AMENDMENT 1 to ADDENDUM NO. 22 TO THE AGREEMENT DATED AUGUST 3, 2018 BETWEEN GREATER ORLANDO AVIATION AUTHORITY AND FAITH GROUP, LLC dba FAITH GROUP CONSULTING, LLC

Project: Additional C-CURE 9000 2.8 Upgrade Services, Orlando International Airport

THIS AMENDMENT is effective this ______ day of _______, 20______, by and between the GREATER ORLANDO AVIATION AUTHORITY ("Authority"), and FAITH GROUP, LLC dba FAITH GROUP CONSULTING, LLC ("Consultant').

WITNESSETH:

WHEREAS, by Agreement dated August 3, 2018, Authority and Consultant entered into an agreement for Consultant to provide information technology consulting services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

- 1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
- 2. Consultant shall be compensated for such additional services in the NOT TO EXCEED amount of TWENTY-THREE THOUSAND THREE HUNDRED TWENTY-SIX AND NO/100 DOLLARS (\$23,326.00), broken down as follows:

Professional Fees: NTE: \$3,886.00
Professional Fees: LS: \$0.00
Reimbursable Expenses: NTE: \$19,440.00

Total: \$23,326.00

 Except as expressly mod August 3, 2018 and all prior adde 		this Amendment, the Agreement dated Il remain in full force and effect.
IN WITNESS WHEREOF, the representatives, have execute May, 202		ties hereto by their duly authorized s Amendment this <u>27</u> day of
	GREA	TER ORLANDO AVIATION AUTHORITY
Approved as to Form and Legality	Ву:	1000 m F
(for the benefit of GOAA only)		Phillip N. Brown, AAE
this Let day of May, 202		Chief Executive Officer
NELSON MULLINS BROAD AND CASSEL, Legal Counsel Greater Orlando Aviation Authority		
		H GROUP, LLC dba FAITH GROUP BULTING, LLC
	Ву:	Signature (Duly Authorized Rep.)
		Printed Name
		MANAGENG PRINCIPAL



Orlando International Airport One Jeff Fuqua Boulevard Orlando, Florida, 32827-4392 (407) 825-2001

Memorandum

To: Members of the Professional Services Committee

From: Peter Pelletier - Director, Information Technology (Prepared by: Ian Brooks)

Date: April 20, 2021

Re: Request for Recommendation of Approval to the Aviation Authority Board

of an Amendment to Addendum 22 to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC. for additional C-CURE 9000 2.8 Upgrade Services at the Orlando International

Airport

On October 27, 2020, the Professional Services Committee approved the Request Recommendation of Approval for a C-CURE 9000 Upgrade and on November 11, 2020 the Aviation Authority Board Approved Addendum 22 in the amount of \$499,948.60 to the above-referenced agreement. Since that time, it has been determined that additional services would be required to accommodate a New Data Management Approach and Migration of 56 additional panels added onto the system as further described in Consultant's proposal dated March 19, 2021.

If approved, these services would be effective April 22, 2021.

Consultant shall, with each monthly invoice, certify that the assigned work and services are on schedule to be completed within the contracted lump sum price, or provide at time of certification a written notice to the Authority of any deviations.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from previously approved Operations and Maintenance Funds: 301.521.170.5310009.000.000000. Funding source verified by ______ of Construction Finance on ___/__/_ as correct and available.

It is respectfully requested that the Professional Services Committee recommend to the Aviation Authority Board approval of an Amendment to Addendum 22 to Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for the services contained therein and amount as shown below:

Not to Exceed Fees	\$3,886 .00
Lump Sum Fees	\$23,328.00
Not to Exceed Expenses	\$19,440 .00
TOTAL	\$23,326.00
Reviewed by RWBC	

Greater Orlando Aviation Authority (8/17)



3101 S HANLEY ROAD ST. LOUIS, MO 63143 T: 314.991.2228 | F: 314.991.2268

MEMORANDUM

TO: Ian Brooks; IT Contracts Manager

CC: Joe Furnari, Richard D'Anjou

FROM: Jason Wallace

PROJECT: C-Cure 9000 2.8 Upgrade Services

PROJECT #: GOAA Addendum 22

Faith Group - 450-001-022

SUBJECT: Service and Scope Change - Contract Amendment 1 Request

DATE: 3/19/2021

Overview

Faith Group currently has an approved scope of work to provide consulting and upgrade services for the C-CURE 9000 2.8 Upgrade (Approved PO# 93014). Following discussion with GOAA, the following modifications are requested to the original scope agreement:

- 1. New Data Management Approach
 - a. Transition from database merge scripts to a data warehouse
 - b. BIRS upgrade and new report development
 - c. Partial data clean-up of non-active personnel
- 2. 56 additional ACS panels (from 118 to 174)

Request 1 – New Data Management Approach

Faith Group's original approach included the development of custom scripts to convert personnel records within the existing C-CURE 2.2 database into a new format and structure in the new C-CURE 2.8 database. Following Software House's audit of the system, it was determined that there are multiple legacy items within the existing 2.2 database that will not allow for efficient clean up and transition of the data. The team met with GOAA on 2/11/2021 and reviewed a new approach.

The new data management approach will include the following key points:

- Develop a secondary repository for current & newly archived (> 2 years old) transaction data.
- Utilize Software House's Business Intelligence Reporting Suite (BIRS) pointing at the secondary repository, and the new live 2.8 environment, to maintain efficient records.
- Start a fresh environment of 2.8 with only the latest logs and files within it, removing multiple past configurations which are not applicable within the system as well as all journal data older than two years.

The partial data clean-up will filter all non-active personnel from C-CURE and limit the migration of transaction data into the new C-CURE 2.8 system to the most recent 24 months. The data warehouse will contain door admits and rejects, for all personnel including deleted (non-active) personnel.

The Faith Group team proposes to remove the scope for the custom merge scripting in the original scope and replace it with the implementation of the new secondary environment (the data warehouse) and BIRS server. This would be a no cost change to GOAA.

Request 2 – Additional ACS Panels

Between the time of the original quote and scoping of the ACS transition, to the contracts execution with Faith Group, 56 additional ACS panels have been added onto the system. These panels need to now be included in the overall migration and cutover to the new C-Cure 2.8 environment.

The team has worked to include these panels into the overall migration plan, but due to the added field time for their cutover, requires additional funding to complete the migration.

This is a net add to the project, and a quote for the change from Minuteman is provided in the attached.

Cost Breakdown

NTE fees & expenses to support these changes are outlined below:

Task Description	Scope Change	Rate	# of Panels	Cost Per Panel	Hours	NTE Expense Price	NTE Cost(s)
CCURE 9000 Upgrade	New Data Management Approach	50.001			NA		\$0.00
	Minute Man Technologies						
CCURE 9000 Upgrade	Commissioning & Testing		56	\$347.14	NA	\$19,440.00	
	Sub Total Faith Group						\$19,440.00
	Sr. Security Systems Specialist	\$165.00			17		\$2,805.00
	Sr. Project Manager	\$132.00			7.25		\$957.00
CCURE 9000 Upgrade	Principal	\$248.00			0.5		\$124.00
	Sub Total						\$3,886.00
	Total:						\$23,326.00

Tasks

- Planning Design & build the migration plan and schedule for additional panels
- Executing On-site cutover of 56 additional panels to CCure 2.8
- Testing & Validating QA/QC of each panel to ensure operational effectiveness
- Project Management Management and oversight of additional tasks, activities, & migration phase services

^{*} Table cost has been rounded to the nearest dollar

The addition of the aforementioned scope changes will increase the addendum total amount from \$499,916.60 to a new total of **\$523,242.60**. Faith Group, Minuteman Security Technologies, Software House, and HID require approval for this additional amount to begin development and continue the planning and design of the C-CURE 2.8 Upgrade.

Thank You,

Jason Wallace

Jason Wallace Sr. IT Project Manager Jason.Wallace@faithgroupllc.com (614) 937-4801



We have prepared a quote for you

Additional Hours For Extra Panels

Quote # 008599 Version 4

Prepared for:

Faith Group

Jason Wallace jason.wallace@faithgroupllc.com



Quote #008599 v4 Page: 2 of 5





Scope of Work

Labor for addition migration of 56 panels to new server.

This will entail Project Management hours for setting up and coordinating testing of the additional doors.

Quote #008599 v4 Page: 3 of 5



Additional Hours For Extra Panels



Prepared by:
Florida
Josh Scholl
813-618-5888
jscholl@minutemanst.com

Prepared for:

Faith Group
3101 S. Hanley Rd.
St. Louis, MO 63143
Jason Wallace
(314) 991-2228
jason.wallace@faithgroupllc.com

Quote Information:

Quote #: 008599

Version: 4

Delivery Date: 04/20/2021 Expiration Date: 05/31/2021

Quote Summary

Description	Amount
Labor	\$19,440.00

Total: \$19,440.00

Taxes, shipping, handling and other fees may apply. The included taxes, shipping, and handling on this proposal are estimates only and subject to change if actual costs differ. We reserve the right to cancel orders arising from pricing or other errors.

Quote #008599 v4 Page: 4 of 5





Sales Agreement T&C's

Quote #008599 v4 Page: 5 of 5

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: Faith Group, LLC

Print Name: Zachary Varwig

Date: 03-30-2021



GREATER ORLANDO AVIATION A

Orlando Interr

Orlando, Flori

HANDOUT 4/27/2021 PSC Item 3 OSBD Memo

MEMORANDUM

To: Members of the Professional Services Committee

From: George I. Morning, Director of Small Business Development

Date: April 27, 2021

Re: Request for Recommendation of Approval to the Aviation Authority Board of an Amendment to Addendum 22 to the Information Technology Consulting Services Agreement with Faith Group

Consulting, LLC for Additional C-CURE 9000 2.8 Upgrade Services at the Orlando International

Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the specialized scope of the services to be provided, Faith Group Consulting, LLC does not propose small business participation on this Amendment.

Our analysis indicates that Faith Group Consulting, LLC is eligible for award of the subject Amendment.

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Upon motion of Mr. Hunt, second by Mr. Griffin, vote carried to recommend to the Aviation Authority Board approval of a No-Cost Amendment to the Addendum to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for Revised Digital Signage Content Creation Services for W-S00140, South Terminal C, Phase 1 - Digital Signage Ecosystem Extension; there is no fiscal impact associated with this item.

REQUEST FOR RECOMMENDATION OF APPROVAL TO THE AVIATION AUTHORITY BOARD OF AN AMENDMENT TO ADDENDUM NO. 22 TO THE INFORMATION TECHNOLOGY CONSULTING SERVICES AGREEMENT WITH FAITH GROUP CONSULTING, LLC FOR ADDITIONAL C-CURE 9000 2.8 UPGRADE SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

3. [A handout was provided, which includes an Office of Small Business Memorandum.] Mr. Brooks presented the memorandum dated April 27, 2021.

On October 27, 2020, the Professional Services Committee approved the Request for Recommendation of Approval for a C-CURE 9000 Upgrade, and on November 11, 2020, the Aviation Authority Board approved Addendum No. 22 in the amount of \$499,916.60 to the above-referenced agreement. Since that time, it has been determined that additional services would be required to accommodate a New Data Management Approach and Migration of 56 additional panels added onto the system as further described in the Consultant's proposal dated March 19, 2021.

If approved, these services would be effective May 19, 2021.

Consultant shall, with each monthly invoice, certify that the assigned work and services are on schedule to be completed within the contracted lump sum price, or provide at time of certification a written notice to the Authority of any deviations.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the specialized scope of the services to be provided, Faith Group Consulting, LLC does not propose small business participation on this Amendment.

Chairman Ruohomaki stated that the original item was for a lump sum, which should have included everything required for the project, and asked why additional funds are being requested. Mr. Brooks responded that this was recently discovered that if the panels do not properly communicate with the ACS system it would jeopardize security. Chairman Ruohomaki asked if this should have been known when the project was priced. Mr. Furnari answered that the pricing was based off of the assessment that was available at that time, but that panels were added afterwards. Further, Mr. Furnari stated that this was a huge impact because of the need to go to each panel individually. Chairman Ruohomaki stated that there is usually thorough documentation that prevents such issues, and that this should not be a problem in the future. Mr. Hunt asked for clarification of what changed. Mr. Furnari answered that the change was in the updated assessment. Ms. Sharman asked when the assessment was redone. Mr. Furnari answered that it was done in early 2018, and soon afterward the work was completed. Further, Mr. Furnari stated that this was anticipated to begin shortly before the COVID-19 Pandemic shut down work, but that all of the ongoing projects completed their panels, thereby skewing the number of panels. Additionally Mr. Furnari stated that this needs to be completed before the majority of programming begins for the South Terminal C. Ms. Sharman asked if this could have been foreseen in November of 2020 when the original request was approved by the Aviation Authority Board. Mr. Furnari answered that the assessment would have needed to be redone. Chairman Ruohomaki stated that this should not have been an issue if good facility management data had been acquired at the time. Further, Chairman Ruohomaki stated that this should not be awarded as a lump sum,

Minutes of the Professional Services Committee April 27, 2021 Page 4 of 4

because it needs to be completed as lean as possible since it should have been included in the original pricing, and recommended that the funding be revised to not-to-exceed. The PSC members concurred with the recommendation to revise the funding from lump sum to not-to-exceed. Chairman Ruohomaki asked Legal Counsel if this requires approval by the Aviation Authority Board. Ms. Ryan answered yes.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 22 to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for Additional C-CURE 9000 2.8 Upgrade Services, for the total amount of \$23,326.00, which \checkmark includes the not-to-exceed fee amount of \$3,886.00 and the not-to-exceed reimbursable expense amount of \$19,440.00, with funding from previously-approved Operation and Maintenance Funds.

ADJOURNMENT

3. There being no further business for discussion, the meeting was adjourned at 9:59 a.m.

Davin D. Ruohomaki, Chairman Professional Services Committee Senior Director of Engineering and Construction



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport One Jeff Fuqua Boulevard Orlando, Florida 32227-4399

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Davin D. Ruohomaki, Chairman, Professional Services Committee

DATE: May 19, 2021

ITEM DESCRIPTION

Recommendation of the Professional Services Committee to Approve Multiple Amendments to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC

BACKGROUND

In 2018, the firms providing Information Technology (IT) Consulting Services were selected through a competitive award process. These services are paid for on an asneeded or annual basis. The provisions of the IT Consulting Services Agreements shall be for a period of five years.

On June 20, 2018, the Aviation Authority Board approved no-cost base agreements for Information Technology (IT) Consulting Services with the following firms:

- Advanced IT Concepts, Inc.
- Barich, Inc.
- · Faith Group Consulting, LLC
- Technology Management Corporation dba Technology Management Corporation 1 Incorporated

These no-cost base agreements established the negotiated hourly rates per firm. The consulting services include a broad range of services associated with the planning and implementation of IT projects and initiatives that are identified in the Aviation Authority's Capital Improvement Plan (CIP), IT Master Plan (ITMP), the Aviation Authority's annual project planning process, and other IT projects and initiatives requested by the Aviation Authority. The services may include project management; staff augmentation; research of specific technologies; research and concept development; IT business analysis; business case development; infrastructure and applications design, installation, configuration, development and testing; database management and administration; cyber and physical security; development of solicitation documents; functional, performance and interface requirements definition and documentation project planning; applications development, implementation and integration across multiple systems; operations and management of IT; assistance with IT roadmap or strategic plans; vendor and product evaluations and recommendations, and other IT consulting services.

Addenda Nos. 1 through 22, and applicable amendments, to the IT Consulting Services Agreement with Faith Group Consulting, LLC have been approved, through the Aviation Authority Board meeting held on November 11, 2020.

ISSUES

Subsequently, the PSC has approved the following Addendum Nos. 23, 24 and 25, on the above-referenced agreement, for a total amount of \$229,903:

- Addendum No. 23 to the IT Consulting Services Agreement with Faith Group Consulting, LLC for Geospatial Information System (GIS) Space Management Upgrade and Address Management System Assessment Consulting Services, for the total lump sum fee amount of \$119,735, with funding from previously-approved Capital Expenditure Funds. Services will include, but are not limited to, the deployment of new GIS Space Management tools supported by user training and documentation, an analysis and proposal with suggested architecture and cost estimate for an Address Management System (ADMA) replacement, and an analysis and proposal with suggested architecture and cost estimate for an ArcGIS Enterprise upgrade. Due to the specialized scope of the required services, Faith Group Consulting, LLC does not propose any MWBE/LDB/VBE participation on this addendum. [Reference PSC Meeting held January 5, 2021, Agenda Item No. 2].
- Addendum No. 24 to the IT Consulting Services Agreement with Faith Group Consulting, LLC for Maximo Program Enhancements Consulting Services, for the total not-to-exceed amount of \$96,176, with funding from previously-approved Capital Expenditure Funds. Services will include, but are not limited to, upgrading Maximo to Version 7.6.1.2, Transportation Industry Solution to Version 7.6.2.5, and Maximo Spatial Asset Management to Version 7.6.0.5. All upgrades will be the latest releases at the start of the project along with applying the complementary interim fixes. Faith Group Consulting, LLC proposes 93.3% MWBE participation on this addendum. [Reference PSC Meeting held January 5, 2021, Agenda Item No. 3].
- Addendum No. 25 to the IT Consulting Services Agreement with Faith Group Consulting, LLC for Passenger Application Meridian Software Development Kit (SDK) Update Consulting Services, at the Orlando International Airport, for the total not-to-exceed amount of \$13,992, with funding from previously-approved Capital Expenditure Funds. Faith Group Consulting, LLC and its subconsultant, M2mobi, will provide an update for the Meridian 6.3.0 SDK Update. Services will include, but are not limited to, the update for the Meridian 6.3.0 SDK, and will make the current version for iOS 3.9.0 and for Android 5.2.0 application compatible with this Meridian version, currently running two major versions lower; and several code changes. Faith Group Consulting, LLC will also provide contract management, invoicing and resource management of the M2mobi efforts. The Office of Small Business Development has reviewed the proposal by Faith Group Consulting, LLC, and determined that, due to the specialized scope of the required services, Faith Group Consulting, LLC does not propose any MWBE/LDB/VBE participation on this addendum. [Reference PSC Meeting held January 19, 2021, Agenda Item No. 4].

Per the Aviation Authority's Policy 450.04, the Aviation Authority Board must approve all contract addenda and amendments that result in the value of any contract being increased, in the aggregate, by \$250,000 or more over the contract value.

The PSC recommended the following two amendments to the IT Consulting Services Agreement with Faith Group Consulting, LLC:

- Amendment No. 1 to Addendum No. 10 to the IT Consulting Services Agreement with Faith Group Consulting, LLC for a No-Cost Amendment for Revised Digital Signage Content Creation Services for W-S00140, South Terminal C, Phase 1, Digital Signage Ecosystem Extension, for a total amount of \$0, with funding from General Airport Revenue Bonds. On June 19, 2019, the Aviation Authority Board approved the award of Addendum No. 10 for services that expanded the ecosystem currently serving more than 1,000 screens in the North Terminal and the South Intermodal Terminal Facility (ITF) Complex to incorporate the South Terminal C, and included the development and deployment of necessary creative multimedia content for the Aviation Authority. Since that time, the scope has been refined and revised. This includes deleting services for the ground transportation and curbside signage, and increasing services for additional elements for gate, baggage carousel, and info desk signage, and manual override support for 44 canvases. The no-cost Amendment No. 1 to Addendum No. 10 does not have any impact on the small business participation. [Reference PSC Meeting held April 27, 2021, Agenda Item No. 2].
- Amendment No. 1 to Addendum No. 22 to the IT Consulting Services Agreement with Faith Group Consulting, LLC for Additional C-Cure 9000 Version 2.8 Software Upgrade at the Orlando International Airport, for the total amount of \$23,326, which includes the not-to-exceed fee amount of \$3,886 and the not-to-exceed

reimbursable expense amount of \$19,440, with funding from previously-approved Operation and Maintenance Funds. On November 11, 2020, the Aviation Authority Board approved Addendum No. 22 to the IT Consulting Services Agreement with Faith Group Consulting, LLC for C-Cure 9000 Version 2.8 Software Upgrade for the total lump sum fee amount of \$499,948.60. These initial services migrated C-Cure 9000 from the current Version 2.2 to the latest, Version 2.8. The upgrade to Version 2.8 has enhanced the features of the access control system, improved performance, and optimized the existing card holder database records. Since that time, it has been determined that additional services are required to accommodate a new data management approach and migration of 56 additional panels added onto the system. The Aviation Authority has not established MWBE/LDB/VBE goals because of the specialized nature of the services to be provided. [Reference PSC Meeting held April 27, 2021, Agenda Item No. 3].

As these two amendments will result in an aggregate increase to the Aviation Authority's Agreement with Faith Group Consulting, LLC exceeding \$250,000, Aviation Authority Board approval is required, as outlined in the memorandum.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$23,326. Funding is from General Airport Revenue Bonds and previously-approved Operations and Maintenance Fund.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Professional Services Committee to: (1) approve Amendment No. 1 to Addendum No. 10 to the IT Consulting Services Agreement with Faith Group Consulting, LLC, for a No-Cost Amendment for Revised Digital Signage Content Creation Services for W-S00140, South Terminal C, Phase 1, Digital Signage Ecosystem Extension; (2) approve Amendment No. 1 to Addendum No. 22 to the IT Consulting Services Agreement with Faith Group Consulting, LLC, for Additional C-Cure 9000 Version 2.8 Software Upgrade at the Orlando International Airport, for the total amount of \$23,326, which includes the not-to-exceed fee amount of \$3,886 and the not-to-exceed reimbursable expense amount of \$19,440, with funding from previously-approved Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.