

**AMENDMENT 1 to ADDENDUM NO. 6
TO THE AGREEMENT DATED MARCH 31, 2023
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND KIMLEY-HORN AND ASSOCIATES, INC.**

Project: Additional FY24 On-Call Engineering Services, Orlando International Airport

THIS AMENDMENT is effective this day of May 30, 2024 by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **KIMLEY-HORN AND ASSOCIATES, INC.** (“Consultant”).

WITNESSETH:

WHEREAS, by Agreement dated March 31, 2023, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Civil Engineering Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Aviation Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of FIFTY THOUSAND AND NO/100 DOLLARS (\$50,000.00)**, broken down as follows:

Professional Fees:	NTE:	\$50,000.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$50,000.00

3. Except as expressly modified in this Amendment, the Agreement dated March 31, 2023 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Amendment this date of May 31, 2024

GREATER ORLANDO AVIATION AUTHORITY


box SIGN 1V3Q39J4-4Q27Y37X

By: _____

Kevin J. Thibault, P.E.
Chief Executive Officer

**Approved as to Form and Legality
(for the benefit of GOAA only)
this date of May 30, 2024**



By: _____

box SIGN 1881K51-4027Y37X
**NELSON MULLINS RILEY AND
SCARBOROUGH, Legal Counsel
Greater Orlando Aviation Authority**

KIMLEY-HORN AND ASSOCIATES, INC.


box SIGN 4RYK7L5-4Q27Y37X

By: _____

Signature (Duly Authorized Rep.)

Jonathan A. Martin

Printed Name

SR. Vice President

Title

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Keegan O'Brien, P.E., Assistant Vice President of Environmental

DATE: May 28, 2024

ITEM DESCRIPTION

Request of Approval of an Amendment to Addendum No. 6 to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates for Additional FY24 On-Call Engineering Services at the Orlando International Airport.

BACKGROUND

In March 2023, the firms providing Continuing Civil Engineering Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On March 15, 2023, the Aviation Authority Board approved a Continuing Civil Engineering Services Agreement with the following firms:

- AECOM Technical Services, Inc.
- Atkins North America, Inc.
- AVCON, Inc.
- C&S Engineers, Inc.
- Kimley-Horn and Associates, Inc.
- Mead & Hunt, Inc.

On September 27, 2023, the Aviation Authority Board approved Addendum No. 6 to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates for FY24 On-Call Engineering Services at the Orlando International Airport, for the total amount of \$80,000.00. Since that time it has been determined that additional scope and funding is needed.

These no-cost base agreements established the negotiated hourly rates. These services are to provide continuing civil engineering services and related professional services, including but not limited to, civil, traffic, environmental, structural evaluation and design; landscape and irrigation design; utilities and infrastructure design; airfield design; roadway and signage design; surveying; cost estimating; scheduling; geotechnical services; stormwater management consulting and design services; and all other related services including coordination with the Aviation Authority, its Consultants, the City of Orlando and all agencies having jurisdiction over the facilities such as the Federal Aviation Administration, the Transportation Security Administration, the Florida Department of Transportation, and the Orlando Utilities Commission.

The Services may also include, but are not limited to, studies and preparation of reports involving scope definition and validation of projects, analysis of design parameters, budget development, evaluation and documentation of existing conditions; design, bid/procurement and award, design/build, design criteria package development, permitting, construction administration, resident engineering, master document support, technical support and

EXHIBIT A

review of documents prepared by others, design management support on various Aviation Authority projects and all other engineering and related professional services which may be required where the Aviation Authority elects not to solicit letters of interest by means of public advertisement.

ISSUES

Consultant’s proposal, dated May 7, 2024, is to provide on-call civil engineering services on an as needed basis.

Upon completion of all required documentation, services will be effective no earlier than Procurement Committee approval.

The cumulative contract value of all addenda/amendments since the last approval by the Aviation Authority Board for the Continuing Environmental Consulting Services Agreement with Kimley-Horn and Associates, is below the \$250,000 threshold; thus, this agenda item does not require Board approval.

SMALL BUSINESS

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development. The findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$50,000.00. Funding is from previously-approved Operation and Maintenance Funds.

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee recommend approval of an Amendment to Addendum No. 6 to the Continuing Civil Engineering Services with Kimley-Horn and Associates for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$50,000.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$50,000.00
CRI – Compliance Review Date	DL 5/21/24
CRI – Funding Eligibility Review Date	5/21/24



May 7, 2024

Ms. Keegan O'Brien, P.E.
Assistance Vice President or Environmental
Greater Orlando Aviation Authority
5855 Cargo Road
Orlando, Florida 32827
mary.obrien@goaa.org

**Re: Greater Orlando Aviation Authority
Additional Fiscal Year 2024 On-Call Civil Engineering Services
Orlando International Airport and Orlando Executive Airport**

Dear Keegan:

Attached, please find our amendment to the fiscal year 2024 on-call civil engineering services, in accordance with our Continuing Civil Engineering Consultant Services contract (March 31, 2023) and approved rates.

The amendment submitted herein is for a total value of \$50,000.00. All work completed under this authorization will be completed utilizing the contracted hourly rates, as shown on Table C-9, Summary of Contracted Hourly Rates, attached herein.

We sincerely appreciate the opportunity to provide these services to you and the Greater Orlando Aviation Authority. Please contact me if you have any questions.

Very truly yours,
KIMLEY-HORN AND ASSOCIATES, INC.

Jonathan A. Martin, P.E.
Principal

Brian S. Ashby, P.E.
Vice President

cc:
Enclosures

K:\ORL_Aviation\marketing\GOAA\2024-03-29-FY24 On-Call Addendum\Coverletter-Obrien-FY24 Additional On Call Services -2024-05-07.docx

**ATTACHMENT A: SCOPE OF SERVICES
ORLANDO INTERNATIONAL AIRPORT
ADDITIONAL FISCAL YEAR 2024 ON-CALL
CIVIL ENGINEERING SERVICES
GREATER ORLANDO AVIATION AUTHORITY**

OVERVIEW

The Greater Orlando Aviation Authority (GOAA) operates and maintains the Orlando International Airport (MCO) and Orlando Executive Airport (ORL). As part of the ongoing development and maintenance throughout the airport's property, there is a need for civil engineering services.

SCOPE:

Kimley-Horn will be available to GOAA to provide continuing civil engineering services and related professional services, including but not limited to, civil, traffic, environmental, structural evaluation and design; landscape and irrigation design; utilities and infrastructure design; airfield design; roadway and signage design; surveying; cost estimating; scheduling; geotechnical services; stormwater management consulting and design services; and all other related services including coordination with the Aviation Authority, its Consultants, the City or Orlando and all agencies having jurisdiction over the facilities such as the Federal Aviation Administration, the Transportation Security Administration, the Florida Department of Transportation, and the Orlando Utilities Commission.

The Services may also include studies and preparation of reports involving scope definition and validation of projects, analysis of design parameters, budget development, evaluation and documentation of existing conditions; design, bid/procurement and award, design/build, design criteria package development, permitting, construction administration, resident engineering, master document support, technical support and review of documents prepared by others, design management support on various Aviation Authority projects and all other engineering and related professional services which may be required where the Aviation Authority elects not to solicit letters of interest by means of public advertisement.

TASK ONE – Additional Fiscal Year 2024 On-Call Civil Engineering Services

Kimley-Horn will be available to GOAA to provide continuing civil engineering services and related professional services, including but not limited to, civil, traffic, environmental, structural evaluation and design; landscape and irrigation design; utilities and infrastructure design; airfield design; roadway and signage design; surveying; cost estimating; scheduling; geotechnical services; stormwater management consulting and design services; and all other related services including coordination with the Aviation Authority, its Consultants, the City or Orlando and all agencies having jurisdiction over the facilities such as the Federal Aviation Administration, the

Transportation Security Administration, the Florida Department of Transportation, and the Orlando Utilities Commission.

The Services may also include studies and preparation of reports involving scope definition and validation of projects, analysis of design parameters, budget development, evaluation and documentation of existing conditions; design, bid/procurement and award, design/build, design criteria package development, permitting, construction administration, resident engineering, master document support, technical support and review of documents prepared by others, design management support on various Aviation Authority projects and all other engineering and related professional services which may be required where the Aviation Authority elects not to solicit letters of interest by means of public advertisement.

SCHEDULE

There are no set schedules for the services proposed. All schedules for services will be determined at the time services are requested.

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL

Table C-9

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

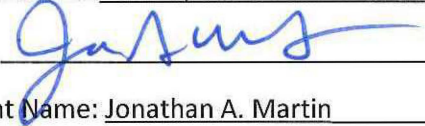
FIRM	POSITION	CONTRACT HOURLY RATE
Kimley-Horn and Associates, Inc	QC Reviewer	268.00
Kimley-Horn and Associates, Inc	Sr. Project Manager	248.00
Kimley-Horn and Associates, Inc	Sr. Engineer	188.00
Kimley-Horn and Associates, Inc	Engineer	133.00
Kimley-Horn and Associates, Inc	Engineering Intern	111.00
Kimley-Horn and Associates, Inc	Senior CADD Designer	131.00
Kimley-Horn and Associates, Inc	Senior Scientist	206.00
Kimley-Horn and Associates, Inc	Senior Administrative Asst.	78.00

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: Kimley-Horn and Associates, Inc.

By:  _____

Print Name: Jonathan A. Martin

Date: May 7, 2024

Addenda / Amendments Awarded per Agreement - Summary for Committee

Kimley-Horn and Associates, Inc. -- Agreement No. 202302-CCE4 Continuing Civil Engineering Services

<i>Add</i>	<i>Amd</i>	<i>Proj.</i>	<i>Description</i>	<i>PSC/CCM</i>	<i>Board</i>	<i>Exec.</i>	<i>PO#</i>	<i>\$ Amount</i>	<i>Cumul. per Add. \$ Amount</i>	
000	000	-	Continuing Civil Engineering Services	PSC	02/23/23	03/15/23	03/31/23	\$0.00	\$0.00	
001	000	H-00362-MCO	H-00362-MCO PAVING OF OVERFLOW LOTS AT SOUTH PARK PLACE (D/B) Professional Engineering Services for H-362	CCM	04/11/23	NA	04/18/23	1007424	\$159,818.00	\$159,818.00
001	001	H-00362-MCO	H-00362-MCO PAVING OF OVERFLOW LOTS AT SOUTH PARK PLACE (D/B) Additional Topographic Survey Services for H-362	CCM	01/30/24	NA	02/02/24		\$31,331.00	\$191,149.00
002	000	W-00478-ORL	W-00478-ORL ORL RUNWAY 7/25 REHABILITATION ALTERNATIVES ANALYSIS Engineering Analysis Services for W-00478	CCM	05/09/23	NA	06/01/23	1007363	\$24,712.00	\$24,712.00
003	000	-	FY23 On-Call Drainage and Infrastructure Design, Review, and Assistance Services	PSC	06/06/23	NA	06/09/23	96273	\$29,600.00	\$29,600.00
004	000	W-00485-MCO	W-00485-MCO EAST AIRFIELD SFWMD PERMIT SUPPORT Engineering Conceptual Stormwater Permit Support for W-485	CCM	08/22/23	NA	08/29/23	96462	\$26,989.00	\$26,989.00
005	000	W-00484-ORL	W-00484-ORL ORL STORMWATER PIPE DEPRESSION INVESTIGATION Engineering Services for W-484	CCM	08/29/23	NA	09/01/23	96448	\$5,051.00	\$5,051.00
006	000	-	FY24 On-Call Engineering Services	PSC	09/12/23	09/27/23	10/04/23	96657	\$80,000.00	\$80,000.00
007	000	-	Development and Stormwater Analysis	PSC	01/02/24	NA	01/04/24	97047	\$73,787.00	\$73,787.00
008	000	H-00368-MCO	H-00368-MCO POND C-64 MES DRAINAGE SYSTEM REPAIR Pond C-64 MES Investigation and Stormwater Design for H-368	CCM	02/27/24	NA	03/04/24	1007603	\$76,590.00	\$76,590.00
009	000	W-00507-MCO	W-00507-MCO MCO STORMWATER MAINTENANCE AND PROGRAM DEVELOPMENT Pond Inspection Program Services for W-507	CCM	02/27/24	NA	03/04/24	1007604	\$246,162.00	\$246,162.00
010	000	W-S00151-MCO	W-S00151-MCO TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES J-Hook Pond Design and Stormwater Analysis for W-S151	CCM	02/27/24	NA	03/04/24	1007585	\$189,005.00	\$189,005.00
011	000	W-00507-MCO	W-00507-MCO MCO STORMWATER MAINTENANCE AND PROGRAM DEVELOPMENT Stormwater Management Program Development for W-507	CCM	03/12/24	03/27/24	03/29/24		\$621,366.00	\$621,366.00

Addenda / Amendments Awarded per Agreement - Summary for Committee

012	000	W-00510-MCO	W-00510-MCO ENTERPRISE HANGAR BLVD. BOUNDARY SURVEY W-510 Enterprise Hangar Blvd. Boundary Survey	CCM	04/09/24	NA	04/15/24	\$13,544.00	\$13,544.00
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Total for Kimley-Horn and Associates, Inc. for Agreement No. 202302-CCE4 **\$1,577,955.00**

Addenda / Amendments Awarded per Agreement - Summary for Committee

Terms of Agreement

Firm	Agreement Execution Date	Original Duration 1st Extension 2nd Extension	Current Expiration Date
Continuing Agreement Consultant - Civil Engineering			
Kimley-Horn and Associates, Inc.	Not a Minority Firm 03/31/23	Original Dur: 5 Yrs 1st Ext Dur: 0 Yrs 2nd Exr Dur: 0 Yrs	03/31/28

Addenda / Amendments in Chronological Order

PSC	Board	Add #	Amd #	\$ Amt	Cumulative
06/06/23		003	000	\$29,600.00	\$29,600.00
09/12/23	09/27/23	006	000	\$80,000.00	\$109,600.00
01/02/24		007	000	\$73,787.00	\$183,387.00

ATTACHMENT A

FINANCE FORM

Date:	<u>5/14/2024</u>	Requestor's Extension:	<u>3555</u>
Requestor's Name:	<u>Keegan O'Brien</u>	Preparer's Extension:	<u>3555</u>
Preparer's Name:	<u>Keegan O'Brien</u>	Solicitation #:	<u></u>
Requestor's Department:	<u>Planning and Environmental</u>	Contract # / Name:	<u>Continuing Civil Engineering Services Agreement</u>
Description:	<u>Additional FY24 On-Call Engineering Services</u>	Procurement Committee Date:	<u>5/28/2024</u>
Vendor:	<u>Kimley-Horn and Associates</u>	Agenda Item #:	<u></u>

NON-PROJECT FUNDS: O&M

Account Code Format:	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.712.170.5310010.000.000000		\$25,000				
301.716.170.5310008.000.000000		\$25,000				
Total Requisition:		\$50,000.00				
Requisition Number:		96970				
Funding Approver: <i>Andrea Harper</i>						
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
96970	FY24 PC 05/28/24 - K	In Process	14-MAY-2024 16:47:49	USD	50,000.00	Wages, Alice M	<input checked="" type="checkbox"/>

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 28, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 6 to the Continuing Civil Engineering Services Agreement with Kimley-Horn and Associates, Inc. for Additional FY24 On-Call Engineering Services at the Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the on-call nature of the services to be provided, Kimley-Horn and Associates, Inc. does not propose small business participation at this time.