

**ADDENDUM NO. 34  
TO THE AGREEMENT DATED JUNE 15, 2018  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND MSE GROUP, LLC**

**Project: Additional Renewal Option, Orlando International and Executive Airports**

**THIS ADDENDUM** is effective this 19th day of April, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **MSE GROUP, LLC** ("Consultant").

**WITNESSETH:**

**WHEREAS**, by Agreement dated June 15, 2018 Authority and Consultant entered into an agreement for Consultant to provide **Continuing Environmental Engineering** consulting services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for an additional renewal option to said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. The term of the additional renewal option to the Agreement shall be for the period from June 15, 2023 to December 31, 2023, as more fully described in the attached Exhibit "A." Consultant shall perform all services authorized during the extension period in accordance with the terms and conditions set forth in the Agreement.

2. Except as expressly modified in this Addendum, the Agreement dated June 15, 2018 and all prior addenda will remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives, have executed this Addendum as of the day and year first above written.

**GREATER ORLANDO AVIATION AUTHORITY**

*Kevin J. Thibault*

By: boxSIGN 1V9Q39J4-46ZVX9WWW  
Kevin J. Thibault, P.E.  
Chief Executive Officer

**Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of Jun 22, 2023**

*Karen Ryan*

By: boxSIGN 13LVJ59V-46ZVX9WWW  
**NELSON MULLINS BROAD AND  
CASSEL, Legal Counsel  
Greater Orlando Aviation Authority**

**MSE GROUP, LLC**

*Ellen M. Eveland*

By: boxSIGN 13LVJ59V-46ZVX9WWW  
Signature (Duly Authorized Rep.)  
Ellen M. Eveland  
Printed Name  
Regional Vice President  
Title



**GREATER ORLANDO AVIATION AUTHORITY**

Orlando International Airport  
11312 Terminal C Service Road  
Orlando, Florida 32824

**MEMORANDUM**

TO: Members of the Construction Committee

FROM: Kathy Anderson, Manager, Contracts and Grants

DATE: March 28, 2023

SUBJECT: Request for Recommendation of Approval of No-Cost Addenda to the Continuing Environmental Engineering Consulting Services Agreements to Exercise an Additional Renewal Option to December 31, 2023

In May 2018, the Aviation Authority Board approved continuing Environmental Engineering consulting service agreements with the below firms. The provisions in the agreements include a base three-year term with two subsequent optional one-year renewal periods upon mutual agreement of the parties. The second renewal currently expires as follows:

FIRM	EXPIRATION DATE
AECOM Technical Services, Inc.	06/22/23
MSE Group, LLC	06/15/23
Professional Service Industries, Inc.	06/22/23
Terracon Consultants, Inc.	08/03/23

Due to continued discussions regarding evaluating continuing agreement alternatives, additional time is necessary to maintain coverage of these services. An extension to the end of the calendar year, December 31, 2023, is requested.

It is requested that the Construction Committee recommend to the Aviation Authority Board approval of a No-cost Addendum to each of the Continuing Environmental Engineering Consulting Service Agreements with the firms listed above to extend each agreement to December 31, 2023.



**GREATER ORLANDO AVIATION AUTHORITY**

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4392

**MEMORANDUM**

TO: Members of the Aviation Authority

FROM: Max E. Marble, Chair, Construction Committee

DATE: April 19, 2023

**ITEM DESCRIPTION**

Recommendation of the Construction Committee to Approve No-Cost Addenda to the Continuing Environmental Engineering Consulting Services Agreements at the Orlando International Airport, Orlando Executive Airport, and Other Facilities operated by the Aviation Authority, to Exercise an Additional Renewal Option through December 31, 2023

**BACKGROUND**

In 2018, the firms providing Continuing Environmental Engineering Consulting Services were selected through a competitive award process. These services are procured on an as-needed or annual basis. The Aviation Authority’s policy and procedure provides that consulting firms may be engaged through continuing services agreements for construction projects with a value of \$4,000,000 or less.

On May 16, 2018, the Aviation Authority Board approved Continuing Environmental Engineering Consulting Services Agreements with the following five firms:

- AECOM Technical Services, Inc.
- MSE Group, LLC (*MWBE*)
- Professional Services Industries, Inc.
- Terracon Consultants, Inc.

These agreements provide services that may include the performance of environmental engineering and related professional services including, but not limited to, environmental consulting services; conducting all phases of environmental contamination assessments for petroleum and hazardous materials (Phases I and II Environmental Assessments, Contamination Assessment Plans, Contamination Assessment Report, Remedial Action Plans, Remedial Investigation/Feasibility Studies and all other assessments which may be required); preparing reports and providing pertinent training as required by federal, State of Florida, and local agencies; storage tank management; coordination with regulatory agencies and remedial contractors; emergency response to fuel, petroleum and hazardous materials incidents, including immediate response to limit releases to the environment, performance of initial remedial actions, preparation of all required notices and reports; and all other related services.

The provisions of these continuing agreements include a three-year service agreement with optional renewal periods of two additional one-year terms upon mutual agreement of the Aviation Authority and the consulting firm. Both optional renewal periods have been exercised. Each firm’s agreement will expire as follows:

<b>Firm</b>	<b>Expiration Date</b>
AECOM Technical Services, Inc.	June 22, 2023
MSE Group, LLC	June 15, 2023

## **ISSUES**

Due to continued discussions regarding evaluating continuing agreement alternatives, additional time is necessary to maintain coverage of these services. An extension through the end of the calendar year is requested.

On March 28, 2023, the Construction Committee recommended approval of a No-Cost Addendum to each of the Continuing Environmental Engineering Consulting Services Agreements to Exercise an Additional Renewal Option through December 31, 2023, as outlined in the memorandum.

## **SMALL BUSINESS**

At the time the Continuing Environmental Engineering Consulting Services base agreements were awarded, Disadvantaged Business Enterprise (DBE), Minority and Women Business Enterprise (MWBE), Local Developing Business (LDB) and Veteran Business Enterprise (VBE) participation goals were not established. The Aviation Authority established DBE, MWBE, LDB and VBE participation goals as projects were issued. All four consultants have been responsive to any established small business participation goals.

## **ALTERNATIVES**

The Aviation Authority Board could request staff to advertise for new Continuing Environmental Engineering Consulting Services.

## **FISCAL IMPACT**

There is no fiscal impact for these addenda. Future addenda will be based on specific tasks of work as assigned with approved funding source.

## **RECOMMENDED ACTION**

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and (1) approve a No-Cost Addendum to the Continuing Environmental Engineering Consulting Services Agreement with AECOM Technical Services, Inc. to exercise an Additional Renewal Option, and extend the Agreement to December 31, 2023; (2) approve a No-Cost Addendum to the Continuing Environmental Engineering Consulting Services Agreement with MSE Group, LLC to exercise an Additional Renewal Option, and extend the Agreement to December 31, 2023; (3) approve a No-Cost Addendum to the Continuing Environmental Engineering Consulting Services Agreement with Professional Services Industries, Inc. to exercise an Additional Renewal Option, and extend the Agreement to December 31, 2023; (4) approve a No-Cost Addendum to the Continuing Environmental Engineering Consulting Services Agreement with Terracon Consultants, Inc. to exercise an Additional Renewal Option, and extend the Agreement to December 31, 2023; and, (5) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.