

**ADDENDUM NO. 13  
TO THE AGREEMENT DATED JUNE 10, 2021  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND HNTB CORPORATION**

**Project: No Cost Addendum to Exercise Both Renewal Options, Orlando International Airport**

**THIS ADDENDUM** is effective this 15<sup>th</sup> day of May, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **HNTB CORPORATION** (“Consultant”).

**WITNESSETH:**

**WHEREAS**, by Agreement dated June 10, 2021, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Transportation Planning Consulting Services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to exercise both renewal options to the said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. The term of the extension to the Agreement shall be for a period of two (2) years from June 10, 2024 to June 10, 2026, as more fully described in the attached Exhibit “A.” Consultant shall perform all services authorized during the extension period in accordance with the terms and conditions set forth in the Agreement.

2. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.


3. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

4. Except as expressly modified in this Addendum, the Agreement dated June 10, 2021 and all prior addenda will remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives, have executed this Addendum this day of May 16, 2024

**GREATER ORLANDO AVIATION AUTHORITY**

  
boxSIGN 1V3Q39J4-4ZRL6Z8X

By:

Kevin J. Thibault, P.E.  
Chief Executive Officer

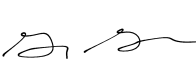
Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of May 15, 2024



By:

boxSIGN 118BLK51-4ZRL6Z8X  
NELSON MULLINS BROAD AND  
CASSEL, Legal Counsel  
Greater Orlando Aviation Authority

**HNTB CORPORATION**

  
boxSIGN 4YL6P8Q1-4ZRL6Z8X

By:

Signature (Duly Authorized Rep.)

George Gilhooley

Printed Name

SVP

Title

**MEMORANDUM**

TO: Members of the Construction Committee

FROM: Danielle Plummer, Manager, Contracts and Grants

DATE: May 7, 2024

**ITEM DESCRIPTION**

Request for Recommendation of Approval of a No-Cost Addendum to the Continuing Transportation Planning Services Agreements to Exercise both renewal options for HNTB Corporation and HDR Engineering, Inc. to June 10, 2026 and October 1, 2026 respectively.

**BACKGROUND**

In June 2021, the Aviation Authority Board approved Continuing Transportation Planning Services with the below listed firms. The provisions in the agreements include a base three-year term with two subsequent optional one-year renewal periods upon mutual agreement of the parties. The firm's base agreements expire for HNTB Corporation and HDR Engineering, Inc. on June 10, 2024 and October 1, 2024 respectively. The first renewal currently expires as follows:

FIRM	EXPIRATION DATE
HNTB Corporation	06/10/2024
HDR Engineering, Inc.	10/01/2024

**ISSUES**

In order to maintain these services on an as-needed basis for routine operations of the Airport, staff requires the services of HNTB Corporation and HDR Engineering, Inc. Each firm was requested to provide their concurrence to exercise both renewal options (a copy of which is attached).

**SMALL BUSINESS**

Not applicable.

**ALTERNATIVES**

None.

**EXHIBIT A**

**FISCAL IMPACT**

There is no fiscal impact for these addenda. Future addenda will be based on specific tasks of work as assigned with approved funding source.

**RECOMMENDED ACTION**

It is requested that the Construction Committee recommend to the Aviation Authority Board approval of a No-cost Addendum to the Continuing Transportation Planning Services Agreements with HNTB Corporation and HDR Engineering, Inc. to extend each agreement to June 10, 2026 and October 1, 2026 respectively.



April 29, 2024

Ms. Danielle Plummer  
Manager, Contracts & Grants  
Greater Orlando Aviation Authority  
Orlando International Airport  
11312 Terminal C Service Road  
Orlando, FL 32824

RE: Contract W446  
Continuing Transportation Planning Services

Dear Danielle:

HNTB concurs with extending our Continuing Transportation Planning Services Contract for both renewal options.

Sincerely,

A handwritten signature in blue ink, appearing to read "George M. Gilhooley", with a long, sweeping underline.

George M. Gilhooley  
Senior Vice President  
East Florida Region Office Leader

GMG/sc



April 29, 2024

Ms. Danielle Plummer  
Manager, Contract and Grants  
Greater Orlando Aviation Authority  
Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, FL 32827-4399

Re: Continuing Transportation Planning Services Agreement dated October 1, 2021

Dear Ms. Plummer:

Please consider this letter to be HDR's notice of intent to exercise both the first and second one-year renewal options on the above referenced agreement. We understand that this request must be recommended for approval by the Construction Committee on May 7 before being placed on the Authority Board's May meeting agenda.

We have appreciated the continued strong working relationship with the Authority and look forward to another successful year serving the Authority. If you have any questions or need further assistance in this regard, please do not hesitate to contact HDR's Project Manager, Jamie Krzeminski at (407) 420-4250, or me.

Sincerely,  
HDR ENGINEERING, INC.

Katie E. Duty  
Vice President

JMK:jmk

C: Jeff Arms (HDR); HDR Accounting Department  
Brad Friel (GOAA)



**MEMORANDUM**

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

DATE: May 15, 2024

**ITEM DESCRIPTION**

Recommendation of the Construction Committee to Approve No-Cost Addenda to the Continuing Transportation Planning Services Agreements at the Orlando International Airport, Orlando Executive Airport and Other Facilities operated by the Aviation Authority, to exercise both One-Year Renewal Options

**BACKGROUND**

On May 19, 2021, the Aviation Authority Board approved no-cost base agreements for Continuing Transportation Planning Services Agreement with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- HDR Engineering, Inc.
- HNTB Corporation

These agreements provide transportation planning services and related professional services, and may include, but not be limited to, on-airport roadway traffic counts, multi-modal transportation facility planning, airport passenger surface access-related analyses, coordination with local, regional, state and federal transportation agencies on transportation planning issues to support the development of the Aviation Authority's existing and future facilities; assisting with strategic development planning, planning analyses of roadway opportunities and constraints, wayfinding and signage, and other miscellaneous transportation projects and all other related services including coordination with the Aviation Authority, its Consultants, the City of Orlando and all agencies having jurisdiction over the facilities. The Services may also include, but are not limited to, studies and preparation of reports involving scope definition and validation of projects, evaluation, and documentation of existing conditions; Master Document support, plan review and support of the Aviation Authority's horizontal permitting program, technical support and review of documents prepared by others, management support on various Aviation Authority projects and all other related professional services.

The agreements are structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement.

The terms of the agreements include a three-year service agreement with optional renewal periods of two additional one-year terms, to be exercised upon mutual agreement of the Aviation Authority and the consultant.

The current agreements will expire as follows:

<b>Firm</b>	<b>Expiration Date</b>
HDR Engineering, Inc.	October 1, 2024
HNTB Corporation	June 10, 2024

Both firms have been responsive to the Aviation Authority's needs.

## **ISSUES**

To maintain continuing transportation planning services on an as-needed basis, both renewal options for both agreements are required. In response to the Aviation Authority's notification, both firms have provided letters of concurrence of both renewal options.

On May 7, 2024, the Construction Committee recommended to the Aviation Authority Board approval of a No-Cost Addendum to each of the Continuing Transportation Planning Services Agreements to exercise both One-Year Renewal Options.

## **SMALL BUSINESS**

At the time the base agreements for Continuing Transportation Planning Services were awarded, Disadvantaged Business Enterprise (DBE), Minority and Women Business Enterprise (MWBE), Local Developing Business (LDB) and Veteran Business Enterprise (VBE) participation goals were not established. The Aviation Authority established DBE, MWBE, LDB and VBE participation goals as addenda were issued. Both consultants have been responsive to any established small business participation goals.

## **ALTERNATIVES**

The Aviation Authority Board could request staff to advertise for new Continuing Transportation Planning Services.

## **FISCAL IMPACT**

There is no fiscal impact for these addenda. Future addenda will be based on specific tasks of work as assigned with approved funding source.

## **RECOMMENDED ACTION**

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve a No-Cost Addendum to each of the Continuing Transportation Planning Services Agreements with the both firms, and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel, as follows:

- HDR Engineering, Inc. to exercise both one-year renewal options and extend the Agreement to October 1, 2026; and,
- HNTB Corporation to exercise both one-year renewal options and extend the Agreement to June 10, 2026.