

**ADDENDUM NO. 30  
TO THE AGREEMENT DATED JULY 19, 2022  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND THE RODERICK GROUP, INC. dba ARDMORE RODERICK**

**Project: Construction Phase OAR Services for V-1044 Airside 3 Wing 1 Ramp Level Restroom Refurbishment, Orlando International Airport**

**THIS ADDENDUM** is effective this 24<sup>th</sup> day of September, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **THE RODERICK GROUP, INC. dba ARDMORE RODERICK** (“Consultant”).

**WITNESSETH:**

**WHEREAS**, by Agreement dated July 19, 2022, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of TWENTY-TWO THOUSAND SEVEN HUNDRED SIXTY-SEVEN AND NO/100 DOLLARS (\$22,767.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$22,767.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$22,767.00</b>

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated July 19, 2022 and all prior addenda will remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives have executed this Addendum on this date Oct 2, 2024.

**GREATER ORLANDO AVIATION AUTHORITY**

**Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of Oct 2, 2024**

*Karen Ryan*

By: box SIGN 1J8RLK51-17YL55WX  
**NELSON MULLINS RILEY AND  
SCARBOROUGH, Legal Counsel  
Greater Orlando Aviation Authority**

By: box SIGN 4W88Q9ZJ-17YL55WX  
*Max Marble*  
Max Marble  
Sr. Vice President, Capital Programs

**THE RODERICK GROUP, INC. dba  
ARDMORE RODERICK**

By: box SIGN 1R6ZPZPZ-17YL55WX  
*Jeffery A. Jackowski*  
Signature (Duly Authorized Rep.)  
Jeffery A. Jackowski  
Printed Name  
Sr. Vice President of Infrastructure  
Title

**MEMORANDUM**

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: September 24, 2024

**ITEM DESCRIPTION**

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Construction Phase Owner’s Authorized Representative Services for V-01044 Airside 3 Wing 1 Ramp Level Restroom Refurbishments at Orlando International Airport.

**BACKGROUND**

The Roderick Group, Inc., dba Ardmore Roderick has an agreement with the Aviation Authority since May 18, 2022, for Continuing Program and Project Management Services at the Orlando International and Executive Airports.

**ISSUES**

Consultant’s proposal, dated September 10, 2024, is to provide Construction Phase Owner’s Authorized Representative (OAR) services for the construction phase of the above referenced project. These services will consist of providing assistance to the GOAA staff in the areas of construction project management, project control, and contract administration. The scope of this project is to refurbish restrooms 3599, 3596, and 3593 on the ramp level at the Airside 3 Wing 1.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on ( all that apply):

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Experience | <input checked="" type="checkbox"/> Available Personnel | <input checked="" type="checkbox"/> Current Workload |
| <input checked="" type="checkbox"/> Expertise  | <input type="checkbox"/> Equitable Distribution         | <input type="checkbox"/> Other: _____                |

**SMALL BUSINESS**

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

**ALTERNATIVES**

None.

**FISCAL IMPACT**

EXHIBIT A

**CC**  
**ITEM IV-E**  
**9/24/2024**

Funding is from the previously approved Capital Expenditure Fund 310-711-210-5660003-000-501388. Funding source verified by Malvin Martinez of Construction Finance on 09 / 19 / 24 as correct and available.

**RECOMMENDED ACTION**

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services with The Roderick Group, Inc., dba Ardmore Roderick for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$22,767.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
<b>TOTAL</b>	<b>\$22,767.00</b>
AAC – Compliance Review Date	<i>SJ</i> 09/18/24
AAC – Funding Eligibility Review Date	09/18/24

**Greater Orlando Aviation Authority**

<b>Date:</b>	<u>9/18/2024</u>	<b>CCM / PC:</b>	<u>CCM</u>
<b>Requestor's Name:</b>	<u>Scott Shedek</u>	<b>Requestor's Extension:</b>	<u></u>
<b>Form Preparer's Name:</b>	<u>Colin Paterson</u>	<b>Preparer's Extension:</b>	<u>2990</u>
<b>Requestor's Department:</b>	<u>Construction</u>	<b>Purchasing Solicitation #:</b>	<u></u>
<b>Description:</b>	<u>V-01044 AS3 W1 Ramp Level Restroom Refurbishment</u>	<b>Committee Date:</b>	<u>9/24/2024</u>
<b>Vendor:</b>	<u>HW Davis / OAR / Contingency</u>	<b>Committee Agenda Item#:</b>	<u></u>

**NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS**

Account Code Format: xxx.xxx.xxx.xxxxxx.xxx.xxxxxx	FY 24 Amount	FY 25 Amount	FY 26 Amount	FY 27 Amount	FY 28 Amount	Total Contract
310-711-210-5660003-000-501388						-
Construction	227,077.00					227,077.00
OAR - Construction Phase	22,767.00					22,767.00
Contingency	7,000.00					7,000.00
						-
						-
						-
						-
						-
						-
						-
						-
<b>Total Requisition</b>	256,844.00	-	-	-	-	256,844.00
<b>BPA or Requisition Number</b>	97947					

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer
97947	V-01044 with HW Dav	In Process	18-SEP-2024 14:20:30	USD	260,000.00	Ciaglia, Tara A

**Funding Approver:** Andrea Harper  
**OMB Notes:**

**MEMORANDUM**

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

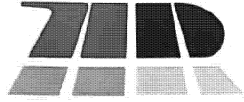
DATE: September 24, 2024

**ITEM DESCRIPTION**

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with The Roderick Group, Inc., dba Ardmore Roderick for Construction Phase Owner's Authorized Representative Services for V-01044 Airside 3 Wing 1 Ramp Level Restroom Refurbishments, Orlando International Airport

**SMALL BUSINESS**

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that The Roderick Group, Inc. dba Ardmore Roderick does not propose small business participation on this addendum as the services being provided are for staffing support.



Ardmore Roderick

September 10, 2024

Mr. Scott Shedek  
Vice President of Construction  
**GREATER ORLANDO AVIATION AUTHORITY**  
11314 Terminal C Service Road  
Orlando, FL 32824

Subject: **V-01044 AS3 W1 Ramp Level Restroom Refurbishment**  
Orlando International Airport (MCO)

Dear Mr. Shedek,

Ardmore Roderick is pleased to submit this proposal to provide Construction Phase OAR Project Management services for the above referenced project at the Orlando International Airport. This proposal has been prepared based on our understanding of the requested scope of work attached.

The scope of our services for the proposed project will consist of providing assistance to the GOAA staff in the areas of construction project management, project control, and contract administration.

Our estimated man-hour requirements and applicable unit rates for completion of the project are attached to this proposal. The total contract value is estimated at **\$22,767.00**. This amount consists of \$19,642.00 for Not to Exceed Fees for construction administration, \$3,125.00 for closeout, and \$0.00 for Not to Exceed Expenses.

The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the project.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on this most important project. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

Ardmore Roderick

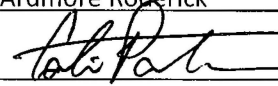
Colin Paterson, CCM  
Sr. Project Manager, Aviation

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: Ardmore Roderick

By:  \_\_\_\_\_

Print Name: Colin Paterson, CCM

Date: 9/10/2024





**Greater Orlando Aviation Authority  
Orlando International Airport**

V-01044 AS3 W1 Ramp Level Restroom Refurbishment					9/10/2024
OAR Staffing Estimate		Construction Phase OAR Services			
Role	Individual	Firm	Hourly Rate	Total Hours	Total Fee
<b>Staffing:</b>					
Senior Project Manager	Colin Paterson	Ardmore Roderick	\$ 178.00	64	\$ 11,392.00
Asst Project Manager	Gonzalo Larivera	Ardmore Roderick	\$ 125.00	66	\$ 8,250.00
Asst Project Manager	Gonzalo Larivera - Closeout	Ardmore Roderick	\$ 125.00	25	\$ 3,125.00
<b>Subtotal</b>				<b>155</b>	<b>\$ 22,767.00</b>
<b>Reimbursable Expenses:</b>					
<b>Subtotal</b>					<b>\$ -</b>
<b>Total:</b>					<b>\$ 22,767.00</b>

**DBE / MWBE / LDB Participation**

Firm	DBE	MWBE	LDB	Fee	% Participation
					0%
					0%
					0%
					0%
					0%
<b>Total:</b>					<b>0%</b>

Name	Position	CCM	Project Status	Project #	Description	2024												2025		Total			
						Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov		Dec	Jan	Feb
<b>22-034 OAR</b>																							
Colin Paterson	PM	9/26	approved	R-00104	17L35R Vault Roof Replace	35	38	27	21										121				
	PM	10/3	approved	V-01009	Remodal Purchasing Building	59	32	18											109				
	PM	10/3	approved	V-00992	Rehabilitation of Structural Steel Commercial Lanes Canopies	74	90	84	89	59	42	44	46	40	46	44	42		700				
	SR PM	10/24	approved	V-01012	Airside1 Wing 4 Ramp Level Restroom Refurbishments		51	35											86				
	SR PM	11/21	approved	V-00992	PTFE evaluation - Amendment 01 to Addendum 11		8												8				
	SR PM	12/5	approved	V-01013	AS1&3 W2-5 Ramp Level Corr & Stair Refurbish - OAR design			38	4										42				
	SR PM	12/5	approved	V-01014	AS1 Wing 5 Bathroom refurbish - OAR design			38	4										42				
	SR PM	12/5	approved	V-01015	AS3 Wing 3 Bathroom refurbish - OAR Const			17	36	12									65				
	SR PM	12/19	approved	H-00367	QTA Fence Relocation Terminals A & B - OAR Const				44	35	2								81				
	SR PM	n/a	approved	EP-454	Airside 2 SWA Flight Ops Drain Repair				80	7									87				
	SR PM	n/a	approved	EP-452	Terminal A Sanitary Sewer Repairs				16										16				
	SR PM	2/6	approved	R-00103	West ARFF Roof Replace - Amend 1 for CO 2				6										6				
	SR PM	2/6	approved	V-01014	AS1 Wing 5 Bathroom refurbish - OAR Const					40	38	7							85				
	SR PM	2/6	approved	V-1016	AS3 Wing 2 Bathroom refurbish - OAR design				36	6									42				
	SR PM	n/a	approved	EP-459	Garage A Beam Repair				29	63									92				
	SR PM	2/27	approved	V-01019	Skylight East Checkpoint Refurbishment - OAR design				9	33									42				
	SR PM	2/27	approved	W-00499	Centerfield ARFF-New Kitchen - OAR Design				24	28	28	8	36	22	8				154				
	SR PM	n/a	approved	EP-462	Centerfield ARFF-Leak repair				36	64									100				
	SR PM	4/2	approved	V-01013	AS1 Ramp Level Corr & Stair Refurbish - Amend 1 - OAR Const					4	16								20				
	SR PM	5/7	approved	R-00105	Building 858 Roof Replacement - OAR Design							20	25						45				
	SR PM	5/7	approved	V-1016	AS3 Wing 2 Bathroom refurbish - OAR Const							16	28						44				
	SR PM	n/a	approved	EP-495	Airside 1 Wing 4 Sanitary Line Repair							9	36						45				
	SR PM	7/16	approved	V-1030	Renovation of Planning Offices							4	15						19				
SR PM	7/23	approved	V-01027	AS3 Ramp Level Corr & Stair Refurbish - OAR Const									35	26				61					
SR PM	5/7	approved	V-1028	Centerfield ARFF Temp Kitchen and Demo						2	8	14	14	16	18	16	18	2	108				
SR PM	8/22	approved	EP-00507	Gate 58 Leak from Curb Slab									10	39				49					
SR PM		future	V-01041	Terminal A East Sanitary re-route											22	13		35					
SR PM		future	V-01042	B-Side Canopy Repairs - Bid and award										4	27	8		39					
SR PM		future	V-01044	AS3 W1 Ramp Level Restroom Refurbishment											6	28	24	6	64				
Total:						168	219	257	198	318	285	126	128	149	111	125	141	95	61	24	2	2407	
Gonzalo L	APM	10/3	approved	V-00992	Rehabilitation of Structural Steel Commercial Lanes Canopies				31	59	42	44	46	40	46	44	42		394				
	APM	n/a	approved	EP-452	Terminal A Sanitary Sewer Repairs				27										27				
	APM	2/6	approved	R-00103	West ARFF Roof Replace - Amend 1 for CO 2				8										8				
	APM	2/6	approved	V-01014	AS1 Wing 5 Bathroom refurbish - OAR Const					40	38	8							86				
	APM	n/a	approved	EP-459	Garage A Beam Repair				36	84									120				
	APM	2/27	approved	W-00499	Centerfield ARFF-New Kitchen Design						8	8		8					24				
	APM	n/a	approved	EP-462	Centerfield ARFF-Leak repair				45	80									125				
	APM	4/2	approved	V-01013	AS1 Ramp Level Corr & Stair Refurbish - Amend 1 - OAR Const					20	88	42							150				
	APM	5/7	approved	V-1016	AS3 Wing 2 Bathroom refurbish							20	32	16					68				
	APM	9/26	approved	R-00104	17L35R Vault Roof Replace	10	10	16	16										52				
	APM	5/7	approved	V-1028	Centerfield ARFF Temp Kitchen and Demo							4	12	14	14	18	18	16	18	2	116		
	APM	n/a	future	EP-495	Airside 1 Wing 4 Sanitary Line Repair							8	30						38				
	APM	7/16	approved	V-1030	Renovation of Planning Offices									18	18	9			45				
	APM	7/23	approved	V-01027	AS3 Ramp Level Corr & Stair Refurbish - OAR Const									28	26	10			64				
	APM	8/22	approved	EP-00507	Gate 58 Leak from Curb Slab									15	51				66				
	APM		future	V-01041	Terminal A East Sanitary re-route											16	24	4	44				
APM		future	V-01044	AS3 W1 Ramp Level Restroom Refurbishment											26	32	28	5	91				
Total:						10	10	16	47	175	266	178	136	114	102	119	146	70	72	50	7	1518	
Britt Rittman	APM		approved	BP-049	Taxiways ABE4 Rehab				41										41				
	APM		approved	BP-00497	MCO Taxiways G&H-Phase 1				112	113	168	168	118	129	143	176	176	160	184	8	1655		
	APM		approved	BP-S-00198	Terminal C, Phase 1X Airfield Civil Apron and Taxiway Paving														160	160	160	160	640
Total:								112	154	168	168	118	129	143	176	176	160	184	168	160	160	160	2336
George Rugis	APM		approved	BP-049	Taxiways ABE4 Rehab				49	125	106	110	43	7.9							440,936		
	APM		approved	BP-00497	MCO Taxiways G&H-Phase 1				13	160	88	140	126	160	176	176	136	184	160	176	168	40	1903
	Total:								62	285	194	250	169	168	176	176	136	184	160	176	168	40	1903
<b>Total OAR Staff Hours</b>						<b>228</b>	<b>439</b>	<b>592</b>	<b>630</b>	<b>1139</b>	<b>949</b>	<b>705</b>	<b>576</b>	<b>566</b>	<b>463</b>	<b>477</b>	<b>437</b>	<b>463</b>	<b>389</b>	<b>360</b>	<b>330</b>	<b>200</b>	<b>10020</b>

# PROJECT START-UP PACKAGE FOR V-01044-MCO

*PROJECT ASSESSMENT FORM (PAF)*

Coding by Construction Finance :

**DATE:** September 12, 2024

**TO:** Kevin J. Thibault, P.E, Chief Executive Officer

**FROM:** Scott Shedek, Vice President, Construction

**SUBJECT: Project Start-Up**

Short Name:
Template:
Campus:
Cost Center:
Organization:
Program:
Subprogram:

**V-01044-MCO AIRSIDE 3 WING 1 RAMP LEVEL RESTROOM REFURBISHMENTS**  
**Orlando International Airport**

**PROGRAM: Facilities Improvements Projects**

**DESCRIPTION OF PROJECT:**

**SPONSOR:** Maintenance

Refurbish ramp level restrooms 3599, 3596, 3593 at Airside 3 Wing 1 at the Orlando International Airport.

**PROPOSED DELIVERY METHOD:** (Proposed)

**SCHEDULE:** (See Details under "CURRENT STATUS" Below)

**A/E:** NONE

**Construction:** Direct Negotiated - Traditional

**OAR Design Phase:** NONE

**OAR Constr. Phase:** Ardmore Associates, LLC

Advertise:

Pre-Bid Conference:

Bid Opening:

Ant. Notice to Proceed: 10/14/2024

Ant. Subst. Completion: 12/12/2024      **60 Calendar Days**

Ant. Final Completion: 01/26/2025      **45 Calendar Days**

**PROJECT PRIORITY:** High Priority

**LIFE EXPECTANCY OF PROJECT:** 20 Years

**FUNDING:** Cap. Ex. (Capital Expenditure Fund)

**CONTROL BUDGET:**

<u>Task</u>	<u>\$ Amount</u>	<b>BY CONSTRUCTION FINANCE:</b>		<u>Comments</u>
		<b>\$ FUNDED</b>	<b>\$ UNFUNDED</b>	
A/E Consultant Fees - Design Phase (Base)	\$0.00			
A/E Consultant Fees - Construction Phase (Base)	\$0.00			
Construction	\$230,000.00			
OAR Fees - Design Phase	\$0.00			
OAR Fees - Construction Phase	\$23,000.00			
Miscellaneous	\$0.00			
Contingency	\$7,000.00			
<b>TOTAL</b>	<b>\$260,000.00</b>			

**Comments by Construction Finance**

FAA/AIP				
FDOT				
PFCs				
Authority Funds				
Other Funds				
<b>TOTAL</b>				

# PROJECT START-UP PACKAGE FOR V-01044-MCO

## CURRENT STATUS:

FUNDING: CapEx (310-711-210-5660003-000-501388)

STATUS: Anticipate direct negotiations with one of the continuing vertical contractors.

## SCHEDULE:

09/24/24 Receive approval to award from CC

10/07/24 Complete contract execution

10/14/24 Construction NTP (effective date)

12/12/24 Substantial Completion (60 cal. days from NTP)

01/26/25 Final Completion (45 cal. days. from Subst.)

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## DRB (DISPUTE REVIEW BOARD):

DRB requirement IS NOT anticipated.

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## SYSTEMS / AREAS AFFECTED:

NONE

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## ANTICIPATED PERMITS:

### PERMITS

Agency :	Type Of Permit:	Permit No:	Issued:	Expires:	Final:	Comments:	Address:

# PROJECT START-UP PACKAGE FOR V-01044-MCO

REVIEWED BY:

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ENGINEERING & CONSTRUCTION SENIOR STAFF:

\_\_\_\_\_  
Scott Shedek, Vice President, Construction

Date: \_\_\_\_\_

\_\_\_\_\_  
Max E. Marble, Senior Vice President, Capital Programs

Date: \_\_\_\_\_

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*If signing as a Temporary Designee, attach a copy of authorization memo (or e-mail)*