

**AMENDMENT 1 to ADDENDUM NO. 2
TO THE AGREEMENT DATED JUNE 22, 2022
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND PSA MANAGEMENT INC.**

Project: Additional FY23 Staff Support Services to the Small Business Development Department, Orlando International Airport

THIS AMENDMENT is effective this date of January 3, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **PSA MANAGEMENT INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated June 22, 2022, Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **SIXTY-ONE THOUSAND THREE HUNDRED SIXTY AND NO/100 DOLLARS (\$61,360.00)**, broken down as follows:

| | | |
|-------------------------------|-------------|----------------------|
| Professional Fees: | NTE: | \$61,360.00 |
| Professional Fees: | LS: | \$0.00 |
| Reimbursable Expenses: | NTE: | <u>\$0.00</u> |
| Total: | | \$61,360.00 |

3. Except as expressly modified in this Amendment, the Agreement dated June 22, 2022, and all prior addenda will remain in full force and effect.


IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this date of Jan 31, 2023.

GREATER ORLANDO AVIATION AUTHORITY

Approved as to Form and Legality
(for the benefit of GOAA only)
this date of Jan 31, 2023


Karen Ryan

By: _____
**NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority**

By: 

Kevin J. Thibault, P.E.
Chief Executive Officer

PSA MANAGEMENT INC.

By: 

Signature (Duly Authorized Rep.)
Patrick Aliu

Printed Name
President

Title



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Procurement Committee

FROM: George I. Morning, Vice President, Small Business Department

DATE: January 24, 2023

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 02 to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management, Inc. for Additional FY23 Staff Extension Services for the Small Business Development Department at Orlando International Airport.

BACKGROUND

In 2022, the firms providing Continuing Program and Project Management Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On May 18, 2022, the Aviation Authority Board approved a Continuing Program and Project Management Services Agreement with each of the following firms:

- AECOM Technical Services, Inc.
- Cost Management, Inc. dba CMI (*MWBE*)
- Geotech Consultants International, Inc. dba GCI, Inc. (*MWBE*)
- PSA Constructors, Inc. dba PSA Management, Inc. (*MWBE/LDB*)
- The Roderick Group, Inc. dba Ardmore Roderick (*MWBE*)
- WSP USA, Inc.

These no-cost base agreements established the negotiated hourly rates. These services may include, but are not limited to, all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts and/or Construction Management at Risk Contracts; management of the construction and commissioning of projects; provide material testing, quantity surveying, construction inspection, construction safety compliance inspection, administrative support and departmental staff extension personnel, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; and, negotiating contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors, and all other related services.

EXHIBIT A

ISSUES

On August 03, 2022 the Construction Committee approved Addendum No. 02 in the amount of \$216,320.00 to the above-referenced agreement. Since then, additional staffing support services are required to include compliance, coordination, and monitoring for the Small Business Development Department as further described in Consultant's proposal, dated January 13, 2023.

This request for staff extension was pulled from the Construction Committee on January 03, 2023 by the CEO to reduce the continued staffing contracts for OARs assigned to the South Terminal. Small Business Department was advised to proceed with the staff extension with an OAR not associated with the South Terminal projects. After review, this request was processed with PSA Constructors, Inc. dba PSA Management, Inc. since the Small Business Department already has staff extensions with PSA Constructors, Inc. dba PSA Management, Inc. Due to the time lapse in changing OARs, the request could not be processed until the January 17, 2023 pre-agenda meeting.

George Morning, Vice President, Small Business Development Department, met with the CEO on January 17, 2023 and it was agreed and approved to proceed with the request retroactive to January 3, 2023. Both the CEO and General Counsel are aware of this agreement.

If approved, these services would be retroactive to January 3, 2023.

PSA Constructors, Inc. dba PSA Management, Inc. is a certified Minority and Women Business Enterprise (MWBE). The Office of Small Business Development has reviewed the proposal from PSA Constructors, Inc. dba PSA Management, Inc., and determined that PSA Constructors, Inc. dba, PSA Management, Inc. does not propose any small business participation on this Amendment to Addendum No. 02 as the services to be provided are for onsite staffing support, and certifies that PSA Constructors, Inc. dba PSA Management, Inc. is in good standing as it relates to its small business participation.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$61,360.00. Funding is from previously-approved Operation and Maintenance Funds.

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee approve the Amendment to Addendum No. 02 to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management, Inc. for the services contained herein and the amount as shown below:

| | |
|--|--------------------|
| Not-to-Exceed Fees | \$61,360.00 |
| Lump Sum Fees | \$0.00 |
| Not-to-Exceed Expenses | \$0.00 |
| TOTAL | \$61,360.00 |
| AAC – Compliance Review Date | <i>JSS</i> 1/18/23 |
| AAC – Funding Eligibility Review Date | 1/18/23 |

ATTACHMENTS

Attachment A: Finance Form

Attachment B: PSA Constructors, Inc. dba PSA Management, Inc.'s proposal

Attachment C: Cumulative project staffing sheet for FY23

Attachment D: Truth in Negotiation Certification Form

**ATTACHMENT A
FINANCE FORM**

| | | | |
|--------------------------------|------------------------------------|------------------------------------|-------------------|
| Date: | <u>01/18/2023</u> | Requestor's Extension: | <u>7130</u> |
| Requestor's Name: | <u>George I. Morning</u> | Preparer's Extension: | <u>7135</u> |
| Preparer's Name: | <u>Edelis Molina</u> | Solicitation #: | <u>N/A</u> |
| Requestor's Department: | <u>Small Business</u> | Contract # / Name: | <u></u> |
| Description: | <u>FY23 Onsite Staff Extension</u> | Procurement Committee Date: | <u>01/24/2023</u> |
| Vendor: | <u>PSA Management, Inc.</u> | Agenda Item #: | <u></u> |

NON-PROJECT FUNDS: O&M

| Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx | FY 23 Amount | FY24 Amount | FY25 Amount | FY26 Amount | FY27 Amount | TOTAL CONTRACT |
|---|-------------------------|------------------------|------------------------|------------------------|------------------------|---------------------------|
| 301.008.170.5310009.000.000000 | \$61,360.00 | | | | | |
| | | | | | | |
| | | | | | | |
| Total Requisition: | \$61,360.00 | | | | | |
| Requisition Number: | 93343 | | | | | |
| <hr/> | | | | | | |
| Funding Approver: | <i>Andrea Harper</i> | | | | | |
| OMB Notes: | | | | | | |
| <hr/> | | | | | | |



January 13, 2023

George Morning
Director of Small Business Development
Orlando International Airport
5855 Cargo Road
Orlando, FL 32827-4363

RE: Proposal for Onsite Support Services staffing for Continuing Program and Project Management Services for SBD office for GOAA – FY 2023

Dear Mr. Morning:

PSA Management Inc. is pleased to submit this proposal to provide OAR Services for the above referenced project at the Orlando International Airport. This proposal has been prepared based on our understanding of the requested scope of work providing compliance and coordination support services to the Small Business Department.

PSA will provide staff augmentation in accordance with the provisions of GOAA’s standard agreement for professional services and as indicated in the attached project schedule depicting the staffing levels for the duration of the project.

Our estimated staffing requirements and applicable unit rates to manage this project effectively is attached and depicted below.

| Company/ Title | Employee | FY 2023 Hours | Billable Rate | Total |
|---|---------------|---------------|---------------|-----------------|
| PSA Management Senior Compliance Officer | Melanie Alves | 520 | \$118/ Hr. | \$61,360 |
| FY 2023 Not to Exceed Fees | | | | \$61,360 |

PSA appreciates the opportunity to provide GOAA these services and we look forward to working with the Small Business Department. Should you have any questions please contact me directly.

Sincerely,

Patrick Aliu, CSI, CGC, CCI, CCPM, CRA, PMI, BDIA
President/CEO

Enclosures

SBD Department Compliance and Coordination Support Services

FY 2023 (January 2023 - March 2023)

| Title | Name | January 2023 | February 2023 | March 2023 | April 2023 | May 2023 | June 2023 | July 2023 | August 2023 | September 2023 | Total Hours | Rate | Total |
|---------------------------|----------|--------------|---------------|------------|------------|----------|-----------|-----------|-------------|----------------|-------------|---------------------|--------------|
| Senior Compliance Officer | M. Alves | 176 | 160 | 184 | | 0 | 0 | 0 | 0 | 0 | 520 | \$ 118.00 | \$ 61,360.00 |
| FY 2023 Total | | | | | | | | | | | | \$ 61,360.00 | |

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant PSA Management, Inc.

By: 

Print Name: Patrick Aliu, President & CEO

Date: 01/17/2023