

**ADDENDUM NO. 42
TO THE AGREEMENT DATED SEPTEMBER 21, 2016
BETWEEN THE GREATER ORLANDO AVIATION AUTHORITY
AND R.W. BLOCK CONSULTING, LLC**

Project: FY2021 Executive Management and Cost Reporting Services to the Planning, Engineering and Construction Department, Orlando International Airport

THIS ADDENDUM is effective this 1st day of October, 20 20, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **R.W. BLOCK CONSULTING, LLC** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated September 21, 2016 Authority and Consultant entered into an agreement for Consultant to provide Construction, Engineering and Financial consulting services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **TWO HUNDRED NINE THOUSAND SEVEN HUNDRED SIXTY-TWO AND NO/100 DOLLARS (\$209,762.00)**, broken down as follows:

Professional Fees:	NTE:	\$209,762.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$209,762.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Paragraph 19.12 is amended as follows:


19.12 Whistle Blower Reporting Line

The Owner is committed to the highest level of integrity in its operations and is fully committed to protecting the organization, its operations, and its assets against fraud, waste and abuse. The Owner has established a Whistle-Blower Reporting Line with a third-party service provider as a means to report suspected fraud, waste or abuse of Owner resources in connection with Owner operations. Should Consultant suspect any fraud, waste or abuse in connection with any Work under this Contract, including any work of its subcontractors or laborers, it shall promptly report such activity by calling 1-877-370-6354, through email to GOAA@integritycounts.ca or through the online reporting form at www.integritycounts.ca/org/GOAA. The Consultant shall include this reporting requirement in all subcontracts and vendor agreements. The Consultant is further encouraged to report any suspected fraud, waste or abuse it suspects in connection with any other airport operation or project.

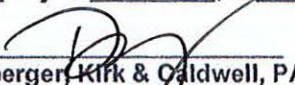
6. Except as expressly modified in this Addendum, the Agreement dated September 21, 2016 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this 9th day of Oct., 2020

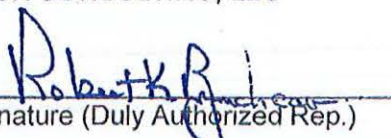
GREATER ORLANDO AVIATION AUTHORITY

By: 

David M. Patterson
Director of Construction ~~Director~~

Approved as to Form and Legality
(for the benefit of GOAA only)
this 6 day of Oct, 2020
By: 
Rumbergen, Kirk & Caldwell, PA,
Legal Counsel, Greater Orlando
Aviation Authority

R.W. BLOCK CONSULTING, LLC

By: 
Signature (Duly Authorized Rep.)

Rob Brancheau
Printed Name

Executive Vice President
Title



Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Davin Ruohomaki, Senior Director Planning, Engineering and Construction Department

Date: August 25, 2020

Re: Request for Approval of an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with R. W. Block Consulting, LLC (RWBC) to provide FY 2021 Executive Management and Cost Reporting Services to the Planning, Engineering and Construction Department at the Orlando International Airport

Consultant's attached proposal, dated August 10, 2020, is to provide FY 2021 Executive Management and Cost Reporting Support services for the Planning, Engineering and Construction Departments in support of the Authority's Capital Improvement Plan (CIP) for FY 2021. The scope of these services covers the period from October 1, 2020 through September 30, 2021. Services to be provided as part of this effort include tracking and reporting of project financial information for all active construction programs, analysis of project performance, preparation and update of Key Performance Indicator (KPI) reports as well as preparation of project and program cash flow projections, project and program contingency reports, preparation of construction cost statistics reports, tracking and trend analysis of construction change orders by reason codes, development and updates of Estimated Cost at Completion (EAC) for active capital construction projects, tracking contractor and professional services invoices, and other executive management reports as requested by the Senior Director Planning, Engineering and Construction.

If approved, these services would be effective October 1, 2020.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

301.711.170.5310009.000.000000

Funding is from Operation and Maintenance Funds contingent upon Aviation Authority Board adoption of the FY2021 Aviation Authority budget. Funding source verified by Andrea Harper of Construction Finance on 8/19/20 as correct and available.

It is respectfully requested that the Construction Committee approve an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with R. W. Block Consulting, LLC for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$209,762.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$209,762.00
Reviewed by RWBC	<i>JSS</i>

Req 87222



RW Block
Consulting

2420 S. Lakemont Ave.
Suite 450
Orlando, FL 32814
Tel (407) 897-5354
Fax (407) 897-5356

August 10, 2020

Mr. Davin Ruohomaki
Senior Director Planning, Engineering & Construction
Greater Orlando Aviation Authority
11314 Terminal C Service Road
Orlando FL 32827

Dear Mr. Ruohomaki:

R. W. Block Consulting, LLC (RWBC) is pleased to submit this proposal to provide Executive Management and Cost Reporting services to the Planning, Engineering and Construction Department in support of the Authority's Capital Improvement Plan for FY 2021.

The scope of services in this proposal consists of the elements described in Exhibit 1 (attached).

Our estimated effort totals a not-to-exceed amount of \$209,762 with an estimate of hours and billing rates provided in Exhibit 2 (attached). Services provided in this proposal cover the period October 1, 2020 through September 30, 2021.

Our Fee Proposal does not currently include any MWBE/LDB participation as proposed services are very specific in nature, require extensive experience with the Authority's CIP and related design and construction projects, and knowledge of GOAA internal policies and procedures.

We appreciate the opportunity to present this proposal and look forward to working with the Authority on this important project. Should you have any questions or if we may be of further assistance, please do not hesitate to contact me at (407) 256-0509 or David Benouaich at (407) 595-2599.

Sincerely,

Roy W. Block
President
R. W. Block Consulting, LLC



EXHIBIT 1 -SCOPE OF SERVICES

A. Executive Management and Cost Reporting Services

1. Collect, maintain, analyze, and publish project financial information including budget, commitments, and expenditures for selected capital construction programs and projects as directed by the Sr. Director Planning, Engineering and Construction in support of the Authority's Capital Improvement Plan (CIP)
2. Prepare and update program and project cash flow projections
3. Prepare and update program and project contingency reports
4. Develop other executive management reports as directed by the Sr. Director Planning, Engineering and Construction

B. Executive KPI Reporting Services

1. Collect, maintain, and analyze project performance information for selected capital construction projects and programs as directed by the Sr. Director - Planning, Engineering and Construction
2. Publish Key Performance Indicator (KPI) report on a monthly basis for selected capital construction projects and programs as directed by the Sr. Director - Planning, Engineering and Construction

C. Construction Statistics Reports

1. Collect, maintain, analyze, and publish CO historical data by project - Publish report semi-annually
2. Collect, maintain, analyze, and publish CA Services data by project - Publish report semi-annually
3. Collect, maintain, analyze, and publish OAR fees by project - Publish report semi-annually
4. Prepare other engineering & construction related reports and industry analysis as requested by the Sr. Director - Planning, Engineering and Construction

D. Program and Project Cash Flow Projections

1. Prepare program and project cash flow projections (excluding STC Program)

E. Estimated Cost at Completion (EAC)

1. Develop and update Estimated Cost at Completion (EAC) for active capital construction projects
2. Report on EAC information in support of various Authority's oversight committees

F. Invoice Tracking

1. Track and report on contractor and professional services invoices in support of the Authority's capital programs
-



**EXHIBIT 2 - BREAKDOWN OF HOURS AND FEES - FY2021 EXECUTIVE MANAGEMENT
AND COST REPORTING SERVICES TO THE PLANNING, ENGINEERING AND
CONSTRUCTION DEPARTMENT**

First Name	Last Name	Firm	Position	FY2020	FY2021		
				Billing Rate	Billing Rate	Hours	Fees
Celi	Hallowes	RWBC	Cost Engineer II	\$ 118	\$ 118	285.00	\$ 33,630.00
Heather	Lee	RWBC	Manager	\$ 154	\$ 154	281.00	\$ 43,274.00
Lindsey	Gonzalez	RWBC	Project Analyst	\$ 80	\$ 80	671.00	\$ 53,680.00
Nicole	Banks	RWBC	Cost Engineer II	\$ 118	\$ 118	671.00	\$ 79,178.00
TOTAL					\$ 110	1,908.00	209,762.00

Total Prime Consultant				209,762.000
Total Small Business				-
Percent Participation				0.0%

Small Business \$ -
0.0%

Greater Orlando Aviation Authority
R.W. Block Consulting, LLC
Projected Hours by Task for FY2021 (October 1, 2020 - September 30, 2021)

Legend:

Proposal submitted for review

Previously approved

Future proposal

Name	Position	Sponsor	Task Description	TOTAL
Becky Sanchez	Senior Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896
Celi Hallowes	Cost Engineer II	Davin	Executive Management and Cost Reporting services to the Planning, Engineering and Construction Department	285
		Davin	W-S120 Program Control Services for STC P1	1611
			TOTAL	1896
David Benouaich	Director	Davin	CIP Support and CIR Review Services to the Planning, Engineering and Construction Department	17
		Davin	Executive Management and Cost Reporting services to the Planning, Engineering and Construction Department	0
		Kathleen	Financial Oversight Services in support of the Authority's Capital Improvement Program	189
		Davin	W-S120 Program Control Services for STC P1	1690
			TOTAL	1896
Dean Fojo	Sr. Manager	Davin	CIP Support and CIR Review Services to the Planning, Engineering and Construction Department	305
		Kathleen	Financial Oversight Services in support of the Authority's Capital Improvement Program	116
		Davin	W-S120 Program Control Services for STC P1	1211
			TOTAL	1632
Dustin Reinhart	Cost Engineer II	Davin	W-S120 Program Control Services for STC P1	474
			TOTAL	474
Heather Lee	Manager	Davin	Executive Management and Cost Reporting services to the Planning, Engineering and Construction Department	281
		Kathleen	Financial Oversight Services in support of the Authority's Capital Improvement Program	379
		Davin	W-S120 Program Control Services for STC P1	285
			TOTAL	945
Ivaylo Grozev	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896
James Hill	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896
Jillian Stansell	Associate	Davin	Oversight Committees Support Services to the Planning, Engineering and Construction Department	948
		Davin	W-S120 Program Control Services for STC P1	948
			TOTAL	1896
Johanna Espitia	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896

Greater Orlando Aviation Authority
R.W. Block Consulting, LLC
 Projected Hours by Task for FY2021 (October 1, 2020 - September 30, 2021)

Legend:

Proposal submitted for review

Previously approved

Future proposal

Name	Position	Sponsor	Task Description	TOTAL
Jose Gonzalez	Manager	Kathleen	Program Compliance Services to the Finance Department	1896
			TOTAL	1896
Krista Stockerl	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896
LaChant Barnett	Manager	Kathleen	Financial Oversight Services in support of the Authority's Capital Improvement Program	379
		Davin	W-S120 Program Control Services for STC P1	1517
			TOTAL	1896
Lance Quick	Managing Associate II	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896
Leigh Zeis	Budget Analyst	Davin	Staff Extension Support Services for the Project Controls Department	1896
			TOTAL	1896
Lindsey Gonzalez	Project Analyst	Davin	Executive Management and Cost Reporting services to the Planning, Engineering and Construction Department	671
		Davin	W-S120 Program Control Services for STC P1	1225
			TOTAL	1896
Lisa Rainey	Manager	Davin	Oversight Committees Support Services to the Planning, Engineering and Construction Department	285
		Davin	W-S120 Program Control Services for STC P1	1611
			TOTAL	1896
Mike Kurek	Managing Associate II	Kathleen	Program Compliance Services to the Finance Department	95
		Davin	W-S120 Program Control Services for STC P1	1801
			TOTAL	1896

Greater Orlando Aviation Authority

R.W. Block Consulting, LLC

Projected Hours by Task for FY2021 (October 1, 2020 - September 30, 2021)

Legend:

Proposal submitted for review

Previously approved

Future proposal

Name	Position	Sponsor	Task Description	TOTAL
Nicole Banks	Cost Engineer II	Davin	Executive Management and Cost Reporting services to the Planning, Engineering and Construction Department	671
		Davin	W-S120 Program Control Services for STC P1	1225
			TOTAL	1896
Patricia Bryant	Managing Associate II	Kathleen	Financial Oversight Services in support of the Authority's Capital Improvement Program	379
		Davin	W-S120 Program Control Services for STC P1	1517
			TOTAL	1896
Randal George	Manager	Davin	W-S120 Program Control Services for STC P1	948
			TOTAL	948
Robert Brancheau	Director	Jackie	Staff Extension Support Services to the Airline Affairs Division	625.68
		Davin	W-S120 Program Control Services for STC P1	152
			TOTAL	777.68
Roy Block		Davin	W-S120 Program Control Services for STC P1	189
			TOTAL	189
Stuart Davis	Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896
Todd Sarmiento	Manager	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896
Tracey Goff	Associate II	Kathleen	Staff Extension Support Services for the Construction Finance Department	832
		Davin	W-S120 Program Control Services for STC P1	1064
			TOTAL	1896
Tyler Hovan	Project Analyst	Davin	W-S120 Program Control Services for STC P1	474
			TOTAL	474
Zachary Henley	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896

Greater Orlando Aviation Authority
R.W. Block Consulting, LLC
Projected Hours by Task for FY2021 (October 1, 2020 - September 30, 2021)

Legend:

Proposal submitted for review

Previously approved

Future proposal

Name	Position	Sponsor	Task Description	TOTAL
Vicki Hoffman	Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896
Ziad Ghalayini	Manager	Davin	Oversight Committees Support Services to the Planning, Engineering and Construction Department	1707
		Davin	W-S120 Program Control Services for STC P1	189
			TOTAL	1896
Wanda Patterson	Jr. Invoice Review Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896
Greta Hill	Sr. Invoice Review Associate	Kathleen	Program Compliance Services to the Finance Department	1896
			TOTAL	1896
Debra Fowler	Sr. Invoice Review Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896
Lyubov McMillion	Sr. Invoice Review Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896
Sneha Joge	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896
Michael Gardner	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896
Samuel Desir	Compliance Associate	Davin	W-S120 Program Control Services for STC P1	1896
			TOTAL	1896

Jillian Stansell	Associate	Davin	Oversight Committees Support Services to the Planning, Engineering and Construction Department	80	76	84	76	72	84	80	76	80	80	80	80	948
		Davin	W-S120 Program Control Services for STC P1	80	76	84	76	72	84	80	76	80	80	80	80	80
				160	152	168	152	144	168	160	152	160	160	160	160	1896
Johanna Espitia	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896
						160	152	168	152	144	168	160	152	160	160	160
Jose Gonzalez	Manager	Kathleen	Program Compliance Services to the Finance Department	160	152	168	152	144	168	160	152	160	160	160	160	1896
		Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896
Kelly Beard	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	0	0	0	0	0	0	0	0	0	0	0	0	0
						0	0	0	0	0	0	0	0	0	0	0
Krista Stockerl	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896
						160	152	168	152	144	168	160	152	160	160	160
LaChant Barnett	Manager	Kathleen	Financial Oversight Services in support of the Authority's Capital Improvement Program	32	30	34	30	29	34	32	30	32	32	32	32	379
		Davin	W-S120 Program Control Services for STC P1	128	122	134	122	115	134	128	122	128	128	128	128	1517
						160	152	168	152	144	168	160	152	160	160	160
Lance Quick	Managing Associate II	Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896
						160	152	168	152	144	168	160	152	160	160	160
Leigh Zeis	Budget Analyst	Davin	Staff Extension Support Services for the Project Controls Department	160	152	168	152	144	168	160	152	160	160	160	160	1896
						160	152	168	152	144	168	160	152	160	160	160
Lindsey Gonzalez	Project Analyst	Davin	Executive Management and Cost Reporting services to the Planning, Engineering and Construction Department	64	53	59	53	50	59	56	53	56	56	56	56	671
		Davin	W-S120 Program Control Services for STC P1	103	98	109	98	93	109	103	98	103	103	103	105	1225
						167	151	168	151	143	168	159	151	159	159	161
Lisa Rainey	Manager	Davin	Oversight Committees Support Services to the Planning, Engineering and Construction Department	24	23	25	23	22	25	24	23	24	24	24	24	285
		Davin	W-S120 Program Control Services for STC P1	136	129	143	129	122	143	136	129	136	136	136	136	1611
						160	152	168	152	144	168	160	152	160	160	160
Mike Kurek	Managing Associate II	Kathleen	Program Compliance Services to the Finance Department	8	8	8	8	7	8	8	8	8	8	8	8	95
		Davin	W-S120 Program Control Services for STC P1	152	144	160	144	137	160	152	144	152	152	152	152	1801
						160	152	168	152	144	168	160	152	160	160	160
Nicole Banks	Cost Engineer II	Davin	Executive Management and Cost Reporting services to the Planning, Engineering and Construction Department	64	53	59	53	50	59	56	53	56	56	56	56	671
		Davin	W-S120 Program Control Services for STC P1	103	98	109	98	93	109	103	98	103	103	103	105	1225
						167	151	168	151	143	168	159	151	159	159	161
Patricia Bryant	Managing Associate II	Kathleen	Financial Oversight Services in support of the Authority's Capital Improvement Program	32	30	34	30	29	34	32	30	32	32	32	32	379
		Davin	W-S120 Program Control Services for STC P1	128	122	134	122	115	134	128	122	128	128	128	128	1517
						160	152	168	152	144	168	160	152	160	160	160
Randal George	Manager	Davin	W-S120 Program Control Services for STC P1	80	76	84	76	72	84	80	76	80	80	80	80	948
						80	76	84	76	72	84	80	76	80	80	80

Robert Brancheau	Director	Jackie	Staff Extension Support Services to the Airline Affairs Division	52.8	50.16	55.44	50.16	47.52	55.44	52.8	50.16	52.8	52.8	52.8	52.8	625.68	
		Davin	W-S120 Program Control Services for STC P1	13	12	13	12	12	13	13	12	13	13	13	13	13	152
				65.8	62.16	68.44	62.16	59.52	68.44	65.8	62.16	65.8	65.8	65.8	65.8	65.8	777.68
Roy Block	Principal	Davin	W-S120 Program Control Services for STC P1	16	15	17	15	14	17	16	15	16	16	16	16	189	
				16	15	17	15	14	17	16	15	16	16	16	16	189	
Stuart Davis	Associate	Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896	
				160	152	168	152	144	168	160	152	160	160	160	160	1896	
Todd Sarmiento	Manager	Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896	
				160	152	168	152	144	168	160	152	160	160	160	160	1896	
Tracey Goff	Associate II	Kathleen	Staff Extension Support Services for the Construction Finance Department	70	67	74	67	63	74	70	67	70	70	70	70	832	
		Davin	W-S120 Program Control Services for STC P1	90	85	94	85	81	94	90	85	90	90	90	90	1064	
				160	152	168	152	144	168	160	152	160	160	160	160	1896	
Tyler Hovan	Project Analyst	Davin	W-S120 Program Control Services for STC P1	40	38	42	38	36	42	40	38	40	40	40	40	474	
				40	38	42	38	36	42	40	38	40	40	40	40	474	
Zachary Henley	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896	
				160	152	168	152	144	168	160	152	160	160	160	160	1896	
Vicki Hoffman	Associate	Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896	
				160	152	168	152	144	168	160	152	160	160	160	160	1896	
Ziad Ghalayini	Manager	Davin	Oversight Committees Support Services to the Planning, Engineering and Construction Department	144	137	151	137	130	151	144	137	144	144	144	144	1707	
		Davin	W-S120 Program Control Services for STC P1	16	15	17	15	14	17	16	15	16	16	16	16	189	
				160	152	168	152	144	168	160	152	160	160	160	160	1896	
Wanda Patterson Jr.	Invoice Review Associate	Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896	
				160	152	168	152	144	168	160	152	160	160	160	160	1896	
Greta Hill	Sr. Invoice Review Associate	Kathleen	Program Compliance Services to the Finance Department	160	152	168	152	144	168	160	152	160	160	160	160	1896	
				160	152	168	152	144	168	160	152	160	160	160	160	1896	
Debra Fowler	Sr. Invoice Review Associate	Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896	
				160	152	168	152	144	168	160	152	160	160	160	160	1896	
Lyubov McMillion	Sr. Invoice Review Associate	Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896	
				160	152	168	152	144	168	160	152	160	160	160	160	1896	
Sneha Joge	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896	
				160	152	168	152	144	168	160	152	160	160	160	160	1896	
Michael Gardner	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896	
				160	152	168	152	144	168	160	152	160	160	160	160	1896	
Samuel Desir	Compliance Associate	Davin	W-S120 Program Control Services for STC P1	160	152	168	152	144	168	160	152	160	160	160	160	1896	
				160	152	168	152	144	168	160	152	160	160	160	160	1896	
TOTAL				5272.8	4992.2	5521.4	4994.2	4732.5	5523.4	5258.8	4994.2	5258.8	5258.8	5256.8	5255.8	62319.68	

Davin	Oversight Committees Support Services to the Planning, Engineering and Construction Department	248	236	260	236	224	260	248	236	248	248	248	248	2940
Davin	W-5120 Program Control Services for STC P1	4090	3885	4296	3885	3681	4296	4090	3885	4090	4090	4090	4089	48467
Davin	Executive Management and Cost Reporting services to the Planning, Engineering and Construction Department	176	152	168	152	144	168	160	152	160	160	158	158	1908
Davin	CIP Support and CIR Review Services to the Planning, Engineering and Construction Department	26	24	27	26	24	29	28	26	28	28	28	28	322
Davin	Staff Extension Support Services for the Project Controls Department	160	152	168	152	144	168	160	152	160	160	160	160	1896
	TOTAL LABOR HOURS FOR THE PLANNING, ENGINEERING & CONSTRUCTION DEPT.	4700	4449	4919	4451	4217	4921	4686	4451	4686	4686	4684	4683	55533
Kathleen	Program Compliance Services to the Finance Department	328	312	344	312	295	344	328	312	328	328	328	328	3887
Kathleen	Financial Oversight Services in support of the Authority's Capital Improvement Program	122	114	129	114	110	129	122	114	122	122	122	122	1442
Kathleen	Staff Extension Support Services for the Construction Finance Department	70	67	74	67	63	74	70	67	70	70	70	70	832
	TOTAL LABOR HOURS FOR THE CONSTRUCTION FINANCE DEPT.	520	493	547	493	468	547	520	493	520	520	520	520	6161
Jackie	Staff Extension Support Services to the Airline Affairs Division	52.8	50.16	55.44	50.16	47.52	55.44	52.8	50.16	52.8	52.8	52.8	52.8	625.68
	TOTAL LABOR HOURS FOR THE AIRLINE AFFAIRS DEPT.	52.8	50.16	55.44	50.16	47.52	55.44	52.8	50.16	52.8	52.8	52.8	52.8	625.68



Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Construction Committee

From: Somdat Jiawan, Manager, Small Business Programs (sj)

Date: August 25, 2020

Re: Request for Recommendation of Approval of an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with R. W. Block Consulting, LLC (RWBC) to provide FY 2021 Executive Management and Cost Reporting Services to the Planning, Engineering and Construction Department at the Orlando International Airport

Due to the specific nature of the services to be provided, R.W. Block Consulting, LLC does not propose any MWBE/LDB/VBE participation on this Addendum.

Our analysis indicates that R.W. Block Consulting, LLC is eligible for award of the subject Addendum.

The Office of Small Business Development has determined that the proposed no-cost Addendum with R.W. Block Consulting, Inc. to reflect a name change to "R.W. Block Consulting, LLC" does not have any impact on the small business participation.

Upon motion of Ms. Schneider, second by Mr. Hunt, vote carried by roll-call, with all votes yea, to approve a No-Cost Addendum to the Construction Engineering-Financial Consulting Services Agreement with R. W. Block Consulting, Inc. for a Corporate Name Change to R.W. Block Consulting, LLC, at the Orlando International Airport; there is no fiscal impact.

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONSTRUCTION-ENGINEERING-FINANCIAL CONSULTING SERVICES AGREEMENT WITH R.W. BLOCK CONSULTING, LLC TO PROVIDE FY 2021 EXECUTIVE MANAGEMENT AND COST REPORTING SERVICES TO THE PLANNING, ENGINEERING AND CONSTRUCTION DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

25. Mr. Benouaich presented the memorandum, dated August 25, 2020, along with a proposal from R.W. Block Consulting, LLC, dated August 10, 2020, to provide FY 2021 Executive Management and Cost Reporting Services to the Planning, Engineering and Construction Department, at Orlando International Airport. The scope is to provide FY 2021 Executive Management and Cost Reporting Support services for the Planning, Engineering and Construction Departments in support of the Aviation Authority's Capital Improvement Plan (CIP) for FY 2021. Services to be provided as part of this effort include tracking and reporting of project financial information for all active construction programs, analysis of project performance, preparation and update of Key Performance Indicator (KPI) reports as well as preparation of project and program cash flow projections, project and program contingency reports, preparation of construction cost statistics reports, tracking and trend analysis of construction change orders by reason codes, development and updates of Estimated Cost at Completion (EAC) for active capital construction projects, tracking contractor and professional services invoices, and other executive management reports as requested by the Senior Director of Planning, Engineering and Construction. Services will be provided from October 1, 2020, through September 30, 2021.

If approved, these services would be effective October 1, 2020.

The Office of Small Business Development has determined that due to the specific nature of the services to be provided, R.W. Block Consulting, LLC does not propose any MWBE/LDB/VBE participation on this Addendum.

Agenda Item Nos. 25, 26, and 27 were considered in one motion.

Upon motion of Mr. Patterson, second by Mr. Hunt, vote carried by roll-call, with all votes yea, to approve an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with R.W. Block Consulting, LLC to provide FY 2021 Executive Management and Cost Reporting Services to the Planning, Engineering and Construction Department, for the total not-to-exceed fee amount of \$209,762.00, with funding from Operation and Maintenance Funds (subject to adoption of the FY 2021 Aviation Authority Budget by the Aviation Authority Board).

REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONSTRUCTION-ENGINEERING-FINANCIAL CONSULTING SERVICES AGREEMENT WITH R.W. BLOCK CONSULTING, LLC TO PROVIDE FY 2021 AVIATION AUTHORITY'S OVERSIGHT COMMITTEES SUPPORT SERVICES FOR THE ENGINEERING AND CONSTRUCTION DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

26. Mr. Benouaich presented the memorandum, dated August 25, 2020, along with a proposal from R.W. Block Consulting, LLC, dated August 10, 2020, to provide FY 2021 Aviation Authority's Oversight Committees Support Services for the Planning, Engineering and Construction Department, at Orlando International Airport. The scope is to provide Oversight Committees Support Services to the Planning, Engineering, and Construction Department for FY 2021. Services will include review of all items presented before the Aviation Authority's Oversight Committees