

**AMENDMENT 2 to ADDENDUM NO. 38  
TO THE AGREEMENT DATED JANUARY 8, 2021  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND RICONDO & ASSOCIATES, INC.**

**Project: Additional Professional Consulting Services for W-S0168, Consolidated Rental Car (ConRAC) Facility and Access Improvements, Orlando International Airport**

**THIS AMENDMENT** is effective this 1<sup>st</sup> day of October, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **RICONDO & ASSOCIATES, INC.** (“Consultant”).

**WITNESSETH:**

**WHEREAS**, by Agreement dated January 8, 2021, Aviation Authority and Consultant entered into an agreement for Consultant to provide General Consulting Services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Aviation Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

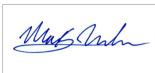
1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of EIGHTY-SIX THOUSAND EIGHT AND NO/100 DOLLARS (\$86,008.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$86,008.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$86,008.00</b>

3. Except as expressly modified in this Amendment, the Agreement dated January 8, 2021 and all prior addenda will remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives, have executed this Amendment this day of Oct 17, 2024.

**GREATER ORLANDO AVIATION AUTHORITY**

  
box SIGN 4W88Q9ZJ-4LPW7KP6

By: Max Marble  
Sr. Vice President, Capital Programs

Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of Oct 16, 2024



By: box SIGN 4ZR2R2V8-4LPW7KP6  
Becker & Poliakoff, Legal Counsel  
Greater Orlando Aviation Authority

**RICONDO & ASSOCIATES, INC.**

  
box SIGN 4LWR3Z2Q-4LPW7KP6

By: Pete Ricondo  
Signature (Duly Authorized Rep.)

Pete Ricondo

Printed Name

Senior Vice President

Title

**INFORMATION ITEM**  
**Original CCM**  
**10/01/24**  
**Item No. IV-Y**  
**Revised Memorandum**

**MEMORANDUM**

TO: Members of the Construction Committee

FROM: Brad Friel, Sr. Vice President of Multi-Modal Planning and Environmental

DATE: October 1, 2024

*for W-S000168 ConRAC  
Facility and Access  
Improvements*

**ITEM DESCRIPTION**

Request for Approval of an Amendment to Addendum No. 38 to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Additional Professional Services ~~for W-00481 Consolidated RAC Facility Program Advisory, Technical and Business Plan Services~~ at the Orlando International Airport (MCO).

**BACKGROUND**

On June 13, 2023, the Construction Committee approved an addendum to the General Consulting Services Agreement with Ricondo & Associates for W-00481 program advisory, technical and business planning consulting services for the development of a Consolidated Rental Car Facility (CONRAC) for a not to exceed fee of \$216,424. The scope of services for the project were divided into three main tasks:

- Task 1 – Interim Optimization Enhancements for Existing Rental Car Facilities
- Task 2 – CONRAC Facilities Planning
- Task 3 – CONRAC Strategic Business Planning

The June 13<sup>th</sup> Construction Committee approval was for Task 1 of the above referenced services. On August 16, 2023 the Aviation Authority Board approved an amendment to addendum No. 38 to allow Ricondo & Associates to proceed with Tasks 2 and 3 for a not to exceed amount of \$944,282. This resulted in a draft Program Criteria Manual (PCM) that the Aviation Authority evaluated for feasibility.

**ISSUES**

Upon completion and submittal of a draft Program Criteria Manual (PCM) for the CONRAC, the Aviation Authority has decided to move forward with the design and construction of a CONRAC facility near Terminal C. Ricondo & Associates will update the CONRAC concept plan to reflect a relocated customer service area as well as the refinement of the roadway access of the facility. Details of each task can be found in the scope of services. The project team will consist of HDR Engineering, Inc.

*and Illustrate My Design (IMD)  
LLC.*

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on:

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Experience | <input type="checkbox"/> Available Personnel    | <input checked="" type="checkbox"/> Current Workload |
| <input checked="" type="checkbox"/> Expertise  | <input type="checkbox"/> Equitable Distribution | <input type="checkbox"/> Other: _____                |

**SMALL BUSINESS**

The Minority and Women Business Enterprise (MWBE), Local Developing Business (LDB) and/or Veteran Business Enterprise (VBE) has been reviewed by the Aviation Authority’s Small Business Development Department. The findings and recommendation are attached.

**ALTERNATIVES**

None.

**FISCAL IMPACT**

The fiscal impact is \$86,008.00. Funding is from Customer Facility Charges (CFCs) and General Airport Revenue Bonds (GARBs). Funding source verified by *Melvin Martinez* of Construction Finance on 09 / 26 / 24 as correct and available.

**RECOMMENDED ACTION**

It is respectfully requested that the Construction Committee approve an Amendment to Addendum No. 38 to the General Consulting Services Agreement with Ricondo & Associates, Inc. for the services contained herein and amount as shown below:

Not to Exceed Fees	\$86,008.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
<b>TOTAL</b>	<b>\$86,008.00</b>
CRI – Compliance Review Date	<i>SJ</i> 09/24/24
CRI – Funding Eligibility Review Date	09/24/24

September 2024

Orlando International Airport

# **Amendment to Addendum 38**

## **Scope of Work**

# **CONRAC Program Advisory, Technical, and Business Plan Services**

Prepared for:

Greater Orlando Airport Authority

Prepared by:

RICONDO

## BACKGROUND

In June 2023, GOAA asked the Ricondo Team to determine the feasibility of developing a consolidated rental car facility (CONRAC) at the Airport, and if GOAA thereafter decides to proceed with the development of a CONRAC. Upon completion and submittal of a draft Program Criteria Manual (PCM), GOAA has decided to move forward with the design and construction of a CONRAC near Terminal C. Based on GOAA's comments of the draft PCM, the Ricondo Team will update the CONRAC concept plan to reflect a relocated customer service area, two levels of public parking above the ready/return structure. The additional tasks required to incorporate these comments into the PCM are described below. The Ricondo Team for this Amendment to the original Addendum 38 will include HDR and IMD. IMD is WDBE certified.

## TASK 1. CONRAC ROADWAY ACCESS REFINEMENTS

The purpose of this task is to refine and roadway access concepts in the original concept. The task will include:

### **Task 1: Project Management and Meetings**

HDR will prepare monthly invoices and progress reports, assemble and maintain project documentation, and coordinate with the project team.

*Deliverable: Monthly invoices and progress reports.*

### **Task 2: Meetings**

HDR will participate in up to five (5) project meetings. Meetings are generally assumed to be virtual, although one (1) HDR staff person is assumed to attend up to three (3) meetings in person.

*Deliverable: Participation in up to five project meetings.*

### **Task 3: Revised Roadway Concepts**

HDR will coordinate with GOAA and Ricondo to review and revise roadway and interchange concepts to facilitate interim access to the CONRAC facility from Jeff Fuqua Boulevard and a revised Terminal C exit to the Jeff Fuqua Boulevard at Heintzelman Boulevard interchange. Specifically, HDR will complete the following:

- Develop revised roadway concept for the interim interchange concept to grade separate the southbound Jeff Fuqua Boulevard movement at the proposed interim CONRAC access point at the existing Terminal C exit signal to allow entering and exiting CONRAC movements to happen without conflicts or need for signalization.
- Develop revised roadway concept for the interim interchange at Jeff Fuqua Boulevard / Heintzelman Boulevard to accommodate the relocated Terminal C exiting traffic. Considerations for concepts include:
  - Modify current design to create an ultimate concept that can optimally accommodate the future Terminal D and its likely ramp access points, as well as the location of a proposed future south crossfield taxiway.
  - To reverse engineer the above concept without Terminal D.
  - Reverse engineer the interim concept to grade separate the Terminal C exit roadway at the Brightline rail tracks, potentially requiring the southbound Jeff Fuqua Boulevard off-ramp to Heintzelman Boulevard and

intersection at Heintzelman Boulevard to be partially elevated. No changes are assumed to the Brightline corridor, i.e., the rail corridor is assumed to remain at-grade, and no alternative will be considered where the rail corridor would be elevated over the Terminal C exit road.

- Account for potential relocation of the Terminal C Service Road and its connection to Heintzelman Boulevard.
- o Account for potential back-of-house connection for rental car (RAC) jockeys to separate that traffic component from public ready/return RAC traffic.

*Deliverable: CADD files and PDFs of updated roadway and interchange concepts.*

#### ■ Task 4: Updated Traffic Analysis

HDR will update intersection traffic analyses previously completed for the CONRAC Facility Siting Study for the preferred site at Terminal C to reflect the updated concepts developed in Task 3 at the CONRAC interim access point on Jeff Fuqua Boulevard and at the Jeff Fuqua Boulevard / Heintzelman Boulevard interchange. No changes are proposed to the previously developed traffic forecasts, but minor adjustments to peak hour traffic volumes will be accommodated based on traffic flow adjustments, for example, the relocation of RAC jockey trips from the primary CONRAC traffic flow.

*Deliverable: Updated intersection traffic analysis results will be included with the memo in Task 5.*

#### ■ Task 5: Updated Documentation

HDR will develop a brief technical memorandum summarizing the updated concepts and traffic analysis, including exhibits and analysis results output.

*Deliverable: A brief technical memorandum summarizing the updated concepts and traffic analysis results for the preferred CONRAC site.*

## TASK 2. UPDATE CONRAC RENDERINGS

The three-dimensional renderings of the preferred concept position on the preferred site will be updated to reflect updates to the location of the customer service area, the additional of two levels of public parking on top of the ready/return structure, and minor revisions to the roadway layout.

## TASK 3. PROJECT ADMINISTRATION

Ricondo will maintain the project record, prepare team member task authorizations, prepare invoices, and supporting status reports, as part of the project administration and coordination task.

## BUDGET

Ricondo proposes an estimated not-to-exceed fee of \$86,008 for the above-described Scope of Work.

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: Ricondo & Associates, Inc.

By:  \_\_\_\_\_

Print Name: Pete Ricondo, P.E., Senior Vice President

Date: 09/20/2024



# APPENDIX A      BREAKDOWN OF PROFESSIONAL FEES

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-1**  
**SUMMARY OF TOTAL CONTRACT VALUE**  
**AMDENDMENT - CONRAC Program Advisory, Technical, and Business Plan Services**

Phase of Project:	Tasks		TOTAL CONTRACT	
1.0 Lump Sum Fee:		\$0.00	<b>\$0.00</b>	
2.0 Not to Exceed Professional Fees:	\$86,008	<del>\$27,020.00</del>	<b>\$27,020.00</b>	\$86,008
3.0 Not to Exceed Reimbursable Expenses:		\$0.00	<b>\$0.00</b>	
<b>4.0 TOTAL CONTRACT VALUE:</b>	\$86,008	<del>\$27,020.00</del>	<b>\$27,020.00</b>	\$86,008

Total Lump Sum Labor Hours:	0	<b>0</b>
Total Not to Exceed Professional Labor Hours:	451	<b>451</b>
<b>TOTAL LABOR HOURS:</b>	<b>451</b>	<b>451</b>
<b>Average Hourly Rate:</b>		\$191 <del>\$60</del>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-4**  
**SUMMARY OF NOT TO EXCEED PROFESSIONAL FEE**

TASKS	TASK 1 - 3		TOTAL		
	labor hours	Total Fee	labor hours	Cost	Avg. Rate
<b>Ricondo &amp; Associates, Inc.</b>					
Not to Exceed Professional Fees Subtotal	10	\$2,352.00	10	\$2,352	\$235
<b>HDR</b>					
Not to Exceed Professional Fees Subtotal	265	\$56,636.00	265	\$56,636	\$214
<b>IMD</b>					
Not to Exceed Professional Fees Subtotal	176	\$27,020.00	176	\$27,020	\$154
<b>Total Not to Exceed Professional Fees Amount:</b>	<b>451</b>	<b>\$86,008</b>	<b>451</b>	<b>\$86,008</b>	<b>\$191</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-5**  
**BREAKDOWN OF NOT TO EXCEED PROFESSIONAL FEES**  
 Ricondo & Associates, Inc.

RICONDO & ASSOCIATES, INC. (PRIME)	SENIOR OFFICER		DIRECTOR		SENIOR CONSULTANT		TECHNICAL EDITOR		TOTAL		
	\$400		\$289		\$158		\$164		labor		Avg. Hourly
Rate (\$/Hour):	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	Rate
<b>Tasks</b>											
<b>Task 3 - Project Administration</b>											
Project Administration	1	\$400	4	\$1,156	4	\$632	1	\$164	10	\$2,352	\$235
<b>TOTAL NOT TO EXCEED PROFESSIONAL FEES:</b>	<b>1</b>	<b>\$400</b>	<b>4</b>	<b>\$1,156</b>	<b>4</b>	<b>\$632</b>	<b>1</b>	<b>\$164</b>	<b>10</b>	<b>\$2,352</b>	<b>\$235</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-5**  
**BREAKDOWN OF NOT TO EXCEED PROFESSIONAL FEES**  
**HDR**

HDR	Sr. Principal		Project Principal		Sr. Project Manager		Engineer/Planner VI		Engineer/Planner IV		Sr. Project Accountant		Document Control		TOTAL		
	Rate (\$/Hour):	\$333	\$249		\$208		\$166		\$132		\$129		\$119		labor	Cost	Avg. Hourly
Tasks	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	Rate
<b>Task 1 - CONRAC Roadway Refinements</b>																	
Task 1: Project Management / Invoicing / Progress Reports		\$0	4	\$996		\$0		\$0		\$0		\$0		\$0	4	\$996	\$249
Task 2: Meetings (5)	5	\$1,665	15	\$3,735		\$0	5	\$830		\$0		\$0		\$0	25	\$6,230	\$249
Task 3: Revised Roadway Concepts	48	\$15,984	12	\$2,988		\$0	90	\$14,940		\$0		\$0		\$0	150	\$33,912	\$226
Task 4: Updated Traffic Analysis		\$0	20	\$4,980		\$0		\$0	24	\$3,168		\$0	2	\$238	46	\$8,386	\$182
Task 5: Updated Documentation		\$0	12	\$2,988	4	\$832	4	\$664	16	\$2,112	4	\$516		\$0	40	\$7,112	\$178
<b>TOTAL NOT TO EXCEED PROFESSIONAL FEES:</b>	<b>53</b>	<b>\$17,649</b>	<b>63</b>	<b>\$15,687</b>	<b>4</b>	<b>\$832</b>	<b>99</b>	<b>\$16,434</b>	<b>40</b>	<b>\$5,280</b>	<b>4</b>	<b>\$516</b>	<b>2</b>	<b>\$238</b>	<b>265</b>	<b>\$56,636</b>	<b>\$214</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-5**  
**BREAKDOWN OF NOT TO EXCEED PROFESSIONAL FEES**  
**IMD**

IMD	PRINCIPAL		Senior Consultant		Consultant		TOTAL		
	hours	Cost	hours	Cost	hours	Cost	labor hours	Cost	Avg. Hourly Rate
Rate (\$/Hour):	\$215		\$195		\$125				
Tasks									
Task 2 - Update CONRAC Renderings									
Update CONRAC Renderings	13	\$2,795	55	\$10,725	108	\$13,500	176	\$27,020	\$154
<b>TOTAL NOT TO EXCEED PROFESSIONAL FEES:</b>	<b>13</b>	<b>\$2,795</b>	<b>55</b>	<b>\$10,725</b>	<b>108</b>	<b>\$13,500</b>	<b>176</b>	<b>27,020</b>	<b>\$154</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-6**  
**BREAKDOWN OF NOT TO EXCEED REIMBURSABLE EXPENSES**

EXPENSES:	AMOUNT			
<b>TASK 3</b>				
Travel Reimbursable Expenses	<b># of Trips</b>	<b># of Days</b>	<b>Unit Price</b>	
Air Travel - US Airport (BOS/Orlando) round trip				\$0
Air Travel - US Airport (MIA/Orlando) (round trip)				\$0
Air Travel - US Airport (ORD/Orlando) (round trip)				\$0
Air Travel - Oversea Airport LRH/Orlando (round trip)				\$0
Hotel/Lodging/Per Diem Expenses - 1 night				\$0
Hotel/Lodging/Per Diem Expenses - Multiple Night				\$0
Airport Parking				\$0
Taxi				\$0
Per diem expenses				\$0
<b>Subtotal - Ricondo &amp; Associates</b>				<b>\$0.00</b>
<b>Task 3 Total</b>				
				<b>\$0.00</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLES C-7**  
**PARTICIPATION SCHEDULES**

**TABLE C-7b SMALL BUSINESS PARTICIPATION SCHEDULE**

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
IMD		DBE	Consulting Services, Illustrative Renderings	\$27,020.00	31%
<b>TOTAL PROPOSED PARTICIPATION</b>				<b>\$27,020.00</b>	<b>31.0%</b>

**TABLE C-7c LDB PARTICIPATION SCHEDULE**

NAME OF FIRM	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
<b>TOTAL PROPOSED PARTICIPATION</b>			<b>\$0.00</b>	<b>0.0%</b>



**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-9**  
**CONTRACT HOURLY RATES**

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the contract hourly rates shown below.

<b>FIRM</b>	<b>POSITION</b>	<b>CONTRACT HOURLY RATE</b>
Ricondo & Associates	Senior Officer	\$400
Ricondo & Associates	Officer	\$390
Ricondo & Associates	Senior Director	\$345
Ricondo & Associates	Director	\$289
Ricondo & Associates	Manager	\$216
Ricondo & Associates	Senior Consultant	\$158
Ricondo & Associates	Technical Editor	\$164
Ricondo & Associates	Senior Graphics Designer	\$156
Ricondo & Associates	Consultant	\$116
Ricondo & Associates	Graphic Designer	\$122
HDR	Sr. Principal	\$333
HDR	Project Principal	\$249
HDR	Sr. Project Manager	\$208
HDR	Engineer/Planner VI	\$166
HDR	Engineer/Planner IV	\$132
HDR	Sr. Project Accountant	\$129
HDR	Document Control	\$119
IMD	Principal	\$215
IMD	Senior Consultant	\$195
IMD	Consultant	\$125

## APPENDIX B SUBCONSULTANT PROPOSALS



September 5, 2024

Mr. Jacob Strawn  
Ricondo & Associates, Inc.  
20 North Clark Street, Suite 1500  
Chicago, IL 60602

Re: GOAA Consolidated Rent-a-Car (CONRAC) Facility Siting Study – Transportation  
Planning and Engineering Support, Amendment 1

Dear Jacob:

HDR Engineering, Inc. is pleased to submit this proposal to provide additional professional transportation planning and engineering services in support of the Consolidated Rent-a-car (CONRAC) Facility Siting Study. This work is anticipated to be an amendment to Task Authorization HDR-212 under W-00481 Consolidated RAC Facility Program Advisory. The hourly rates used to develop the fee proposal are consistent with HDR's established GOAA rates under our existing Continuing Transportation Planning Consultant contract.

If you have any questions, please contact Jamie Krzeminski at (407) 420-4250. We look forward to working with you.

Sincerely,  
HDR ENGINEERING, INC.

Katie E. Duty, PE, ENV SP  
Vice President

James M. Krzeminski, PE, PTOE  
Project Manager

JMK:jmk

C: Matthew Wiesenfeld (HDR); HDR Accounting Department



## Exhibit A – Additional Transportation Planning and Engineering Support Services for CONRAC Siting Study, Orlando International Airport

HDR Engineering, Inc. (HDR) will provide additional transportation planning and engineering services in support of the Consolidated Rent-a-car (CONRAC) facility siting study at MCO, as described as follows.

### **Task 1: Project Management and Meetings**

HDR will prepare monthly invoices and progress reports, assemble and maintain project documentation, and coordinate with the project team.

*Deliverable: Monthly invoices and progress reports.*

### **Task 2: Meetings**

HDR will participate in up to five (5) project meetings. Meetings are generally assumed to be virtual, although one (1) HDR staff person is assumed to attend up to three (3) meetings in person.

*Deliverable: Participation in up to five project meetings.*

### **Task 3: Revised Roadway Concepts**

HDR will coordinate with GOAA and Ricondo to review and revise roadway and interchange concepts to facilitate interim access to the CONRAC facility from Jeff Fuqua Boulevard and a revised Terminal C exit to the Jeff Fuqua Boulevard at Heintzelman Boulevard interchange. Specifically, HDR will complete the following:

- Develop revised roadway concept for the interim interchange concept to grade separate the southbound Jeff Fuqua Boulevard movement at the proposed interim CONRAC access point at the existing Terminal C exit signal to allow entering and exiting CONRAC movements to happen without conflicts or need for signalization.
- Develop revised roadway concept for the interim interchange at Jeff Fuqua Boulevard / Heintzelman Boulevard to accommodate the relocated Terminal C exiting traffic. Considerations for concepts include:



- Modify current design to create an ultimate concept that can optimally accommodate the future Terminal D and its likely ramp access points, as well as the location of a proposed future south crossfield taxiway.
- To reverse engineer the above concept without Terminal D.
- Reverse engineer the interim concept to grade separate the Terminal C exit roadway at the Brightline rail tracks, potentially requiring the southbound Jeff Fuqua Boulevard off-ramp to Heintzelman Boulevard and intersection at Heintzelman Boulevard to be partially elevated. No changes are assumed to the Brightline corridor, i.e., the rail corridor is assumed to remain at-grade, and no alternative will be considered where the rail corridor would be elevated over the Terminal C exit road.
- Account for potential relocation of the Terminal C Service Road and its connection to Heintzelman Boulevard.
- Account for potential back-of-house connection for rental car (RAC) jockeys to separate that traffic component from public ready/return RAC traffic.

*Deliverable: CADD files and PDFs of updated roadway and interchange concepts.*

#### **Task 4: Updated Traffic Analysis**

HDR will update intersection traffic analyses previously completed for the CONRAC Facility Siting Study for the preferred site at Terminal C to reflect the updated concepts developed in Task 3 at the CONRAC interim access point on Jeff Fuqua Boulevard and at the Jeff Fuqua Boulevard / Heintzelman Boulevard interchange. No changes are proposed to the previously developed traffic forecasts, but minor adjustments to peak hour traffic volumes will be accommodated based on traffic flow adjustments, for example, the relocation of RAC jockey trips from the primary CONRAC traffic flow.

*Deliverable: Updated intersection traffic analysis results will be included with the memo in Task 5.*

#### **Task 5: Updated Documentation**

HDR will develop a brief technical memorandum summarizing the updated concepts and traffic analysis, including exhibits and analysis results output.

*Deliverable: A brief technical memorandum summarizing the updated concepts and traffic analysis results for the preferred CONRAC site.*



## **SCHEDULE**

HDR will coordinate with Ricondo to develop an appropriate schedule for the tasks described herein.

## **FEE**

The services described above in Tasks 1-5 will be accomplished for an hourly not-to-exceed fee of \$ 56,636.00 as follows:

HDR Engineering, Inc. (hourly not-to-exceed)	\$ 56,636.00
--	--------------

Any tasks not specifically included within this scope of services will be considered additional work and will require an amendment to the contract addendum.



**GOAA 2024 HOURLY RATE SCHEDULE  
(Negotiated/Approved Date 09/13/2023)**

	<u>HOURLY RATE</u>
Senior Principal	\$ 333
Project Principal	\$ 249
Senior Project Manager	\$ 208
Engineer/Planner VI	\$ 166
Engineer/Planner V	\$ 148
Engineer/Planner IV	\$ 132
Engineer/Planner III	\$ 113
Engineer/Planner II	\$ 106
Engineer/Planner I	\$ 93
Chief Designer	\$ 168
Senior Designer	\$ 99
Designer	\$ 79
Senior Project Accountant	\$ 129
Document Control	\$ 119



TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: HDR Engineering, Inc.

By: 

Print Name: Katie E. Duty, Vice President

Date: September 5, 2024



**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL  
TABLE C-5  
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**

Greater Orlando Aviation Authority  
CONRAC Siting Study - Amendment  
HDR Engineering, Inc.

Position:	Sr. Principal		Project Principal		Sr. Project Manager		Engineer/ Planner VI		Chief Designer		Engineer/ Planner V		Engineer/ Planner IV		Engineer/ Planner III		Engineer/ Planner II		Engineer/ Planner I		Sr. Designer		Designer		Sr. Project Accountant		Document Control		TOTAL		
	\$333		\$249		\$208		\$166		\$168		\$146		\$132		\$113		\$106		\$93		\$99		\$79		\$129		\$119		hours	Cost	Avg. Hourly Rate
	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	hours	Cost	Avg. Hourly Rate
<b>Additional Transportation Planning &amp; Engineering Support Services</b>																															
Task 1: Project Management / Invoicing / Progress Reports	0.0	\$0	4.0	\$996	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	4.0	\$516	0.0	\$0	8.0	\$1,512	\$189
Task 2: Meetings (5)	5.0	\$1,665	15.0	\$3,735	0.0	\$0	5.0	\$830	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	25.0	\$6,230	\$249
Task 3: Revised Roadway Concepts	48.0	\$15,984	12.0	\$2,988	0.0	\$0	90.0	\$14,940	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	150.0	\$33,912	\$226
Task 4: Updated Traffic Analysis	0.0	\$0	20.0	\$4,960	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	24.0	\$3,168	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	44.0	\$8,148	\$185
Task 5: Updated Documentation	0.0	\$0	12.0	\$2,988	4.0	\$832	4.0	\$664	0.0	\$0	0.0	\$0	16.0	\$2,112	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	0.0	\$0	2.0	\$238	38.0	\$6,634	\$180
<b>TOTAL NOT TO EXCEED REIMBURSABLE FEE:</b>	<b>53.00</b>	<b>\$17,649</b>	<b>63.00</b>	<b>\$15,697</b>	<b>4.00</b>	<b>\$832</b>	<b>99.00</b>	<b>\$16,434</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>40.00</b>	<b>\$5,280</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>4.00</b>	<b>\$516</b>	<b>2.00</b>	<b>\$238</b>	<b>266.00</b>	<b>\$66,636</b>	<b>\$214</b>

**NOTES:**

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.



**ILLUSTRATE MY DESIGN LLC**  
 1775 TYSONS BLVD, 5th FLOOR  
 MCLEAN, VA 22102  
 (703)548-2929  
 ILLUSTRATEMYDESIGN.COM

**PROJECT ORDER**

<b>COMPANY NAME / ADDRESS:</b>				
Ricondo & Associates 20 N Clark St Ste 1500 Chicago, IL 60602			<b>DATE</b> 07/24/2024	
<b>IMD P.O. #</b>	<b>PROJECT</b>	<b>REQUESTED BY</b>		<b>PROJ. DUE DATE</b>
162602	MCO CONRAC_Revision	Jacob Strawn		11/29/2024
<b>ITEM</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>RATE</b>	<b>TOTAL</b>
AVI Proj.Info	Project Name: W-00481 Consolidated RAC Facility Program Advisory Project No.: 21-04-1212 Phase No.: 23-18.2.6 Purchase Order No.: 9640 Task Authorization No.: IMD-212-001 Type of Contract: Lump Sum	0	0.00	0.00
Staff:PR	Principal	13	215.00	2,795.00
Staff:SC	Senior Consultant	55	195.00	10,725.00
Staff:Con	Consultant	108	125.00	13,500.00
			<b>TOTAL</b>	<b>\$27,020.00</b>

NAME DANIEL ZESALLOS SIGNATURE *D. Zesallos* DATE 9/12/2024

The proposal and all information herein are proprietary and may constitute trade secrets. As such, this proposal, information, and data herein are provided with the understanding and agreement that without the prior written consent of Illustrate My Design LLC (IMD) this information shall be used solely and exclusively for the purpose of evaluation in connections with the possible award of a contract to IMD and for no other purposes, nor shall it be directly or indirectly be made available in any form to any person, or business entity.  
 If Client fails to provide IMD with a signed copy of this individual Project Order, by the act of authorizing and/or requesting IMD perform the services described therein, and accepting the services of IMD, Client agrees to be fully bound by the terms of this Project Order and Master Agreement as if signed by the Client. Payment terms Net 30, not contingent on other payment to IMD's Client.

**MEMORANDUM**

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: September 17, 2024

**ITEM DESCRIPTION**

Request for Approval of an Amendment to Addendum No. 38 to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Additional Professional Services for W-00536 Multimodal Connections Program General Consultant/Strategic Planning Services at the Orlando International Airport

**SMALL BUSINESS**

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Ricondo & Associates, Inc. proposes 31% MWBE participation on this amendment.

**MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS**

PLEASE COMPLETE THIS FORM

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7179

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Approval of an Amendment to Addendum No. 38 to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Additional Professional Services for W-00536 Multimodal Connections Program General Consultant/Strategic Planning Services at the Orlando International Airport

**1. Construction Information:**

Amendment Amount: \_\_\_\_\_

**2. MWBE Goal by Group Representation:**

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
<b>Total MWBE Participation</b>	<b>-</b>	<b>Actual Result</b>	<b>_____</b>

**3.a. Prime Contractor Information:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Telephone: \_\_\_\_\_

**3.b. Name and Address of MWBE Subcontractor**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Telephone: \_\_\_\_\_

**3.c. \*Identity:**

Work Item(s): \_\_\_\_\_  
 Amount of Subcontract \_\_\_\_\_  
 Percent of Prime Contract (%): \_\_\_\_\_

**4. Engineering/Professional Services Information:**

Amendment Amount: \$86,008.00

**5. MWBE Goal by Group Representation:**

Asian Pacific American	-	Actual Result	0.0%
Asian Subcontinent American	-	Actual Result	0.0%
Black American	-	Actual Result	0.0%
Caucasian Female American	-	Actual Result	0.0%
Hispanic American	27,020.00	Actual Result	31.4%
Native American	-	Actual Result	0.0%
Other	-	Actual Result	0.0%
<b>Total MWBE Participation</b>	<b>27,020.00</b>	<b>Actual Result</b>	<b>31.4%</b>

**6.b. Engineering / Professional Service Firm Information:**

Name: Ricondo & Associates, Inc.  
 Address: 1146 Corporate Blvd Suite 140  
 City, State, Zip: Orlando, FL 32817  
 Telephone: (407) 381-5730

**6.b. Name and Address of MWBE Subconsultant**

Name: Illustrate My Design LLC, DBA IMD  
 Address: 1775 TYSON BLVD 5TH FL  
 City, State, Zip: MCLEAN, VA 22102  
 Telephone: 703-548-2929 Ext. 101

**6.c. \*Identity:**

Work Item(s): Hispanic American  
 Work Item(s): Illustrative Renderings  
 Amount of Subcontract \_\_\_\_\_ \$27,020.00  
 Percent of Prime Contract (%): \_\_\_\_\_ 31.4%

\* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)