

**AMENDMENT 8 to ADDENDUM NO. 3
TO THE AGREEMENT DATED MARCH 24, 2023
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND JACOBS PROJECT MANAGEMENT CO.**

Project: No Cost Staff and Billing Rate Adjustments for W-S149 Program Management and Oversight (PMO) Services for Terminal C Programs, Orlando International Airport

THIS AMENDMENT is effective this 27th day of August, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **JACOBS PROJECT MANAGEMENT CO.** (“Consultant”).

WITNESSETH:

WHEREAS, by Agreement dated March 24th, 2023, Aviation Authority and Consultant entered into an agreement for Consultant to provide Executive Program Management and Oversight Services for STC Programs Consulting Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and


WHEREAS, the Aviation Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for staff and billing rate adjustments for services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:


1. Consultant shall perform services with revised staff and billing rates in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such services according to the payment terms set forth in the Agreement.
2. Except as expressly modified in this Amendment, the Agreement dated March 24th, 2023, and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Amendment this day of Sep 11, 2024.

GREATER ORLANDO AVIATION AUTHORITY


By: **box** SIGN 4W88Q9ZJ-4YZQVRZJ

Max Marble
Sr. Vice President, Capital Programs

Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Sep 5, 2024

By: **box** SIGN 1J8RLK51-4YZQVRZJ
**NELSON MULLINS RILEY AND
SCARBOROUGH, Legal Counsel
Greater Orlando Aviation Authority**

JACOBS PROJECT MANAGEMENT CO.


By: **box** SIGN 1JR3LZ7Z-4YZQVRZJ

Signature (Duly Authorized Rep.)

Thomas J. Meinhart

Printed Name

Sr. Vice President

Title

MEMORANDUM

TO: Members of the Construction Committee

FROM: Max E. Marble, Senior Vice President, Capital Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 3 to the Executive Program Management and Oversight (“EPMO”) Services for Terminal C Programs Agreement with Jacobs Project Management Co. to provide Staff and Billing Rate Adjustments for Commissioning and Operational Readiness and Airport Transfer (“ORAT”) positions for Terminal C Programs (W-S00149) at the Orlando International Airport

BACKGROUND

On August 16, 2023, the Aviation Authority Board approved Addendum No. 3, to the above-referenced agreement, in the amount of \$13,233,846.00. Through Addendum No. 3 and its various amendments, Jacobs Project Management Co. (Jacobs) has provided EPMO Services for Terminal C. These services support the Terminal C ASC Gates 250-253 (BP-S00195), Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby (BP-S00198) and the Phase 1X Airfield Civil Apron and Taxiway Paving and Ground Support Equipment Facility (BP-S00196) projects at the Orlando International Airport

ISSUES

Since then, it has been determined that the previously approved EPMO staff requires adjustments to the positions of Commissioning Manager and ORAT SME, as further described in the Consultant proposal dated August 16, 2024. These adjustments include: (1) Changing the title of Commissioning Manager to Closeout Manager, increasing the billable rate and extending the projected billable hours for this position; and (2) Increasing the billable rate and reducing the projected billable hours for the ORAT SME position. These changes result in a no cost reallocation.

Addendum No. 3	Original Budget Approved at 8/8/2023 CCM	Current Budget As of 8/6/2024 CCM	Proposed Amendment	Proposed Total
Jacobs NTE Fees	\$10,497,292.00	\$15,660,884.16	\$0.00	\$15,660,884.16
Subconsultants NTE Fees	\$2,030,804.00	\$11,659,346.93	\$0.00	\$11,659,346.93
Jacobs NTE Allowances	\$705,750.00	\$1,201,206.54	\$0.00	\$1,201,206.54
Jacobs NTE Expenses	\$0.00	\$650,175.00	\$0.00	\$650,175.00
Subconsultants NTE Expenses	\$0.00	\$1,015,966.28	\$0.00	\$1,015,966.28
TOTAL	\$13,233,846.00	\$30,187,578.91	\$0.00	\$30,187,578.91

If approved, services will be effective the date of Construction Committee approval.

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None

FISCAL IMPACT

No Fiscal Impact

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Amendment to Addendum No. 3 to the Executive Program Management and Oversight Services for Terminal C Programs Agreement with Jacobs Project Management Co. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$0.00
Lump Sum Fees	\$0.00
Not to Exceed Allowances	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$0.00
AAC – Compliance Review Date	<i>SJ</i> 08/20/24
AAC – Funding Eligibility Review Date	08/20/24



August 16, 2024

Mr. Max Marble
SR VP Capital Programs

Greater Orlando Aviation Authority
Orlando International Airport
One Jeff Fuqua Blvd
Orlando, FL 32827

Subject: Amendment to Addendum No. 3 to the Executive Program Management and Oversight (EPMO) Services for Terminal C Programs Agreement between Greater Orlando Aviation Authority (GOAA) and Jacobs Project Management Co. (Jacobs) for Staff and Billing Rate Adjustments for Commissioning and Operational Readiness and Airport Transfer (ORAT) positions for Terminal C Programs (W-S00149) at the Orlando International Airport

Dear Mr. Marble,

Jacobs Project Management Co. is pleased to provide this proposal for Staff and Billing Rate Adjustments for Commissioning and ORAT positions for Terminal C Programs (W-S00149). Please find the proposal scope and fee in the following documentation.

We greatly appreciate the opportunity to provide this proposal, and if you have any questions please do not hesitate to ask.

Sincerely,

A handwritten signature in blue ink that reads "Ellen B. Patterson".

Ellen Patterson | Jacobs | Vice President / Executive Director of Operations
P: 561.737.9254 | ellen.patterson@jacobs.com

SCOPE

Jacobs is pleased to provide staff and billing rate adjustments for Commissioning and ORAT positions for Terminal C Programs (W-S00149). A summary of these adjustments are as follows:

- Changing the title of Commissioning Manager to **Closeout Manager**, increasing the billable rate, and extending the projected billable hours projected for this position. Responsibilities for this position will include, but not be limited to, oversight of project closeout, quality assurance, commissioning and ORAT;
- Increasing the billable rate for the ORAT SME position and reducing the projected billable hours for this position; and
- Reallocating the balance of the changes noted to the Unallocated Labor line item in the budget.

Refer to Table A which displays the projected financial adjustments which result in a no cost reallocation. Refer to Table B – Staffing Schedule, which displays the projected timeframe for these positions.

SCHEDULE AND FEE

Due to the budget reallocations associated with these adjustments, the total estimated fee for this scope is **\$0.00**. Refer to the “Proposed Amendment” column in Table A below. The basis of payment for this scope is time and materials. Monthly invoices will be submitted to GOAA. Actual labor hours and allowable expenses will be billed in accordance with the Agreement for Professional Services.

OTHER ASSUMPTIONS AND CLARIFICATIONS

1. This scope of work assumes a Notice to Proceed based upon Construction Committee approval.
2. **On-Site Services During Construction** - The presence or duties of Jacobs' personnel at the construction site, whether as onsite representatives or otherwise, do not make Jacobs or Jacobs' personnel in any way responsible for those duties that belong to GOAA and/or the construction contractor or other entities, and do not relieve the construction contractor or any other entity of their obligations, duties, and responsibilities, including, but not limited to, all construction methods, means, techniques, sequences, and procedures necessary for coordinating and completing all portions of the construction work in accordance with the construction Contract Documents and any health or safety precautions required by such construction work.

The presence of Jacobs' personnel at the construction site is for the purpose of providing to GOAA a greater degree of confidence that the completed construction work will conform generally to the construction documents and that the integrity of the design concept as reflected in the construction documents has been implemented and preserved by the construction contractor(s). Jacobs neither guarantees the performance of the construction contractor(s) nor assumes responsibility for construction contractor's failure to perform work in accordance with the construction documents.

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: Jacobs Project Management Co.

By: 

Print Name: Ellen B. Patterson

Date: August 16, 2024

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: August 27, 2024

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 3 to the Executive Program Management and Oversight ("EPMO") Services for Terminal C Programs Agreement with Jacobs Project Management Co. to provide Staff and Billing Rate Adjustments for Commissioning and Operational Readiness and Airport Transfer ("ORAT") positions for Terminal C Programs (W-S000149) at the Orlando International Airport

SMALL BUSINESS

The proposed amendment does not have any impact on small business participation