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**ADDENDUM NO. 5  
TO THE AGREEMENT DATED OCTOBER 19, 2017  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND RTM ENGINEERING CONSULTANTS, LLC**

**Project: Additional Renewal Option, Orlando International and Executive Airports**

**THIS ADDENDUM** is made and entered into this 22 day of June, 2022, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **RTM ENGINEERING CONSULTANTS, LLC** ("Consultant").

**WITNESSETH:**

**WHEREAS**, by Agreement dated October 19, 2017, Authority and Consultant entered into an agreement for Consultant to provide Continuing MEP Engineering consulting services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for an additional renewal option to said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

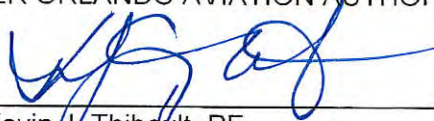
1. The term of the additional renewal option to the Agreement shall be for the period from October 19, 2022 to January 31, 2023, as more fully described in the attached Exhibit "A." Consultant shall perform all services authorized during the extension period in accordance with the terms and conditions set forth in the Agreement.

2. Except as expressly modified in this Addendum, the Agreement dated October 19, 2017 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum the day and year written above.

GREATER ORLANDO AVIATION AUTHORITY


By:

  
Kevin J. Thibault, PE  
Chief Executive Officer

Approved as to Form and Legality  
(for the benefit of GOAA only)

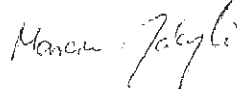
this 20 day of June, 2017

By:

  
NELSON MULLINS BROAD AND  
CASSEL, Legal Counsel  
Greater Orlando Aviation Authority

RTM ENGINEERING CONSULTANTS, LLC

By:

  
Signature (Duly Authorized Rep.)

**Marcin Jakubowski**

Printed Name

**Principal**

Title



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport  
11312 Terminal C Service Road  
Orlando, Florida 32824

MEMORANDUM

TO: Members of the Construction Committee

FROM: Kathy Anderson, Manager, Contracts and Grants

DATE: May 24, 2022

SUBJECT: Request for Recommendation of Approval of No-Cost Addenda to the Continuing MEP Engineering Services Agreements to Exercise an Additional Renewal Option to January 31, 2023

In August 2017, the Aviation Authority Board approved Continuing MEP Engineering Services Agreement with the below firms. The provisions in the agreement include a base three-year term with two subsequent optional one-year renewal periods upon mutual agreement of the parties. Each firm's second one-year extension expires as follows:

FIRM	EXPIRATION DATE
C&S Engineers, Inc.	9/19/22
Graef-USA, Inc.	9/19/22
Matern Professional Engineering, Inc.	9/8/22
RTM Engineering Consultants, LLC	10/19/22
SGM Engineering, Inc.	9/19/22

Due to a possible reorganization of continuing agreements, selection has been postponed for these services. In order to maintain these services on an as-needed basis for routine operations of the Airport, staff requires the services of the above-referenced firms. An extension to January 31, 2023 would allow time for staff to evaluate all alternatives.

It is requested that the Construction Committee recommend to the Aviation Authority Board approval of a No-cost Addendum to each of the Continuing MEP Engineering Services Agreements with the firms listed above to extend each agreement until January 31, 2023.

**REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING ENVIRONMENTAL CONSULTING SERVICES AGREEMENT WITH DRMP, INC. TO PERFORM WILDLIFE HAZARD MANAGEMENT TRAINING, AT THE ORLANDO INTERNATIONAL AIRPORT.**

13. [Agenda Item No. 12] Mr. Carrington presented the memorandum, dated May 24, 2022. Discussion ensued.

Upon motion of Mr. Gilliam, second by Mr. Pelletier, vote carried to approve an Addendum to the Continuing Environmental Consulting Services Agreement with DRMP, Inc. to perform Wildlife Hazard Management Training, for the total amount of \$10,376.00, which includes the total not-to-exceed fee amount of \$2,376.00 and the total not-to-exceed expenses amount of \$8,000.00, with funding from previously-approved Capital Expenditure Funds.

**REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 38 TO THE CONTINUING ENVIRONMENTAL ENGINEERING SERVICES AGREEMENT WITH TERRACON CONSULTANTS, INC. FOR FY 2022 INDUSTRIAL USER DISCHARGE PERMIT, AT THE ORLANDO INTERNATIONAL AIRPORT.**

14. [Agenda Item No. 14] Mr. Carrington presented the memorandum, dated May 24, 2022. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to approve an Amendment to Addendum No. 38 to the Continuing Environmental Engineering Services Agreement with Terracon Consultants, Inc. for FY 2022 Industrial User Discharge Permit, for the total amount of \$18,977.00, which includes the total not-to-exceed fee amount of \$13,527.00 and the total not-to-exceed expense amount of \$5,450.00, with funding from Operations and Maintenance Funds.

**REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 13 TO THE GENERAL CONSULTING SERVICES PROFESSIONAL AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR ADDITIONAL FY 2022 ON-CALL SIGNAGE DESIGN AND CONSULTING SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

15. [Agenda Item No. 13] Mr. Ruohomaki presented the memorandum, dated May 24, 2022. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Gilliam, vote carried to approve an Amendment to Addendum No. 13 to the General Consulting Services Professional Agreement with Ricondo & Associates, Inc. for Additional FY22 On-Call Signage Design and Consulting Services, for the total not-to-exceed fee amount of \$59,860.00, with funding from Operations and Maintenance Funds.

**REQUEST FOR RECOMMENDATION OF APPROVAL OF NO-COST ADDENDA TO THE CONTINUING MEP ENGINEERING SERVICES AGREEMENTS TO EXERCISE AN ADDITIONAL RENEWAL OPTION TO JANUARY 31, 2023.**

16. Ms. Anderson presented the memorandum, dated May 24, 2022. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Gilliam, vote carried to recommend to the Aviation Authority Board approval of a No-Cost Addenda to the Continuing MEP Engineering Services Agreements to Exercise an Additional Renewal Option to January 31, 2023.

**INFORMATION ITEMS**

17. The following items were presented for information only:

- A. Field Change Order (FCO) Log
- B. Contingency Work Authorization (CWA) Log
- C. COVID-19 CCM Item Log
- D. Request of Recommendation of Approval of an Addendum to the Program and Project Management Services for the South Terminal C, Phase 1 Agreement with Geotech Consultants International, Inc. dba GCI, Inc. to provide Construction Phase OAR Services for FY 2022 for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services (OAR), at the Orlando International Airport. [From the Construction Committee on November 12, 2021, Item No. 6].
- E. Request of Approval of a Revised Amendment to Addendum No. 11 to the Program and Project Management Services for the South Terminal C, Phase 1 Agreement with NV5, Inc. to provide Additional Construction Phase OAR Services for FY 2022 for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services (OAR), at the Orlando International Airport. [From the Construction Committee on March 22, 2022, Item No. 07].



## GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4392

### MEMORANDUM

TO: Members of the Aviation Authority

FROM: Davin D. Ruohomaki, Chairman, Construction Committee

DATE: June 15, 2022

### ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve No-Cost Addenda to the Continuing Mechanical-Electrical-Plumbing (MEP) Engineering Consulting Services Agreements at the Orlando International Airport, Orlando Executive Airport, and Other Facilities operated by the Aviation Authority, to Exercise an Additional Renewal Option through January 31, 2023

### BACKGROUND

In 2017, the firms providing Continuing MEP Engineering Consulting Services were selected through a competitive award process. These services are procured on an as-needed or annual basis. The Aviation Authority's policy and procedure provides that consulting firms may be engaged through continuing services agreements for construction projects with a value of \$4,000,000 or less.

On August 16, 2017, the Aviation Authority Board approved Continuing MEP Engineering Consulting Services Agreements with the following five firms:

- C&S Engineers, Inc.
- Graef-USA, Inc.
- Matern Professional Engineering, Inc.
- RTM Engineering Consultants, LLC (*MWBE/LDB*)
- SGM Engineering, Inc. (*MWBE/LDB*)

These agreements provide for services that may include, but are not limited to, mechanical, electrical and plumbing design; fire protection engineering; security and systems design; structural design; utility and infrastructure cost estimating; scheduling and any associated architecture and all other related services including coordination with the Aviation Authority, its consultants, the City of Orlando and all agencies having jurisdiction over the Orlando International Airport, Orlando Executive Airport, and other facilities operated by the Aviation Authority. The services may also include studies and preparation of reports involving scope definition and validation of projects, analysis of design parameters, budget development, evaluation and documentation of existing conditions; design, bid/procurement and award, design/build, permitting, documents prepared by others, design management support on various Aviation Authority projects, and all other engineering and related professional services.

The provisions of these continuing agreements include a three-year service agreement with optional renewal periods of two additional one-year terms upon mutual agreement of the Aviation Authority and the consulting firm. Both optional renewal periods have been exercised. The current agreements will expire as follows:

<b>Firm</b>	<b>Expiration Date</b>
C&S Engineers, Inc.	September 19, 2022
Graef-USA, Inc.	September 19, 2022
Matern Professional Engineering, Inc.	September 8, 2022
RTM Engineering Consultants, LLC	October 19, 2022
SGM Engineering, Inc.	September 19, 2022

All five firms have been responsive to the Aviation Authority's needs.

## **ISSUES**

To maintain these services on an as-needed basis for routine operations, an extension of the current Continuing MEP Engineering Consulting Services Agreements through January 31, 2023, to allow time for staff to re-compete these services.

On May 24, 2022, the Construction Committee recommended approval of a No-Cost Addendum to each of the Continuing MEP Engineering Consulting Services Agreements to Exercise an Additional Renewal Option through January 31, 2023, as outlined in the memorandum.

## **ALTERNATIVES**

The Aviation Authority Board could request staff to advertise for new Continuing MEP Engineering Consulting Services.

## **FISCAL IMPACT**

There is no fiscal impact for these addenda. Future addenda will be based on specific tasks of work as assigned with approved funding source.

## **RECOMMENDED ACTION**

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and (1) approve a No-Cost Addendum to the Continuing MEP Engineering Consulting Services Agreement with C&S Engineers, Inc. to exercise an Additional Renewal Option, and extend the Agreement to January 31, 2023; (2) approve a No-Cost Addendum to the Continuing MEP Engineering Consulting Services Agreement with Graef-USA, Inc. to exercise an Additional Renewal Option, and extend the Agreement to January 31, 2023; (3) approve a No-Cost Addendum to the Continuing MEP Engineering Consulting Services Agreement with Matern Professional Engineering, Inc. to exercise an Additional Renewal Option, and extend the Agreement to January 31, 2023; (4) approve a No-Cost Addendum to the Continuing MEP Engineering Consulting Services Agreement with RTM Engineering Consultants, LLC to exercise an Additional Renewal Option, and extend the Agreement to January 31, 2023; (5) approve a No-Cost Addendum to the Continuing MEP Engineering Consulting Services Agreement with SGM Engineering, Inc. to exercise an Additional Renewal Option, and extend the Agreement to January 31, 2023; and, (6) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.