AMENDMENT 1 to ADDENDUM NO. 1 TO THE AGREEMENT DATED JANUARY 15, 2021 BETWEEN GREATER ORLANDO AVIATION AUTHORITY AND DYKES EVERETT & COMPANY, LLC

Project:

No Cost Reallocation for Land Management and Land Planning Services for GOAA Properties, Orlando International Airport

THIS AMENDMENT is effective this _____ day of ______, day of ______, by and between the GREATER ORLANDO AVIATION AUTHORITY ("Authority"), and DYKES EVERETT & COMPANY, LLC ("Consultant').

WITNESSETH:

WHEREAS, by Agreement dated January 15, 2021, Authority and Consultant entered into an agreement for Consultant to provide Land Management, Land Planning, and Land Development Consulting Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for a no cost reallocation of services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

Consultant shall reallocate previously awarded services as follows:

| ITEM | ADDENDUM 1 | PROPOSED AMENDMENT | REVISED AMOUNT |
|------------------------------|--------------|-----------------------|-------------------|
| NTE Reimbursable Fees | \$75,000.00 | (\$32,140.00) | \$42,860.00 |
| LS Fees | \$645,000.00 | \$0.00 | \$645,000.00 |
| NTE Reimbursable Expenses | \$0.00 | \$32,140.00 | \$32,140.00 |
| Total: | \$720,000.00 | \$0.00 | \$720,000.00 |

2. Except as expressly modified in this Amendment, the Agreement dated January 15, 2021 and all prior addenda will remain in full force and effect.

| IN WITNESS WHEREOF, the representatives, have executed August 20 22 | ed thi | ties hereto by their duly authorized s Amendment this <u>5</u> day of |
|--|--------|--|
| Approved as to Form and Legality | | TER ORLANDO AVIATION AUTHORITY |
| this day of , 2023 By: NELSON MULLINS BROAD AND CASSEL, Legal Counsel Greater Orlando Aviation Authority | Ву: | Kevin J. Thibault, P.E. Chief Executive Officer |
| | DYKE | S EVERETT & COMPANY, LLC |
| | Ву: | Signature (Duly Authorized Rep.) DYKES EVERETT Printed Name |
| | | PRES. + MANAGING MEMBER |

Title



Orlando International Airport One Jeff Fuqua Boulevard Orlando, Florida, 32827-4392 (407) 825-2001

Memorandum

To: Members of the Professional Services Committee

From: Bradley Friel, Director of Planning and Development

(Prepared by Alex Sorondo)

Date: July 26, 2022

Re: Request for Recommendation of Approval to the Chief Executive Officer of

an Amendment to Addendum 1 to the Land Development, Land Planning, and Land Management Consulting Services Agreement with Dykes Everett & Company, LLC for a No-Cost Reallocation of funds for the Land Management and Land Planning Services for GOAA Properties at the

Orlando International Airport

On April 12, 2022, the Professional Services Committee recommended approval of Addendum 1 in the amount of \$720,000.00 to the above-referenced agreement, which the Aviation Authority Board approved on May 18, 2022. Since that time, it has been discovered that, although bond fees were contemplated and understood to be needed for this project, they were inadvertently omitted from the original addendum award. It is requested that a portion of the Not to Exceed Fees be transferred to Not to Exceed Expenses to complete cover the bond fees as follows:

| Total: | \$720,000.00 | \$0.00 | \$720,000.00 |
|------------------------------|--------------|-----------------------|-------------------|
| NTE Expenses (Reimbursables) | \$0.00 | \$32,140.00 | \$32,140.00 |
| Lump Sum Fees | \$645,000.00 | 0.00 | \$645,000.00 |
| NTE Fees (Labor) | \$75,000.00 | (\$32,140.00) | \$42,860.00 |
| ITEM | ADDENDUM 1 | PROPOSED REALLOCATION | REVISED AMOUNT |

If approved, this reallocation would be effective May 18, 2022 to 1) align to the same effective date as base addendum 01 and 2) align with the date the bonds were purchased.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

There is no impact to the overall project budget. Funding was from previously approved Capital Expenditure Fund 308.711.170.5310009.000.501489. Funding source verified by Andrea Harper of Construction Finance on 7 / 20 / 22 as correct and available.

It is respectfully requested that the Professional Services Committee recommend to the Chief Executive Officer approval of an Amendment to Addendum 1 to the Land Development, Land Planning, and Land Management Consulting Services Agreement with Dykes Everett & Company, LLC for the <u>no-cost</u> reallocation of funds contained herein and as shown below:

| Not to Exceed Fees | (\$32,140.00) | |
|---------------------------------------|---------------|--|
| Lump Sum Fees | \$0.00 | |
| Not to Exceed Expenses | \$32,140.00 | |
| TOTAL | \$0.00 | |
| AAC – Compliance Review Date | QSS 7/19/22 | |
| AAC – Funding Eligibility Review Date | 7/19/22 | |



On May 18, 2022, the Aviation Authority Board approved Addendum 1 to the Land Development, Land Planning, and Land Management Consulting Services Agreement with Dykes Everett & Company, LLC in the amount of \$720,000.00. However, as bond fees are to be included in the project, it is requested that \$32,140.00 is reallocated as NTE Expenses (Reimbursables) from NTE Fees to cover relevant bond fees for the approved work.

The following table and documentation provides a breakdown of the bond fees for the prime consultant (Dykes Everett & Company, LLC) as well as the bond fees for relevant subconsultant work on the approved project.

Addendum 1 - Amendment 1 - Proposal to Reallocate Bond Fees

| Bond Fee Reimbursement B | reakout | | | |
|---|---------------------------------------|----|-----------|--------------------------------|
| Dykes Everett & Co. | Addendum 1 Contract Bond Fee | \$ | 18,000.00 | See Hugh Cotton Invoice |
| Subcontractor Bond Fees | | | | |
| | GOAA East Airfield Phase 2 Drainage | \$ | 7,120.00 | Yet to be billed. See proposal |
| | GOAA East Airfield Maintenance | \$ | 3,120.00 | Yet to be billed. See proposal |
| | GOAA Heintzelman Maintenance | \$ | 1,690.00 | Yet to be billed. See proposal |
| | GOAA North Mud Lake | \$ | 730.00 | Yet to be billed. See proposal |
| | East Airfield Nuisance and Invasives | \$ | 440.00 | Yet to be billed. See proposal |
| | Heintzelman Nuisance and Invasives | \$ | 260.00 | Yet to be billed. See proposal |
| | North Mud Lake Nuisance and Invasives | \$ | 780.00 | Yet to be billed. See proposal |
| Total Subcontractor Bond Reimbursements | | \$ | 14,140.00 | |
| Total Bond Fees to be Reallocated | | | 32,140.00 | |

Hugh Cotton Insurance 2315 Curry Ford Road Orlando FL 32806

Phone: (407) 898-1776

Dykes Everett & Company PO Box 2248 Winter Park FL 32790

| Invoice # 867 | 5309 | Page 1 | | |
|----------------|---------------|----------------|--|--|
| ACCOUNT NO. | Role | Date | | |
| DYKEEVE-01 | РАУСН1 | 5/2/2022 | | |
| Performance | & Payment Bor | nd | | |
| Policy # | | | | |
| PR2731486 | | | | |
| Company | | | | |
| Platte River I | ns Co | | | |
| Producer | | | | |
| Thomas M Co | otton | | | |
| Effective | Expiration | Balance Due on | | |
| 5/20/2022 | 5/20/2023 | 05/20/22 | | |
| AMOUNT PAID | | AMOUNT DUE | | |
| | - 7 | \$ 18,000.00 | | |

| Item# | Due Date | Trans | Policy Type | Description | Amount |
|---------|----------|-------|-------------|------------------|--------------|
| 8675309 | 05/20/22 | MEM | BOND | Memo Billing | \$ 18,000.00 |
| | | | | Invoice Balance: | \$ 18,000.00 |



257 Plaza Dr. Suite D, Oviedo, Florida 32765 407 977-2936 office 407-568-7447 fax

February 9, 2022

Dykes Everett & Company, LLC P.O. Box 2248 Winter Park, FL 32790-2248

Attn: Rocky Metcalf rmetcalf@dykeseverett.com

PROPOSAL GOAA East Airfield Phase 2 - Drainage Maintenance

Services to provide:

1. Reestablish existing pasture swales and ditches, including supplemental field contour regrading.

2. Reestablish existing roadway swales and rough grade roadways with swale spoils.

12,050 lineal feet at \$10.75/ft. \$129,537.50

3. Stabilize road and swale crossings.

10,000 lineal feet at \$5,95/ft.

1,270 square feet at \$18.50/ft \$23,495.00

4. Mobilization and De-mobilization. \$6,562.50

SERVICES PRICE: \$219,095.00

Subcontractor Bond: \$7,120.00

TOTAL LUMP SUM PRICING:

\$226,215.00

\$59,500.00

Note that this proposal may be withdrawn by us if not accepted within 30 days.

Authorized Signature: Han Drinkwater

Alan Drinkwater,

257 Plaza Dr. Suite D, Oviedo, Florida 32765 407 977-2936 office 407-568-7447 fax

February 9, 2022

Dykes Everett & Company, LLC P.O. Box 2248 Winter Park, FL 32790-2248

Attn: Rocky Metcalf rmetcalf@dykeseverett.com

PROPOSAL GOAA East Airfield Maintenance

Services to provide:

1. Heavy mowing of vegetation in overgrowth areas.

2. Mechanical chopping of buffer and drainage areas.

195 acres at \$475/ac. \$92,625.00

3. Mobilization and De-mobilization. \$3,350.00

SERVICES PRICE: \$95,975.00

Subcontractor Bond: \$3.120.00

TOTAL LUMP SUM PRICING: \$99,095.00

Note that this proposal may be withdrawn by us if not accepted within 30 days.

Authorized Signature: Alan Drinkwater

Alan Drinkwater.

257 Plaza Dr Suite D, Oviedo, Florida 32765 407 977-2936 office 407-568-7447 fax

February 9, 2022

Dykes Everett & Company, LLC P.O. Box 2248 Winter Park, FL 32790-2248

Attn: Rocky Metcalf rmetcalf@dykeseverett.com

PROPOSAL GOAA Heintzelman Maintenance

Services to provide:

1. Heavy mowing of vegetation in overgrowth areas.

125 acres at \$395/ac. \$49,375.00

2. Mobilization and De-mobilization. \$2,625.00

SERVICES PRICE: \$52,000.00

Subcontractor Bond: \$1,690.00

TOTAL LUMP SUM PRICING: \$53,690.00

Note that this proposal may be withdrawn by us if not accepted within 30 days.

Authorized Signature: Alan Drinkwater

Alan Drinkwater,

257 Plaza Dr Suite D, Oviedo, Florida 32765 407 977-2936 office 407-568-7447 fax

February 9, 2022

Dykes Everett & Company, LLC P.O. Box 2248 Winter Park, FL 32790-2248

Attn: Rocky Metcalf rmetcalf@dykeseverett.com

PROPOSAL GOAA North Mud Lake Invasive Control

Services to provide:

Mechanical treatment of invasive and nuisance vegetation.
 acres at \$395/ac.

\$19,750.00

2. Mobilization and De-mobilization.

\$2,750.00

SERVICES PRICE:

\$22,500.00

Subcontractor Bond:

\$730.00

TOTAL LUMP SUM PRICING:

\$23,230.00

Note that this proposal may be withdrawn by us if not accepted within 30 days.

Authorized Signature: Alan Drinkwater

Alan Drinkwater,

PROPOSAL FOR ENVIRONMENTAL SERVICES AIRPORT PROPERTIES – EAST AIRFIELD NUISANCE AND INVASIVE PLANT INDENTIFICATION AND HERBICIDE TREATMENT

1. UPLAND TREATMENT

The East Airfield property has significant amounts of nuisance and wildlife-attractant vegetation that will require multiple treatments for control. Maintenance events will include the application of approved herbicide by a licensed BTC applicator to control said vegetation. All treated vegetation will remain in place.

TASK COST

East Airfield \$13,500.00

Subcontractor Bond \$440.00

Lump Sum Total \$13,940.00

Bio-Tech Consulting, Inc.

Bio-Tech Consulting's company policy requires that the Proposal for Services must be executed and returned via fax, email or post prior to initiation of any work associated with this scope and/or project. The client will only be billed for the tasks and/or hours completed. Fees and all other charges will be billed monthly or as the work progresses and the net amount shall be due at the time of invoicing. Any Time and Materials work is based on the above rates and any actual costs incurred. Any work requested outside of this Proposal for Services described above would require either an additional contract or authorization for Time and Materials. Any balance remaining unpaid after 30 days of initial invoicing will be subject to an interest charge of 12% APR (not to exceed the maximum rate allowable by law). The client agrees that any balance remaining unpaid after 90 days from the date of the initial invoicing shall be deemed in default. The client further agrees that in the event payment is not made and the amount is referred to a Collection Agency and/or an attorney, to pay all cost of collection, including but not limited to, all collection agency fees, attorney's fees, paralegal fees, court costs, and investigative fees. It is also agreed that if legal action is necessary to collect on the account, the State of Florida, Orange County, will retain jurisdiction and venue over the matter. Client confirms project limits as outlined/illustrated in this agreement, accepts the general conditions attached herein and agrees that Bio-Tech Consulting, Inc., and its staff and assigns, have full access to the identified property, for the purposes of completing the tasks identified in the above Proposal for Services.

PROPOSAL FOR ENVIRONMENTAL SERVICES AIRPORT PROPERTIES – HEINTZELMAN NUISANCE AND INVASIVE PLANT INDENTIFICATION AND HERBICIDE TREATMENT

1. UPLAND TREATMENT

The Heintzelman property has significant amounts of nuisance and wildlife-attractant vegetation that will require multiple treatments for control. Maintenance events will include the application of approved herbicide by a licensed BTC applicator to control said vegetation. All treated vegetation will remain in place.

TASK COST

Heintzelman \$8,000.00

Subcontractor Bond \$260.00

Lump Sum Total \$8,260.00

Bio-Tech Consulting, Inc.

Bio-Tech Consulting's company policy requires that the Proposal for Services must be executed and returned via fax, email or post prior to initiation of any work associated with this scope and/or project. The client will only be billed for the tasks and/or hours completed. Fees and all other charges will be billed monthly or as the work progresses and the net amount shall be due at the time of invoicing. Any Time and Materials work is based on the above rates and any actual costs incurred. Any work requested outside of this Proposal for Services described above would require either an additional contract or authorization for Time and Materials. Any balance remaining unpaid after 30 days of initial invoicing will be subject to an interest charge of 12% APR (not to exceed the maximum rate allowable by law). The client agrees that any balance remaining unpaid after 90 days from the date of the initial invoicing shall be deemed in default. The client further agrees that in the event payment is not made and the amount is referred to a Collection Agency and/or an attorney, to pay all cost of collection, including but not limited to, all collection agency fees, attorney's fees, paralegal fees, court costs, and investigative fees. It is also agreed that if legal action is necessary to collect on the account, the State of Florida, Orange County, will retain jurisdiction and venue over the matter. Client confirms project limits as outlined/illustrated in this agreement, accepts the general conditions attached herein and agrees that Bio-Tech Consulting, Inc., and its staff and assigns, have full access to the identified property, for the purposes of completing the tasks identified in the above Proposal for Services.

PROPOSAL FOR ENVIRONMENTAL SERVICES AIRPORT PROPERTIES – NORTH MUD LAKE NUISANCE AND INVASIVE PLANT INDENTIFICATION AND HERBICIDE TREATMENT

1 UPLAND TREATMENT

The North Mud Lake property has significant amounts of invasive and exotic vegetation that will require multiple treatments for control. Maintenance events will include the application of approved herbicide by a licensed BTC applicator to control nuisance and exotic vegetation. All treated vegetation will remain in place.

| TASK COST North Mud Lake | \$23,950.00 | |
|-----------------------------|-------------|--|
| Subcontractor Bond | \$780.00 | |
| Lump Sum Total | \$24,730.00 | |

Bio-Tech Consulting, Inc.

Bio-Tech Consulting's company policy requires that the Proposal for Services must be executed and returned via fax, email or post prior to initiation of any work associated with this scope and/or project. The client will only be billed for the tasks and/or hours completed. Fees and all other charges will be billed monthly or as the work progresses and the net amount shall be due at the time of invoicing. Any Time and Materials work is based on the above rates and any actual costs incurred. Any work requested outside of this Proposal for Services described above would require either an additional contract or authorization for Time and Materials. Any balance remaining unpaid after 30 days of initial invoicing will be subject to an interest charge of 12% APR (not to exceed the maximum rate allowable by law). The client agrees that any balance remaining unpaid after 90 days from the date of the initial invoicing shall be deemed in default. The client further agrees that in the event payment is not made and the amount is referred to a Collection Agency and/or an attorney, to pay all cost of collection, including but not limited to, all collection agency fees, attorney's fees, paralegal fees, court costs, and investigative fees. It is also agreed that if legal action is necessary to collect on the account, the State of Florida, Orange County, will retain jurisdiction and venue over the matter. Client confirms project limits as outlined/illustrated in this agreement, accepts the general conditions attached herein and agrees that Bio-Tech Consulting, Inc., and its staff and assigns, have full access to the identified property, for the purposes of completing the tasks identified in the above Proposal for Services.

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant DYKES EVERETT Y COMPMY

Print Name: DYKES EVERETT

Date: 8 JULY 2022



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport 5850-B Cargo Road Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Professional Services Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: July 26, 2022

Re: Request for Recommendation of Approval to the Chief Executive Officer of an Amendment to

Addendum 1 to the Land Development, Land Planning and Land Management Consulting Services Agreement with Dykes Everett & Company, LLC for a No-Cost Reallocation of funds for the Land Management and Land Planning Services for GOAA Properties at the Orlando International Airport.

The proposed no-cost reallocation of funds does not have any impact on the small business participation.

From: Alejandro Sorondo
To: Jillian Stansell

Cc: Lisa Rainey; Ziad Ghalayini

Subject: RE: Proposed items for PSC - Dykes Everett & Co - Land Development & Land Management Amend 1 to Add 1

Date: Wednesday, July 13, 2022 8:42:21 AM

Attachments: image001.png

Yes.

Alex Sorondo, PE, MBA

alejandro.sorondo@goaa.org

From: Jillian Stansell < jillian.stansell@anseradvisory.com>

Sent: Wednesday, July 13, 2022 8:40 AM

To: Alejandro Sorondo <alejandro.sorondo@goaa.org>

Cc: Lisa Rainey <Lisa.Rainey@anseradvisory.com>; Ziad Ghalayini

<Ziad.Ghalayini@anseradvisory.com>

Subject: RE: Proposed items for PSC - Dykes Everett & Co - Land Development & Land Management

Amend 1 to Add 1

CAUTION: This email originated outside of GOAA. Stop and think before you click! If you are not expecting it or if it looks suspicious, please report it using the Phishing Report Button.

Right – so is the PAID stamp on the invoice DEC's stamp? Meaning, DEC paid Hugh Cotton and is now looking to be reimbursed by GOAA for these fees?

Jillian Stansell, CAPM

Senior Associate
M 260-894-0187
On Behalf of Greater Orlando
Aviation Authority
anseradvisory.com [anseradvisory.com]



[anseradvisorv.com]

From: Alejandro Sorondo <alejandro.sorondo@goaa.org>

Sent: Tuesday, July 12, 2022 5:11 PM

To: Jillian Stansell < Jillian. Stansell@anseradvisory.com >

Cc: Lisa Rainey < Lisa. Rainey@anseradvisory.com >; Ziad Ghalayini

<Ziad.Ghalavini@anseradvisorv.com>

Subject: RE: Proposed items for PSC - Dykes Everett & Co - Land Development & Land Management

Amend 1 to Add 1

Jillian:

GOAA has not already paid this invoice. It was on an invoice that they submitted, but was rejected.

Alex Sorondo, PE, MBA

alejandro.sorondo@goaa.org

From: Jillian Stansell < jillian.stansell@anseradvisory.com >

Sent: Tuesday, July 12, 2022 10:06 AM

To: Alejandro Sorondo <alejandro.sorondo@goaa.org>

Cc: Lisa Rainey < Lisa.Rainey@anseradvisory.com >; Ziad Ghalayini

< Ziad. Ghalayini@anseradvisory.com >

Subject: RE: Proposed items for PSC - Dykes Everett & Co - Land Development & Land Management

Amend 1 to Add 1

CAUTION: This email originated outside of GOAA. Stop and think before you click! If you are not expecting it or if it looks suspicious, please report it using the Phishing Report Button.

Thanks for the responses, Alex! I see now that the Board date listed on DEC's proposal and memo are correct. iPro is wrong. I will let Project Controls know.

I know you are checking to see if GOAA has paid the Hugh Cotton invoice but, assuming GOAA has not paid this invoice, then does that mean that the "PAID" stamp on the invoice in the backup means that only DEC has paid Hugh Cotton already and DEC is looking to be reimbursed by GOAA for these fees?

I appreciate your continued help on this!

Jillian Stansell, CAPM

Senior Associate
M 260-894-0187
On Behalf of Greater Orlando
Aviation Authority
anseradvisory.com [anseradvisory.com]



World-class people. Consulting redefined.

From: Alejandro Sorondo <alejandro.sorondo@goaa.org>

Sent: Tuesday, July 12, 2022 7:29 AM

To: Jillian Stansell < Jillian. Stansell@anseradvisory.com >

Cc: Lisa Rainey < Lisa.Rainey@anseradvisory.com >; Ziad Ghalayini

<<u>Ziad.Ghalavini@anseradvisorv.com</u>>

Subject: RE: Proposed items for PSC - Dykes Everett & Co - Land Development & Land Management

Amend 1 to Add 1

Jillian:

Please see below and attached for responses to your comments.

Thanks!

Alex Sorondo, PE, MBA

alejandro.sorondo@goaa.org

From: Jillian Stansell < jillian.stansell@anseradvisory.com>

Sent: Monday, July 11, 2022 10:13 PM

To: Alejandro Sorondo <alejandro.sorondo@goaa.org>

Cc: Lisa Rainey < Lisa.Rainey@anseradvisory.com >; Ziad Ghalayini

<Ziad.Ghalavini@anseradvisory.com>

Subject: RE: Proposed items for PSC - Dykes Everett & Co - Land Development & Land Management

Amend 1 to Add 1
Importance: High

CAUTION: This email originated outside of GOAA. Stop and think before you click! If you are not expecting it or if it looks suspicious, please report it using the Phishing Report Button.

Hi Alex.

Based on the new backup documentation, I have a couple of guestions:

- 1. Please confirm that the bond costs were not part of the original Addendum 1 award. I only ask because the bond costs were listed on the proposals for the original award and DEC's summary page under the original award does seem to include the bond costs. The bond costs were listed in the proposal, however, they did not make it into the summary total of the award. The math works out that the award was short by the \$32,140 reallocation request.
- 2. In preparation for CCM PSC briefing, why were the bond costs proposed, but not included in the original award for Addendum 1? It was a math error.
- 3. For Hugh Cotton, \$18,000 invoice:
 - a. Have these bond costs already been paid for as stamped on the invoice? Not that I am

aware of.

- b. If so, how did you cover these costs prior to the approval of this reallocation? These costs have not been billed to GOAA yet.
- c. Were the Hugh Cotton costs billed against the Addendum as NTE Expense? These costs have not been billed to GOAA yet.
- d. The Hugh Cotton bond costs don't appear to have been part of the original Addendum 1 award. What services are these bond costs covering? These bond costs are covering the work that Dykes Everett is performing.
- e. If the Hugh Cotton invoice has already been paid, you will need to make the effective date of this reallocation retroactive to the date the invoice was paid. I will check to see if these have been paid yet, but I do not believe they have.
 - i. That being said, please be advised that the committee has been hesitant to award retroactive services as of late so please be prepared to explain why these bond costs need to be retroactive. **Understood**.
- 4. On DEC's proposal letter, I did have to correct the Board approval date to April 20, 2022, as seen in the attached redline. Please let me know if this redline is an issue. The Board Approval date is correct on the DEC proposal, and I have changed it back to May 18, 2022 on the memo. See the attached Addendum.

If you have any questions, please let me know.

Thank you,

Jillian Stansell, CAPM

Senior Associate
M 260-894-0187
On Behalf of Greater Orlando
Aviation Authority
anseradvisory.com [anseradvisory.com]



[anseradvisorv.com]

From: Alejandro Sorondo alejandro.sorondo@goaa.org>

Sent: Monday, July 11, 2022 7:08 AM

To: Jillian Stansell < Jillian.Stansell@anseradvisory.com >

Cc: Lisa Rainey < Lisa. Rainey@anseradvisory.com >; Ziad Ghalayini

< Ziad. Ghalayini@anseradvisory.com >

Subject: RE: Proposed items for PSC - Dykes Everett & Co - Land Development & Land Management

Amend 1 to Add 1

Jillian,

Please see below and attached for responses to your comments.

Thanks!

Alex Sorondo, PE, MBA

alejandro.sorondo@goaa.org

From: Jillian Stansell < iillian.stansell@anseradvisory.com >

Sent: Thursday, July 7, 2022 10:46 AM

To: Alejandro Sorondo <alejandro.sorondo@goaa.org>

Cc: Lisa Rainey < Lisa.Rainey@anseradvisory.com >; Ziad Ghalayini

<<u>Ziad.Ghalayini@anseradvisory.com</u>>

Subject: RE: Proposed items for PSC - Dykes Everett & Co - Land Development & Land Management

Amend 1 to Add 1 Importance: High

CAUTION: This email originated outside of GOAA. Stop and think before you click! If you are not expecting it or if it looks suspicious, please report it using the Phishing Report Button.

Good morning Alex,

- Please see the review comments below:
- Please provide a proposal letter from Dykes Everett supporting the no cost reallocation and any appropriate backup documentation, such as the bond cost documents. The proposal letter and back-up in included in the attached CC Memo.
- Please provide a completed TIN certificate from Dykes Everett. The TIN is attached to the CC
 Memo
- On the memo, please revise the Board approval date to April 20, 2022 to match iPro. The date has been updated
- On the memo, I recommend removing the duplicate "previously approved" from the funding section of the memo. I wanted to emphasize the fact that they were previously approved ©
 The superfluous "previously approved" has been removed.

If you have any questions, please let me know.

Thank you,

Jillian Stansell, CAPM

Senior Associate
M 260-894-0187
On Behalf of Greater Orlando
Aviation Authority
anseradvisory.com [anseradvisory.com]

On TUESDAY, JULY 26, 2022, the PROFESSIONAL SERVICES COMMITTEE met at the Aviation Authority Terminal C Site Logistics Complex, Conference Rooms Alpha/Bravo/Echo, 11344 Terminal C Service Road, Orlando International Airport, Orlando, FL 32824. Chairman Ruohomaki called the meeting to order at 9:32 a.m. Chairman Ruohomaki read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Professional Services Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Davin Ruohomaki, Chairman Marie Dennis, Director of Finance Marquez Griffin, Director of Airport Operations Scott Shedek, Director of Construction

Also participating:

Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel) Alex Sorondo, HNTB Corporation Tara Ciaglia, Recording Secretary

REQUEST FOR RECOMMENDATION OF APPROVAL TO THE CHIEF EXECUTIVE OFFICER OF AN AMENDMENT TO ADDENDUM NO. 1 TO THE LAND DEVELOPMENT, LAND PLANNING, AND LAND MANAGEMENT CONSULTING SERVICES AGREEMENT WITH DYKES EVERETT & COMPANY, LLC FOR A NO-COST REALLOCATION OF FUNDS FOR THE LAND MANAGEMENT AND LAND PLANNING SERVICES FOR GOAA PROPERTIES, AT THE ORLANDO INTERNATIONAL AIRPORT.

Mr. Sorondo presented the memorandum, dated July 26, 2022. Discussion ensued.

Upon motion of Mr. Griffin, second by Mr. Shedek, vote carried to recommend approval to the Chief Executive Officer of Amendment to Addendum No. 1 to the Land Development, Land Planning, and Land Management Consulting Services Agreement with Dykes Everett & Company, LLC for a No-Cost Reallocation of funds for the Land Management and Land Planning Services for GOAA Properties; there is no fiscal impact associated with this item.

ADJOURNMENT

3. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:34 a.m.

Davin D. Ruohomaki, Chairman
Professional Services Committee
Senior Director of Engineering and Construction