

**ADDENDUM NO. 1
TO THE AGREEMENT DATED JUNE 10, 2021
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND HNTB CORPORATION**

Project: **FY 21 Extension of Staff Services for Transportation Planning and Related Tasks, Orlando International Airport**

THIS ADDENDUM is effective this 26th day of July, 2021, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **HNTB CORPORATION** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated June 10, 2021, Authority and Consultant entered into an agreement for Consultant to provide Continuing Transportation Planning Consulting Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **SEVENTY-SIX THOUSAND THIRTY-TWO AND NO/100 DOLLARS (\$76,032.00)**, broken down as follows:

Professional Fees:	NTE:	\$76,032.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$76,032.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated June 10, 2021 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this 29th day of June, 2021.


GREATER ORLANDO AVIATION AUTHORITY

By:


David M. Patterson
Director of Construction


Approved as to Form and Legality
(for the benefit of GOAA only)

this 29 day of June, 2021

By: 
NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority

HNTB CORPORATION

By:


Signature (Duly Authorized Rep.)
George Gilhoady
Printed Name
Sr. Vice President
Title



Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Brad Friel, Director of Planning and Development
(Prepared by Alex Sorondo)

Date: June 22, 2021

Re: Request for Approval of an Addendum to the Continuing Transportation Planning Services Agreement HNTB Corporation for FY21 Extension of Staff Services for Transportation Planning and Related Tasks at the Orlando International Airport

Consultant's proposal, dated June 7, 2021, is to provide FY21 extension of staff services on transportation planning and related tasks, help manage projects and programs and the associated day-to-day tasks, participate in strategic planning for transportation and related task issues associated with the Authority's transportation projects and develop planning books/scopes. The proposed services are similar to the services provided under HNTB Corporation's previous agreement. Services for this addendum will run from July 26, 2021 through September 30, 2021.

If approved, these services would be effective July 26, 2021.

This continuing consultant was selected for this task based on (all that apply):

- Experience
- Available Personnel
- Current Workload
- Expertise
- Equitable Distribution
- Other: _____

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from previously approved FY 2021 Operation and Maintenance Fund 301.743.170.5310013.000.000000. Funding source verified by Andrea Harper of Construction Finance on 6 / 16 / 21 as correct and available.

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$76,032.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$76,032.00
Reviewed by AAC	<i>JSS</i>

Req 89094

June 7, 2021

Mr. Brad Friel
Director of Planning and Development
Greater Orlando Aviation Authority
5855 Cargo Road
Orlando, FL 32827

HNTB

Re: On Call Professional Services for Continuing Transportation Planning Services
Professional Fee Proposal: **On Site Transportation Planning and Related Environmental Support Services - Extension of Staff**
July 26, 2021 through September 30, 2021

Dear Mr. Friel:

HNTB Corporation is pleased to submit, for your review, this fee proposal for the above referenced services for your consideration, pursuant to our Continuing Transportation Planning Services agreement.

The Greater Orlando Aviation Authority (Authority) has identified the need for additional professional transportation planning resources to support the Authority's Planning and Engineering & Construction management staff in carrying out its responsibilities.

ON SITE TRANSPORTATION PLANNING AND RELATED ENVIRONMENTAL SUPPORT SERVICES

In summary, the Authority's Planning and Engineering & Construction Departments have requested that HNTB Corporation provide extension of staff services on transportation planning and related environmental and safety tasks, help manage projects and programs and the associated day-to-day tasks, participate in strategic planning for transportation and related environmental issues associated with the Authority's transportation projects and develop planning books/scopes for their consultants.

Specifically, the services will consist of acting as an extension of the Authority's Planning and Engineering & Construction management staff to focus on transportation and related environmental support including:

- Interfacing with transportation and regulatory compliance agencies (FDOT, CFX, FAA, FDEP, USACOE, SFWMD, SJRWMD, etc.) on issues such as FAA Compliance, NPDES, SPCC, NEPA, EA/EIS.
- Ongoing routine transportation projects' environmental tasks including but not limited to compliance monitoring, permit completion and permit requirements implementation.
- Monitoring transportation projects' construction activities for proper execution of regulatory compliance and environmental permit requirements as planned.

- Coordinating with the Authority’s network of planning, engineering and environmental consultants.
- Coordinating with the Authority’s general consultant on transportation and related environmental aspects of projects.
- Coordinating with Authority staff to identify cost savings initiatives regarding transportation projects and associated infrastructure and utilities.
- As directed by Authority staff, fostering relationships with outside governmental transportation and regulatory agencies and explore potential partnerships between the Authority and outside private entities related to mutually beneficial transportation and related environmental and utility opportunities.
- Providing support to Authority staff for project oversight including, but not limited to, project management, inspection and inspection coordination, strategic planning, engineering review and tenant interaction.
- As may be directed by Authority management staff, representing the Authority with outside consultants, contractors or vendors on transportation, environmental and planning subjects.

SCHEDULE

Based on the Authority’s request, these services are proposed beginning on July 26, 2021 through September 30, 2021, at 100% (full) time, with reduction for holidays, for a total of 48 “workdays” at eight (8) hours per workday equals 384 hours.

PROFESSIONAL FEES

HNTB proposes to provide a Senior Transportation Engineer to staff this position on a not to exceed basis for this period, as shown in HNTB Professional Fee Breakdown, for the proposed not to exceed labor fee of \$76,032.

SUMMARY OF PROPOSED NOT TO EXCEED PROFESSIONAL FEES

FIRM		FEE
HNTB NOT TO EXCEED		\$76,032
TOTAL		\$76,032

Mr. Brad Friel
 June 7, 2021
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HNTB PROFESSIONAL FEE BREAKDOWN

Position:	SENIOR TRANSPORTATION ENGINEER		TOTAL		
	labor hours	Cost	labor hours	Cost	Avg. Hourly Rate
Rate (\$/Hour):	\$198				
Extension of Staff					
Project Management	384	\$76,032	384	\$76,032	\$198
TOTAL NOT TO EXCEED REIMBURSABLE FEE:	384	\$76,032	384	\$76,032	\$198

Propose EXISTING RATE with no Cost of Living Increase

HOURLY RATES

The hourly rate calculation for the Senior Transportation Engineer is consistent with the Authority's policy, and has been reviewed and approved by the Authority, as summarized below.

Firm	Position	Hourly Rate
HNTB Corporation	Sr. Transportation Engineer	\$198.00

We hope this proposal reflects your intentions and is acceptable. If you need additional information, please contact me. We sincerely appreciate the opportunity to provide the Authority with our professional services. I look forward to hearing from you soon.

Sincerely,
 HNTB Corporation



Alejandro Sorondo, PE, MBA
 Project Manager

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: HNTB Corporation

By: 

Print Name: Alex Sorondo

Date: June 7, 2021



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Construction Committee

From: George I. Morning, Director of Small Business Development

Date: June 22, 2021

Re: Request for Approval of an Addendum to the Continuing Transportation Planning Services Agreement HNTB Corporation for FY21 Extension of Staff Services for Transportation Planning and Related Tasks at the Orlando International Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the nature of the services to be provided, HNTB Corporation does not propose small business participation on this Addendum.

Our analysis indicates that HNTB Corporation is eligible for award of the subject Addendum.

for IT products are not required to propose any MWBE/LDB participation for these items. In the procurement of FF&E items, participation goals of 17% MWBE and 1.7% LDB/VBE have been established for competitively bid items.

Chairman Patterson stated that the quote seems reasonable. Ms. Sharman concurred and thanked Ms. Merck for the additional information. She noted that the Purchasing team did a great job.

Upon motion of Ms. Sharman, second by Mr. Hunt, vote carried to approve the Procurement Method Change for the FF&E and IT Procurement for W-S00145, South Terminal C, Phase 1-Owner Furnished FF&E and IT Items; there is no fiscal impact associated with this item.

GENERAL

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING TRANSPORTATION PLANNING SERVICES AGREEMENT HNTB CORPORATION FOR FY 2021 EXTENSION OF STAFF SERVICES FOR TRANSPORTATION PLANNING AND RELATED TASKS, AT THE ORLANDO INTERNATIONAL AIRPORT.

8. Mr. Sorondo presented the attached memorandum, dated June 22, 2021.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the nature of the services to be provided, HNTB Corporation does not propose small business participation on this Addendum.

Upon motion of Ms. Sharman, second by Mr. Gilliam, vote carried to approve an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation for FY 2021 Extension of Staff Services for Transportation Planning and Related Tasks, for the total not-to-exceed fee amount of \$76,032.00, with funding from previously-approved Operation and Maintenance Funds.

INFORMATION ITEMS

9. The following items were presented for information only:

- A. Field Change Order (FCO) Log
- B. Contingency Work Authorization (CWA) Log
- C. COVID-19 CCM Item Log
- D. Revised GMP Budget, Buyout & Contingency Form for BP-S00170, South Terminal C, Phase 1 - Underground Electrical Distribution (GMP No. 5-S.6) with Turner-Kiewit Joint Venture, at the Orlando International Airport. [From the Construction Committee on October 13, 2020, Item No. 3-V]
- E. Office of Small Business Memorandum for the Request for Approval of a Subcontract Modification to the Construction Management at Risk (CM@R) Entity Services for the South Terminal C, Phase 1 Agreement with Turner-Kiewit Joint Venture for BP-S148 (GMP 7-S.2) South Terminal C, Phase 1 - Landside Terminal Finishes to ISEC, Incorporated for CR1513.6-LST-Bulletin 38 & 39, and RFIs 4533-4533.4 & 5053-5053.2 Millwork Scope, Orlando International Airport. [From the Construction Committee on June 15, 2021, Item No. 3-J]
- F. Office of Small Business Memorandum for the Request for Approval of a Subcontract Modification to the Construction Management at Risk (CM@R) Entity Services for the South Terminal C, Phase 1 Agreement with Turner-Kiewit Joint Venture for BP-S148 (GMP 7-S.2) South Terminal C, Phase 1 - Landside Terminal Finishes to ISEC, Incorporated for CR1602.2-LST-RFI