

**ADDENDUM NO. 46 TO AGREEMENT  
DATED DECEMBER 10, 2015, BETWEEN  
THE GREATER ORLANDO AVIATION AUTHORITY  
AND HNTB CORPORATION**

**Project: Construction Administration Phase Services for H-S00029 Airfield Civil Restart Enabling Work, Orlando International Airport**

**THIS ADDENDUM** is effective as of this 31<sup>st</sup> day of January, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority") and **HNTB CORPORATION** ("Consultant").

**WITNESSETH**

**WHEREAS**, by Agreement dated December 10, 2015, Authority and Consultant entered into an Agreement for Consultant to provide Architect of Record for the South Terminal C, Phase I services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional professional services for Authority as are contained in any additional scope of work established by Authority in any Addendum to the Agreement and accepted in writing by Consultant; and

**WHEREAS**, Authority and Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, Authority and Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **LUMP SUM AND NOT TO EXCEED amount of EIGHTY-FOUR THOUSAND SEVEN HUNDRED TWO AND NO/100 DOLLARS (\$84,702.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$56,450.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$28,252.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$84,702.00</b>

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

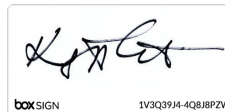
4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated December 10, 2015 and all prior addenda will remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have executed this Addendum No. 46 on this date of  
Feb 24, 2023


**GREATER ORLANDO AVIATION AUTHORITY**



box SIGN 1V3Q39J4-4Q8JRP2W

By: \_\_\_\_\_  
Kevin J. Thibault, P.E.  
Chief Executive Officer

Approved as to Form and Legality  
(for the benefit of GOAA only)  
this date Feb 22, 2023



By: \_\_\_\_\_  
box SIGN 1JBRK51-4Q8JRP2W  
**NELSON MÜLLINS BROAD AND  
CASSEL, Legal Counsel  
Greater Orlando Aviation Authority**

**HNTB CORPORATION**



box SIGN 4YL6P8Q1-4Q8JRP2W

By: \_\_\_\_\_  
Signature (Duly Authorized Rep.)

George Gilhooley  
\_\_\_\_\_  
Printed Name

SVP  
\_\_\_\_\_  
Title



Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida, 32827-4392  
(407) 825-2001

# Memorandum

**To:** Members of the Construction Committee

**From:** Scott Shedek, Interim Sr. Vice President, Engineering and Construction  
*(Prepared by Ross Spence, OAR)*

**Date:** January 24, 2023

**Re:** Request for Approval of an Addendum to the Architect of Record for South Terminal C, Phase 1, Agreement with HNTB Corporation for Construction Administration Services for H-S00029 Airfield Civil Restart Enabling Work at the Orlando International Airport

Consultant's proposal, dated December 22, 2022, is to provide project management, reviewing RFIs, submittals, shop drawings, attendance at bi-weekly job coordination meetings, periodic field observations, document control and close out services from the HNTB team for H-S00029 Airfield Civil Restart Enabling Work. This work consists of AOA fencing, earthwork, drainage, electrical duct bank conduit and miscellaneous related underground utility work to enable BP- S00195 ASC Gates to progress with a stabilized working surface outside the AOA.

If approved, these services would be effective January 31, 2023.

Consultant shall, with each monthly invoice, certify that the assigned work and services are on schedule to be completed within the contracted lump sum price, or provide at time of certification a written notice to the Aviation Authority of any deviations.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from General Airport Revenue Bonds and Passenger Facility Charges (PFC's) to the extent eligible. Funding source verified by \_\_\_\_\_ of Construction Finance on \_\_\_/\_\_\_/\_\_\_ as correct and available.

It is respectfully requested that the Construction Committee approve an Addendum to the Architect of Record Services for the South Terminal C, Phase 1 Agreement with HNTB Corporation for the services contained herein and amount as shown below:

Not to Exceed Fees	\$56,450.00
Lump Sum Fees	\$28,252.00
Not to Exceed Expenses	\$0.00
<b>TOTAL</b>	<b>\$84,702.00</b>
AAC – Compliance Review Date	<i>JSS</i> 1/18/23
AAC – Funding Eligibility Review Date	1/18/23

**HNTB Corporation**  
The HNTB Companies  
Infrastructure Solutions

200 Colonial Center Parkway  
Suite 140  
Lake Mary, Florida 32746

Telephone (407) 805-0355  
Facsimile (866) 205-1648  
www.hntb.com



December 22, 2022

Mr. Scott Shedek  
Director of Construction  
Interim Sr. Director of Engineering and Construction  
**Greater Orlando Aviation Authority**  
Orlando International Airport  
One Jeff Fuqua Blvd.  
Orlando, FL 32827-4399

Re: WS-110 South Terminal C – Phase 1, Architect of Record  
H-S00029 Airfield Civil Restart Enabling Work  
Construction Phase Services (CPS)  
HNTB Job No. 61581

Dear Mr. Shedek:

As requested, this proposal is for construction phase services from the HNTB team for the H-S00029 Airfield Civil Restart Enabling Work project, consisting of AOA fencing, earthwork, drainage, electrical duct bank conduit and miscellaneous related underground utility work to enable BP- S00195 ASC Gates to progress with a stabilized working surface outside the AOA.

The scope for this effort is for project management, reviewing RFI's, submittals, shop drawings, attendance at bi-weekly job coordination meetings, periodic field observations, document control and close out services from the HNTB team.

The schedule for this work will begin at the contractor's NTP anticipated after January 18<sup>th</sup> and extend through closeout with an expected duration of 150 calendar days.\*

\*HNTB's CA services are effective as noted on the CCM memo

The MWBE participation for our small business partner, MLM Martin and the proposed HNTB team fees are as follows:

GOAA South Terminal C Phase 1X				
H- S00029 - Airfield Civil Restart Enabling Work (Construction Phase Services)				
12/22/2022				
Firm	MWBE	Lump Sum Core Fees	Not to Exceed Fees	Role
HNTB Corporation		\$ 28,252	\$ 43,800	Prime Consultant
MLM Martin	14.9%	\$ -	\$ 12,650	Document Control Services/Admin
<b>Subtotal</b>	<b>14.9%</b>	<b>\$ 28,252</b>	<b>\$ 56,450</b>	
<b>Total Lump Sum Fee</b>		<b>\$ 28,252</b>		
<b>Total Contract</b>				<b>\$ 84,702</b>
<b>MWBE</b>	<b>14.9%</b>	<b>\$ -</b>	<b>\$ -</b>	
			<b>\$ 84,702</b>	

We trust this proposal is consistent with the understanding you have and will meet with your approval. Please let me know if you would like to discuss any of its elements. We sincerely appreciate the opportunity to continue to serve the Authority.

Sincerely,

**HNTB Corporation**



William G. Brooks, PE  
Senior Program Director

Cc: Christina Taylor, Senior Project Manager, GOAA  
George Gilhooley, PE, Project Principal, HNTB  
Erik Lange, Sr. Project Manager, HNTB  
Mark Bryan, Project Business Manager, HNTB

Attachments: Fee Tables  
Truth in Negotiation Certification

## H-S00029 Airfield Civil Restart Enabling Work(Construction Phase Services and Closeout)

LUMP SUM							
Item	Scope	Firm	GOAA-Approved Job Classification	Hours	GOAA Approved Rate	Fees	Avg Rate
1	H-S00029 Airfield Civil Restart Enabling Work GOAA General Scope Sections 2.13 (Construction Phase Services) and 2.14 (Close-Out)	HNTB Corporation	Senior Program Director II	40.00	\$286.00	\$11,440.00	\$286.00
2	H-S00029 Project GOAA General Scope Sections 2.13 (Construction Phase Services) and 2.14 (Close-Out)	HNTB Corporation	Senior Project Manager	60.00	\$219.00	\$13,140.00	\$219.00
3	H-S00029 Project GOAA General Scope Sections 2.13 (Construction Phase Services) and 2.14 (Close-Out)	HNTB Corporation	Assistant Project Manager	24.00	\$153.00	\$3,672.00	\$153.00
<b>Sub-Total</b>				<b>124.00</b>		<b>\$28,252.00</b>	<b>\$227.84</b>

<b>Total</b>	<b>124.00</b>	<b>\$28,252.00</b>	<b>\$227.84</b>
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## H-S00029 Airfield Civil Restart Enabling Work(Construction Phase Services and Closeout)

NOT-TO-EXCEED							
	Scope	Firm	GOAA-Approved - Job Classification	Hours	GOAA Approved Rate	Fees	Avg Rate
1	H-S00029 Project GOAA General Scope Sections 2.13 (Construction Phase Services) and 2.14 (Close-Out)	HNTB Corporation	Sr. Project Manager	200.00	\$219.00	\$43,800.00	\$219.00
<b>Sub-Total</b>				<b>200.00</b>		<b>\$43,800.00</b>	<b>\$219.00</b>
<b>Total</b>				<b>200.00</b>		<b>\$43,800.00</b>	<b>\$219.00</b>

## H-S00029 Airfield Civil Restart Enabling Work(Construction Phase Services and Closeout)

NOT-TO-EXCEED FEES							
	Scope	Firm	GOAA-Approved - Job Classification	Hours	GOAA-Approved Rate	Fees	Avg Rate
1	H-S00029 Project GOAA General Scope Sections 2.13 (Construction Phase Services) and 2.14 (Full Close-Out)	MLM-Martin Architects Inc.	Construction Admin	110.00	\$115.00	\$12,650.00	\$115.00
			<b>Sub-Total</b>	<b>110.00</b>		<b>\$12,650.00</b>	<b>\$115.00</b>
			<b>Total</b>	<b>110.00</b>		<b>\$12,650.00</b>	<b>\$115.00</b>



TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant HNTB Corporation

By: 

Print Name: George Gilhooley

Date: December 21, 2022



**GREATER ORLANDO AVIATION AUTHORITY**

Orlando International Airport  
5850-B Cargo Road  
Orlando, Florida 32827-4399

**MEMORANDUM**

To: Members of the Construction Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: January 24, 2023

Re: Request for Approval of an Addendum to the Architect of Record for South Terminal C, Phase 1, Agreement with HNTB Corporation for Construction Administration Services for H-S00029 Airfield Civil Restart Enabling Work at the Orlando International Airport

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The Small Business Department has reviewed the proposal from HNTB Corporation and determined that HNTB Corporation proposes 15% MWBE participation on this addendum.

Our analysis indicates that HNTB Corporation is eligible for award of the subject addendum.

**MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS**  
**PLEASE COMPLETE THIS FORM**

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7130

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Approval of an Addendum to the Architect of Record for South Terminal C, Phase 1, Agreement with HNTB Corporation for Construction Administration Services for H-500029 Airfield Civil Restart Enabling Work at the Orlando International Airport

**1. Construction Information:**

Addendum Amount: \_\_\_\_\_

**2. MWBE Goal by Group Representation:**

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
<b>Total MWBE Goal</b>	<b>-</b>	<b>Actual Result</b>	<b>_____</b>

**4. Engineering/Professional Services Information:**

Addendum Amount: \$84,702.00

**5. MWBE Goal by Group Representation:**

Asian Pacific American	_____	-	Actual Result	_____	0%
Asian Subcontinent American	_____	-	Actual Result	_____	0%
Black American	_____	-	Actual Result	_____	0%
Caucasian Female American	_____	-	Actual Result	_____	0%
Hispanic American	<u>12,650.00</u>		Actual Result	_____	15%
Native American	_____	-	Actual Result	_____	0%
Other	_____		Actual Result	_____	0%
<b>Total MWBE Goal</b>	<b><u>12,650.00</u></b>		<b>Actual Result</b>	<b>_____</b>	<b>15%</b>

**3.a. Prime Contractor Information:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Telephone: \_\_\_\_\_

**6.b. Engineering / Professional Service Firm Information:**

Name: HNTB Corporation  
 Address: 610 Crescent Executive Court, Suite 400  
 City, State, Zip: Lake Mary, FL 32746  
 Telephone: (407) 805-0355

**3.b. Name and Address of MWBE Subcontractor**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Telephone: \_\_\_\_\_

**6.b. Name and Address of MWBE Subconsultant**

Name: MLM-Martin Architects, Inc.  
 Address: 668 N. Orlando Ave. Suite 107  
 City, State, Zip: Maitland, FL 32751  
 Telephone: 407-897-6764

**3.c. \*Identity:**

Work Item(s): \_\_\_\_\_  
 Amount of Subcontract \_\_\_\_\_  
 Percent of Prime Contract (%): \_\_\_\_\_

**6.c. \*Identity:**

Work Item(s): Document Control Services/Admin  
 Amount of Subcontract \$12,650.00  
 Percent of Prime Contract (%): 15%

*I certify that the information included on this form and its attachment is correct*  
 Signature: Edelis Molina Date: 01/24/23  
 for George I. Morning, Vice President of Small Business Department

\* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)