

**ADDENDUM NO. 36
TO THE AGREEMENT DATED AUGUST 3, 2018
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND FAITH GROUP, LLC dba FAITH GROUP CONSULTING, LLC**

Project: FY24 Aviation Authority Digital Content Ecosystem Visual Communication Strategy, Innovation, and Content Production, Orlando International Airport

THIS ADDENDUM is effective this 1st day of October, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Authority”), and **FAITH GROUP, LLC dba FAITH GROUP CONSULTING, LLC** (“Consultant”).

WITNESSETH:

WHEREAS, by Agreement dated August 3, 2018, Authority and Consultant entered into an agreement for Consultant to provide information technology consulting services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **LUMP SUM** amount of **TWO MILLION SIX HUNDRED THOUSAND AND NO/100 DOLLARS (\$2,600,000.00)**, broken down as follows:

Professional Fees:	NTE:	\$0.00
Professional Fees:	LS:	\$2,600,000.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$2,600,000.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated August 3, 2018 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this day of Aug 25, 2023.

GREATER ORLANDO AVIATION AUTHORITY



By: boxSIGN 1V3Q39J4-42KWJZVZ
Kevin J. Thibault, P.E.
Chief Executive Officer

Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Aug 22, 2023



By: boxSIGN 1V3Q39J4-42KWJZVZ
**NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority**

**FAITH GROUP, LLC
dba FAITH GROUP CONSULTING, LLC**



By: boxSIGN 1XV7VZJZ-42KWJZVZ
Signature (Duly Authorized Rep.)

Zachary Varwig
Printed Name

Principal
Title



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4399

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Pete Pelletier, Vice President of Information Technology

DATE: August 1, 2023

ITEM DESCRIPTION

Request for Recommendation to the Aviation Authority Board of an Addendum to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for FY24 Aviation Authority Digital Content Ecosystem Visual Communication Strategy, Innovation and Content Production at the Orlando International Airport.

BACKGROUND

In 2018, the firms providing Information Technology Consulting Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On June 20, 2018, the Aviation Authority Board approved an Information Technology Consulting Services Agreement with the following firms:

- Advanced IT Concepts, Inc.
- Barich, Inc.
- Faith Group Consulting, LLC
- Technology Management Corporation dba Technology Management Corporation – 1 Incorporated

These no-cost base agreements established the negotiated hourly rates. These services consist of Information Technology Consulting Services.

ISSUES

Consultant's proposal, dated July 10, 2023, is to provide Fiscal Year (FY) 2024 Digital Content and Innovation Consulting Services at the Orlando International Airport. It is recommended that a performance bond not be required for services one is not required under their current contract agreement. These services consist of Information Technology Consulting Services that provide the Authority with Digital Content Ecosystem Visual Communication Strategy and Content Production.

This Addendum will provide Content and Production Services for the visual communication ecosystem at MCO. This system, comprised of over 2,000 digital displays, elevates passenger experience, and drives new visual communication capabilities throughout the airport.

If approved, these services would be effective October 1, 2023.

SMALL BUSINESS

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development (OSBD). The findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$2,600,000.00. Funding is from Operations and Maintenance funds account code 301.521.210.5310009.000.100883 (subject to the Aviation Authority Board approval of the FY 2024 Aviation Authority budget).

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee recommend to the Aviation Authority Board approval of an Addendum to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for the services contained herein and the amount as shown below:

Not-to-Exceed Fees	\$0.00
Lump Sum Fees	\$2,600,000.00
Not-to-Exceed Expenses	\$0.00
TOTAL	\$2,600,000.00
AAC – Compliance Review Date	<i>JSS</i> 7/25/23
AAC – Funding Eligibility Review Date	7/25/23

ATTACHMENTS

- Attachment A – Finance Form
- Attachment B: OSBD Memo

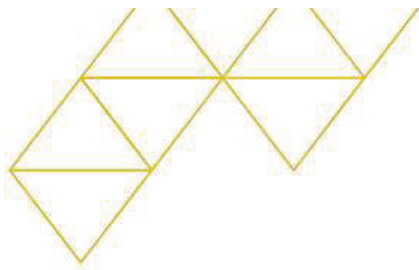
ATTACHMENT A

FINANCE FORM

Date:	07/14/23	Requestor's Extension:	3902
Requestor's Name:	Pete Pelletier	Preparer's Extension:	3124
Preparer's Name:	Ian Brooks	Solicitation #:	N/A
Requestor's Department:	Information Technology	Contract # / Name:	Information Technology Consulting Services
Description:	Visual Communication Strategy, Innovation and Content Production	Procurement Committee Date:	8/1/2023
Vendor:	Faith Group Consulting LLC	Agenda Item #:	

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.521.210.5310009.000.100883		2,600,000.00				2,600,000.00
Total Requisition:		2,600,000.00				
Requisition Number:		94581				
Funding Approver:						
OMB Notes:						



MEMORANDUM

TO: Ian Brooks; IT Contracts Manager
CC: Joe Furnari, Richard D'Anjou
FROM: Jason Wallace
PROJECT: Visual Communication Strategy and Content Production
PROJECT #: GOAA # TBD
SUBJECT: Scope of Work & Cost Breakdown
DATE: 7/10/2023

Overview

Faith Group and Synect (the FG Team) have been tasked with providing a visual communications ecosystem that enables the airport to broadcast original content and deliver meaningful, up-to-date information to passengers. The visual communication ecosystem provides relevant, dynamic communication tools to inform and empower travelers.

Intent

The FG Team's goal is to provide Content and Production Services for the visual communication ecosystem at MCO. This system, comprised of over 2,000 digital displays, elevates passenger experience, and drives new visual communication capabilities throughout the airport. This includes signage in the following locations:

- North & South Terminal Buildings
- South Automated People Mover (APM)
- Terminal C Complex

Cost Breakdown

Below is the lump sum fee for services from October 1, 2023 – September 30, 2024, to support this effort. This will be invoiced monthly in 12 lump sum payments and will not exceed the total amount.

Billing Information	TOTAL
Monthly Invoice Amount	\$216,666.67
Total Months: (Rounded to the nearest whole dollar)	X 12
Sub Total:	\$2,600,000.00
TOTAL:	\$2,600,000.00

The total for the aforementioned scope will be **2,600,000.00**.

Thank You, Jason Wallace
Sr. IT Project Manager
Jason.Wallace@faithgroupllc.com
(614) 937-4801

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Firm: Faith Group LLC

By:  _____

Print Name: Zach Varwig

Date: 7/10/2023

Orlando International Airport | Visual Communication Strategy, Innovation and Content Production Statement of Work

Visual Communication Ecosystem Addendum

July 10, 2023

Contract Term: October 1, 2023, through September 30, 2024



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Scope of Services

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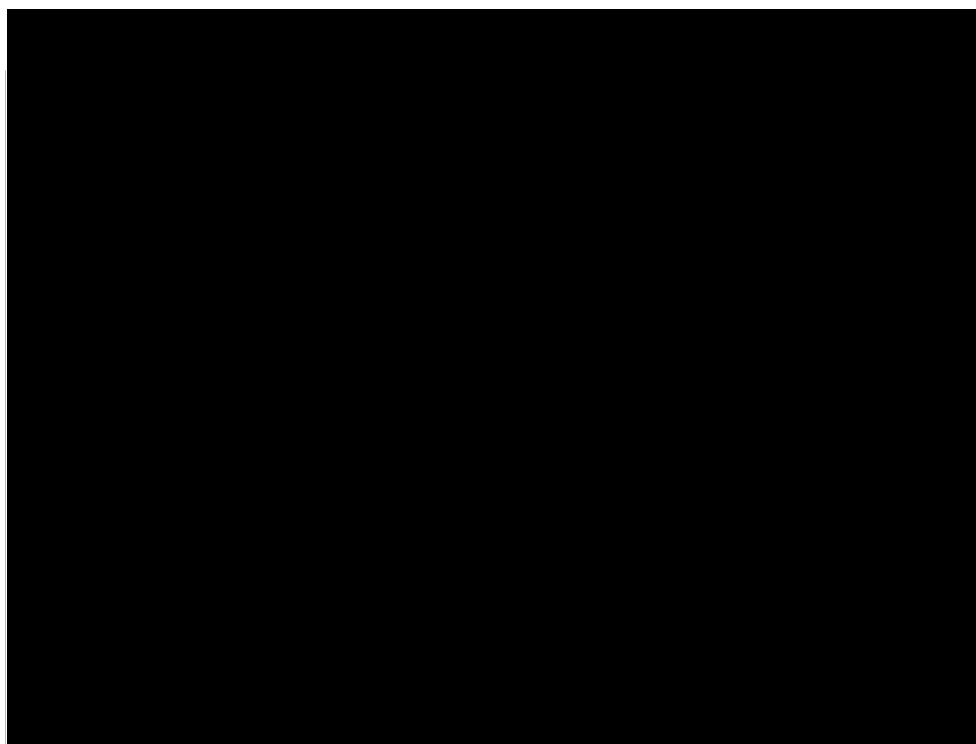
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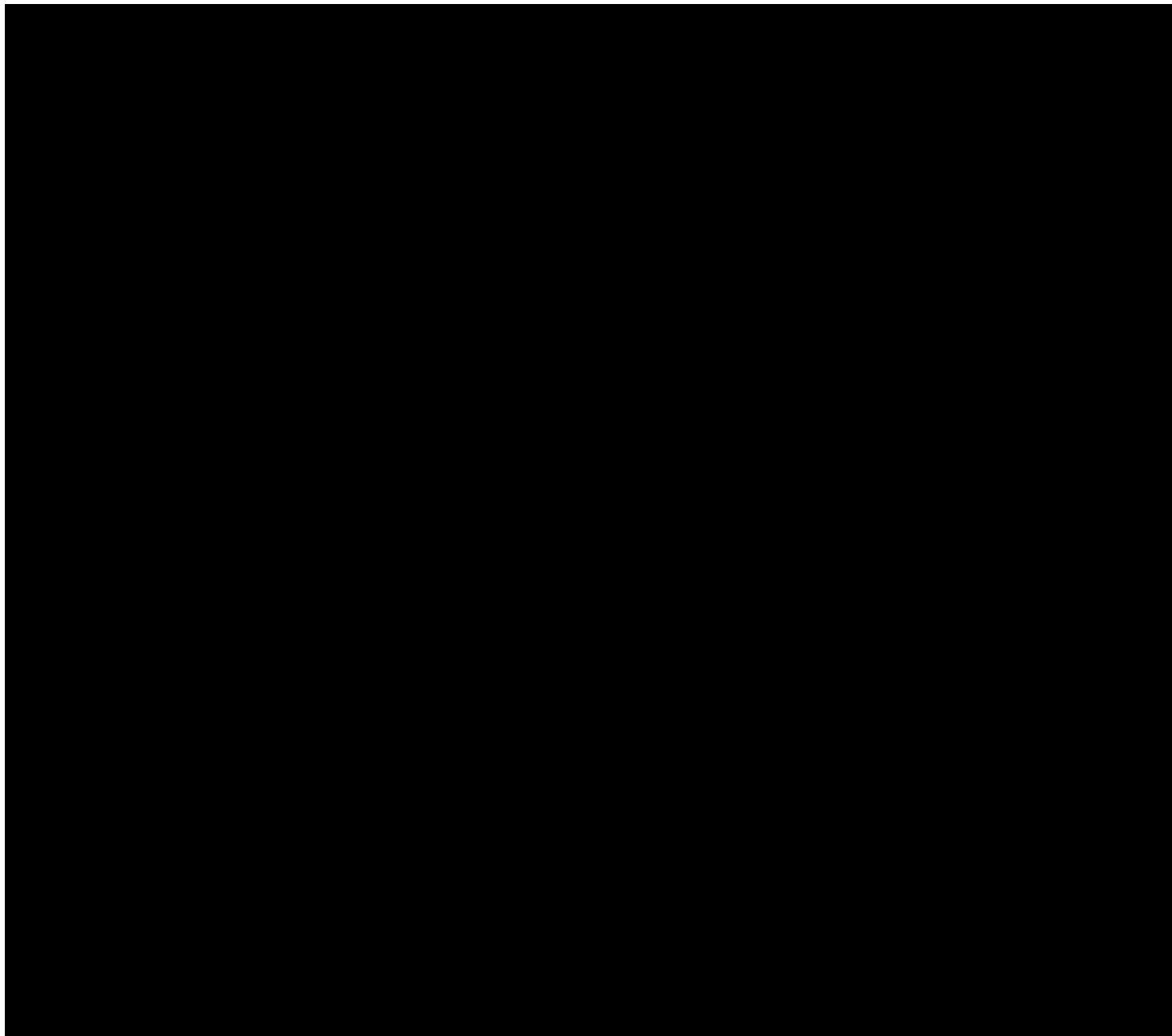


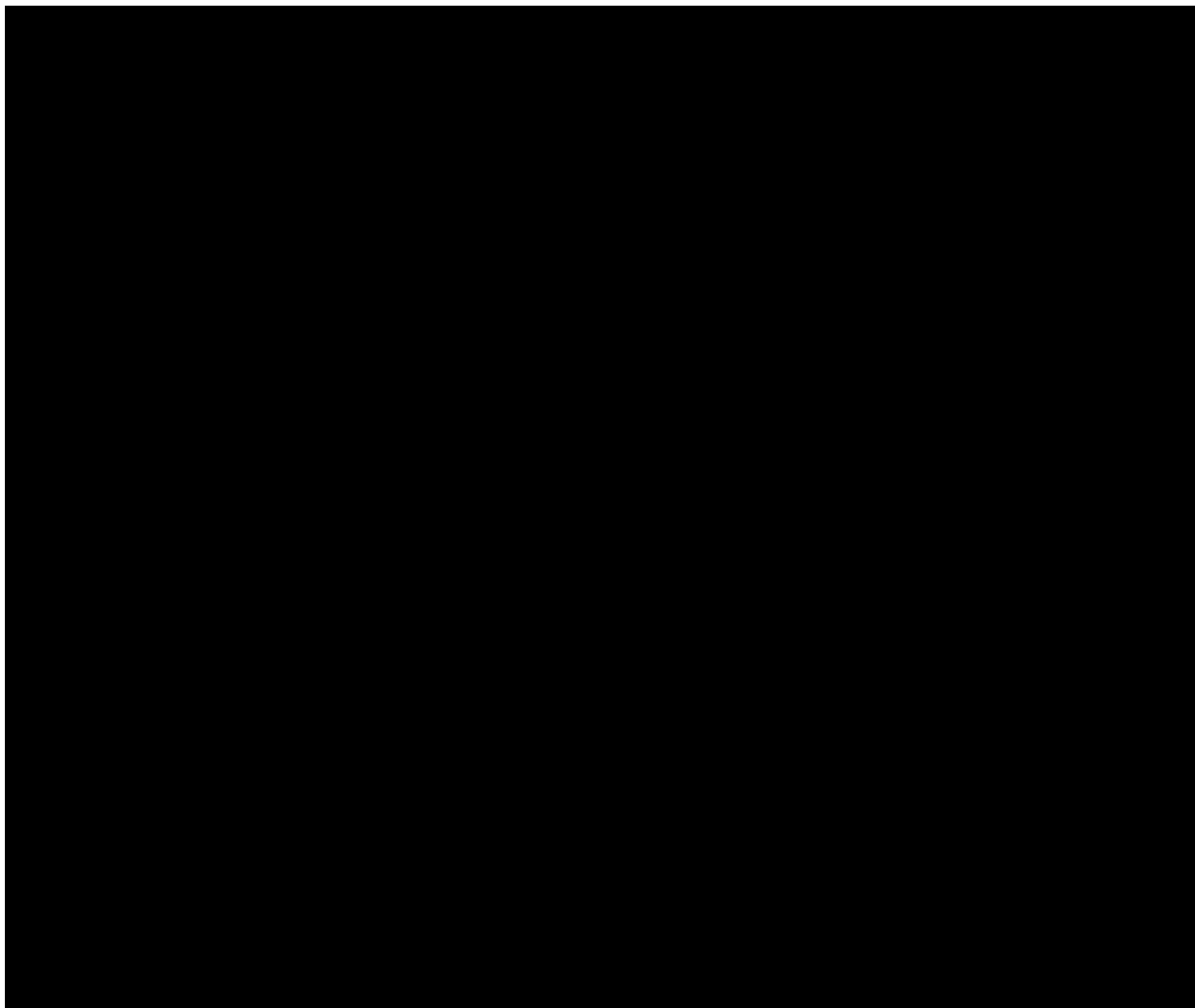
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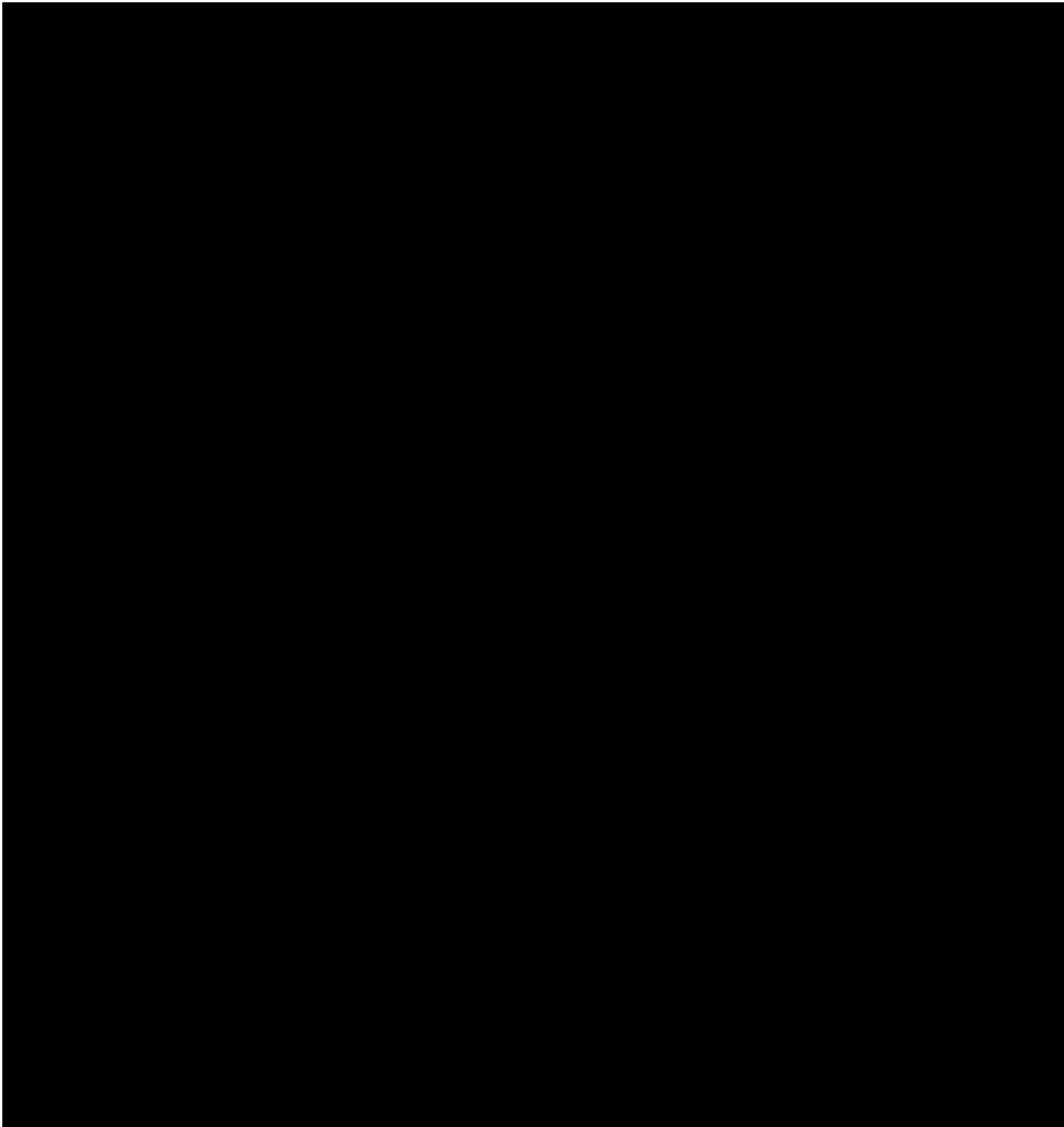
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GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32227-4392

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kathleen M. Sharman, Interim Chair, Procurement Committee/Chief Financial Officer

DATE: August 16, 2023

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve an Addendum to the Information Technology (IT) Consulting Services Agreement with Faith Group Consulting, LLC for Fiscal Year (FY) 2024 Digital Content Ecosystem Visual Communication Strategy, Innovation and Content Production Services

BACKGROUND

On June 20, 2018, the Aviation Authority Board approved no-cost base agreements for IT Consulting Services with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- Advanced IT Concepts, Inc. (*MWBE/LDB*)
- Barich, Inc.
- Faith Group Consulting, LLC (*MWBE*)
- Technology Management Corporation dba Technology Management Corporation – 1 Incorporated (*MWBE*)

The agreement is structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The terms of these IT consulting agreements shall be for a period of five years. On May 17, 2023, the Aviation Authority Board approved an additional renewal option of these IT consulting agreements through January 31, 2024, while discussions regarding the evaluation of agreement alternatives continue. The current scope has been separated into three distinctive scopes to optimize participation. It is anticipated that one or more of these procurements may be available for advertising in August 2023.

Faith Group Consulting, LLC will provide consulting services that include a broad range of services associated with the planning and implementation of IT projects and initiatives that are identified in the Aviation Authority's Capital Improvement Plan (CIP), IT Master Plan (ITMP), annual project planning process, and other IT projects and initiatives requested by the Aviation Authority. The services may include project management; staff augmentation; research of specific technologies; research and concept development; IT business analysis; business case development; infrastructure and applications design, installation, configuration, development and testing; database management and administration; cyber and physical security; development of solicitation documents; functional, performance and interface requirements definition and documentation project planning; applications development, implementation and integration across multiple systems; operations and management of IT; assistance with IT roadmap or strategic plans; vendor and product evaluations and recommendations, and other IT consulting services.

ISSUES

A fee has been negotiated with Faith Group Consulting, LLC for a total amount of \$2,600,000 to provide FY 2024 Digital Content Ecosystem Visual Communication Strategy, Innovation and Content Production Services. The services will provide digital content and innovation services for the visual communication ecosystem at the Orlando International Airport, and will include, but are not limited to, the content maintenance and contract administration, new content strategies and execution, and visual communication innovations for the optimization of the ecosystem. The many digital canvases at the Orlando International Airport are part of a visual communications ecosystem that enables the Orlando International Airport to broadcast original content and deliver a memorable, delightful passenger experience throughout the facility. Services will be provided from October 1, 2023, through September 30, 2024. At the discretion of the Aviation Authority, the level of provided services may be adjusted during the fiscal year, depending on fluctuations of Aviation Authority staffing levels.

On August 1, 2023, the Procurement Committee recommended approval of an Addendum to the IT Consulting Services Agreement with Faith Group Consulting, LLC for Digital Content Ecosystem Visual Communication Strategy, Innovation and Content Production Services, as outlined in the memorandum.

SMALL BUSINESS

Faith Group Consulting, LLC is a certified Minority and Women Business Enterprise (MWBE) firm. The Aviation Authority has reviewed the proposal, and determined that Faith Group Consulting, LLC does not propose any small business participation on this Addendum due to the specialized nature of the services to be provided, and certifies that Faith Group Consulting, LLC is in good standing as it relates to the small business participation.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$2,600,000. Funding is from Operations and Maintenance Fund (subject to adoption of the FY 2024 Aviation Authority Budget by the Aviation Authority Board under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to approve an Addendum to the IT Consulting Services Agreement with Faith Group Consulting, LLC, for FY 2024 Digital Content Ecosystem Visual Communication Strategy, Innovation and Content Production Services, for the total lump sum fee amount of \$2,600,000, with funding from Operation and Maintenance Funds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

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Message:

Please sign this document.

Kind regards,

GOAA-EC Contracts (goaa-ec-contracts@goaa.org)

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Signer: zach@faithgroupllc.com

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Signer: Karen Ryan (karen.ryan@nelsonmullins.com)

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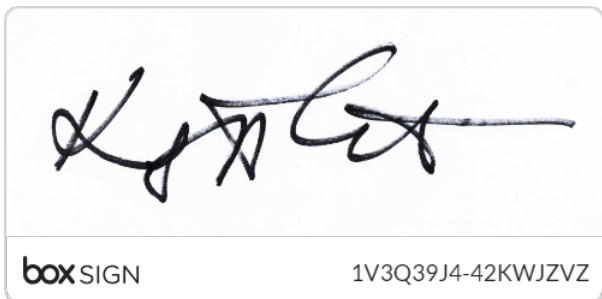
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