

**AMENDMENT 3 to ADDENDUM NO. 2
TO THE AGREEMENT DATED JUNE 22, 2022
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND PSA MANAGEMENT INC.**

Project: Additional FY23 Staff Support Services to the Small Business Development Department, Orlando International Airport

THIS AMENDMENT is effective this 19th day of April, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Authority”), and **PSA MANAGEMENT INC.** (“Consultant”).

WITNESSETH:

WHEREAS, by Agreement dated June 22, 2022, Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

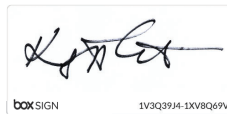
1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **ONE HUNDRED NINETY-ONE THOUSAND THREE HUNDRED SIXTY AND NO/100 DOLLARS (\$191,360.00)**, broken down as follows:

Professional Fees:	NTE:	\$191,360.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$191,360.00

3. Except as expressly modified in this Amendment, the Agreement dated June 22, 2022, and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum on this date
Jul 11, 2023


GREATER ORLANDO AVIATION AUTHORITY



boxSIGN 1V3Q3PJA-1XV8Q69V

By: _____
Kevin J. Thibault, P.E.
Chief Executive Officer

Approved as to Form and Legality
(for the benefit of GOAA only)
on this date Jul 11, 2023



By: _____
NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority

PSA MANAGEMENT INC.



boxSIGN 17L3PL84-1XV8Q69V

By: _____
Signature (Duly Authorized Rep.)
Patrick Aliu

Printed Name
President/CEO

Title



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Procurement Committee

FROM: George I. Morning, Vice President, Small Business Department

DATE: March 28, 2023

ITEM DESCRIPTION

Request for Recommendation of Approval of an Amendment to Addendum No. 02 to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management, Inc. for Additional FY23 Staff Extension Services for the Small Business Development Department at the Orlando International Airport.

BACKGROUND

In 2022, the firms providing Continuing Program and Project Management Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On May 18, 2022, the Aviation Authority Board approved a Continuing Program and Project Management Services Agreement with each of the following firms:

- AECOM Technical Services, Inc.
- Cost Management, Inc. dba CMI (*MWBE*)
- Geotech Consultants International, Inc. dba GCI, Inc. (*MWBE*)
- PSA Constructors, Inc. dba PSA Management, Inc. (*MWBE/LDB*)
- The Roderick Group, Inc. dba Ardmore Roderick (*MWBE*)
- WSP USA, Inc.

These no-cost base agreements established the negotiated hourly rates. These services may include, but are not limited to, all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts and/or Construction Management at Risk Contracts; management of the construction and commissioning of projects; provide material testing, quantity surveying, construction inspection, construction safety compliance inspection, administrative support and departmental staff extension personnel, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; and, negotiating contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors, and all other related services.

ISSUES

On August 03, 2022, the Construction Committee approved Addendum No. 02 in the amount of \$216,320.00. On January 24, 2023, the Procurement Committee approved Amendment No. 01 to Addendum No. 02 in the amount of \$61,360.00. On March 21, 2023, the Procurement Committee approved Amendment No. 02 to Addendum No. 02 in the amount of \$19,968.00. Since that time, additional staffing support services are required to include compliance, coordination, and monitoring for the Small Business Development Department as further described in Consultant's proposal, dated March 13, 2023. Services will be provided from April 19, 2023, through September 30, 2023.

SMALL BUSINESS

PSA Constructors, Inc. dba PSA Management, Inc. is a certified Minority and Women Business Enterprise (MWBE). The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development (OSBD), and determined that PSA Constructors, Inc. dba, PSA Management, Inc. does not propose any small business participation on this Amendment No. 03 to Addendum No. 02 as the services to be provided are for onsite staffing support.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is a total not-to-exceed amount of \$191,360.00. Funding is from previously-approved Operation and Maintenance Funds.

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 02 to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management, Inc. for the services contained herein and the amount as shown below:

Not-to-Exceed Fees	\$191,360.00
Lump Sum Fees	\$0.00
Not-to-Exceed Expenses	\$0.00
TOTAL	\$191,360.00
AAC – Compliance Review Date	<i>JSS</i> 3/15/23
AAC – Funding Eligibility Review Date	3/15/23

ATTACHMENTS

Attachment A: Finance Form

Attachment B: PSA Constructors, Inc. dba PSA Management, Inc.'s proposal, cumulative project staffing sheet for FY23, and truth in Negotiation Certification Form

ATTACHMENT A

FINANCE FORM

Date:	<u>02/27/2023</u>	Requestor's Extension:	<u>7130</u>
Requestor's Name:	<u>George I. Morning</u>	Preparer's Extension:	<u>7135</u>
Preparer's Name:	<u>Edelis Molina</u>	Solicitation #:	<u>N/A</u>
Requestor's Department:	<u>Small Business</u>	Contract # / Name:	<u></u>
Description:	<u>FY23 Onsite Staff Extension from April 19, 2023 through September 30, 2023</u>	Procurement Committee Date:	<u>03/28/2023</u>
Vendor:	<u>PSA Management, Inc.</u>	Agenda Item #:	<u></u>

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.008.170.5310009.000.000000	\$191,360.00					
Total Requisition:	\$191,360.00					
Requisition Number:	93678					
Funding Approver: <i>Andrea Harper</i>						
OMB Notes:						



March 13, 2023
 George Morning
 Director of Small Business Department
 Orlando International Airport
 5855 Cargo Road
 Orlando, FL 32827 – 4363

RE: Proposal for Onsite Support Services Staffing for Continuing Program and Project Management Services for SBD office for GOAA FY2023

Dear Mr. Morning,

PSA Management, Inc. is pleased to submit this proposal to provide OAR Services for the above-referenced project at Orlando International Airport. This proposal has been prepared based on our understanding of the requested scope of work providing compliance and coordination support services to the Small Business Department.

Our estimated staffing requirements and applicable unit rates to manage this project effectively is attached and depicted below, for the period of 4/19/2023-9/30/2023.

Company/ Title	Employee	Hours	Billable Rate	Total
PSA Management Senior Compliance Officer	Phaedra Tillman	920	\$118/ Hr.	\$108,560
PSA Management Senior Compliance Officer	Jessica Charres	920	\$90/Hr.	\$82,800
Not to Exceed Fees				\$191,360

PSA appreciates the opportunity to provide GOAA these services and we look forward to working with the Small Business Department. Should you have any questions please contact me directly.

Sincerely,

Patrick Aliu, CSI, CGC, CCI, CCPM, CRA, PMI, BDIA
 President/CEO

Greater Orlando Aviation Authority
PSA Management, Inc.
Projected Hours by Task for FY22-23 (October 1, 2022 - September 30, 2023)

Legend:

Proposal submitted for review
Previously approved
Future proposal

Name	Position	Project	Task Description	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	TOTAL
FOR CC AS OF 3/28/2023																
EXAMPLE:																
John Goodbody	Director Security Infrastructure/Tech	N.Terminal O&M	Airport Security Special Systems Integration to Support GOAA	168	144											312
Leslie Santos	Sr.Project Coordinator	N.Terminal O&M	Airport Security Special Systems Integration to Support GOAA	163	163	163	163	163	164	163	163	164	163	164	164	1960
TBD	Admin Support	N.Terminal O&M	Airport Security Special Systems Integration to Support GOAA	3	3	4	4	3	3	3	3	3	3	4	4	40
Dale Race	Project Manager	N.Terminal O&M	Airport Security Special Systems Integration to Support GOAA					163	164	163	163	164	163	164	164	1308
TOTAL				334	310	167	167	166	167	166	166	167	166	168	168	2312
Phaedra Tillman	Sr. Compliance Officer	SMD	SBD Compliance	168	176	176	176	160	184							1040
Jessica Charres	Sr. Compliance Officer	SMD	SBD Compliance	168	176	176	176	160	184							1040
Melanie Alves	Sr. Compliance Officer	SMD	SBD Compliance				176	160	184	0	0	0	0	0	0	520
TOTAL				336	352	352	528	480	552	0	0	0	0	0	0	2600
Dale Race	Sr. Electrical Insp.	BP-S193	South Employee Parking lot	25	25	25	25	25	25	25	25	20	20	0	0	325
Jaime Olivo	Sr. Civil Inspector	BP-S194	South Employee Parking lot	88	88	88	88	88	88	88	88	40	40	20		1035
TOTAL				25	25	25	25	25	25	25	25	20	20	0	0	1360
TBD	Admin Support	E-00269	AS4 Infrastructure project at OIA in AS4 CBP Area				2	2	2							6
		E-00269	AS4 Infrastructure project at OIA in AS4 CBP Area													6
TOTAL							2	2	2	0	0	0	0	0	0	6
Don Corthell	Project Manager	V-S0034	Terminal LST Level 1 Dumpster PAD Enclosure	0	0	0	0	30	40	35	15	0	0	0	0	120
Jaime Olivo	Sr. Inspector II	V-S0034	Terminal LST Level 1 Dumpster PAD Enclosure					80	80	80	40					280
TOTAL				0	0	0	0	80	120	115	55	0	0	0	0	370
Don Corthell	Project Manager	V-S0035	Terminal C ASC Level 2 Emergency Egress	0	0	0	0	30	40	35	15	0	0	0	0	120
Jaime Olivo	Sr. Inspector II	V-S0035	Terminal C ASC Level 2 Emergency Egress	0	0	0	0	80	80	80	40	0	0	0	0	280
TOTAL				0	0	0	0	110	120	115	55	0	0	0	0	400
Jaime Olivo	QA/QC	H-XXX	Terminal A Truck Loading Dock Slab Replacement	0	0	0	0	0	0	60	60	0	0	0	0	120
TOTAL										60	60	0				120
Don Corthell	Project Manager	L-00080	ACS/REX Buttons Replacement	0	0	0	0	0	0	0	5	5	3	2	0	15
Dale Race	Sr. Elec Inspector	L-00080	ACS/REX Buttons Replacement	0	0	0	0	0	0	0	25	25	25	25	0	100
TOTAL				0	0	0	0	0	0	0	30	30	28	27	0	115
Don Corthell	STC PM III	P1X Restart	Restart	0	0	0	0	0	0	52	52	52	52	52	0	260
Dale Race	STC Sr. Elec Ins I	P1X Restart	Restart	0	0	0	0	0	0	52	52	52	52	52	0	260
TOTAL				0	0	0	0	0	0	104	104	104	104	104	0	520
Phaedra Tillman	Sr. Compliance Officer	SMD	SBD Compliance	0	0	0	0	0	0	96	0	0	0	0	0	96
Jessica Charres	Sr. Compliance Officer	SMD	SBD Compliance	0	0	0	0	0	0	96	0	0	0	0	0	96
TOTAL				0	0	0	0	0	0	192	0	0	0	0	0	192
Phaedra Tillman	Sr. Compliance Officer	SMD	SBD Compliance	0	0	0	0	0	0	64	176	176	160	184	160	920
Jessica Charres	Sr. Compliance Officer	SMD	SBD Compliance	0	0	0	0	0	0	64	176	176	160	184	160	920
TOTAL				0	0	0	0	0	0	128	352	352	320	368	320	1840

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant PSA MANAGEMENT, INC.

By  _____

Print Name PATRICK ALIU

Date: 03/13/2023