

**AMENDMENT NO. 5 TO ADDENDUM NO. 36  
TO AGREEMENT DATED DECEMBER 10, 2015  
BETWEEN THE GREATER ORLANDO AVIATION AUTHORITY  
AND HNTB CORPORATION**

**Project: Additional Design and Construction Phase Services for BP-S00198 Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby Associated with W-S110, Orlando International Airport**

**THIS AMENDMENT** is effective as of this 14<sup>th</sup> day of November, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority") and **HNTB CORPORATION** ("Consultant").

**WITNESSETH**

**WHEREAS**, by Agreement dated December 10, 2015, Authority and Consultant entered into an Agreement for Consultant to provide Architect of Record for the South Terminal C, Phase 1; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional professional services for Authority as are contained in any additional scope of work established by Authority in any Addendum to the Agreement and accepted in writing by Consultant; and

**WHEREAS**, Authority and Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, Authority and Consultant hereto do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **LUMP SUM AND NOT TO EXCEED amount of TWO HUNDRED TWENTY-SIX THOUSAND SEVEN HUNDRED SIXTY AND NO/100 DOLLARS (\$226,760.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$78,000.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$148,760.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$226,760.00</b>

3. Except as expressly modified in this Amendment, the Agreement dated December 10, 2015 and all prior addenda will remain in full force and effect.


**IN WITNESS WHEREOF**, the parties hereto have executed this Amendment No. 5 to Addendum No. 36 this day of Nov 21, 2023.

**GREATER ORLANDO AVIATION AUTHORITY**

  
boxSIGN 4W88Q9Z1-427ZR9LV

By: \_\_\_\_\_  
Max Marble  
Sr. Vice President, Capital Programs  
Construction Committee Chair

Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of Nov 17, 2023

  
By: boxSIGN 1J8RLK51-427ZR9LV  
**NELSON MULLINS BROAD AND  
CASSEL, Legal Counsel  
Greater Orlando Aviation Authority**

**HNTB CORPORATION**

  
boxSIGN 4YL6P8Q1-427ZR9LV

By: \_\_\_\_\_  
Printed: George Gilhooley  
Title: SVP



## Memorandum

**To:** Members of the Construction Committee

**From:** Scott Shedek, Vice President of Construction  
*(Prepared by Scott Mizell, PMO)*

**Date:** November 14, 2023

**Re:** Request for Approval of an Amendment to Addendum 36 to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for Design and Construction Phase Services for BP-S00198 Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby at the Orlando International Airport

On November 16, 2021, the Construction Committee approved Addendum 36 in the amount of \$129,784.00 to the above referenced agreement for the previously deferred GTF structural elements. On December 14, 2021, the Construction Committee approved Amendment 1 to Addendum 36 in the amount of \$247,936.00 to the above-referenced agreement for the architectural, mechanical, electrical and miscellaneous design elements of (Areas 4 and 5) of the previously deferred GTF scope. On April 20, 2022, the Aviation Authority Board approved Amendment 2 to Addendum 36 in \$356,246.00 for additional design, bid, and award services. On November 22, 2022, the Construction Committee approved Amendment 3 to Addendum 36 in the amount of \$249,878.00 for additional design services. On March 21, 2023, the Construction Committee approved Amendment 4 to Addendum 36 for a no cost change to previously deferred Ground Transportation Facility (GTF) Scope for WS-00110.

Since that time it has been determined that additional services are required to support the project. Consultant's proposal, dated October 17, 2023, is to provide Design and Construction Phase assistance associated with referenced project.

If approved, these services would be effective the date of Construction Committee approval.

Consultant shall, with each monthly invoice, certify that the assigned work and services are on schedule to be completed within the contracted lump sum price, or provide at time of certification a written notice to the Aviation Authority of any deviations.

The DBE participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from Customer Facility Charges and Florida Department of Transportation Grants to the extent eligible. Funding source verified by                     *Malvin Martinez*                     of Construction Finance on 11 / 9 / 23 as correct and available.

It is respectfully requested that the Construction Committee approve an Amendment to Addendum 36 to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$78,000.00
Lump Sum Fees	\$148,760.00
Not to Exceed Expenses	\$0.00
<b>TOTAL</b>	<b>\$226,760.00</b>
AAC – Compliance Review Date	<i>EW</i> 11/8/23
AAC – Funding Eligibility Review Date	11/8/23



October 17, 2023

Mr. Scott Shedek, PE  
Vice President of Construction  
**Greater Orlando Aviation Authority**  
Orlando International Airport  
One Jeff Fuqua Blvd.  
Orlando, FL 32827-4399

Re: WS-110 Terminal C - Phase 1 (STC P1), Architect of Record Team Proposal for:  
**Design and Construction Phase Assistance to GOAA for BP-S198 Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby**

Dear Mr. Shedek:

As discussed, this proposal is to provide the Authority and the PMO team with the requested technical assistance for the referenced project during design and construction.

**SCOPE OF WORK:**

The scope of work is as follows:

- Review requests for information and clarification, posed by the Weitz Design Build Team (DBT). In consultation with the Authority / PMO, provide resolution to clarify the design intent from the Design Criteria Package (DCP) and meet the Authority's O & M requirements for the project.
- Respond to inquiries from the DBT in reference to clarifying specifications to be used for the project. As background, in the procurement phase of this BP-S198 project, the prior 6/17/22 GTF procurement bid plans and specifications were distributed to all interested BP-S198 proposers for information only. Proposers were advised that the selected DBT would be responsible for preparing fully code and design standard compliant BP-S198 project specifications. In any instances where code changes or GOAA preferences may have changed since the 6/17/22 issuance, HNTB will provide assistance to the Authority / PMO team regarding the desired specification for products and materials to be used by the DBT consistent with the design intent from the DCP and the Terminal C program.
- Provide specific select BP-S198 project submittal reviews, anticipated to involve ensuring compliance with the original design intent from the DCP and Design Review Committee approvals; reviewing any proposed product or material substitutions for compliance with GOAA Terminal C standards and reviewing any proposed design changes for consistency with existing facilities and known planned future facilities adjacent to the Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby.
- When requested by the Authority / PMO, attend DBT / Authority / PMO / Stakeholder project coordination meetings / calls.

- Assist Authority / PMO and its other consultants in the programming, conceptual design and preparation of design criteria for the remaining civil scope of work including roadway, parking, etc. surrounding the BP-S198 project, in support of Terminal C and the Multi-Modal Connector / RAC Lobby.

**SCHEDULE:**

As requested, this proposal covers the timeframe between NTP and the end of the project, anticipated to be May 2025.

The proposed amendment breakdown of fees is summarized in the following table.

GOAA South Terminal C Phase 1X				
BP-S198: Multi-modal Connector Pedestrian Bridge and RAC Lobby				
10/17/2023				
Firm	DBE	NTE Fee	Lump Sum Fee	Role
HNTB Corporation		\$ 78,000	\$ 148,760	Design and Construction Phase Assistance
<b>Total Lump Sum Fee</b>			<b>\$ 148,760</b>	
<b>Total NTE Fee</b>		<b>\$ 78,000</b>		
<b>Total Contract</b>		<b>\$226,760.00</b>		
	<b>DBE</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>

Thank you for the opportunity to submit this proposal. Please let me know if you would like to discuss any of the elements.

Sincerely,  
**HNTB Corporation**



William G. Brooks, PE  
 Senior Program Director

Cc: Max Marble, Senior Vice President of Capital Programs, GOAA  
 Kathy Anderson, Manager, Contracts and Grants, GOAA  
 Brad Miller, Jacobs PMO  
 George Gilhooley, PE, Project Principal, HNTB  
 Mark Bryan, MBA, Asst. Project Manager, HNTB

Attachments: C-Tables  
 Truth in Negotiation Certification

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-1**  
**SUMMARY OF TOTAL CONTRACT VALUE**

<b>Phase of Project:</b>	<b>Const. Ph. Services</b>	<b>TOTAL CONTRACT</b>
1.0 Lump Sum Fee:	\$148,760	<b>\$148,760</b>
2.0 Not to Exceed Reimbursable Fee:	\$78,000	<b>\$78,000</b>
3.0 Not to Exceed Reimbursable Expenses:	\$0	<b>\$0</b>
<b>4.0 TOTAL CONTRACT VALUE:</b>	<b>\$226,760</b>	<b>\$226,760</b>
Total Lump Sum Labor Hours:	555	<b>555</b>
Total Not to Exceed Reimbursable Labor Hours:	500	<b>500</b>
<b>TOTAL LABOR HOURS:</b>	<b>1,055</b>	<b>1,055</b>
<b>Average Hourly Rate:</b>	<b>\$215</b>	<b>\$215</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-2**  
**SUMMARY OF LUMP SUM FEES**

Phase of Project:	Const. Ph. Services		TOTAL		
	labor hours	Total Fee	labor hours	Cost	Avg. Rate
<b>HNTB Corporation LS</b>					
Lump Sum Fee Subtotal	555	148,760	555	148,760	268
<b>Total Lump Sum Amount:</b>	<b>555</b>	<b>148,760</b>	<b>555</b>	<b>148,760</b>	<b>268</b>



**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-3**  
**BREAKDOWN OF LUMP SUM FEES**

Position:	SENIOR PROGRAM DIRECTOR I		SENIOR PROGRAM DIRECTOR II		SR PROJECT MANAGER I		ASSISTANT PROJECT MANAGER		TOTAL		
	\$345.00		\$300.00		\$245.00		\$161.00				Avg. Hourly
Rate (\$/Hour):											
<b>HNTB Corporation - LS</b>	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	Rate
<b>Construction Support Services</b>											
Review RFI/Clarify Design Intent	60	\$20,700	60	\$18,000	8	\$1,960	60	\$9,660	188	\$50,320	\$268
Specification Assistance	20	\$6,900	20	\$6,000	8	\$1,960	45	\$7,245	93	\$22,105	\$238
Civil Programming, DCP	40	\$13,800	43	\$12,900	8	\$1,960	45	\$7,245	136	\$35,905	\$264
Submittal Reviews	30	\$10,350	30	\$9,000	0	\$0	10	\$1,610	70	\$20,960	\$299
Meetings	20	\$6,900	30	\$9,000	8	\$1,960	10	\$1,610	68	\$19,470	\$286
<b>TOTAL LUMP SUM FEE:</b>	<b>170</b>	<b>\$58,650</b>	<b>183</b>	<b>\$54,900</b>	<b>32</b>	<b>\$7,840</b>	<b>170</b>	<b>\$27,370</b>	<b>555</b>	<b>\$148,760</b>	<b>\$268</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**

**TABLE C-4**

**SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES**

Phase of Project:	Const. Admin.		TOTAL		
	labor hours	Total Fee	labor hours	Cost	Avg. Rate
<b>HNTB Corporation NTE</b>					
Not to Exceed Reimbursable Fee	500	\$78,000	500	\$78,000	\$156
Not to Exceed Reimbursable Expenses		\$0		\$0	
<b>Subtotal HNTB Corporation NTE</b>	<b>500</b>	<b>\$78,000</b>	<b>500</b>	<b>\$78,000</b>	<b>\$156</b>
<b>Total Not to Exceed Amount:</b>	<b>500</b>	<b>\$78,000</b>	<b>500</b>	<b>\$78,000</b>	<b>\$156</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-5**  
**BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**

Position:	SR PROJECT ARCHITECT		TOTAL		
					Avg. Hourly
Rate (\$/Hour):	\$156				
<b>HNTB Corporation - NTE</b>	labor hours	Cost	labor hours	Cost	Rate
<b>Construction Administration</b>					
Review RFI/Clarify Design Intent	100	\$15,600	100	\$15,600	\$156
Specification Assistance	100	\$15,600	100	\$15,600	\$156
Civil Programming, Conceptual Design, DCP	180	\$28,080	180	\$28,080	\$156
Submittal Reviews	80	\$12,480	80	\$12,480	\$156
Meetings	40	\$6,240	40	\$6,240	\$156
<b>TOTAL NOT TO EXCEED REIMBURSABLE FEE:</b>	<b>500</b>	<b>\$78,000</b>	<b>500</b>	<b>\$78,000</b>	<b>\$156</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-9**  
**CONTRACT HOURLY RATES**

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

FIRM	POSITION	CONTRACT HOURLY RATE
HNTB Corporation	SENIOR PROGRAM DIRECTOR I	\$345
HNTB Corporation	SENIOR PROGRAM DIRECTOR II	\$300
HNTB Corporation	CHIEF ARCHITECT	\$281
HNTB Corporation	SR PROJECT MANAGER I	\$245
HNTB Corporation	SR PROJECT MANAGER II	\$221
HNTB Corporation	SR PROJECT ARCHITECT	\$156
HNTB Corporation	ASSISTANT PROJECT MANAGER	\$161
HNTB Corporation	PROJECT ARCHITECT	\$124
HNTB Corporation	INTERN ARCHITECT	\$75
HNTB Corporation	ADMIN ASSISTANT	\$68

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant HNTB Corporation

By: 

Print Name: George Gilhooley

Date: October 17, 2023

## **MEMORANDUM**

**TO:** Members of the Construction Committee

**FROM:** Edelis Molina, Manager Small Business Programs

**DATE:** November 14, 2023

**RE:** Request for Approval of an Amendment to Addendum 36 to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for Design and Construction Phase Services BP-S00198 Terminal C Multi-Modal Connector Pedestrian Bridge and Rental Car Lobby at the Orlando International Airport

We have reviewed the qualifications of the subject contract's DBE specifications and determined that, due to the limited and specialized scope of the services to be provided, HNTB Corporation does not propose small business participation on this amendment.

Our analysis indicates that HNTB Corporation is eligible for award of the subject amendment.