

**ADDENDUM NO. 1
TO THE AGREEMENT DATED FEBRUARY 28, 2024
BETWEEN THE GREATER ORLANDO AVIATION AUTHORITY
AND LOYAL WINGMAN, LLC**

Project: OAR Services for H-372 Taxiway B-1 Pavement Repairs, Orlando International Airport

THIS ADDENDUM is effective this 23rd day of April, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **LOYAL WINGMAN, LLC**, (“Consultant”).

WITNESSETH:

WHEREAS, by Agreement dated February 28, 2024, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects consulting services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of FIFTEEN THOUSAND NINE HUNDRED SIXTY AND NO/100 DOLLARS (\$15,960.00)**, broken down as follows:

Not to Exceed Professional Fees:	\$14,160.00
Lump Sum Professional Fees:	\$0.00
Not to Exceed Reimbursable Expenses:	<u>\$1,800.00</u>
Total:	\$15,960.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.


4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated February 28, 2024, and all prior addenda will remain in full force and effect.



IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum on this day of Apr 30, 2024.

GREATER ORLANDO AVIATION AUTHORITY

By: 

Max Marble
Sr. Vice President, Capital Programs

**Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Apr 27, 2024**


By:  1BRKLS1-1313V869

**NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority**

LOYAL WINGMAN, LLC

By: 

Signature (Duly Authorized Rep.)

President, Loyal Wingman, LLC

Title

MEMORANDUM

TO: Members of the Construction Committee

FROM: Tuan Nguyen, P.E., Assistant Vice President Engineering

DATE: April 23, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects with Loyal Wingman LLC, for OAR services for H-00372, Taxiway B-1 Pavement Repairs at Orlando International Airport

BACKGROUND

On February 21, 2024, the Authority entered an agreement with Loyal Wingman, LLC for Continued Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects. This project is part of a group of projects identified by Airfield Operations and the Facilities departments that need repair to meet minimum safety standards.

ISSUES

Consultant’s proposal, dated April 9, 2024, is to provide OAR Services for H-00372, Taxiway B1 Pavement Repairs.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on (☑ all that apply):

- Experience
- Available Personnel
- Current Workload
- Expertise
- Equitable Distribution
- Other: _____

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

Funding is from 308.631.110.5460002.000.501224. Funding source verified by Malwin Martinaz of Construction Finance on 04 / 18 / 24 as correct and available.

EXHIBIT A

CC
ITEM IV-H
4/23/2024

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects with Loyal Wingman, LLC for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$14,160.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$1,800.00
TOTAL	\$15,960.00
AAC – Compliance Review Date	04/16/24 <i>ML</i>
AAC – Funding Eligibility Review Date	04/16/24



OAR PROPOSAL FOR H-00372, TAXIWAY B1 PAVEMENT REPAIRS

Anna Lauren Brown
lauren@theloyalwingman.com
2118 Hoffner Avenue
Belle Isle, FL 32809

April 9, 2024

Mr. Tuan Nguyen, P.E.
Assistant Vice President Engineering
Greater Orlando Aviation Authority
11314 Terminal C Service Road
Orlando, Florida 32824

Dear Mr. Nguyen,

RE: OAR Proposal for H-00372
Taxiway B1 Pavement Repairs
Taxiway B1 Rutting Repair

Loyal Wingman, LLC, is pleased to submit this proposal to provide OAR Services for a repair of rutting on Taxiway B1 under the MCO Miscellaneous Pavement Repairs. We have met with representatives from maintenance to evaluate the site and coordinate with one of the Continuing Contractors. We have developed an approach to the repair and negotiated a fair proposal from the Contractor.

Our estimated man-hour requirements and applicable unit rates for completion of the project are attached to this proposal. The proposed cost is estimated at \$15,960.00. The total contract value consists of \$14,160.00 for a Not-To-Exceed Reimbursable Fee and \$1,800 for a Not-To-Exceed Expense. The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the work.

For the mission,

A. Lauren Brown
President/ Operations Manager
LOYAL WINGMAN, LLC.

FIDELIS - INTEGRITAS - PRUDENS



H-00365 MCO Miscellaneous Pavement Repairs Project (TWY B1 Rutting Repair)

STAFFING SCHEDULE - Total

SCHEDULE: OAR CONSTRUCTION SERVICES

Professional Services		INDIVIDUAL*	45 days overall to include preparation, paving, and final pavement markings												Total Hours	Hourly Rate	Total \$	DISMISC. LOB Participation	Individual participation %
ROLE	Company		Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct					
Senior Project Manager	Loyal Wiegman	Ben Brown						20	22						32	\$ 197.00	\$ 6,304.00		
Assistant Project Manager	Loyal Wiegman														0	\$ 115.00	\$ -		
Assistant Project Manager	GCI	David Butford													0	\$ 132.00	\$ -	0.00%	DBE
Senior Inspector	Loyal Wiegman	Paul Zimmerman						32	16						48	\$ 93.00	\$ 4,464.00		
Inspector	Elpals Engineering	Ken Bechtel													0	\$ 90.00	\$ -	0.00%	DBE
Project Coordinator	Loyal Wiegman	Lauren Brown													0	\$ 90.00	\$ -		
Inspector Aide/ Intern	Loyal Wiegman	TBD													0	\$ 52.00	\$ -		
Senior Inspector	Chace Construction Services	Mark Nienstadt													0	\$ 132.00	\$ -	0.00%	DBE
Safety Manager	GCI														0	\$ 150.00	\$ -	0.00%	DBE
Compliance Contract Support Specialist	Elpals Engineering	Sandy Perez						20	12						32	\$ 105.00	\$ 3,360.00		21.25% MWBE
Senior Scheduler	Orlando Project Controls	Bryan Quigley													0	\$ 165.00	\$ -		LDB
Reimbursable Expenses																			
Survey Crew	On Point Surveying														0	\$ -	\$ -	0.00%	DBE
Asphalt Plant Inspection	Elpals Engineering														20	\$ 90.00	\$ 1,800.00	11.20%	MWBE
Grain Materials Sampling	Elpals Engineering														0	\$ -	\$ -	0.00%	MWBE
Lab Services	Elpals Engineering														0	\$ -	\$ -	0.00%	MWBE
Field Trailer/Storage lease	Loyal Wiegman														0	\$ 400.00	\$ -		
Incursion program materials	Loyal Wiegman														0	\$ 1,000.00	\$ -		
Total support services																	\$ 1,800.00		Total MWBE
TOTAL OAR FEE NET																	\$15,960.00		32.53%

ANTICIPATED MEETINGS: Field kick off meeting, pre-construction conference, Bi-weekly job Coordination Meetings, Substantial Completion walkthrough, Closeout Coordination meeting.

117 check hours

Estimated Construction B	\$217,000.00
Staffing OAR Fee %	6.53%
Material Paving	
and	
Survey %	0.03%
Total fee %	7.56%

Greater Orlando Aviation Authority
 Orlando International Airport
 H-00365 MCO Miscellaneous Pavement Repairs Project (TWY B1 Rutting Repair) - SUMMARY

Construction Phase OAR Estimated Reimbursable Expenses Allowance

Item #	Firm	Description	Qty	Unit Cost	Total Cost
1		Survey Crew	0	\$0.00	\$0.00
2		Asphalt Plant Inspection	20	\$90.00	\$1,800.00
3		On-site Materials Sampling	0	\$0.00	\$0.00
4		Lab Services	0	\$0.00	\$0.00
5		Field Trailer/storage lease	0	\$400.00	\$0.00
6		Incursion program materials	0	\$1,000.00	\$0.00
ESTIMATED TOTAL REIMBURSABLE EXPENSES ALLOWANCE					\$1,800.00

Greater Orlando Aviation Authority
 Orlando International Airport
 H-00365 MCO Miscellaneous Pavement Repairs Project (TWY B1 Rutting Repair) - SUMMARY

OAR Staffing Man-hours

Role	Name	Firm	Hourly Rate (\$)	Total Hours	Total Fee (\$)
Senior Project Manager	Ben Brown	Loyal Wingman	\$ 197.00	32	\$ 6,304.00
Assistant Project Manager	0	Loyal Wingman	\$ 115.00	0	\$ -
Senior Inspector	Paul Zimmerman	Loyal Wingman	\$ 93.00	48	\$ 4,464.00
Project Coordinator	Lauren Brown	Loyal Wingman	\$ 90.00	0	\$ -
Inspector Aide/ Intern	TBD	Loyal Wingman	\$ 52.00	0	\$ -
Subtotal Prime					\$ 10,768.00
Subcontractors / Reimbursable Allowance					
Assistant Project Manager	David Batdorf	GCI	\$ 132.00	0	\$ -
Inspector	Ken Bechtel	Elipsis Engineering	\$ 90.00	0	\$ -
Senior Inspector	0	Chace Construction Services	\$ 132.00	0	\$ -
Safety Manager	0	GCI	\$ 150.00	0	\$ -
Compliance/Contract Support Specialist	Sandy Perez	Elipsis Engineering	\$ 106.00	32	\$ 3,392.00
Senior Scheduler	Bryan Quigley	Orlando Project Controls	\$ 165.00	0	\$ -
TOTAL STAFF HOURS	Mark Nienstadt				\$ -
Reimbursable Expenses		(See detail)			\$1,800.00
Subtotal Sub-consultants					\$ 5,192.00
TOTAL FEE					\$ 15,960.00

DBE / MWBE / LDB Participation

Firm	DBE	MWBE	LDB	Fee Amount	Percentage Utilized
Elipsis Engineering & Consulting	X	X		\$5,192.00	32.53%
Total				\$5,192.00	32.53%

H-00365 MCO Miscellaneous Pavement Repairs Project (TWY B1 Rutting Repair) - SUMMARY

TABLE C-7a DBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION			\$0.00	

TABLE C-7b MWBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
Elipsis Engineering and Consulting				\$5,192.00	32.53%
TOTAL PROPOSED PARTICIPATION				\$5,192.00	32.53%

TABLE C-7c LDB PARTICIPATION SCHEDULE

NAME OF FIRM	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION				\$0.00	

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: Loyal Wingman, LLC

By: *A. Lauren Brown*

Print Name: A. Lauren Brown, President

Date: April 2, 2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: April 23, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects with Loyal Wingman, LLC for OAR services for H-00372, Taxiway B-1 Pavement Repairs, Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Loyal Wingman, LLC proposes 33% MWBE participation on this addendum.

MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS

PLEASE COMPLETE THIS FORM

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7179

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Approval of an Addendum to the Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects with Loyal Wingman, LLC for OAR services for H-00372, Taxiway B-1 Pavement Repairs, Orlando International Airport

1. Construction Information:

Addendum Amount: _____

2. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Participation	-	Actual Result	_____

3.a. Prime Contractor Information:

Name: _____
Address: _____
City, State, Zip: _____
Telephone: _____

3.b. Name and Address of MWBE Subcontractor

Name: _____
Address: _____
City, State, Zip: _____
Telephone: _____

3.c. *Identity:

Work Item(s): _____
Amount of Subcontract _____
Percent of Prime Contract (%): _____

4. Engineering/Professional Services Information:

Addendum Amount: \$15,960.00

5. MWBE Goal by Group Representation:

Asian Pacific American	-	Actual Result	0%
Asian Subcontinent American	-	Actual Result	0%
Black American	-	Actual Result	0%
Caucasian Female American	5,192.00	Actual Result	33%
Hispanic American	-	Actual Result	0%
Native American	-	Actual Result	0%
Other	-	Actual Result	0%
Total MWBE Participation	5,192.00	Actual Result	33%

6.b. Engineering / Professional Service Firm Information:

Name: Loyal Wingman, LLC
Address: 2118 Hoffner Avenue
City, State, Zip: Belle Isle, FL 32809
Telephone: _____

6.b. Name and Address of MWBE Subconsultant

Name: Elipsis Engineering & Consulting, LLC
Address: 530 S Main Street
City, State, Zip: Winter Garden, FL 34787
Telephone: 407-982-7275

6.c. *Identity:

Work Item(s): Compliance/Contract support & asphalt plant inspection
Amount of Subcontract \$5,192.00
Percent of Prime Contract (%): 33%

* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)