

**ADDENDUM NO. 2
TO THE AGREEMENT DATED MAY 14, 2024
BETWEEN THE GREATER ORLANDO AVIATION AUTHORITY
AND THE CORRADINO GROUP, INC.**

Project: FY25 Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Projects for W-529 Staff Extension and OAR Services for Construction and Engineering Projects, Orlando International Airport

THIS ADDENDUM is effective this 1st day of October, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **THE CORRADINO GROUP, INC.** (“Consultant”).

WITNESSETH:

WHEREAS, by Agreement dated May 14, 2024, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects consulting services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of ONE HUNDRED NINETY-SEVEN THOUSAND ONE HUNDRED FOUR AND NO/100 DOLLARS (\$197,104.00)**, broken down as follows:

Not to Exceed Professional Fees:	NTE:	\$197,104.00
Lump Sum Professional Fees:	LS:	\$0.00
Not to Exceed Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$197,104.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.


4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.


In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated May 14, 2024, and all prior addenda will remain in full force and effect.


IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum on this day of Sep 23, 2024

GREATER ORLANDO AVIATION AUTHORITY

By: 
box SIGN 4W88Q9ZJ-15797QP2
Max Marble
Sr. Vice President, Capital Programs

**Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Sep 20, 2024**

By: box SIGN 1J8RLK51-15797QP2
**NELSON MULLINS RILEY AND
SCARBOROUGH, Legal Counsel
Greater Orlando Aviation Authority**

THE CORRADINO GROUP, INC.

By: 
box SIGN 469V38PW-15797QP2
Signature (Duly Authorized Rep.)

Sr. Vice President
Title



MEMORANDUM

TO: Members of the Construction Committee
FROM: Tuan Nguyen, P.E., Assistant Vice President (prepared by Herve Apollon)
DATE: September 17, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects Agreement with The Corradino Group Inc., for W-00529 Staff Extension and OAR Services for Construction and Engineering Projects at Orlando International Airport.

BACKGROUND

On February 28, 2024, the Aviation Authority entered an agreement with The Corradino Group, Inc. for Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects.

ISSUES

Consultant’s proposal, dated August 23, 2024, is to provide Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects for Fiscal Year 2025. The Corradino Group will support various phases of the horizontal project’s development, including project startup requests, designer fee negotiations, bidding and awarding, cost estimating, permit coordination, and additional departmental staff extension services as requested. For more details, please refer to the attached proposal.

If approved, services will be effective by the date of October 1, 2024.

This continuing consultant was selected for this task based on (all that apply):

- Experience Available Personnel Current Workload
- Expertise Equitable Distribution Other: _____

SMALL BUSINESS

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

EXHIBIT A

CC
ITEM IV-F
9/17/2024

Funding is from the Operations and Maintenance Fund subject to adoption by the Aviation Authority Board of the Fiscal Year 2025 Aviation Authority Budget. Funding source verified by Melvin Martinez of Construction Finance on 09/11/24 as correct and available.

RECOMMENDED ACTION

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects Agreement with The Corradino Group, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$197,104.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$197,104.00
AAC – Compliance Review Date	<i>SJ</i> 09/09/24
AAC – Funding Eligibility Review Date	09/09/24

ATTACHMENT A

FINANCE FORM

Date:	<u>8/26/2024</u>	Requestor's Extension:	<u>4662</u>
Requestor's Name:	<u>Tuan Nguyen</u>	Preparer's Extension:	<u>4662</u>
Preparer's Name:	<u>Tuan Nguyen</u>	Solicitation #:	<u></u>
Requestor's Department:	<u>Engineering</u>	Contract # / Name:	<u>W-00529</u>
Description:	<u>W-00529- MCO STAFF EXTENSION AND OAR SERVICES FOR CONSTRUCTION AND ENGINEERING PROJECTS- FY 2025</u>	Procurement Committee Date:	<u>09/17/24</u>
Vendor:	<u>The Corradino Group, Inc.</u>	Agenda Item #:	<u>TBD</u>

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.716.170.5310008.000.000000			\$197,524			
Total Requisition:			\$197,524			
Requisition Number:			97816			
Funding Approver:	<i>Andrea Harper</i>					
OMB Notes:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer
97816	FY25 CC 2024-09-17	In Process	04-SEP-2024 12:07:28	USD	197,104.00	Ciaglia, Tara A

Requisition Headers Summary

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer
97816	FY25 CC 2024-09-17	In Process	04-SEP-2024 12:07:28	USD	197,524.00	Ciaglia, Tara

Lines

New

Open

MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: September 17, 2024

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects Agreement with The Corradino Group, Inc. for W-00529 Staff Extension and OAR Services for Construction and Engineering Projects at the Orlando International Airport

SMALL BUSINESS

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that The Corradino Group, Inc. does not propose small business participation on this addendum, as the services being provided are for staffing support.

Project Start-Up Cover Sheet

Date: 08/27/24	Revision: 00	Project No: W-00529	
Project Name: STAFF EXTENSION AND OAR SERVICES FOR CONSTRUCTION AND ENGINEERING PROJECTS - FY 2025			
CIP Element:			

Short Name:
Template:
Task:
Campus:
Cost Center:
Organization:
Parent:
Program:
Subprogram:

Project No.	Related Projects Comments/Description
1.	
2.	
3.	
4.	

GOAA PM Name &Phone: Tuan Nguyen Ext. 4662	Life Expectancy of Project: ____ (years)
OAR Contact Name & Phone: TBD	Depreciation Period Building: ____ (years)
	Depreciation Period Equipment: ____ (years)

CONTROL BUDGET:

TASK	\$ REQUESTED	FOR USE BY CONSTRUCTION FINANCE		COMMENTS
		\$ FUNDED	\$ UNFUNDED	
A/E Fee – Design				
A/E Fees – Construction				
Construction				
OAR Fees – Design				
OAR Fees – Construction	\$ 197,524.00		\$ 197,524.00	
Misc (Adv., Permits, OUC)				
Contingency				
Sub Totals:	\$ 197,524.00	\$ 0.00	\$ 197,524.00	
Grand Total:	\$ 197,524.00			

FUNDING:

SOURCE	DETAILS	FOR USE BY CONSTRUCTION FINANCE		GENERAL COMMENTS
		\$ FUNDED	\$ UNFUNDED	
TSA				
TSA				
FAA/AIP				
Other				
Other				
GARB Bonds				
PFC Bonds				
PFC PayGo				
Authority Funds				
Other State Grants				
FDOT				
Other Federal Grants				
FAA/AIP				
TSA				
Grand Total		\$ 0.00		

APPROVALS:

Chief Financial Officer

Chief Operating Officer

PROJECT START-UP PACKAGE FOR W-00529-MCO

PROJECT ASSESSMENT FORM (PAF)

Coding by Construction Finance :

DATE: August 27, 2024

TO: Kevin J. Thibault, P.E, Chief Executive Officer

FROM: Tuan N. Nguyen, Assistant Vice President, Engineering

SUBJECT: Project Start-Up

Short Name:
Template:
Campus:
Cost Center:
Organization:
Program:
Subprogram:

W-00529-MCO STAFF EXTENSION AND OAR SERVICES FOR CONSTRUCTION AND ENGINEERING PROJECTS - FY 2025
Orlando International Airport

PROGRAM: Facilities Improvements Projects / Other FIP Projects by Engineering & Construction (FIP)

DESCRIPTION OF PROJECT:

SPONSOR: Engineering & Construction

The objective of this project is to provide FY2025 Continuing Program and Project Management Services for various Airfield, Roadway and Horizontal Construction Projects at the Orlando International Airport.

PROPOSED DELIVERY METHOD: (Proposed)

A/E: NONE

Construction: Other (No Construction)

OAR Design Phase: NONE

OAR Constr. Phase: The Corradino Group

SCHEDULE: (See Details under "CURRENT STATUS" Below)

Advertise:

Pre-Bid Conference:

Bid Opening:

Ant. Notice to Proceed: 10/01/2024

Ant. Subst. Completion: 09/30/2025 **365 Calendar Days**

Ant. Final Completion: 09/30/2025 **0 Calendar Days**

PROJECT PRIORITY: High Priority

LIFE EXPECTANCY OF PROJECT: 20 Years

FUNDING: O&M (Operations & Maintenance Fund)

CONTROL BUDGET:

Task	\$ Amount	BY CONSTRUCTION FINANCE:		Comments
		\$ FUNDED	\$ UNFUNDED	
A/E Consultant Fees - Design Phase (Base)	\$0.00			
A/E Consultant Fees - Construction Phase (Base)	\$0.00			
Construction	\$0.00			
OAR Fees - Design Phase	\$0.00			
OAR Fees - Construction Phase	\$197,524.00			
Miscellaneous	\$0.00			
Contingency	\$0.00			
TOTAL	\$197,524.00			

Comments by Construction Finance

FAA/AIP				
FDOT				
PFCs				
Authority Funds				
Other Funds				
TOTAL				

CC: Fully executed copy will be posted to \GROUPS\CONST_ENG\PDF- Start-Up Packages\

PROJECT START-UP PACKAGE FOR W-00529-MCO

CURRENT STATUS:

FUNDING: O&M (301.716.661.5310008.000.000000)

STATUS:

09/17/24 C.C. Approval of A/E Negotiated Fee

10/01/24 Issue NTP (effective date)

09/30/25 Substantial Completion (365 calendar days from NTP)

09/30/25 Final Completion (0 calendar days from Subst.)

DRB (DISPUTE REVIEW BOARD):

DRB requirement IS NOT anticipated.

SYSTEMS / AREAS AFFECTED:

NONE

ANTICIPATED PERMITS:

PERMITS

Agency :	Type Of Permit:	Permit No:	Issued:	Expires:	Final:	Comments:	Address:

PROJECT START-UP PACKAGE FOR W-00529-MCO

REVIEWED BY:

PROJECT MANAGER:


Tuan Nguyen, Assistant Vice President, Engineering

Date: Aug 28, 2024

ENGINEERING & CONSTRUCTION SENIOR STAFF:


Robert Furr, Vice President, Engineering and Architecture

Date: Aug 28, 2024


Scott Shedek, Vice President, Construction

Date: Aug 29, 2024


Max E. Matulis, Senior Vice President, Capital Programs

Date: Aug 29, 2024

If signing as a Temporary Designee, attach a copy of authorization memo (or e-mail)

CC: Fully executed copy will be posted to \GROUPS\CONST_ENG\PDF- Start-Up Packages\

August 23, 2024

Greater Orlando Aviation Authority
Orlando International Airport
11314 Terminal C Service Road
Orlando, Florida 32824

Att.: Mr. Tuan Nguyen, P.E.
Assistant Vice President, Engineering

**Ref: W-00529-MCO STAFF EXTENSION AND OAR SERVICES FOR CONSTRUCTION AND
ENGINEERING PROJECTS - FY 2025
Orlando International Airport**

Dear Mr. Nguyen,

The Corradino Group, Inc. (Corradino) is pleased to submit this proposal to provide Owner's Authorized Representative (OAR) services to the Greater Orlando Aviation Authority (Aviation Authority) for the above-referenced project. This proposal has been prepared based on our understanding of the requested scope of work.

Background:

On February 28, 2024, the Authority entered an agreement with The Corradino Group, Inc. for Continuing Program and Project Management Services for Airfield, Roadway, and Horizontal Construction Projects.

Proposed Scope of Services:

The scope of our services for this project will consist of assisting the Aviation Authority in advancing these improvements, Corradino proposes to provide an initial scope of services, which may include:

- Management of design from planning and conceptual design phase through detailed design.
- Assistance with project start up.
- Assistance with development of design criteria documents.
- Assistance with procurement and management of design/build contracts.
- Assistance with the Bid and Award phase.
- Evaluation and documentation of existing conditions.
- Assistance with permitting coordination, as requested.
- Document support, technical support, and review of documents prepared by others.
- Departmental staff extension support services, as requested.
- Cost estimating, cost control, budgeting, scheduling, progress reporting, and planning services.
- Assistance with negotiation of contracts and contract amendments for design services.
- Coordination with Aviation Authority departments, its Consultants, the City of Orlando, the Federal Aviation Administration (FAA), the Florida Department of Transportation (FDOT), and any other agencies having jurisdiction over Aviation Authority facilities.

Small Business Participation:

While the nature of the requested services (extension of staff/OAR support) does not currently allow small business participation, Corradino remains committed to incorporating meaningful small business participation in future assignments.

The Period of Services:

The scope of services is for the Fiscal Year 2025.

Proposed Fees:

Our proposed estimated staffing hours and fee are attached as **Exhibit A**. In addition, a Truth in Negotiation Certification is attached as **Exhibit B**. Corradino approved labor rates are attached as **Exhibit C**. A summary of our proposed fee is as follows:

Not to Exceed Fees	\$197,104.00
Lump Sum Fees	\$0.00
Not to Exceed Reimbursable Expenses	\$0.00
Total	\$197,104.00

We appreciate the opportunity to present this proposal and look forward to working with the Aviation Authority on this project. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,



Alan Pattison
Sr. Vice President, Aviation and Program Management
The Corradino Group, Inc.

Encl.

1. Exhibit A, OAR Staffing Estimate
2. Exhibit B, Truth in Negotiation
3. Exhibit C, Corradino Group approved Rates

EXHIBIT A

Orlando International Airport

W-00529-MCO Staff Extension and OAR Services for Construction and Engineering Projects/ Addendum 2

OAR Staffing Estimate

Labor Cost:

Project / Role	Individual	Firm	Rate (\$/Hr.)	Total Hours	Not To Exceed Amt.
Senior Project Manager	Herve Apollon	The Corradino Group, Inc.	\$194.00	1,016	\$197,104.00
Labor Subtotal				1,016	\$197,104.00

Reimbursable Expenses:

Description	Not To Exceed Amt.
N/A	\$0.00
Reimbursable Expenses Subtotal	\$0.00
TOTAL NOT TO EXCEED FEE	\$197,104.00

EXHIBIT B

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

The Corradino Group

Consultant: _____



By: _____

Print Name: Herve Apollon

Date: August 23, 2024

Exhibit C

Hourly Rates Report By Vendor

<i>Office</i>	<i>Position</i>	<i>Hourly Rate</i>	<i>Effective</i>	<i>Renog. Date</i>	<i>Comments</i>
<u>The Corradino Group</u>					
HOME	Administrative Assistant	\$82.00	05/07/24	05/07/25	
HOME	Project Controls Manager	\$200.00	05/07/24	05/07/25	
HOME	Project Engineer	\$169.00	05/07/24	05/07/25	
HOME	Project Executive	\$261.00	05/07/24	05/07/25	
HOME	Senior Project Engineer	\$226.00	05/07/24	05/07/25	
FIELD	Assistant Project Administrator	\$97.00	05/07/24	05/07/25	
FIELD	Assistant Project Manager	\$99.00	05/07/24	05/07/25	
FIELD	Construction Manager	\$95.00	05/07/24	05/07/25	
FIELD	Inspector	\$87.00	05/07/24	05/07/25	
FIELD	Project Manager	\$143.00	05/07/24	05/07/25	
FIELD	Safety Manager	\$165.00	05/07/24	05/07/25	
FIELD	Senior Construction Manager	\$137.00	05/07/24	05/07/25	
FIELD	Senior Inspector	\$88.00	05/07/24	05/07/25	
FIELD	Senior Project Manager	\$194.00	05/07/24	05/07/25	

Greater Orlando Aviation Authority

The Corradino Group, Inc.

Projected Hours by Task

Legend:

Proposal submitted for review
Previously approved
Future proposal

Name	Position	Sponsor	Task Description	TOTAL	Fiscal Year
Herve Apollon	Sr. PM	Tuan	Roadway Improvements Program / Staff Ext. ADD 1	672	2024
Herve Apollon	Sr. PM	Tuan	Roadway Improvements Program / Staff Ext. ADD 2	1016	2025
				0	
				0	
				0	
				0	
				0	
			TOTAL	1016	