

**ADDENDUM NO. 29  
TO THE AGREEMENT DATED JULY 19, 2022  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND THE RODERICK GROUP, INC. dba ARDMORE RODERICK**

**Project: Pre-Construction, Startup, Bid and Award Phase OAR Services for V-1042 B-Side Commercial Lanes Canopies Rehabilitation, Orlando International Airport**

**THIS ADDENDUM** is effective this 17<sup>th</sup> day of September, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **THE RODERICK GROUP, INC. dba ARDMORE RODERICK** (“Consultant”).

**WITNESSETH:**

**WHEREAS**, by Agreement dated July 19, 2022, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of SIX THOUSAND NINE HUNDRED FORTY-TWO AND NO/100 DOLLARS (\$6,942.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$6,942.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$6,942.00</b>

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.


4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated July 19, 2022 and all prior addenda will remain in full force and effect.


**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives have executed this Addendum on this date Sep 19, 2024.

**GREATER ORLANDO AVIATION AUTHORITY**

  
box SIGN 4W88Q9ZJ-19YXY7R8

By: \_\_\_\_\_  
Max Marble  
Sr. Vice President, Capital Programs

**Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of Sep 18, 2024**

  
By: box SIGN 1J8RIK51-19YXY7R8  
**NELSON MULLINS RILEY AND  
SCARBOROUGH, Legal Counsel  
Greater Orlando Aviation Authority**

**THE RODERICK GROUP, INC. dba  
ARDMORE RODERICK**

  
box SIGN 1R6ZPZPZ-19YXY7R8

By: \_\_\_\_\_  
Signature (Duly Authorized Rep.)  
Jeffery A. Jackowski  
Printed Name  
Sr. Vice President of Infrastructure  
Title

**MEMORANDUM**

TO: Members of the Construction Committee  
FROM: Scott Shedek, Vice President of Construction  
DATE: September 17, 2024

**ITEM DESCRIPTION**

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Pre-Construction startup, Bid and Award Phase OAR Services for V-01042 B-Side Commercial Lanes Canopies Rehabilitation at Orlando International Airport.

**BACKGROUND**

The Roderick Group, Inc., dba Ardmore Roderick has an agreement with the Aviation Authority since May 18, 2022, for Continuing Program and Project Management Services at the Orlando International and Executive Airports.

**ISSUES**

The Consultant’s proposal, dated September 3, 2024, is to provide Pre-Construction startup, Bid and Award Phase OAR services for the above referenced project. The scope of these services is to define the construction scope with the engineer, prepare the approval to bid documents, host the pre-bid meeting, schedule all bid events, track and respond to all bid questions, host the bid opening and award the project to a contractor by preparing the CCM memo, responding to audit questions, and presenting at CCM.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on ( all that apply):

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Experience | <input checked="" type="checkbox"/> Available Personnel | <input checked="" type="checkbox"/> Current Workload |
| <input checked="" type="checkbox"/> Expertise  | <input type="checkbox"/> Equitable Distribution         | <input type="checkbox"/> Other: _____                |

**SMALL BUSINESS**

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

**ALTERNATIVES**

None.

**FISCAL IMPACT**

Funding is from the previously approved Capital Expenditure Fund 308.631.611.5660003.000.501524. Funding source verified by Melvin Martinez of Construction Finance on 09 / 11 / 24 as correct and available.

**RECOMMENDED ACTION**

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services with The Roderick Group, Inc., dba Ardmore Roderick for the services contained herein and the amount as shown below:

Not to Exceed Fees		\$6,942.00
Lump Sum Fees		\$0.00
Not to Exceed Expenses		\$0.00
<b>TOTAL</b>		<b>\$6,942.00</b>
AAC – Compliance Review Date	<i>JM</i>	9/10/2024
AAC – Funding Eligibility Review Date		9/10/2024



September 3, 2024

Mr. Scott Shedek  
Vice President of Construction  
**GREATER ORLANDO AVIATION AUTHORITY**  
11314 Terminal C Service Road  
Orlando, FL 32824

Subject: **V-01042 B-Side Commercial Lanes Canopies Rehabilitation**  
Orlando International Airport (MCO)

Dear Mr. Shedek,

Ardmore Roderick is pleased to submit this proposal to provide Pre-Construction startup, Bid and Award Phase OAR Project Management services for the above referenced project at the Orlando International Airport. This proposal has been prepared based on our understanding of the requested scope of work attached.

The scope of our services for the proposed project will consist of providing assistance to the GOAA staff in the areas of completing and processing the project startup packages, meetings to review status, field walks, construction bid and award phase services for the above referenced project. The Construction phase OAR services will be submitted with the Construction Award Job Order at a later date.

Our estimated man-hour requirements and applicable unit rates for completion of the project are attached to this proposal. The total contract value is estimated at **\$6,942.00**. This amount consists of \$6,942.00 for Not to Exceed Fees and \$0.00 for Not to Exceed Expenses.

The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the project.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on this most important project. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

Ardmore Roderick

Colin Paterson, CCM  
Sr. Project Manager, Aviation

P: 321.430.6710  
F: 773.289.0567  
www.ArdmoreRoderick.com

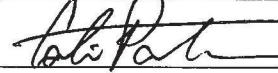
3361 Rouse Road  
Suite 140  
Orlando, Florida 32817

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: Ardmore Roderick

By:  \_\_\_\_\_

Print Name: Colin Paterson, CCM

Date: 9/3/2024



Greater Orlando Aviation Authority  
 Orlando International Airport

V-01042 B-Side Commercial Lanes Canopies Rehabilitation					9/3/2024
OAR Staffing Estimate					
Role	Individual	Firm	Hourly Rate	Total Hours	Total Fee
<b>Staffing:</b>					
Senior Project Manager	Colin Paterson		\$ 178.00	39	\$ 6,942.00
<b>Subtotal</b>				<b>39</b>	<b>\$ 6,942.00</b>
<b>Not to Exceed Expenses:</b>					
<b>Subtotal</b>					<b>\$ -</b>
<b>Total:</b>					<b>\$ 6,942.00</b>

DBE / MWBE / LDB Participation

Firm	MBE	MWBE	LDB	Fee	% Participation
					0%
					0%
					0%
					0%
					0%
<b>Total:</b>					<b>0%</b>



Name	Position	CCM	Project Status	Project #	Description	2024												2025				Total	
						Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan		Feb
<b>22-034 OAR</b>																							
Colin Paterson	PM	9/26	approved	R-00104	17L35R Vault Roof Replace	35	38	27	21												121		
	PM	10/3	approved	V-01009	Remodel Purchasing Building	59	32	18														109	
	PM	10/3	approved	V-00992	Rehabilitation of Structural Steel Commercial Lanes Canopies	74	90	84	89	59	42	44	46	40	46	44	42					700	
	SR PM	10/24	approved	V-01012	Airside 1 Wing 4 Ramp Level Restroom Refurbishments		51	35														86	
	SR PM	11/21	approved	V-00992	PTFE evaluation - Amendment 01 to Addendum 11		8															8	
	SR PM	12/5	approved	V-01013	AS1&3 W2-5 Ramp Level Corr & Stair Refurbish - OAR design			38	4													42	
	SR PM	12/5	approved	V-01014	AS1 Wing 5 Bathroom refurbish - OAR design			38	4													42	
	SR PM	12/5	approved	V-01015	AS3 Wing 3 Bathroom refurbish - OAR Const			17	36	12												65	
	SR PM	12/19	approved	H-00367	QTA Fence Relocation Terminals A & B - OAR Const			44	35	2												81	
	SR PM	n/a	approved	EP-454	Airside 2 SWA Flight Ops Drain Repair				80	7												87	
	SR PM	n/a	approved	EP-452	Terminal A Sanitary Sewer Repairs				16													16	
	SR PM	2/6	approved	R-00103	West ARFF Roof Replace - Amend 1 for CO 2				6													6	
	SR PM	2/6	approved	V-01014	AS1 Wing 5 Bathroom refurbish - OAR Const						40	38	7									85	
	SR PM	2/6	approved	V-1016	AS3 Wing 2 Bathroom refurbish - OAR design				36	6												42	
	SR PM	n/a	approved	EP-459	Garage A Beam Repair				29	63												92	
	SR PM	2/27	approved	V-01019	Skylight East Checkpoint Refurbishment - OAR design				9	33												42	
	SR PM	2/27	approved	W-00499	Centerfield ARFF-New Kitchen - OAR Design					24	28	28	8	36	22	8						154	
	SR PM	n/a	approved	EP-462	Centerfield ARFF-Leak repair				36	64												100	
	SR PM	4/2	approved	V-01013	AS1 Ramp Level Corr & Stair Refurbish - Amend 1 - OAR Const					4	16											20	
	SR PM	5/7	approved	R-00105	Building 858 Roof Replacement - OAR Design								20	25								45	
	SR PM	5/7	approved	V-1016	AS3 Wing 2 Bathroom refurbish - OAR Const								16	28								44	
	SR PM	n/a	approved	EP-495	Airside 1 Wing 4 Sanitary Line Repair							9	36									45	
	SR PM	7/16	approved	V-1030	Renovation of Planning Offices									4	15							19	
	SR PM	7/23	approved	V-01027	AS3 Ramp Level Corr & Stair Refurbish - OAR Const											35	26					61	
	SR PM	5/7	approved	V-1028	Centerfield ARFF Temp Kitchen and Demo								2	8	14	14	16	18	16	18	2	108	
	SR PM	8/22	approved	EP-00507	Gate 58 Leak from Curb Slab											10	39					49	
	SR PM		future	V-01041	Terminal A East Sanitary re-route														22	13		35	
SR PM		future	V-01042	B-Side Canopy Repairs - Bid and award												4	27	8			39		
Total:						168	219	257	198	318	285	126	128	149	111	125	135	67	37	18	2	2343	
Gonzalo L	APM	10/3	approved	V-00992	Rehabilitation of Structural Steel Commercial Lanes Canopies				31	59	42	44	46	40	46	44	42				394		
	APM	n/a	approved	EP-452	Terminal A Sanitary Sewer Repairs					27												27	
	APM	2/6	approved	R-00103	West ARFF Roof Replace - Amend 1 for CO 2					8												8	
	APM	2/6	approved	V-01014	AS1 Wing 5 Bathroom refurbish - OAR Const						40	38	8									86	
	APM	n/a	approved	EP-459	Garage A Beam Repair					36	84											120	
	APM	2/27	approved	W-00499	Centerfield ARFF-New Kitchen Design							8	8		8							24	
	APM	n/a	approved	EP-462	Centerfield ARFF-Leak repair					45	80											125	
	APM	4/2	approved	V-01013	AS1 Ramp Level Corr & Stair Refurbish - Amend 1 - OAR Const						20	88	42									150	
	APM	5/7	approved	V-1016	AS3 Wing 2 Bathroom refurbish								20	32	16							68	
	APM	9/26	approved	R-00104	17L35R Vault Roof Replace	10	10	16	16													52	
	APM	5/7	approved	V-1028	Centerfield ARFF Temp Kitchen and Demo								4	12	14	14	18	18	16	18	2	116	
	APM	n/a	future	EP-495	Airside 1 Wing 4 Sanitary Line Repair								8	30								38	
	APM	7/16	approved	V-1030	Renovation of Planning Offices										18	18	9					45	
	APM	7/23	approved	V-01027	AS3 Ramp Level Corr & Stair Refurbish - OAR Const											28	26	10				64	
	APM	8/22	approved	EP-00507	Gate 58 Leak from Curb Slab											15	51					66	
	APM		future	V-01041	Terminal A East Sanitary re-route													16	24	4		44	
Total:						10	10	16	47	175	266	178	136	114	102	119	146	44	40	22	2	1427	
Britt Rittman	APM		approved	BP-049	Taxiways ABE4 Rehab				41												41		
	APM		approved	BP-00497	MCO Taxiways G&H-Phase 1			112	113	168	168	118	129	143	176	176	160	184	8			1655	
	APM		approved	BP-S-00196	Terminal C, Phase 1X Airfield Civil Apron and Taxiway Paving														160	160	160	160	640
Total:								112	154	168	168	118	129	143	176	176	160	184	168	160	160	160	2336
George Rugis	APM		approved	BP-049	Taxiways ABE4 Rehab				49	125	106	110	43	7.9								440.936	
	APM		approved	BP-00497	MCO Taxiways G&H-Phase 1				13	160	88	140	126	160	176	176	136	184	160	176	168	40	1903
Total:									62	285	194	250	169	168	176	176	136	184	160	176	168	40	1903
<b>Total OAR Staff Hours</b>						<b>228</b>	<b>439</b>	<b>592</b>	<b>630</b>	<b>1139</b>	<b>949</b>	<b>705</b>	<b>576</b>	<b>566</b>	<b>463</b>	<b>477</b>	<b>431</b>	<b>435</b>	<b>365</b>	<b>354</b>	<b>330</b>	<b>200</b>	<b>9865</b>

**ATTACHMENT A**  
**FINANCE FORM**

<b>Date:</b>	<u>9/3/24</u>	<b>CCM / PC:</b>	<u>CCM</u>
<b>Requestor's Name:</b>	<u></u>	<b>Requestor's Extension:</b>	<u></u>
<b>Form Preparer's Name:</b>	<u>Colin Paterson</u>	<b>Preparer's Extension:</b>	<u>x 2990</u>
<b>Requestor's Department:</b>	<u></u>	<b>Purchasing Solicitation #:</b>	<u></u>
<b>Description:</b>	<u>B-Side Commercial Lanes Canopies Rehabilitation</u>	<b>Committee Date:</b>	<u>9/17/24</u>
<b>Vendor:</b>	<u></u>	<b>Committee Agenda Item #:</b>	<u></u>

**NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS**

Account Code Format: 308.631.611.5660003.000.501524	FY 24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	FY28 Amount	TOTAL CONTRACT
A/E Fees - Construction	\$20,000.00					
Construction	\$1,550,000.00					
OAR Fees – Scope/Bid/Award	\$7,000.00					
OAR Fees - Construction	\$124,000.00					
Contingency	\$31,000.00					
<b>Total Requisition:</b>	<b>\$1,732,000.00</b>					
<b>Requisition Number:</b>	<b>97814</b>					
<b>Funding Approver:</b>	<i>Andrea Harper</i>					
<b>OMB Notes:</b>						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
97814	CMC 9/2024: B-Side	In Process	04-SEP-2024 10:22:14	USD	1,732,000.00	Field, John M	<input checked="" type="checkbox"/>



**MEMORANDUM**

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: September 17, 2024

**ITEM DESCRIPTION**

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Pre-Construction Startup, Bid and Award Phase OAR Services for V-01042 B-Side Commercial Lanes Canopies Rehabilitation, Orlando International Airport

**SMALL BUSINESS**

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that The Roderick Group, Inc. dba Ardmore Roderick does not propose small business participation on this addendum as the services being provided are for staffing support.