

**ADDENDUM NO. 2
TO THE AGREEMENT DATED JANUARY 8, 2021
BETWEEN THE GREATER ORLANDO AVIATION AUTHORITY
AND RICONDO & ASSOCIATES, INC.**

Project: **FY21 On-Site Planning Support Services, Orlando International Airport**

THIS ADDENDUM is effective this 6th day of April, 2021,
by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and
RICONDO & ASSOCIATES, INC. ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated January 8, 2021, Authority and Consultant entered into an agreement for Consultant to provide General Consulting services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **ONE HUNDRED NINETY-NINE THOUSAND EIGHT HUNDRED FIFTY-SIX AND NO/100 DOLLARS (\$199,856.00)**, broken down as follows:

Professional Fees:	NTE:	\$199,856.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$199,856.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

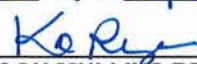
In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated January 8, 2021 and all prior addenda will remain in full force and effect.


IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum on this 13 day of April, 2021.

GREATER ORLANDO AVIATION AUTHORITY

By: 
David M. Patterson
Director of Construction

Approved as to Form and Legality
(for the benefit of GOAA only)
this 13th day of April, 2021
By: 
NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority

RICONDO & ASSOCIATES, INC

By: 
Signature (Duly Authorized Rep.)
PETE RICONDO
Printed Name
SENIOR VICE PRESIDENT
Title



HANDOUT
4/6/2021 CCM
Item 13
Revised Item

Memorandum

To: Members of the Construction Committee

From: Brad Friel, Director of Planning
(Prepared by Alex Sorondo)

Date: April 6, 2021

Re: Request for Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY21 On-Site Planning Support Services at Orlando International Airport

Consultant's proposal, dated March 15, 2021, is to provide On-Site Planning Support and Related Services from April 6, 2021 through September 30, 2021.

If approved, these services would be effective as of April 6, 2021

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from Operations & Maintenance Fund (301.711.170.5310005.000.000000). Funding source verified by _____ of Construction Finance on ___/___/___ as correct and available.

It is respectfully requested that the Construction Committee approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$199,856.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$199,856.00
Reviewed by AAC	



March 15, 2021

Mr. Bradley Friel, A.A.E., AICP
Director of Planning
Greater Orlando Aviation Authority
11314 Terminal C Service Road
Orlando, FL 32824

RE: Addendum No. 2 to the W419 General Consulting Services Agreement with Ricondo & Associates, Inc. for On-Site Planning Support Services/Extension of Staff at the Orlando International Airport (MCO)

Dear Mr. Friel:

Ricondo & Associates, Inc. (Ricondo) and KIND Strategies (KIND) appreciate the opportunity to submit this proposal to assist the Greater Orlando Aviation Authority (GOAA) planning department with on-site planning support services for the period extending from April 6, 2021 through September 30, 2021.

The Authority has requested KIND to provide staff extension services to support GOAA's planning department. These services will require a Program Manager and Project Manager I from KIND to be on-site to complete the following services:

- Program Manager:
 - Provide land use and master planning support services
 - Coordinate with government agencies on relevant planning efforts
 - Coordinate due diligence and site analysis efforts in support of third-party development opportunities on airport property
 - Provide support to the strategic marketing of land assets as identified by GOAA staff
 - Assist GOAA staff in identifying campus wide wayfinding priorities
 - Prepare wayfinding assessments and recommendations as assigned by GOAA staff
 - Provide concept documents for wayfinding initiatives
 - Provide support to GOAA wayfinding planning groups
 - Other support services as identified by GOAA staff
- Project Manager I:
 - Review requests for additional or modified wayfinding on MCO property
 - Track active wayfinding projects
 - Coordinate with project teams to ensure compliance with GOAA standards
 - Provide support to GOAA wayfinding planning groups



Mr. Bradley Pitts, B.A.F., A.I.P.
 Greater Orlando Aviation Authority
 March 15, 2021
 Page 2

- Maintain signage guidelines and specifications
- Other support services as identified by GOAA staff

Schedule

The proposed services are for the period beginning April 6, 2021 through September 30, 2021.

Professional Fees

This proposal is predicated on the following labor hour assumptions:

- Program Manager: 680 hours
- Project Manager I: 832 hours

The Not to Exceed (NTE) fee amount for the proposed services based on the aforementioned assumptions is \$199,856. There is no Ricondo labor or expense budget for this task. A copy of KIND's proposal for these services is attached for your reference.

TABLE 1 – BUDGET ESTIMATE – LABOR AND REIMBURSABLE EXPENSES

FIRM	COST
KIND Strategies Labor	\$ 199,856
KIND Strategies Expenses	Not Applicable
TOTAL COSTS	\$ 199,856

We appreciate the opportunity to continue serving and supporting GOAA. If you require additional information in order to proceed with this Addendum, please contact me at 407-446-3007 or via email at scarreau@ricondo.com.

Sincerely,

RICONDO & ASSOCIATES, INC.

Sebastien Carreau
 Director

ENCLOSURE – KIND Strategies Proposal

cc: 21041212; Davin Ruohomaki (GOAA); Mark Birkebak (GOAA); Pete Ricondo (Ricondo)

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TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: Ricondo & Associates, Inc.

By:  _____

Print Name: Pete Ricondo, P.E., Senior Vice President

Date: 03/31/2021

KIND

April 5, 2021

Mr. Sébastien Carreau
Ricondo
11486 Corporate Boulevard, Suite 140
Orlando, FL 32817

Reference: Fee proposal for
PLANNING SUPPORT SERVICES
Orlando International Airport
April 6, 2021 through September 30, 2021

Dear Mr. Carreau:

KIND Strategies is pleased to submit this proposal to provide two staff extension positions for the Greater Orlando Aviation Authority. This proposal has been prepared based on our understanding of the following scope of work.

SCOPE OF SERVICES:

The Greater Orlando Aviation Authority (GOAA) requires the provision of two extension of staff positions for the Planning Engineering and Construction Department from April 6, 2021 through September 30, 2021. These services consist of:

Program Manager:

- Provide land use and master planning support services
- Coordinate with government agencies on relevant planning efforts
- Coordinate due diligence and site analysis efforts in support of third-party development opportunities on airport property
- Provide support to the strategic marketing of land assets as identified by GOAA staff
- Assist GOAA staff in identifying campus wide wayfinding priorities
- Prepare wayfinding assessments and recommendations as assigned by GOAA staff
- Provide concept documents for wayfinding initiatives
- Provide support to GOAA wayfinding planning groups
- Other support services as identified by GOAA staff

Project Manager I:

- Review requests for additional or modified wayfinding on MCO property
- Track active wayfinding projects
- Coordinate with project teams to ensure compliance with GOAA standards
- Provide support to GOAA wayfinding planning groups
- Maintain signage guidelines and specifications
- Other support services as identified by GOAA staff

HOURLY RATES:

GOAA approved hourly rates are summarized as follows:

FIRM	POSITION	HOURLY RATE
KIND Strategies	Program Manager	\$174
KIND Strategies	Project Manager I	\$98

PROFESSIONAL FEES:

KIND Strategies proposes a "NOT TO EXCEED" (NTE) fee of One Hundred Ninety Nine Thousand Eight Hundred and Fifty Six (\$199,856) for the above referenced services. The proposed professional fees were calculated as follows:

POSITION	HOURLY RATE	LABOR HOURS	TOTAL
Program Manager	\$174	680	\$118,320
Project Manager I	\$98	832	\$81,536
			\$199,856

We hope this proposal meets with your approval and thank you for the opportunity to be of service. If you have any questions, please do not hesitate to contact me.

Sincerely,

Karen Block, AIA, AICP, ADAC

KIND Strategies



GREATER ORLANDO AV

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HANDOUT

4/6/2021 CCM

Item 13

OSBD Memo

MEMORANDUM

To: Members of the Construction Committee

From: George I. Morning, Director of Small Business Development

Date: April 06, 2021

Re: Request for Approval of an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY21 On-Site Planning Support Services at Orlando International Airport.

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the specialized scope of the services to be provided, Ricondo & Associates, Inc. does not propose small business participation on this Addendum.

Our analysis indicates that Ricondo & Associates, Inc. is eligible for award of the subject Addendum.

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FY 2021 ON-SITE PLANNING SUPPORT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

13. [A handout was presented, which includes a revised Memorandum, Supporting Documentation, and an Office of Small Business Development Participation Memorandum.] Mr. Friel presented the attached memorandum, dated April 6, 2021.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the specialized scope of the services to be provided, Ricondo & Associates, Inc. does not propose small business participation on this Addendum.

Upon motion of Ms. Sharman, second by Mr. Hunt, vote carried to approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY21 On-Site Planning Support Services, for the total not-to-exceed fee amount of \$199,856.00 with funding from Operations & Maintenance Funds. ✓

INFORMATION ITEMS

14. The following items were presented for information only:

- A. Field Change Order (FCO) Log
- B. COVID-19 CCM Item Log
- C. This Item was deferred.
Revised GMP Budget, Buyout and Contingency Form for BP-S00143, South Terminal C, Phase 1 - Airside Terminal, Structure and Enclosure (GMP No. 6-S.1) with Hensel Phelps Construction, at the Orlando International Airport. [From the Construction Committee on March 9, 2021, Item No. 3-A]
- D. Revised GMP Budget, Buyout and Contingency Form for BP-S00168, South Terminal C, Phase 1 - Interior Finishes and Specialties (GMP No. 6-S.4) with Hensel Phelps Construction, at the Orlando International Airport. [From the Construction Committee on March 9, 2021, Item No. 3-DD]
- E. This Item was deferred.
Revised GMP Budget, Buyout and Contingency Form for BP-S00143, South Terminal C, Phase 1 - Airside Terminal, Structure and Enclosure (GMP No. 6-S.1) with Hensel Phelps Construction, at the Orlando International Airport. [From the Construction Committee on March 23, 2021, Item No. 2-B]
- F. Revised Change Order Coversheet for V-S00010, HBJ Warehouse Interior Renovation (Design/Build) with Gomez Construction Company, at the Orlando International Airport. [From the Construction Committee on March 30, 2021, Item No. 2-A]

ADJOURNMENT

15. There being no further business for discussion, the meeting was adjourned at 9:22 a.m.

David M. Patterson, Chairman
Construction Committee
Director of Construction