

**ADDENDUM NO. 6  
TO THE AGREEMENT DATED FEBRUARY 28, 2024  
BETWEEN THE GREATER ORLANDO AVIATION AUTHORITY  
AND LOYAL WINGMAN, LLC**

**Project: OAR Services for H-378 Stormwater Pump System Plan, Orlando International Airport**

**THIS ADDENDUM** is effective this 6<sup>th</sup> day of August, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **LOYAL WINGMAN, LLC**, (“Consultant”).

**WITNESSETH:**

**WHEREAS**, by Agreement dated February 28, 2024, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects consulting services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of SIXTEEN THOUSAND NINE HUNDRED SEVENTY-ONE AND NO/100 DOLLARS (\$16,971.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$16,471.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$500.00</u></b>
<b>Total:</b>		<b>\$16,971.00</b>

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.


4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.



In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated February 28, 2024, and all prior addenda will remain in full force and effect.


**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives, have executed this Addendum on this day of Aug 9, 2024.

**GREATER ORLANDO AVIATION AUTHORITY**

By:   
Max Marble  
Sr. Vice President, Capital Programs

**Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of Aug 8, 2024**  
  
By:   
**NELSON MULLINS RILEY AND  
SCARBOROUGH, Legal Counsel  
Greater Orlando Aviation Authority**

**LOYAL WINGMAN, LLC**

By:   
Signature (Duly Authorized Rep.)  
  
President, Loyal Wingman, LLC  
Title

**MEMORANDUM**

TO: Members of the Construction Committee

FROM: Jeff Daniels, Assistant Vice President, Facilities

DATE: August 6, 2024

**ITEM DESCRIPTION**

Request for Approval of an Addendum to the Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects Agreement with Loyal Wingman, LLC to provide Owner’s Approved Representative (OAR) Services for H-00378, MCO Stormwater Pump System Plan at Orlando International Airport

**BACKGROUND**

On February 21, 2024, the Authority entered an agreement with Loyal Wingman, LLC for Continued Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects. This project is part of a group of projects identified by the Facilities department that will support the effective movement of stormwater through the campus. This project will construct concrete pads at strategic locations to allow seasonal deployment of large pumps to empty existing ponds prior to named storms and extreme weather events.

**ISSUES**

Consultant’s proposal, dated July 23, 2024, is to provide OAR Services for H-00378, MCO Stormwater Pump System Plan.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☑ all that apply):

- Experience
- Available Personnel
- Current Workload
- Expertise
- Equitable Distribution
- Other: \_\_\_\_\_

**SMALL BUSINESS**

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

**ALTERNATIVES**

None.

**FISCAL IMPACT**

EXHIBIT A

**CC**  
**ITEM IV-J**  
**8/6/2024**

Funding is from Operations and Maintenance Funds 301.631.210.5460002.000.000000. Funding source verified by Melvin Martinez of Construction Finance on 08 / 01 / 24 as correct and available.

**RECOMMENDED ACTION**

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects with Loyal Wingman, LLC for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$16,471.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$500.00
<b>TOTAL</b>	<b>\$16,971.00</b>
AAC – Compliance Review Date	YR 7/29/2024
AAC – Funding Eligibility Review Date	YR 7/29/2024



# OAR PROPOSAL FOR H-00378, MCO STORMWATER PUMP SYSTEM PLAN

Anna Lauren Brown  
[lauren@theloyalwingman.com](mailto:lauren@theloyalwingman.com)  
2118 Hoffner Avenue  
Belle Isle, FL 32809

July 23, 2024

Mr. Jeff Daniels  
Assistant Vice President Facilities  
Greater Orlando Aviation Authority  
8550 Casa Verde Rd  
Orlando, FL 32827

Dear Mr. Daniels,

RE: OAR Proposal for H-00378  
MCO Stormwater Pump System Plan

Loyal Wingman, LLC, is pleased to submit this proposal to provide OAR Services for construction of concrete pads and pipe to support seasonal pumping of stormwater. We have met with representatives from maintenance to evaluate the site and coordinate with one of the Continuing Contractors. We have helped develop an approach with your staff to the repair and negotiated a fair proposal from the Contractor.

Our estimated man-hour requirements and applicable unit rates for completion of the project are attached to this proposal. The proposed cost is estimated at \$16,971.00. The total contract value consists of \$16,471.00 for a Not-To-Exceed Reimbursable Fee and \$500 for a Not-To-Exceed Expense. The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the work.

For the mission,

A. Lauren Brown  
President/ Operations Manager  
**LOYAL WINGMAN, LLC.**

**FIDELIS - INTEGRITAS - PRUDENS**



**II-90378 MCO Stormwater Pump System Plan**  
STAFFING SCHEDULE - Total

SCHEDULE: OAR CONSTRUCTION SERVICES

Professional Services		INDIVIDUAL*	45 days overall to include concrete pad, utility investigation, and pipe installation												Total Hours	Hourly Rate	Total \$	BROWNS LOB Participation	Individual participation %
ROLE	Company		Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct					
Senior Project Manager	Local Wiegman	Ben Brown										12	18		28	\$ 197.00	\$ 5,516.00		
Assistant Project Manager	Local Wiegman	John Deterberg													0	\$ 115.00	\$ -		
Assistant Project Manager	GCI	David Buhler													0	\$ 132.00	\$ -		0.00%
Senior Inspector	Local Wiegman	Paul Zimmerman										25	37		57	\$ 93.00	\$ 5,301.00		
Senior Engineering Technician	Elpis Engineering	Ken Bechtel										10			10	\$ 90.00	\$ 900.00		5.63%
Project Coordinator	Local Wiegman	Lauren Brown													0	\$ 77.00	\$ -		
Inspector Aide/ Intern	Local Wiegman	TBD													0	\$ 52.00	\$ -		
Senior Inspector	Chace Construction Services	Mark Nienstadt													0	\$ 132.00	\$ -		0.00%
Safety Manager	GCI														0	\$ 150.00	\$ -		0.00%
Compliance/Contract Support Specialist	Elpis Engineering	Sandy Perez										16	28		44	\$ 105.00	\$ 4,654.00		27.48%
Senior Scheduler	Orlando Project Controls	Bryan Quigley													0	\$ 165.00	\$ -		LDB
Reimbursable Expenses																			
Survey Crew	On Point Surveying														0	\$ -	\$ -		0.00%
Asphalt Plant Inspection	Elpis Engineering														0	\$ 90.00	\$ -		0.00%
Elpis Materials Sampling	Elpis Engineering														0	\$ 90.00	\$ -		0.00%
Lab Services	Elpis Engineering											0.3	0.7		1	\$ 500.00	\$ 500.00		2.95%
Field Trailer/Storage lease	Local Wiegman														0	\$ 400.00	\$ -		
Incarnation program materials	Local Wiegman														0	\$ 1,000.00	\$ -		
Total support services																	\$ 500.00		Total MWBE
<b>TOTAL OAR FEE NET</b>																	<b>\$16,971.00</b>		<b>36.26%</b>

ANTICIPATED MEETINGS: Field kick off meeting, pre-construction conference, Bi-weekly job Continuation Meetings, Substantial Completion walkthrough, Closeout Coordination meeting.

139 check hours

Estimated Construction B	\$103,092.00
Staffing OAR Fee %	5.71%
Material Pricing	
and	
Survey %	0.20%
<b>Total fee %</b>	<b>5.92%</b>

Greater Orlando Aviation Authority  
 Orlando International Airport  
 H-00378 MCO Stormwater Pump System Plan - SUMMARY

Construction Phase OAR Estimated Reimbursable Expenses

Item #	Firm	Description	Qty	Unit Cost	Total Cost
1		Survey Crew	0	\$0.00	\$0.00
2		Asphalt Plant Inspection	0	\$90.00	\$0.00
3		On-site Materials Sampling	0	\$99.00	\$0.00
4		Lab Services	1	\$500.00	\$500.00
5		Field Trailer/storage lease	0	\$400.00	\$0.00
6		Incursion program materials	0	\$1,000.00	\$0.00
<b>ESTIMATED TOTAL REIMBURSABLE EXPENSES</b>					<b>\$500.00</b>

Greater Orlando Aviation Authority  
Orlando International Airport  
H-00378 MCO Stormwater Pump System Plan - SUMMARY

OAR Staffing Man-hours

Role	Name	Firm	Hourly Rate (\$)	Total Hours	Total Fee (\$)
Senior Project Manager	Ben Brown	Loyal Wingman	\$ 197.00	28	\$ 5,516.00
Assistant Project Manager	John Osterberg	Loyal Wingman	\$ 115.00	0	\$ -
Senior Inspector	Paul Zimmerman	Loyal Wingman	\$ 93.00	57	\$ 5,301.00
Project Coordinator	Lauren Brown	Loyal Wingman	\$ 77.00	0	\$ -
Inspector Aide/ Intern	TBD	Loyal Wingman	\$ 52.00	0	\$ -
<b>Subtotal Prime</b>					<b>\$ 10,817.00</b>
<b>Subcontractors / Reimbursable Amount</b>					
Assistant Project Manager	David Batdorf	GCI	\$ 132.00	0	\$ -
Senior Engineering Technician	Ken Bechtel	Elipsis Engineering	\$ 99.00	10	\$ 990.00
Senior Inspector			\$ 132.00	0	\$ -
Safety Manager	TBD	GCI	\$ 150.00	0	\$ -
Compliance/Contract Support Specialist	Sandy Perez	Elipsis Engineering	\$ 106.00	44	\$ 4,664.00
Senior Scheduler	Bryan Quigley	Orlando Project Controls	\$ 165.00	0	\$ -
TOTAL STAFF HOURS					\$ -
Reimbursable Expenses		(See detail)			\$500.00
<b>Subtotal Sub-consultants</b>					<b>\$ 6,154.00</b>
TOTAL FEE					<b>\$ 16,971.00</b>

DBE / MWBE / LDB Participation

Firm	DBE	MWBE	LDB	Fee Amount	Percentage Utilized
Elipsis Engineering & Consulting	X	X		\$6,154.00	36.26%
<b>Total</b>				<b>\$6,154.00</b>	<b>36.26%</b>



**H-00378 MCO Stormwater Pump System Plan - SUMMARY**

**TABLE C-7a DBE PARTICIPATION SCHEDULE**

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
<b>TOTAL PROPOSED PARTICIPATION</b>			<b>\$0.00</b>	

**TABLE C-7b MWBE PARTICIPATION SCHEDULE**

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
Elipsis Engineering and Consulting				\$6,154.00	36.26%
<b>TOTAL PROPOSED PARTICIPATION</b>				<b>\$6,154.00</b>	<b>36.26%</b>

**TABLE C-7c LDB PARTICIPATION SCHEDULE**

NAME OF FIRM	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
<b>TOTAL PROPOSED PARTICIPATION</b>				<b>\$0.00</b>	



530 S. Main Street, Winter Garden, FL 34787  
 DBE/MWBE Certified, 407-982-7275, contracts@elipsisec.com

**APPROVED BY GOAA/ANSER ADVISORY-FEE SCHEDULE**

Description	Unit	Unit Rate
Project Engineer	Hour	\$169.00
Project Manager	Hour	\$150.00
Compliance Specialist/Contract Support Specialist	Hour	\$106.00
Senior Inspector	Hour	\$103.00
Inspector	Hour	\$87.00
Sr. Engineering Technician (asphalt plant inspection & on-site materials sampling)	Hour	\$99.00
<b>LABORATORY TESTING:</b>		
Atterberg Limits	Each	\$150.00
Sieve Analysis	Each	\$75.00
Percent Fines (Wash 200)	Each	\$50.00
Hydrometer Analysis	Each	\$95.00
Organic Content Determination	Test	\$60.00
Moisture Content	Test	\$50.00
FM 5-550 Soils pH Soil or Water	Test	\$60.00
FM 5-551 Soils Resistivity Soil or Water	Test	\$65.00
FM 5-552 Soils Chloride Soil or Water	Test	\$75.00
FM 5-553 Soils Sulfate Soil or Water	Test	\$65.00
FM 5-515 Limerock Bearing Ratio	Each	\$400.00
T99 Standard Proctor or T180 Modified Proctor	Each	\$130.00
ASTM C109 Concrete Compressive Strength & Breaking	Each Break	\$40.00
ASTM C78 Flexural Beam Strength & Breaking	Each Break	\$75.00
Soil Cement Pills	Each	\$40.00
Asphalt Extraction & Gradation	Each	\$350.00
Asphalt/Concrete Core	Each	\$175.00
Mobilization Asphalt/Concrete Coring Equipment	Each	\$400.00
Project Engineer (report review, sign and seal, responsible charge)	Hour	\$169.00
Project Manager (scheduling, coordination, specialized services oversight)	Hour	\$150.00

RE: Rates for Elipsis to be approved by GOAA



Kathy Anderson <kanderson@goaa.org>  
To Sarah Blake

Here you go

Vendor	Hourly Rate Position	Hourly Rate	Negotiated Date	Renegotiated Date
Elipsis Engineering & ...	Compliance/Contract Support...	\$106.00	04/17/2023	04/17/2024
Elipsis Engineering & ...	Senior Engineering Technician	\$99.00	04/17/2023	04/17/2024
Elipsis Engineering & ...	Senior Inspector	\$103.00	03/23/2023	03/23/2024
Elipsis Engineering & ...	Project Manager	\$150.00	04/17/2023	04/17/2024
Elipsis Engineering & ...	Project Engineer	\$169.00	04/17/2023	04/17/2024
Elipsis Engineering & ...	Inspector	\$87.00	04/17/2023	04/17/2024

Kathy E. Anderson  
Manager, Contracts and Grants  
Greater Orlando Aviation Authority  
Engineering and Construction  
[11312 Terminal C Service Road](#)  
[Orlando, FL 32824](#)  
(407) 825-3753

**Greater Orlando Aviation Authority OAR Staffing**  
*Projected Hours by Task for FY2024 (October 1, 2023 - September 30, 2024)*

Legend:

Future proposal

19 Apr

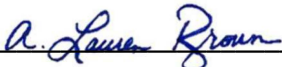
Name	Position	Company	Sponsor	Project #	Project Name	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	TOTAL	
Ben Brown	Sr. Project Manager	Loyal Wingman	Construction	BP 496	East Airfield Taxiways Rehabilitation Phase 3A/B (Taxiways N, J, and L)														471.5
Ben Brown	Sr. Project Manager	Loyal Wingman	Construction	H-S00029	Airfield Civil Restart Enabling Work	142	133	94	74	28.5									89
Ben Brown	Sr. Project Manager	Loyal Wingman	Construction	BP 497	Taxiways G and H, Phase 1	44	22	23											839
Ben Brown	Sr. Project Manager	Loyal Wingman	Construction	BP 49	Taxiways A, B, & E Rehabilitation		56	80	88	84	72	70	74	66	79	88	82		0
Ben Brown	Sr. Project Manager	Loyal Wingman	Construction	H-00371	Wrong Way Signage and Roadway Markings Project									2	2	2			6
Ben Brown	Sr. Project Manager	Loyal Wingman	Construction	W-00493	Staff Extension & Oar Services for Construction and Engineering Projects										40	32	16		88
Ben Brown	Sr. Project Manager	Loyal Wingman	Construction	H-00377	Casa Verde Crosswalk									2	2	2			6
Ben Brown	Sr. Project Manager	Loyal Wingman	Construction	W-S00149	Terminal C Program								44	32	32	32	32		172
Ben Brown	Sr. Project Manager	Loyal Wingman	Construction	H-00378	MCO Stormwater Pump System Plan												12	16	
<b>TOTAL HOURS</b>						<b>186</b>	<b>211</b>	<b>197</b>	<b>162</b>	<b>112.5</b>	<b>72</b>	<b>70</b>	<b>122</b>	<b>142</b>	<b>147</b>	<b>148</b>	<b>130</b>	<b>1671.5</b>	
Paul Zimmerman	Sr. Inspector	Loyal Wingman	Construction	BP 497	Taxiways G and H, Phase 1	0	0	152	176	168	168	176	184	164	184	176	167		1715
Paul Zimmerman	Sr. Inspector	Loyal Wingman	Construction	H-00377	Casa Verde Crosswalk	0	0						2	40					42
Paul Zimmerman	Sr. Inspector	Loyal Wingman	Construction	H-00372	Taxiway B/E Repairs	0	0					32	16						48
Paul Zimmerman	Sr. Inspector	Loyal Wingman	Construction	H-00378	MCO Stormwater Pump System Plan	0	0										25	32	57
<b>TOTAL HOURS</b>						<b>0</b>	<b>0</b>	<b>152</b>	<b>176</b>	<b>168</b>	<b>168</b>	<b>208</b>	<b>202</b>	<b>204</b>	<b>184</b>	<b>201</b>	<b>199</b>	<b>1862</b>	
Sam Chizek	Inspector Aide	Loyal Wingman	Construction	BP 496	East Airfield Taxiways Rehabilitation Phase 3A/B (Taxiways N, J, and L)	74	100.75	74.75	72	5									328.5
Sam Chizek	Inspector Aide	Loyal Wingman	Construction	H-S00029	Airfield Civil Restart Enabling Work	132	36.5	54.5											223
Sam Chizek	Inspector Aide	Loyal Wingman	Construction	BP 497	Taxiways G and H, Phase 1	0	0	0	142	84	99	110	120						558
Sam Chizek	Inspector Aide	Loyal Wingman	Construction	BP 49	Taxiways A, B, & E Rehabilitation				8.5	61	68.25	48							183.75
Sam Chizek	Inspector	Loyal Wingman	Construction	W-S00149	Terminal C Program								40	160	160	160	160	160	680
<b>TOTAL HOURS</b>						<b>206</b>	<b>137.25</b>	<b>129.25</b>	<b>222.5</b>	<b>150</b>	<b>167.25</b>	<b>156</b>	<b>160</b>	<b>160</b>	<b>160</b>	<b>160</b>	<b>160</b>	<b>160</b>	<b>1968.25</b>
Dylan Umpierre	Inspector Aide	Loyal Wingman	Construction	BP 497	Taxiways G and H, Phase 1								40	160	184	175	167		726
<b>TOTAL HOURS</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>160</b>	<b>184</b>	<b>175</b>	<b>167</b>	<b>726</b>	
Lauren Brown	Project Coordinator	Loyal Wingman	Construction	H-00377	Casa Verde Crosswalk								4	4	4				12
Lauren Brown	Project Coordinator	Loyal Wingman	Construction	W-00493	Staff Extension & Oar Services for Construction and Engineering Projects									16	16	12	8		52
Lauren Brown	Project Coordinator	Loyal Wingman	Construction	W-S00149	Terminal C Program								4	4	4	4	4		20
<b>TOTAL HOURS</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>24</b>	<b>24</b>	<b>16</b>	<b>12</b>	<b>84</b>	
<b>Total Loyal Wingman Hours</b>						<b>392</b>	<b>348.25</b>	<b>478.25</b>	<b>560.5</b>	<b>430.5</b>	<b>407.25</b>	<b>434</b>	<b>532</b>	<b>690</b>	<b>699</b>	<b>700</b>	<b>668</b>	<b>6311.75</b>	

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: Loyal Wingman, LLC

By: 

Print Name: A. Lauren Brown, President

Date: July 23, 2024

**ATTACHMENT A**

**FINANCE FORM**

<b>Date:</b>	<u>07/23/2024</u>	<b>Requestor's Extension:</b>	<u>2089</u>
<b>Requestor's Name:</b>	<u>Jeff Daniels</u>	<b>Preparer's Extension:</b>	<u>4155</u>
<b>Preparer's Name:</b>	<u>Ben Brown</u>	<b>Solicitation #:</b>	<u></u>
<b>Requestor's Department:</b>	<u>O&amp;M</u>	<b>Contract # / Name:</b>	<u>Continuing Program and Project Management</u>
<b>Description:</b>	<u>H-00378, MCO Stormwater</u>	<b>Procurement Committee Date:</b>	<u>August 6, 2024</u>
<b>Vendor:</b>	<u>Prime Construction Group</u>	<b>Agenda Item #:</b>	<u></u>

**PROJECT FUNDS**

<b>Account Code Format:</b> xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	<b>FY 23 Amount</b>	<b>FY24 Amount</b>	<b>FY25 Amount</b>	<b>FY26 Amount</b>	<b>FY27 Amount</b>	<b>TOTAL CONTRACT</b>
O&M 301.631.210.5460002.000.000000		\$243,047.00				
<b>Total Requisition:</b>		\$243,047.00				
<b>Requisition Number:</b>		<b>97484</b>				
<b>Funding Approver:</b> <i>Andrea Harper</i>						
<b>OMB Notes:</b>						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
97484	CCM 8/2024: H-00378	In Process	25-JUL-2024 13:34:28	USD	243,047.00	Field, John M	<input checked="" type="checkbox"/>

**MEMORANDUM**

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: August 06, 2024

**ITEM DESCRIPTION**

Request for Approval of an Addendum to the Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects Agreement with Loyal Wingman, LLC to provide Owner's Authorized Representative Services (OAR) for H-00378, MCO Stormwater Pump System Plan at Orlando International Airport

**SMALL BUSINESS**

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Loyal Wingman, LLC proposes 36% MWBE participation on this addendum.

**MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS**

**PLEASE COMPLETE THIS FORM**

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7179

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Approval of an Addendum to the Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects Agreement with Loyal Wingman, LLC to provide Owner's Authorized Representative Services (OAR) for H-00378, MCO Stormwater Pump System Plan at Orlando International Airport

**1. Construction Information:**

Addendum Amount: \_\_\_\_\_

**2. MWBE Goal by Group Representation:**

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
<b>Total MWBE Participation</b>	<b>-</b>	<b>Actual Result</b>	<b>_____</b>

**3.a. Prime Contractor Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**3.b. Name and Address of MWBE Subcontractor**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**3.c. \*Identity:**

Work Item(s): \_\_\_\_\_  
Amount of Subcontract \_\_\_\_\_  
Percent of Prime Contract (%): \_\_\_\_\_

**4. Engineering/Professional Services Information:**

Addendum Amount: \$16,971.00

**5. MWBE Goal by Group Representation:**

Asian Pacific American	-	Actual Result	0%
Asian Subcontinent American	-	Actual Result	0%
Black American	-	Actual Result	0%
Caucasian Female American	6,154.00	Actual Result	36%
Hispanic American	-	Actual Result	0%
Native American	-	Actual Result	0%
Other	-	Actual Result	0%
<b>Total MWBE Participation</b>	<b>6,154.00</b>	<b>Actual Result</b>	<b>36%</b>

**6.b. Engineering / Professional Service Firm Information:**

Name: Loyal Wingman, LLC  
Address: 2118 Hoffner Avenue  
City, State, Zip: Belle Isle, FL 32809  
Telephone: \_\_\_\_\_

**6.b. Name and Address of MWBE Subconsultant**

Name: Elipsis Engineering & Consulting, LLC  
Address: 530 S Main Street  
City, State, Zip: Winter Garden, FL 34787  
Telephone: 407-982-7275

**6.c. \*Identity:**

Work Item(s): Caucasian Female American  
Amount of Subcontract \$6,154.00  
Percent of Prime Contract (%): 36%

\* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)