

**ADDENDUM NO. 10
TO THE AGREEMENT DATED JANUARY 8, 2021
BETWEEN THE GREATER ORLANDO AVIATION AUTHORITY
AND RICONDO & ASSOCIATES, INC.**

Project: FY22 On-Site Planning Support Services, Orlando International Airport

THIS ADDENDUM is effective this 1st day of October, 2021,
by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and
RICONDO & ASSOCIATES, INC. ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated January 8, 2021, Authority and Consultant entered into an agreement for Consultant to provide General Consulting services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **THREE HUNDRED NINETY-NINE THOUSAND EIGHT HUNDRED FORTY AND NO/100 DOLLARS (\$399,840.00)**, broken down as follows:

Professional Fees:	NTE:	\$399,840.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$399,840.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

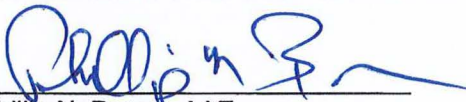
4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.


In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated January 8, 2021 and all prior addenda will remain in full force and effect.


IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum on this 20th day of Sept., 2021.

GREATER ORLANDO AVIATION AUTHORITY

By: 
Phillip N. Brown, AAE
Chief Executive Officer

Approved as to Form and Legality
(for the benefit of GOAA only)
this 15 day of Sept, 2021
By: 
NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority

RICONDO & ASSOCIATES, INC

By: 
Signature (Duly Authorized Rep.)
PETE RICONDO, P.E.
Printed Name
SENIOR VICE PRESIDENT
Title



Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Brad Friel, Director of Planning and Development
(Prepared by Alex Sorondo)

Date: August 31, 2021

Re: Request for Recommendation of Approval of an Addendum to the General Consulting Services Professional Agreement with Ricondo & Associates, Inc. for FY22 On-Site Planning Support Services at Orlando International Airport

Consultant's proposal, dated August 16, 2021, is to provide On-Site Planning Support and Related Services from October 1, 2021 through September 30, 2022.

If approved, these services would be effective as of October 1, 2021

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from Operations & Maintenance Fund (301.711.170.5310005.000.000000), contingent upon Aviation Authority Board adoption of the FY22 Aviation Authority budget. Funding source verified by Andrea Harper of Construction Finance on 8 / 24 / 21 as correct and available.

It is respectfully requested that the Construction Committee recommend to the Aviation Authority Board approval of an Addendum to the General Consulting Services Professional Agreement with Ricondo & Associates, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$399,840.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$399,840.00
Reviewed by AAC	ZTG

Req 89535



August 16, 2021

Mr. Bradley Friel, A.A.E., AICP
Director of Planning and Commercial Properties
Greater Orlando Aviation Authority
11314 Terminal C Service Road
Orlando, FL 32824

RE: Proposal for Fiscal Year (FY) 2022 On-Site Planning Support Services at the Orlando International Airport (MCO)

Dear Mr. Friel:

Ricondo & Associates, Inc. (Ricondo) and KIND Strategies (KIND) appreciate the opportunity to submit this proposal to assist the Greater Orlando Aviation Authority (GOAA) with on-site planning support services for the period extending from October 1, 2021 through September 30, 2022.

The Authority has requested KIND to provide staff extension services to support GOAA's planning department. These services will require a Program Manager and Project Manager I from KIND to be on-site to complete the following services:

- Program Manager:
 - Provide land use and master planning support services
 - Coordinate with government agencies on relevant planning efforts
 - Coordinate due diligence and site analyses in support of third-party development opportunities on airport property
 - Provide support to the strategic marketing of land assets as identified by GOAA staff
 - Assist GOAA staff in identifying campus wide wayfinding priorities
 - Prepare wayfinding assessments and recommendations as assigned by GOAA staff
 - Provide concept documents for wayfinding initiatives
 - Provide support to GOAA wayfinding planning groups
 - Other support services as identified by GOAA staff
- Project Manager I:
 - Review requests for additional or modified wayfinding on MCO property
 - Track active wayfinding projects
 - Coordinate with project teams to ensure compliance with GOAA standards
 - Provide support to GOAA wayfinding planning groups
 - Maintain signage guidelines and specifications



— Other support services as identified by GOAA staff

Schedule

The proposed services are for the period starting October 1, 2021 through September 30, 2022.

Professional Fees

This proposal is predicated on the following labor hour assumptions:

- Program Manager: 1,470 hours
- Project Manager I: 1,470 hours

The Not to Exceed (NTE) fee amount for the proposed services based on the aforementioned assumptions is \$399,840. There is no Ricondo labor or expense budget for this task. A copy of KIND's proposal for these services is attached for your reference.

TABLE 1 – BUDGET ESTIMATE – LABOR AND REIMBURSABLE EXPENSES

FIRM/POSITION	HOURLY RATES	LABOR HOURS	COST
KIND Strategies/Program Manager	\$174.00	1,470	\$ 255,780.00
KIND Strategies/Project Manager I	\$98.00	1,470	\$ 144,060.00
TOTAL COSTS			\$ 399,840.00

We appreciate the opportunity to continue serving and supporting GOAA. If you require additional information regarding this proposal, please contact me at 407-583-6824 or via email at scarreau@ricondo.com.

Sincerely,

RICONDO & ASSOCIATES, INC.

Sébastien Carreau

Director

ENCLOSURE – KIND Strategies Proposal

cc: 21041212; Pete Ricondo (Ricondo)

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: Ricondo & Associates, Inc.

By: 

Print Name: Pete Ricondo, P.E., Senior Vice President

Date: 08/16/2021



ATTACHMENT A

KIND Strategies Scope and Fee Proposal

KIND

August 13, 2021

Mr. Sébastien Carreau
Ricondo & Associates
11486 Corporate Boulevard, Suite 140
Orlando, FL 32817

Reference: Fee proposal for
PLANNING SUPPORT SERVICES
Orlando International Airport
October 1, 2021 through September 30, 2022

Dear Mr. Carreau:

KIND Strategies is pleased to submit this proposal to provide two staff extension positions for the Greater Orlando Aviation Authority. This proposal has been prepared based on our understanding of the following scope of work.

SCOPE OF SERVICES:

The Greater Orlando Aviation Authority (GOAA) requires the provision of two extension of staff positions for the Planning & Development Department from October 1, 2021 through September 30, 2022. These services consist of:

Program Manager:

- Provide land use and master planning support services
- Provide strategic planning support services
- Provide strategic marketing support for real estate and other revenue generating assets
- Assist in the development of standard operating procedures as identified by GOAA staff
- Assist in the development of wayfinding processes, guidelines, and master plans
- Other support services as identified by GOAA staff

Project Manager I:

- Review requests for additional or modified wayfinding on MCO property
- Track active wayfinding projects
- Coordinate with project teams to ensure compliance with GOAA standards
- Provide support to GOAA wayfinding planning groups
- Maintain signage guidelines and specifications
- Other support services as identified by GOAA staff

HOURLY RATES:

GOAA approved hourly rates are summarized as follows:

FIRM	POSITION	HOURLY RATE
KIND Strategies	Program Manager	\$174
KIND Strategies	Project Manager I	\$98

PROFESSIONAL FEES:

KIND Strategies proposes a "NOT TO EXCEED" (NTE) fee of Three Hundred Ninety-Nine Thousand Eight Hundred and Forty (\$399,840) for the above referenced services. The proposed professional fees were calculated as follows:

POSITION	HOURLY RATE	LABOR HOURS	TOTAL
Program Manager	\$174	1,470	\$255,780
Project Manager I	\$98	1,470	\$144,060
			\$399,840

We hope this proposal meets with your approval and thank you for the opportunity to be of service. If you have any questions, please do not hesitate to contact me.

Sincerely,



Karen Block, AIA, AICP

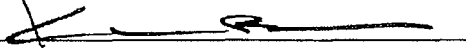
KIND Strategies

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant KIND STRATEGIES GROUP LLC

By: 

Print Name: KAREN BLOCK

Date: 8/17/21



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Construction Committee

From: George I. Morning, Director of Small Business Development Department

Date: August 31, 2021

Re: Request for Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY22 On-Site Planning Support Services at the Orlando International Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the limited and specialized scope of the services to be provided, Ricondo & Associates, Inc. does not propose small business participation on this Addendum.

Our analysis indicates that Ricondo & Associates, Inc. is eligible for award of the subject Addendum.



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Aviation Authority
FROM: Davin D. Ruohomaki, Chairman, Construction Committee
DATE: September 15, 2021

ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year (FY) 2022 On-Site Planning Support Services

BACKGROUND

In 2020, the firm providing General Consulting Services was selected through a competitive award process. On December 9, 2020, the Aviation Authority Board approved a General Consulting Services Agreement with Ricondo & Associates, Inc.

This no-cost base agreement established the negotiated hourly rates. These services are procured on an as-needed or annual basis, and include, but are not limited to, advising and supporting the Aviation Authority through assessments, studies, master planning, concept development, and preparation of design-build criteria packages, extension of staff, and other efforts as assigned for the development, management, and operation of the existing and future facilities. The services may also include interfacing with the Aviation Authority's committees and the Aviation Authority's departments, and coordinating and providing documentation required by federal, state, and local agencies, including the Federal Aviation Administration (FAA); the Transportation Security Administration (TSA); the Florida Department of Transportation (FDOT); the Orlando Utilities Commission (OUC); the Division of Strategic Business Development; City of Orlando; Orange County, Florida; and, other agencies as required.

ISSUES

A fee has been negotiated with Ricondo & Associates, Inc. for a total amount of \$399,840, for FY 2020 On-Site Planning Support Services. These general consulting services include, but are not limited to, on-site staff support, land use analyses, assistance with projects, programs and other associated day-to-day project support tasks. Services will be provided from October 1, 2021, through September 30, 2022.

The Aviation Authority has reviewed the proposal Ricondo & Associates, Inc. and determined that, due to the limited and specialized scope of the required services, Ricondo & Associates, Inc. does not propose any small business participation on this addendum.

On August 31, 2021, the Construction Committee recommended approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY 2022 On-Site Planning Support Services, as outlined in the memorandum.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$399,840. Funding is from Operation and Maintenance Funds (subject to adoption of the FY 2022 Aviation Authority Budget by the Aviation Authority Board under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY 2022 On-Site Planning Support Services, for a total not to exceed fee amount of \$399,840, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion of Mr. Hunt, second by Mr. Gilliam, vote carried to approve an Addendum to the General Consulting Services Professional Agreement with Ricondo & Associates, Inc. for FY 2022 On-Call Design Review Committee (DRC) Support Services, for the total not-to-exceed fee amount of \$14,974.00, with funding from Operation and Maintenance Funds.

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES PROFESSIONAL AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FY 2022 ON-CALL GENERAL CONSULTING SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

25. Mr. Carreau presented the attached memorandum, dated August 31, 2021.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the on-call nature of the services to be provided, Ricondo & Associates, Inc. does not propose small business participation on this Addendum.

Chairman Ruohomaki noted that they are staying within the O&M budget and using the same people.

Agenda Item Nos. 24, 25, and 26 were considered in one motion.

Upon motion of Mr. Hunt, second by Mr. Gilliam, vote carried to approve an Addendum to the General Consulting Services Professional Agreement with Ricondo & Associates, Inc. for FY 2022 On-Call General Consulting Services, for the total not-to-exceed fee amount of \$25,000.00, with funding from Operation and Maintenance Funds.

REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES PROFESSIONAL AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FY22 ON-SITE PLANNING SUPPORT SERVICES, AT ORLANDO INTERNATIONAL AIRPORT.

26. Mr. Carreau presented the attached memorandum, dated August 31, 2021.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the limited and specialized scope of the services to be provided, Ricondo & Associates, Inc. does not propose small business participation on this Addendum.

Chairman Ruohomaki noted that they are staying within the O&M budget and using the same people.

Agenda Item Nos. 24, 25, and 26 were considered in one motion.

Upon motion of Mr. Hunt, second by Mr. Gilliam, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the General Consulting Services Professional Agreement with Ricondo & Associates, Inc. for FY22 On-Site Planning Support Services, for the total not-to-exceed fee amount of \$399,840.00, with funding from Operation and Maintenance Funds. ✓

REQUEST FOR RECOMMENDATION OF APPROVAL OF NO-COST ADDENDA TO THE CONTINUING ROOFING CONSTRUCTION SERVICE AGREEMENTS TO EXERCISE THE FIRST ONE-YEAR RENEWAL OPTION, AT THE ORLANDO INTERNATIONAL AIRPORT.

27. Ms. Anderson presented the attached memorandum, dated August 31, 2021.

Chairman Ruohomaki noted that because a pooling concept is used, there are already additional firms to continue the work.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to recommend to the aviation Authority Board approval of a No-Cost Addenda to the Continuing Roofing Construction Service Agreements to Exercise the First One-Year Renewal Option, at the Orlando International Airport.