

**ADDENDUM NO. 18
TO THE AGREEMENT DATED JUNE 7, 2022
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND COST MANAGEMENT, INC. dba CMI**

Project: Construction Phase OAR Services for V-1017 HVAC Improvements for GOAA Executive Offices, Orlando International Airport

THIS ADDENDUM is effective this 5th day of March, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **COST MANAGEMENT, INC. dba CMI** (“Consultant”).

WITNESSETH:

WHEREAS, by Agreement dated June 7, 2022, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of TWENTY THOUSAND FOUR HUNDRED FORTY AND NO/100 DOLLARS (\$20,440.00)**, broken down as follows:

Professional Fees:	NTE:	\$20,440.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$20,440.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated June 7, 2022 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives have executed this Addendum this day of Mar 7, 2024.

GREATER ORLANDO AVIATION AUTHORITY



By: boxSIGN 4W88QZJ-192YJ6W8 _____

Max Marble
Sr. Vice President, Capital Programs

COST MANAGEMENT INC. dba CMI



By: boxSIGN 4KWVWPBW-192YJ6W8 _____

Signature (Duly Authorized Rep.)

Ganesh Jiawon
Printed Name

President
Title

Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Mar 7, 2024



By: boxSIGN 1J8BLK51-192YJ6W8 _____
**NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority**



CCM HANDOUT
3/5/2024
Item IV-H
Revised Memo

Orlando
One
Orlando

(407) 825-2001

Memorandum

To: Members of the Construction Committee

**From: Scott Shedek, P.E, Vice President of Construction
(As Prepared by Brian Gainous, Senior Project Manager - CMI)**

Date: March 05, 2024

Re: Request for the Approval of an Addendum to the Continuing Program and Project Management Services with Cost Management Inc. dba CMI to provide Construction Phase OAR Services for V-01017 HVAC Improvements for GOAA Executive Offices at Orlando International Airport.

Consultant's proposal, dated January 30, 2024, is to provide Owners Approved Representative (OAR) Consulting Services. The scope of services will consist of providing construction project management, project control, contract administration and construction coordination in support of V-01017 HVAC Improvements for GOAA Executive Offices at Orlando International Airport.

If approved, these services would be effective date of Construction Committee approval.

This continuing consultant was selected for this task based on (☑ all that apply):

- Experience
- Available Personnel
- Current Workload
- Expertise
- Equitable Distribution
- Other: _____

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from previously Approved Operations & Maintenance funds

301.685.210.5460002.000.000000. Funding source verified by Andrea Harper
_____ Construction Finance on ___/___/___ as correct and

available.

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services with Cost Management Inc. dba CMI for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$20,440.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$20,440.00
AAC – Compliance Review Date	ZTG 2/27/2024
AAC – Funding Eligibility Review Date	2/27/2024

Owner's Representative

Estimating / Scheduling

Value Engineering

Life Cycle Costing

LEED Consulting

Constructability Review

Cashflow Projections

Change Orders

Claims Analysis

Contract Administration

Commissioning

Construction Auditing

Facilities Condition
Assessment

Information Technology

Database Development

Program Management
Software Modules



158 Terra Mango Loop

Suite B

Orlando, FL 32835

Tel: 407.293.4168

Fax: 407.293.0944

Website: www.cminc.biz

Email: cmi@cminc.biz

January 30, 2024

Mr. Scott Shedek, P.E.
Vice President of Construction
Greater Orlando Aviation Authority
11314 Terminal C Service Road
Orlando, Florida 32824

<u>CMI No. P-5329-R2</u>	
Project: OAR Support for V-01017 HVAC Improvements for GOAA Executive Offices	
CMI Staffing Fee	\$18,520.00
GCI Inc.	\$ 1,920.00
Total NTE Fees	\$20,440.00
Twenty Thousand Four Hundred and Forty Dollars.	

Dear Mr. Shedek

We hereby submit our fee proposal for Continuing Program and Owner's Authorized Representative Services (OAR) on the above-referenced project at Orlando International Airport. Our understanding is that the scope of this project is to provide all labor, equipment, materials and supervision to provide HVAC Improvements for the GOAA Executive Offices which will include installation of new ductwork, verification of existing transfer duct dampers, AHU and backdraft damper operating conditions, ceiling plenum infrastructure Investigation/Modifications for improving air movement throughout the offices to help eliminate condensation issues.

SERVICES

Our scope of services for this project will consist of providing support to the GOAA staff with project management (OAR), and reporting services as the process may require.

FEE SCHEDULE

Based on the attached OAR Staffing Manhours sheet, our anticipated staffing plan equates to a NTE Fee effective date of Construction Committee approval.

MWBE / LDB PARTICIPATION

CMI actively seeks opportunities to include MWBE and LDB firms in our professional services team. GCI Inc., the subconsultant identified in this proposal is a certified MBE firm, will be providing project coordination services.

EXCLUSIONS

This proposal excludes: office space rental; utilities; cost estimating & scheduling and travel outside of the Central Florida area.

PAYMENT

We will invoice in accordance with the terms of our Contract with the Authority.

Sincerely,
CMI

Brian Gainous

Brian Gainous
Senior Project Manager



February 1, 2024

Mr. Brian Gainous
Project Manager
Cost Management, Inc. d/b/a CMI
11308 Terminal C Service Road
Orlando, FL 32824

Subject: **V-01017 HVAC Improvements for GOAA Executive Offices**
Orlando International Airport

Dear Mr. Gainous:

GCI Inc. is pleased to submit this proposal to provide Administrative services for the above-referenced project at the Orlando International Airport. This proposal has been prepared based on our understanding of the requested scope of work.

The scope of our services for the proposed project will consist of providing assistance in the areas of construction project management, project control, contract administration and construction coordination in support of the project.

Our estimated man hour requirements and applicable unit rate for the support services are attached to the proposal. The total contract value is estimated at **\$1,920.00** for the fiscal year 2024. This amount consists of **\$1,920.00** for Not To Exceed Fees and **\$0.00** for Not to Exceed Expenses.

The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the project.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on this most important project. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

GCI Inc.

A handwritten signature in blue ink, appearing to read "Owusu Amaning", with a long horizontal stroke extending to the right.

Owusu Amaning
Managing Principal

Program/Project Management • Construction Management Consultant • Owner's Authorized Representative •
Maintenance Management Consultant • Construction Engineering and Inspection

Orlando International Airport

V-01017 HVAC Improvements for GOAA Executive Offices

Construction Phase OAR Staffing Estimate

Role	Firm	Hourly Rate	Total Hours	Total Fee
Senior Project Coordinator	GCI	\$96.00	20	\$1,920.00
SUBTOTAL			20	\$1,920.00
REIMBURSABLE EXPENSES:				
				\$0.00
SUBTOTAL				\$0.00
TOTAL:				\$1,920.00
MWBE/LDB PARTICIPATION:			% Participation	
SUBTOTAL				\$0.00

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: GCI Inc.

By: Amber Parker

Print Name: Amber Parker

Date: 02/01/24

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant Cost Management Inc. dba CMI

By: 

Print Name: Ganesh Jiawon

Date: 01/31/2024

PRIME CONSULTANT - CMI

V-01017 HVAC Improvements for GOAA Executive Offices																	
			2023			2024											
Role	Staff	Firm	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total Hours	Rate	Total NTE Fee
Misc & Tenant Projects O&M																	
Sr. Project Manager	Brian Gainous	CMI	-	-	-	-	-	15.0	20.0	20.0	20.0	20.0	5.0		100	\$ 181.00	\$ 18,100.00
Technical Assistant	Priya Basant	CMI	-	-	-	-	-	2.00	-	-	-	-	3.0		5.0	\$ 84.00	\$ 420.00
Total - Prime Consultant			0	0	0	0	0	17	20	20	20	20	8	0	105		\$ 18,520.00
Subconsultant																	
Sr. Project Coordinator	Noy Supaswud	GCI Inc.	-	-	-	-	-	2.0	2.0	4.0	4.0	4.0	4.0		20	\$ 96.00	\$ 1,920.00
PROJECT TOTAL			0	0	0	0	0	19	22	24	24	24	12	0	125		\$ 20,440.00



V-01017 HVAC Improvements for GOAA Executive Offices

Role	Firm	Hourly Rate	Total Hours	Total Fee (\$)
Safety Director	CMI	\$ 152.00	0	\$ -
Sr. Project Manager	CMI	\$ 181.00	100	\$ 18,100.00
Technical Assistant	CMI	\$ 84.00	5	\$ 420.00
Sr. Project Coordinator	GCI Inc	\$ 96.00	20	\$ 1,920.00
TOTAL FEE			125	\$ 20,440.00

MWBE/ LDB Participation			
Firm	Designation (MWBE/LDB/DBE)	Fee Amount	Percentage Participation
GCI Inc.	MBE	\$ 1,920.00	9%



Greater Orlando Aviation Authority
 CMI Cumulative Project Staffing
 Projected Hours by Task for FY2023
 OAR STAFFING MANHOURS
 01 October 2022 thru' 30 September 2023

Legend:

Proposal submitted for review
Previously approved
Future proposal

Name	Position	Sponsor	Task Description	Total
Bill White	Safety Director	S. Shedek	V-01006, Airside 3 Wing 1 Ramp Level Upgrades	20
Bill White	Safety Director	WSP	W-453, Airside 2 & 4, Safety Oversight	360
Bill White	Safety Director	PSA	E-280, West Airfield Electrical Upgrades	169
Bill White	Safety Director	Lea & Elliot	Specialty APM & Passenger Rail Systems	48
Bill White	Safety Director	S. Shedek	Airport Safety Compliance	644
Bill White	Safety Director	Ardmore	BP-497 Taxiways G and H Rehabilitation, Phase 1	623
Bill White	Safety Director	Ardmore	OEA BP-049 Taxiways A, B and E4 Rehabilitation	156
Bill White	Safety Director	GCI	BP-S0199 Train Station Passenger Drop-off Lobby Parking Lot	70
Bill White	Safety Director	S. Shedek	H-00361 JFB (Loop Road) B Terminal Entrance Reconfiguration	50
Brian Gainous	Safety Director	S. Shedek	V-995 Replacement of Elevator P58 at Airside 4 (D/B) - OAR	45
Bill White	Safety Director		n/a	0
Bill White	Safety Director	S. Shedek	Purchasing Building Rehabilitation Project	0
Bill White	Safety Director			0
			n/a	0
			TOTAL	2185
Brian Gainous	Sr. Project Manager	S. Shedek	V-01006, Airside 3 Wing 1 Ramp Level Upgrades	135
Brian Gainous	Sr. Project Manager	S. Shedek	Miscellaneous Small Projects	496
Brian Gainous	Sr. Project Manager	S. Shedek	V-995 Replacement of Elevator P58 at Airside 4 (Pre-Design)	40
Brian Gainous	Sr. Project Manager	S. Shedek	V-995 Replacement of Elevator P58 at Airside 4 (D/B) - OAR	458
Brian Gainous	Sr. Project Manager	S. Shedek	EP-00427 Water Intrusion - NTLs-Level 1 B East	10
Brian Gainous	Sr. Project Manager	S. Shedek	EP-00429 Water Intrusion - NTLs-Level 1 B East - OAR	27
Brian Gainous	Sr. Project Manager	S. Shedek	H-00361 JFB (Loop Road) B Term Entrance Reconfiguration	635
Brian Gainous	Sr. Project Manager	S. Shedek	EP-00446 Jeff Fuqua Fence Repair	46
Brian Gainous	Sr. Project Manager	S. Shedek	V-00976 Smart Restroom Pilot Project	50
Brian Gainous	Sr. Project Manager	S. Shedek	V-01017 HVAC Improvements GOAA Executive Office	100
Brian Gainous	Sr. Project Manager	S. Shedek	V-xxx N. Terminal Top A&B Re-painting Canopy Repainting	75
Brian Gainous	Sr. Project Manager	S. Shedek	Terminal A Side Garage Storm Drain Repairs	0
Brian Gainous	Sr. Project Manager	S. Shedek	Gate Gourmet Retention Pond Flume Repairs	0
			n/a	
			TOTAL	2072
Kurt Kotzin	Sr. Project Manager	A. Grant	Project Management Services	992
			n/a	
			TOTAL	992
Priya Basant	Technical Assistant	S. Shedek	Airport Safety Compliance	40
Priya Basant	Technical Assistant	S. Shedek	EP-00427 Water Intrusion - NTLs-Level 1 B East - Investigate	5
Priya Basant	Technical Assistant	S. Shedek	EP-00429 Water Intrusion - NTLs-Level 1 B East - OAR	5
Priya Basant	Technical Assistant	S. Shedek	EP-00446 Jeff Fuqua Fence Repair	5
Priya Basant	Technical Assistant	S. Shedek	V-995 Replacement of Elevator P58 at Airside 4 (D/B)	17
Priya Basant	Technical Assistant	S. Shedek	V-010 HVAC Improvements GOAA Executive Office	5
Priya Basant	Technical Assistant	S. Shedek	V-xxx N. Terminal Top A&B Re-painting Canopy Repainting	5
			n/a	0
			TOTAL	82



MEMORANDUM

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: March 05, 2024

RE: Request for Approval of an Addendum to the Continuing Program and Project Management Services with Cost Management, Inc., dba CMI, to provide Construction Phase OAR Services for V-01017 HVAC Improvements for GOAA Executive Offices at Orlando International Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Cost Management, Inc. dba CMI proposes 9% MWBE participation on this addendum.

Our analysis indicates that Cost Management, Inc. dba CMI is eligible for award of the subject addendum.

MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS

PLEASE COMPLETE THIS FORM

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7179

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Approval of an Addendum to the Continuing Program and Project Management Services with Cost Management, Inc., dba CMI, to provide Construction Phase OAR Services for V-01017 HVAC Improvements for GOAA Executive Offices at Orlando International Airport

1. Construction Information:

Addendum Amount: _____

2. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Participation	-	Actual Result	_____

3.a. Prime Contractor Information:

Name: _____
Address: _____
City, State, Zip: _____
Telephone: _____

3.b. Name and Address of MWBE Subcontractor

Name: _____
Address: _____
City, State, Zip: _____
Telephone: _____

3.c. *Identity:

Work Item(s): _____
Amount of Subcontract _____
Percent of Prime Contract (%): _____

4. Engineering/Professional Services Information:

Addendum Amount: \$20,440.00

5. MWBE Goal by Group Representation:

Asian Pacific American	-	Actual Result	0%
Asian Subcontinent American	-	Actual Result	0%
Black American	1,920.00	Actual Result	9%
Caucasian Female American	-	Actual Result	0%
Hispanic American	-	Actual Result	0%
Native American	-	Actual Result	0%
Other	_____	Actual Result	0%
Total MWBE Participation	1,920.00	Actual Result	9%

6.b. Engineering / Professional Service Firm Information:

Name: Cost Management, Inc. dba CMI
Address: 158 Terra Mango Loop, Suite B
City, State, Zip: Orlando, FL 32835
Telephone: (407) 293-4168

6.b. Name and Address of MWBE Subconsultant

Name: Geotech Consultants International, Inc.
Address: 2290 North Ronald Reagan Blvd. Suite 100
City, State, Zip: Longwood, FL 32750
Telephone: 407-331-6332

6.c. *Identity:

Work Item(s): Project Coordinator
Amount of Subcontract \$1,920.00
Percent of Prime Contract (%): 9%

* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)