertakings, with the exception of Financial Guaranty Insurance, providing that no single obligation shall exceed **One Hundred Million and 00/100 U.S. Dollars (U.S.\$100,000,000.00)**, to the same extent as if such bonds had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office in their own proper persons.

This Power of Attorney shall be construed and enforced in accordance with, and governed by, the laws of the State of Delaware, without giving effect to the principles of conflicts of laws thereof. This Power of Attorney is granted pursuant to the following resolutions which were duly and validly adopted at a meeting of the Board of Directors of the Company held on January 25, 2010:

RESOLVED, that, with respect to the Surety business written by Berkley Surety, the Chairman of the Board, Chief Executive Officer, President or any Vice President of the Company, in conjunction with the Secretary or any Assistant Secretary are hereby authorized to execute powers of attorney authorizing and qualifying the attorney-in-fact named therein to execute bonds, undertakings, recognizances, or other suretyship obligations on behalf of the Company, and to affix the corporate seal of the Company to powers of attorney executed pursuant hereto; and said officers may remove any such attorney-in-fact and revoke any power of attorney previously granted; and further

RESOLVED, that such power of attorney limits the acts of those named therein to the bonds, undertakings, recognizances, or other suretyship obligations specifically named therein, and they have no authority to bind the Company except in the manner and to the extent therein stated; and further

RESOLVED, that such power of attorney revokes all previous powers issued on behalf of the attorney-in-fact named; and further

RESOLVED, that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed. The Company may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Company, notwithstanding the fact that they may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 29th day of November, 2022.



Attest:

By

Ira S. Lederman
 Ira S. Lederman
 Executive Vice President & Secretary

Berkley Insurance Company

By

Jeffrey M. Hafter
 Jeffrey M. Hafter
 Senior Vice President

STATE OF CONNECTICUT)

) ss:

COUNTY OF FAIRFIELD)

Sworn to before me, a Notary Public in the State of Connecticut, this 29th day of November, 2022, by Ira S. Lederman and Jeffrey M. Hafter who are sworn to me to be the Executive Vice President and Secretary, and the Senior Vice President, respectively, of Berkley Insurance Company.

MARIA C RUNDBAKEN
 NOTARY PUBLIC
 CONNECTICUT
 MY COMMISSION EXPIRES
 APRIL 30, 2024

Maria C. Rundbaker
 Notary Public, State of Connecticut

CERTIFICATE

I, the undersigned, Assistant Secretary of BERKLEY INSURANCE COMPANY, DO HEREBY CERTIFY that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and that the authority of the Attorney-in-Fact set forth therein, who executed the bond or undertaking to which this Power of Attorney is attached, is in full force and effect as of this date.

Given under my hand and seal of the Company, this 9th day of February, 2023



Vincent P. Forte
 Vincent P. Forte

Please verify the authenticity of the instrument attached to this power by:

Toll-Free Telephone: (866) 768-3534; or

Electronic Mail: BSGInquiry@berkleysurety.com

Any written notices, inquiries, claims or demands to the Surety on the bond attached to this power should be directed to:

Berkley Surety Group

412 Mount Kemble Ave.

Suite 310N

Morristown, NJ 07960

Attention: Surety Claims Department

Or

Email: BSGClaim@berkleysurety.com

Please include with all communications the bond number and the name of the principal on the bond. Where a claim is being asserted, please set forth generally the basis of the claim. In the case of a payment or performance bond please also identify the project to which the bond pertains.

Berkley Surety Group is an operating unit of W. R. Berkley Corporation that underwrites surety business on behalf of Berkley Insurance Company and Berkley Regional Insurance Company

**GREATER ORLANDO AVIATION AUTHORITY
AGENDA**

DATE: DECEMBER 14, 2022

DAY: WEDNESDAY

TIME: 2:00 P.M.

PLACE: CARL T. LANGFORD BOARD ROOM, ORLANDO INTERNATIONAL AIRPORT, ONE JEFF FUQUA BOULEVARD

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. CONSIDERATION OF AVIATION AUTHORITY MINUTES FOR SEPTEMBER 21 AND OCTOBER 19, 2022

VI. RECOGNIZING YEARS OF SERVICE

VII. CONSENT AGENDA

(These items are considered routine and will be acted upon by the Aviation Authority in one motion. If discussion is requested on an item, it will be considered separately. Items under this section are less than \$325,000 dollars)

- A. Recommendation to Accept Aviation Authority Committee Minutes
- B. Recommendation to Dispose of Surplus Property
- C. Recommendation to Approve the Second Amendment to Shopping Center Lease Agreement at Colonial Promenade Shopping Center, Orlando Executive Airport, with Sam Ash Florida Megastores, LLC ("Sam Ash")
- D. Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 10 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for Project Bid Package (BP) No. S00154, South Terminal C, Phase 1, Fueling System (Guaranteed Maximum Price (GMP) No. 11-S) at the Orlando International Airport
- E. Recommendation of the Construction Committee to Approve a No-Cost Addendum to the Continuing Bridge Inspection Services Agreement to Exercise the Second and Final One-Year Renewal Option
- F. Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 21 to the Program and Project Management Services for the South Terminal C, Phase 1, Agreement, with Cost Management, Inc. dba CMI for Additional Construction Phase Owners Authorized Representative (OAR) Technology Consulting and Support Services for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services (OAR), at the Orlando International Airport
- G. Recommendation to Accept a Public Transportation Grant Agreements (PTGAs) for Orlando International Airport from the Florida Department of Transportation (FDOT)
- H. Recommendation of the Professional Services Committee to Approve Various Addenda to the Information Technology (IT) Consulting Services Agreement with Advanced IT Concepts, Inc. for Fiscal Year (FY) 2023 Staff Augmentation Support Services, at the Orlando International Airport
- I. Recommendation of the Construction Finance Oversight Committee to Approve Funding Action(s) to Various Contracts
- J. Recommendation to the Aviation Authority Board Chairman to ratify the appointment of Michelle Hartmann to the Orlando Executive Airport Advisory Commission (the Commission) as a Fixed Base Operator (FBO) Representative
- K. Recommendation of the Ad Hoc Committee to Rank Firms and Select Proposers for Professional Services Agreement 23-118 Federal Governmental Relations Consultant Services

NOTE: Any person who desires to appeal any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based.

**GREATER ORLANDO AVIATION AUTHORITY
AGENDA FOR ITS DECEMBER 14, 2022 MEETING
PAGE 2**

- L. Recommendation of the Concessions/Procurement Committee to Approve Amendment No. 3, Second Renewal Option, for Purchasing Contract 07-19, Dock Leveler Preventative Maintenance and Repair Services, at the Orlando International Airport, to Miner Ltd.
- M. Recommendation to Ratify Declaration of Emergency During Hurricane Nicole
- N. Recommendation to Confirm the Designation of the Orlando Executive Airport Commission Chair
- O. Recommendation of the Chief Executive Officer to Nominate Candidate for the Position of Interim Senior Director of Engineering and Construction
- P. Recommendation of the Chief Executive Officer to Nominate Candidate for the Position of Interim Director of Customer Experience
- Q. Promotion of Deputy Fire Chief Brenda Bishop to the Position of Fire Chief
- R. Recommendation to Adopt Organizational Chart and Incorporate into Organizational Policy 101.01

VIII. PROCUREMENTS

(Notification for release of documents for different services at the Aviation Authority in excess of \$500,000)

- A. Solicitation for Design/Build Services, BP No. S00199, Train Station Passenger Drop-off Lobby (PDL) Parking Lot (Design/Build) at the Orlando International Airport
- B. Letters of Interest (LOI), W-00467, Continuing Civil Engineering Consulting Services

IX. SMALL BUSINESS UPDATE

X. CHIEF EXECUTIVE OFFICER'S REPORT

XI. NEW BUSINESS

(Pursuant to Florida Statute 332.0075, contracts in excess of \$325,000 are listed under this section as separate line items)

- A. Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 5 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional Construction Phase Program Management Services for Project Bid Package (BP) No. S00195, Terminal C Airside Concourse Gates C250 – C253, at the Orlando International Airport
- B. Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 9 to the Program and Project Management Services for the South Terminal C, Phase 1, Agreement, with Geotech Consultants International, Inc. dba GCI, Inc. for Additional Construction Phase Owners Authorized Representative (OAR) Services for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services (OAR), at the Orlando International Airport
- C. Recommendation of the Construction Committee to Approve an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for Fiscal Year (FY) 2023 Staff Extension Support Services for Operational Readiness for the Executive Administration Department at the Orlando International Airport
- D. Recommendation of the Construction Committee to Approve a Job Order Construction Services Addendum to the Continuing Vertical Construction Services Agreement with Clancy & Theys Construction Co. for Project V-00978, Terminal Top Garage Fire Sprinkler Repair, at the Orlando International Airport
- E. Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 3 to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services Agreement with Lea + Elliott, Inc. for Additional Design Criteria and Specialty APM Consulting Services for Airsides 2 and 4 APM System Improvement Programming and Procurement at the Orlando International Airport
- F. Recommendation of the Professional Services Committee to Approve Multiple Addenda to the Professional Services Agreement for Financial Consulting for Construction, Maintenance, Environmental, and Other Projects; Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); Grant and Passenger Facility Charge (PFC) Application Services; Extension of Staff Services; and Audit and Advisory Services at Orlando International and Executive Airports with Anser Advisory Consulting, LLC dba Anser Advisory
- G. Recommendation of the Professional Services Committee to Approve Multiple Addenda to the Professional Services Agreement for Construction Payment Application and Invoice Review; Financial Consulting for the Capital Improvement Program (CIP) and Capital Initiation Requests (CIR); and Audit and Advisory Services at Orlando International and Executive Airports with Carr, Riggs & Ingram, LLC
- H. Recommendation of the Concessions/Procurement Committee to Award Invitation for Bid (IFB) 93777-22, HVAC Rigid Filters, at the Orlando International Airport, to Andrews Filter & Supply Corp.
- I. Recommendation of the Concessions/Procurement Committee to Approve Amendment No. 5, Contract Adjustment, for Purchasing Contract 01-21, Elevators, Escalators and Moving Sidewalks Maintenance and Repair Services, at the Orlando International Airport, to Schindler Elevator Corporation ("Schindler")
- J. Recommendation of the Concessions/Procurement Committee to Award Single Source Contract 23-126-SGS for Security Checkpoint Passenger Reservation System to Alclear, LLC
- K. Recommendation of the Concessions/Procurement Committee to Exercise the Second and Final Renewal Option of Purchasing Contract 15-19, Shuttle Bus Management Services at Orlando International Airport with SP Plus Corporation
- L. Recommendation to Ratify Decision of the Chief Executive Officer to Authorize an Emergency Purchase to Mears Destination Services for Shuttle Services for Terminal C Rental Car Customers

**GREATER ORLANDO AVIATION AUTHORITY
AGENDA FOR ITS DECEMBER 14, 2022 MEETING
PAGE 3**

- M. Recommendation for Approval of Amendment No. 1 to the Rental Automobile Concession Agreement ("RAC Agreement") with Avis Budget Car Rental, LLC, ("Avis")
- N. Recommendation to Authorize Staff to Enter Into Direct Negotiations with Ready Credit Corporation ("Ready Credit") for the Prepaid Card Services Concession Agreement ("Concession Agreement") at the Orlando International Airport ("Airport")
- O. Recommendation to Ratify Certain Amended Policies Related to Staff Committees Consistent with Prior Aviation Authority Board Presentation, Codify the Existing Practices of the Construction Finance Oversight Committee in Policy 120.091, Repeal Policy 120.01, Concessions/Procurement Committee, Repeal Policy 120.10, Professional Services Committee, Repeal Policy 120.04, Design Review Committee, Recommendation to Approve New Organizational Policy 120.17, Ad Hoc Committees, New Operational Policy 110.04, Appeal Process and New Operational Policy 110.041, Design Review Appeal Committee
- P. Recommendation to Approve Changes for Organizational Policies 204-01 Code of Ethics and Business Conduct and 130.04 Debarment of Contractors (Debarment) as well as Operational Procedure 204.06 Whistle-Blower under Human Resources, and retire Operational Procedure 204.06 Whistle-Blower under Human Resources
- Q. Recommendation of the Compensation Committee to adopt performance-based goals for the Chief Executive Officer for Fiscal Year 2023

XII. INFORMATION SECTION

(No action is required on the item(s). Board members should feel free to ask questions on the item(s).)

- A. Notification of Committee Recommendations to the Chief Executive Officer for Approval for December 14, 2022, Aviation Authority Board Meeting
- B. Notification of Releases of RFP/RFB/RFQ/IFB
- C. Notification of Operations and Maintenance Fund Budget Transfers in Excess of \$250,000 Approved by the Chief Financial Officer through September 30, 2022
- D. Notification of Addenda/Amendments with Anser Advisory Consulting, LLC for Construction-Engineering-Financial Consulting Services at the Orlando International Airport
- E. Recommendation to Approve Revisions to multiple Operational Policies: Policy 201.04 – Employee Termination Process, Policy 203.02 – Vacation Leave, 203.03 – Sick Leave, 206.07 – Holidays and Personal Leave and 206.09 Management Benefit Program
- F. Construction Report

NEXT SCHEDULED AVIATION AUTHORITY BOARD MEETING IS ON WEDNESDAY JANUARY 18, 2023



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Brad Friel, Chairman, Concessions/Procurement Committee

DATE: December 14, 2022

ITEM DESCRIPTION

Recommendation of the Concessions/Procurement Committee to Exercise the Second and Final Renewal Option of Purchasing Contract 15-19, Shuttle Bus Management Services at Orlando International Airport with SP Plus Corporation

BACKGROUND

The contract requires SP Plus Corporation to provide all labor, supervision, materials, supplies, tools and all other items necessary to perform shuttle bus management services at Orlando International Airport. The services provided include, but are not limited to, providing qualified drivers to operate shuttle buses for Airport employee and remote public parking lots, performing daily bus inspections, cleaning the buses, and providing supervisory oversight of such services. The buses are owned and maintained by the Aviation Authority.

On March 20, 2019, the Aviation Authority Board awarded Purchasing Contract 15-19 to SP Plus Corporation. The initial term of the contract was for three (3) years, effective May 1, 2019, at an initial cost of \$19,359,764 with the Aviation Authority having options to renew the contract for two (2) additional periods of one (1) year each.

On April 20, 2022, the Aviation Authority Board approved the first renewal option in the not-to-exceed amount of \$9,989,700. The first renewal option value included the addition of three (3) new bus routes to the South Terminal Complex for seven (7) months of the contract year. The first renewal option expires on April 30, 2023.

ISSUES

The contract structure includes an Aviation Authority provided reimbursable expense budget and a management fee. The reimbursable expense budget includes payroll for supervisors, drivers, dispatchers and associated benefits, uniforms, and bus wash supplies. The management fee includes management positions, contractor's overhead, insurance for the buses, bond costs, workers compensation, recruiting expenses, and any other expenses not included in the reimbursable expense budget.

The reimbursable expense budget for the second renewal option is a not-to-exceed amount of \$9,833,640. The second renewal option reimbursable expense budget includes the additional three (3) new bus routes to the South Terminal Complex for the full contract year, and includes adjustments to the reimbursable expenses of the drivers' wages in order to hire and retain shuttle bus drivers.

The management fee for the second renewal option is a not-to-exceed amount of \$2,391,950 and includes a Consumer Price Index (CPI) increase of 2.8%.

The total value of the second renewal option is a not-to-exceed amount of \$12,225,590.

The contract includes a Minority and Women Business Enterprise (MWBE) participation requirement of 17% and a Local Developing Business (LDB) participation requirement of 1.7%. The Small Business Development Department certifies that SP Plus Corporation is in good standing as it relates to the small business participation.

On November 28, 2022, the Concessions/Procurement Committee recommended to exercise the second and final renewal option of Purchasing Contract 15-19, Shuttle Bus Management Services at Orlando International Airport with SP Plus Corporation

ALTERNATIVES

There are no reasonable alternatives under consideration.

FISCAL IMPACT

The fiscal impact of the second renewal option is a not-to-exceed amount of \$12,225,590. Funding required in current and subsequent fiscal year will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to approve the recommendation of the Concessions/Procurement Committee to: (1) exercise the second and final renewal option of Purchasing Contract No. 15-19, Shuttle Bus Management Services, with SP Plus Corporation; 2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$12,225,590; and 3) authorize an Aviation Authority officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.