

**ADDENDUM NO. 13
TO THE AGREEMENT DATED MARCH 31, 2023
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND KIMLEY-HORN AND ASSOCIATES, INC.**

Project: Master Planning Services for the East Airfield, Orlando International Airport

THIS ADDENDUM is effective this 21st day of May, 2024 by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **KIMLEY-HORN AND ASSOCIATES, INC.** (“Consultant”).

WITNESSETH:

WHEREAS, by Agreement dated March 31, 2023, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Civil Engineering Consulting Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of FIFTY THOUSAND EIGHT HUNDRED NINETY AND NO/100 DOLLARS (\$50,890.00)**, broken down as follows:

Professional Fees:	NTE:	\$50,890.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$50,890.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.


4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated March 31, 2023 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this day of May 31, 2024.

GREATER ORLANDO AVIATION AUTHORITY


boxSIGN 1V3Q39J4-13JR2YKW

By:

Kevin J. Thibault, P.E.
Chief Executive Officer

**Approved as to Form and Legality
(for the benefit of GOAA only)
this day of May 29, 2024**



By: boxSIGN 1J8RLK51-13JR2YKW
**NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority**

KIMLEY-HORN AND ASSOCIATES, INC.


boxSIGN 4YRYK7L5-13JR2YKW

By:

Signature (Duly Authorized Rep.)

Jonathan A. Maritn

Printed Name

Sr. Vice President

Title



MEMORANDUM

TO: Members of the Procurement Committee

FROM: Brad Friel, Sr. Vice President of Multi-Modal Planning and Environmental

DATE: May 21, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. for Master Planning Services of the East Airfield at Orlando International Airport (MCO).

BACKGROUND

In March 2023, the firms providing Continuing Civil Engineering Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On March 15, 2023 the Aviation Authority Board approved a Continuing Civil Engineering Services Agreements with the following firms:

- AECOM Technical Services, Inc.
- Atkins North America, Inc.
- Avcon Inc. (MWBE)
- C&S Engineers, Inc.
- Kimley-Horn and Associates, Inc.
- Mead & Hunt, Inc.

These no-cost base agreements established the negotiated hourly rates. The terms of these agreements shall be for a period of five years. These Services consist of continuing civil engineering services and related professional services, including but not limited to, civil, traffic, environmental, structural evaluation and design; landscape and irrigation design; utilities and infrastructure design; airfield design; roadway and signage design; surveying; cost estimating; scheduling; geotechnical services; stormwater management consulting and design services; and all other related services including coordination with the Aviation Authority, its Consultants, the City of Orlando and all agencies having jurisdiction over the facilities such as the Federal Aviation Administration, the Transportation Security Administration, the Florida Department of Transportation, and the Orlando Utilities Commission.

The Services may also include studies and preparation of reports involving scope definition and validation of projects, analysis of design parameters, budget development, evaluation and documentation of existing conditions; design, bid/procurement and award, design/build, design criteria package development, permitting, construction administration, resident engineering, master document support, technical support and review of documents prepared by others, design management support on various Aviation Authority projects and all other engineering and related professional services.

ISSUES

The Consultant's proposal, dated March 19, 2024, is to provide master planning services of the East Airfield development area in preparation of introducing Advanced Air Mobility to Orlando International Airport. The services will consist of updating the master plan based on the development program proposed by GOAA and shall be consistent with the Memorandum of Understanding (MOU) between GOAA, the Lake Nona Community Association, and the City of Orlando Planned Development (PD) for the proposed East Airfield Development areas. The master plan exercise will be for internal planning use only. Any City of Orlando PD or MOU modifications that have been identified through the exercise will be coordinated with the appropriate parties at a later date under a separate scope.

The cumulative contract value of all addenda/amendments since the last approval by the Aviation Authority Board for the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. does not exceed the \$250,000 threshold; thus, this agenda item does not require Board approval.

If approved, these services would be effective the date of the Procurement Committee approval.

SMALL BUSINESS

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development. The findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$50,890.00. Funding is from previously-approved Capital Expenditure Funds.

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee approve an addendum to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. for the services contained herein and amount as shown below:

Not to Exceed Fees	\$50,890.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$50,890.00
CRI – Compliance Review Date	DL 5/15/24
CRI – Funding Eligibility Review Date	5/15/24



March 19, 2024

Ms. Keegan O'Brien, P.E.
Assistance Vice President or Environmental
Greater Orlando Aviation Authority
5855 Cargo Road
Orlando, Florida 32827
mary.obrien@goaa.org

**Re: East Airfield Master Planning Assistance
at Orlando International Airport**

Dear Keegan:

Attached, please find our proposal to complete the design services for the subject project, in accordance with our Continuing Civil Engineering Consultant Services contract (March 31, 2023) and approved rates.

The proposal submitted herein is for a total value of \$50,890; of which \$50,890 is not-to-exceed reimbursable labor fee. The following tables are attached for backup:

- Table C-1, Summary of Fees and Expenses
- Table C-4, Summary of Not-to-Exceed Fees and Expenses
- Table C-5 (Kimley-Horn), Breakdown of Not-to-Exceed Reimbursable Fees for Kimley-Horn
- Table C-7, LDB/MWBE Participation Schedule
- Table C-9, Summary of Contracted Hourly Rates

Please note that since this scope is very specific, we are not currently able to partner with any of our MWBE/DBE/LDB partners at this time.

We sincerely appreciate the opportunity to provide these services to you and the Greater Orlando Aviation Authority. Please contact me if you have any questions.

Very truly yours,
KIMLEY-HORN AND ASSOCIATES, INC.

Jonathan A. Martin, P.E.
Principal

Brian S. Ashby, P.E.
Vice President

CC:

K:\ORL_Aviation_marketing\GOAA\2024-03-08 East Airfield Master Planning\Coverletter-OBrien-East Airfield Master Planning-2024-03-13.docx

**ATTACHMENT A: SCOPE OF SERVICES
ORLANDO INTERNATIONAL AIRPORT
EAST AIRFIELD MASTER PLANNING
GREATER ORLANDO AVIATION AUTHORITY**

OVERVIEW

The project boundary encompasses the area that consists of the East Airfield of the Orlando International Airport (MCO). The area is within the jurisdiction of the City of Orlando and the South Florida Water Management District (SFWMD).

The services will consist of updating the master plan based on the development program proposed by GOAA and shall be consistent with the Memorandum of Understanding (MOU) between GOAA, the Lake Nona Community Association, and the City of Orlando Planned Development (PD) for the proposed East Airfield Development areas. The master plan exercise will be for internal planning use only. Any City of Orlando PD or MOU modifications that have been identified through the exercise will be coordinated with the appropriate parties at a later date under a separate scope.

SCOPE:

INTRODUCTION

This project includes the development of a master plan for the East Airfield. The master planning efforts will build upon and be consistent with the preliminary bubble plans, the SFWMD Conceptual ERP permit, the environmental assessment, the MOU, and existing PD. The master plan will include the incorporation of program elements similar to what is illustrated in approved PD to include: hotel, office, commercial, and industrial uses. The commercial uses will front Narcoossee Road and move towards airfield support as we head west.

The basic scope of services for this project includes the following tasks:

Task 1 – Project Visioning & Conceptualization

Kimley-Horn will provide the following visioning and conceptualization services:

A. General:

Visioning is the art of establishing the conceptual look, feel and style of a proposed development. The vision is an idealistic view of the desired outcome of the project after completion. The vision for a development project includes programming, visual character and physical form. The following tasks are focused on identifying and documenting a project vision.

B. Benchmarking:

Kimley-Horn will research similar projects (benchmarks) to assist with project scale, proportion, mood, character and proposed program elements.

C. Style and Character Boards:

Kimley-Horn will provide style and character boards depicting options for the style(s) of building architecture, streetscapes, site design and open space through the use of photographs and sketches.

D. Vision and Character Meeting / Workshop:

Kimley-Horn will organize a visioning and design character workshop. The workshop will focus on building consensus amongst the stakeholders group.

E. Vision Plan:

Kimley-Horn will produce an updated conceptual land-use bubble plan that reflects the decisions made regarding placement of land-uses during the project visioning phase. This Vision Plan will become the basis for the master plan in Task 2.

Deliverable: Kimley-Horn will gather all the data and design produced during this phase and format it into a booklet for distribution.

Task 2 – Master Planning

Kimley-Horn will provide the following master planning services for internal project review, financial analysis and owner approval.

- A. Coordination of the site plan elements / adjacencies with the overall site development criteria set-forth by the PD and surrounding context and Land Development Regulations (LDR) criteria.
- B. Review of, and response to proposed development program as provided by the GOAA
- C. Review and respond to potential traffic and transportation limitations in the area. This will be a desktop review, not a full traffic impact analysis.
- D. Detailed Master Plan – process and documentation:

Kimley-Horn will prepare a detailed master plan / site plan for the entire property. The master plan document(s) will address the following areas and elements:

- Existing natural features and elements of the site such-as: topography, geology, existing vegetation and major drainage patterns
- Proposed streets, street network and intersection criteria

- Proposed placement of buildings and type of the development parcels to be implemented by others or through separate RFP by GOAA, expansion of existing facilities, associated parking and/or parking structure options and other structures associated with the master plan program
- Parking configuration evaluation (surface, structured and on-street)
- Common Areas and Landscape Buffers
- Major open spaces
- Stormwater management areas

E. Plan enlargements for selected areas of the development

F. Typical street and roadway cross-sections

G. Prepare one 3D sketch-up model (white model + Land-use colors)

H. Phasing diagram

UPDATED CHARACTER IMAGE BOARDS SCHEDULE

TBD	Contract Execution & NTP
8 Weeks from NTP	Visioning
12 weeks from Vision Approval	Master Plan

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
Table C-1

Phase of Project:	Master Planning Assistance	Meetings and Coordination	SUBTOTAL	TOTAL CONTRACT
1.0 Lump Sum Fee:	\$0.00	\$0.00	\$0.00	\$0.00
2.0 Not to Exceed Reimbursable Fee:	\$41,780.00	\$9,110.00	\$50,890.00	\$50,890.00
3.0 Not to Exceed Reimbursable Expenses:	\$0.00	\$0.00	\$0.00	\$0.00
4.0 TOTAL CONTRACT VALUE:	\$41,780.00	\$9,110.00	\$50,890.00	\$50,890.00
<hr/>				
Total Lump Sum Labor Hours:	0	0	0	0
Total Not to Exceed Reimbursable Labor Hours:	255	45	0	300
TOTAL LABOR HOURS:	255	45	300	300
Average Hourly Rate:	\$163.84	\$202.44	\$169.63	\$169.63

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
Table C-4

Phase of Project:	Master Planning Assistance		Meetings and Coordination		Labor Hours	TOTAL Cost
	Labor Hours	Total Fee	Labor Hours	Total Fee		
Kimley-Horn & Associates						
Not to Exceed Reimbursable Fee	255	\$41,780	45	\$9,110	300	\$50,890
Not to Exceed Reimbursable Expenses		\$0		\$0		\$0
Sub-Total Designer	255	\$41,780	45	\$9,110	300	\$50,890
Total Not to Exceed Amount:	255	\$41,780	45	\$9,110	300	\$50,890

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
Table C-5 (Kimley-Horn)

Position:	QC Reviewer		Sr. Project Manager		Senior Engineer		Engineer		Engineer Intern		Senior CADD Designer		Senior Administrative Asst.		TOTAL			
	\$268		\$248		\$188		\$133		\$111		\$131		\$78		Labor Hours	Cost	Avg. Hourly Rate	
Rate (\$/Hour):	Labor Hours	Cost	Labor Hours	Cost	Labor Hours	Cost	Labor hours	Cost	Labor Hours	Cost	Labor Hours	Cost	Labor Hours	Cost				Labor Hours
Master Planning Assistance																		
Master Planning Assistance	5	\$1,340	40	\$9,920	50	\$9,400	80	\$10,640	0	\$0	80	\$10,480		\$0	255	\$41,780	\$164	
Sub-Total Master Planning Assistance	5	\$1,340	40	\$9,920	50	\$9,400	80	\$10,640	0	\$0	80	\$10,480	0	\$0	255	\$41,780	\$164	
Meetings and Coordination																		
Meetings and Coordination		\$0	20	\$4,960	20	\$3,760		\$0		\$0		\$0	5	\$390	45	\$9,110	\$202	
Sub-Total Meetings and Coordination	0	\$0	20	\$4,960	20	\$3,760	0	\$0	0	\$0	0	\$0	5	\$390	45	\$9,110	\$202	
TOTAL NOT TO EXCEED REIMBURABLE FEE:	5	\$1,340	60	\$14,880	70	\$13,160	80	\$10,640	0	\$0	80	\$10,480	5	\$390	300	\$50,890	\$170	

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL

Table C-7

TABLE C-7a DBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION		\$0.00	0.0%

TABLE C-7b MWBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
		\$0.00	0.0%
TOTAL PROPOSED PARTICIPATION		\$0.00	0.0%

TABLE C-7c LDB PARTICIPATION SCHEDULE

NAME OF FIRM	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION		\$0.00	0.0%

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL

Table C-9

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

FIRM	POSITION	CONTRACT HOURLY RATE
Kimley-Horn and Associates, Inc	QC Reviewer	\$268.00
Kimley-Horn and Associates, Inc	Sr. Project Manager	\$248.00
Kimley-Horn and Associates, Inc	Sr. Engineer	\$188.00
Kimley-Horn and Associates, Inc	Engineer	\$133.00
Kimley-Horn and Associates, Inc	Engineering Intern	\$111.00
Kimley-Horn and Associates, Inc	Senior CADD Designer	\$131.00
Kimley-Horn and Associates, Inc	Senior Scientist	\$206.00
Kimley-Horn and Associates, Inc	Senior Administrative Asst.	\$78.00

TRUTH IN NEGOTIATION CERTIFICATION
East Airfield Master Planning Assistance

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: Kimley-Horn and Associates, Inc.

By: 

Print Name: Jonathan A. Martin

Date: March 19, 2024

Addenda / Amendments Awarded per Agreement - Summary for Committee

Kimley-Horn and Associates, Inc. -- Agreement No. 202302-CCE4 Continuing Civil Engineering Services

<i>Add</i>	<i>Amd</i>	<i>Proj.</i>	<i>Description</i>	<i>PSC/CCM</i>	<i>Board</i>	<i>Exec.</i>	<i>PO#</i>	<i>\$ Amount</i>	<i>Cumul. per Add. \$ Amount</i>	
000	000	-	Continuing Civil Engineering Services	PSC	02/23/23	03/15/23	03/31/23	\$0.00	\$0.00	
001	000	H-00362-MCO	H-00362-MCO PAVING OF OVERFLOW LOTS AT SOUTH PARK PLACE (D/B) Professional Engineering Services for H-362	CCM	04/11/23	NA	04/18/23	1007424	\$159,818.00	\$159,818.00
001	001	H-00362-MCO	H-00362-MCO PAVING OF OVERFLOW LOTS AT SOUTH PARK PLACE (D/B) Additional Topographic Survey Services for H-362	CCM	01/30/24	NA	02/02/24		\$31,331.00	\$191,149.00
002	000	W-00478-ORL	W-00478-ORL ORL RUNWAY 7/25 REHABILITATION ALTERNATIVES ANALYSIS Engineering Analysis Services for W-00478	CCM	05/09/23	NA	06/01/23	1007363	\$24,712.00	\$24,712.00
003	000	-	FY23 On-Call Drainage and Infrastructure Design, Review, and Assistance Services	PSC	06/06/23	NA	06/09/23	96273	\$29,600.00	\$29,600.00
004	000	W-00485-MCO	W-00485-MCO EAST AIRFIELD SFWMD PERMIT SUPPORT Engineering Conceptual Stormwater Permit Support for W-485	CCM	08/22/23	NA	08/29/23	96462	\$26,989.00	\$26,989.00
005	000	W-00484-ORL	W-00484-ORL ORL STORMWATER PIPE DEPRESSION INVESTIGATION Engineering Services for W-484	CCM	08/29/23	NA	09/01/23	96448	\$5,051.00	\$5,051.00
006	000	-	FY24 On-Call Engineering Services	PSC	09/12/23	09/27/23	10/04/23	96657	\$80,000.00	\$80,000.00
007	000	-	Development and Stormwater Analysis	PSC	01/02/24	NA	01/04/24	97047	\$73,787.00	\$73,787.00
008	000	H-00368-MCO	H-00368-MCO POND C-64 MES DRAINAGE SYSTEM REPAIR Pond C-64 MES Investigation and Stormwater Design for H-368	CCM	02/27/24	NA	03/04/24	1007603	\$76,590.00	\$76,590.00
009	000	W-00507-MCO	W-00507-MCO MCO STORMWATER MAINTENANCE AND PROGRAM DEVELOPMENT Pond Inspection Program Services for W-507	CCM	02/27/24	NA	03/04/24	1007604	\$246,162.00	\$246,162.00
010	000	W-S00151-MCO	W-S00151-MCO TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES J-Hook Pond Design and Stormwater Analysis for W-S151	CCM	02/27/24	NA	03/04/24	1007585	\$189,005.00	\$189,005.00
011	000	W-00507-MCO	W-00507-MCO MCO STORMWATER MAINTENANCE AND PROGRAM DEVELOPMENT Stormwater Management Program Development for W-507	CCM	03/12/24	03/27/24	03/29/24		\$621,366.00	\$621,366.00

Addenda / Amendments Awarded per Agreement - Summary for Committee

012	000	W-00510-MCO	W-00510-MCO ENTERPRISE HANGAR BLVD. BOUNDARY SURVEY W-510 Enterprise Hangar Blvd. Boundary Survey	CCM	04/09/24	NA	04/15/24	\$13,544.00	\$13,544.00
-----	-----	-------------	---	-----	----------	----	----------	-------------	-------------

Total for Kimley-Horn and Associates, Inc. for Agreement No. 202302-CCE4

\$1,577,955.00

Addenda / Amendments Awarded per Agreement - Summary for Committee

Terms of Agreement

Firm	Agreement Execution Date	Original Duration 1st Extension 2nd Extension	Current Expiration Date
Continuing Agreement Consultant - Civil Engineering			
Kimley-Horn and Associates, Inc.	Not a Minority Firm 03/31/23	Original Dur: 5 Yrs 1st Ext Dur: 0 Yrs 2nd Exr Dur: 0 Yrs	03/31/28

Addenda / Amendments in Chronological Order

PSC	Board	Add #	Amd #	\$ Amt	Cumulative
06/06/23		003	000	\$29,600.00	\$29,600.00
09/12/23	09/27/23	006	000	\$80,000.00	\$109,600.00
01/02/24		007	000	\$73,787.00	\$183,387.00

ATTACHMENT A

FINANCE FORM

Date:	<u>May 1, 2024</u>	Requestor's Extension:	<u>x3139</u>
Requestor's Name:	<u>Brad Friel</u>	Preparer's Extension:	<u>x2255</u>
Preparer's Name:	<u>Chris DeLoatche</u>	Solicitation #:	<u>N/A</u>
Requestor's Department:	<u>Multi-Modal Planning and Environmental</u>	Contract # / Name:	<u>General Consulting Services</u>
Description:	<u>East Airfield Master Planning</u>	Procurement Committee Date:	<u>May 21, 2024</u>
Vendor:	<u>Kimley-Horn and Associates, Inc.</u>	Agenda Item #:	<u></u>

NON-PROJECT FUNDS: CAPEX

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxx xx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
308.711.110.5310009.000.50 1672		\$50,890.00				
Total Requisition:		\$50,890.00				
Requisition Number:		96893				
Funding Approver: <i>Andrea Harper</i>						
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
96893	PC 05/21/24 East Airfield Master Plai	In Process	02-MAY-2024 14:55:0	USD	50,890.00	Wages, Alice M	<input checked="" type="checkbox"/>



MEMORANDUM

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 21, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Civil Engineering Consulting Services Agreement with Kimley-Horn and Associates, Inc. for Master Planning Services of the East Airfield at the Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Kimley-Horn and Associates, Inc. does not propose small business participation on this addendum due to the limited scope of the project.