

**ADDENDUM NO. 25  
TO THE AGREEMENT DATED JUNE 7, 2022  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND COST MANAGEMENT, INC. dba CMI**

**Project: OAR Services for H-376 Cargo Road Building 858 Parking Lot Sealcoat, Orlando International Airport**

**THIS ADDENDUM** is effective this 14<sup>th</sup> day of May, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **COST MANAGEMENT, INC. dba CMI** (“Consultant”).

**WITNESSETH:**

**WHEREAS**, by Agreement dated June 7, 2022, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of FIVE THOUSAND FIVE HUNDRED TWENTY-SIX AND NO/100 DOLLARS (\$5,526.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$5,526.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$5,526.00</b>

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.


4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated June 7, 2022 and all prior addenda will remain in full force and effect.


**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives have executed this Addendum this day of May 23, 2024.

**GREATER ORLANDO AVIATION AUTHORITY**

  
box SIGN 4W88Q9ZJ-4PZ9V9W3

By: \_\_\_\_\_  
Max Marble  
Sr. Vice President, Capital Programs

**Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of May 22, 2024**

  
By: box SIGN 1J8BLK51-4PZ9V9W3 \_\_\_\_\_  
**NELSON MULLINS BROAD AND  
CASSEL, Legal Counsel  
Greater Orlando Aviation Authority**

**COST MANAGEMENT INC. dba CMI**

  
box SIGN 4KQWWP8W-4PZ9V9W3

By: \_\_\_\_\_  
Signature (Duly Authorized Rep.)  
Ganesh Jiawon  
Printed Name  
President  
Title

**MEMORANDUM**

TO: Members of the Construction Committee  
FROM: Brian Gainous, Sr. Project Manager  
DATE: May 14, 2024

**ITEM DESCRIPTION**

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI to provide Owner’s Authorized Representative (OAR) Services for Project H-00376 Cargo Road Bldg. 858 Parking Lot Sealcoat and Re-striping project at Orlando International Airport.

**BACKGROUND**

Continuing Program and Project Management and related services including performing as the Owner’s Authorized Representative (OAR). The Services may include, but are not limited to, all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts and/or Construction Management at Risk Contracts; management of the construction and commissioning of projects; provide material testing, quantity surveying, construction inspection, construction safety compliance inspection, administrative support and departmental staff extension personnel, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; and, negotiating contracts for program and project related professional and construction services required from the Authority’s other consultants and contractors, and all other related services including coordination with the Authority, its Consultants, the City of Orlando, the Federal Aviation Administration (FAA), the Florida Department of Transportation (FDOT), and any other agencies having jurisdiction over the Airport Authority.

**ISSUES**

Consultant’s proposal, dated April 26, 2024, is to provide construction project management, project controls, construction administration and construction coordination services in support of -H-00376 Cargo Road Bldg. 858 Parking Lot Sealcoat and Re-striping project at the Orlando International Airport.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on ( all that apply):

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Experience | <input checked="" type="checkbox"/> Available Personnel | <input checked="" type="checkbox"/> Current Workload |
| <input checked="" type="checkbox"/> Expertise  | <input type="checkbox"/> Equitable Distribution         | <input type="checkbox"/> Other: _____                |

**SMALL BUSINESS**

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

**ALTERNATIVES**

None.

**FISCAL IMPACT**

Funding is from previously approved Operations and Maintenance Funds 301.654.661.5460002.000.000000. Funding source verified by Melvin Martinez of Construction Finance on 05 / 09 / 24 as correct and available.

**RECOMMENDED ACTION**

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$5,526.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
<b>TOTAL</b>	<b>\$5,526.00</b>
AAC – Compliance Review Date	<i>YR</i> 04/30/2024
AAC – Funding Eligibility Review Date	05/03/2024



Owner's Representative

Estimating / Scheduling

Value Engineering

Life Cycle Costing

LEED Consulting

Constructability Review

Cashflow Projections

Change Orders

Claims Analysis

Contract Administration

Commissioning

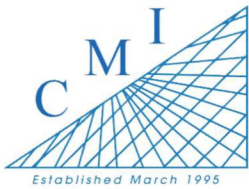
Construction Auditing

Facilities Condition  
Assessment

Information Technology

Database Development

Program Management  
Software Modules



158 Terra Mango Loop

Suite B

Orlando, FL 32835

Tel: 407.293.4168

Fax: 407.293.0944

Website: [www.cminc.biz](http://www.cminc.biz)

Email: [cmi@cminc.biz](mailto:cmi@cminc.biz)

26 April 2024

Mr. Scott Shedek, P.E.  
Vice President of Construction  
**Greater Orlando Aviation Authority**  
11314 Terminal C Service Road  
Orlando, Florida 32824

<u>CMI No. 5339</u>	
<b>Project: OAR Services for H-00376 Cargo Road Bldg. 858 Parking Lot Sealcoat and Striping</b>	
CMI Staffing Fee	\$5,526.00
Total Not to Exceed Fees	\$5,526.00
Five Thousand Five -Hundred and Twenty-Six Dollars	

Dear Mr. Shedek

We hereby submit our fee proposal for Continuing Program and Project Management Services on the above-referenced project at Orlando International Airport.

**PROJECT DESCRIPTION**

Our understanding is that H-00376 project consists of providing all labor, equipment and materials and supervision to Sealcoat and Re-stripe the parking lot of Building 858 on Cargo Road at the Orlando International Airport.

**SERVICES**

Our scope of services for this project will consist of providing support to the GOAA staff with project management (OAR), and reporting services as the process may require during construction and close-out phases.

**FEE SCHEDULE**

Based on the attached OAR Staffing Manhours sheet, our anticipated staffing plan equates to a NTE Fee, effective the date of Construction Committee approval.

**MWBE / LDB PARTICIPATION**

CMI actively seeks opportunities to include MWBE and LDB firms in our professional services team. However, our services in support of H-00376 project do not allow any opportunities for small business subconsultant participation. We will continue to look for teaming opportunities with MWBE and LDB firms on other services we offer the Authority.

**EXCLUSIONS**

This proposal excludes: office space rental; utilities; cost estimating & scheduling and travel outside of the Central Florida area.

**PAYMENT**

We will invoice in accordance with the terms of our Contract with the Authority.

Sincerely,  
**CMI**

*Brian Gainous*

Brian Gainous  
Senior Project Manager

## TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant Cost Management Inc. dba CMI

By: 

Print Name: Ganesh Jiawon

Date: 04/26/2024

**PRIME CONSULTANT - CMI**

H-00376- Cargo Road Bldg. 858 Parking Lot Sealcoat and Re-Striping																				
			2023					2024												
Role	Staff	Firm	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total Hours	Rate	Total NTE Fee	
<i>Project Management Services</i>																				
Senior Project Manager	Brian Gainous	CMI	-	-	-	-	-	-	-	-	-	-	20	7	-	-	27	\$ 186.00	\$ 5,022.00	
Technical Assistant	Priya Basant	CMI	-	-	-	-	-	-	-	-	-	-	3	3	-	-	6	\$ 84.00	\$ 504.00	
<b>TOTAL NTE FEE</b>																		<b>5,526.00</b>		



**H-00376- Cargo Road Bldg. 858 Parking Lot Sealcoat and Re-Striping**

Role	Firm	Hourly Rate	Total Hours	Total Fee (\$)
Senior Project Manager	CMI	\$ 186.00	27	\$ 5,022.00
Technical Assistant	CMI	\$ 84.00	6	\$ 504.00
<b>TOTAL FEE</b>			<b>33</b>	<b>\$ 5,526.00</b>

MWBE/ LDB Participation				
Firm		Designation (MWBE/LDB/DBE)	Fee Amount	Percentage Participation
		MBE/LDB	\$ -	0%



Greater Orlando Aviation Authority  
 CMI Cumulative Project Staffing  
 Projected Hours by Task for FY2024  
 OAR STAFFING MANHOURS  
 01 October 2023 thru 30 September 2024

Legend:  
 Proposal submitted for review  
 Previously approved  
 Future proposal

Name	Position	Sponsor	GOAA Project #	Task Description	Total	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24
Bill White	Safety Director	S. Shedek	FY24 O&M	Airport Safety Compliance	632	13	104	51	36	61	38	60	60	60	60	45	44
Bill White	Safety Director	S. Shedek	V-01006	Airside 3 Wing 1 Ramp Level Upgrades	16	0	0	0	0	0	0	4	4	4	4	0	0
Bill White	Safety Director	S. Shedek	H-00361	JFB (Loop Road) B Terminal Entrance Reconfiguration	50	0	0	0	0	0	0	10	10	15	15	0	0
Bill White	Safety Director	S. Shedek	V-995	Replacement of Elevator P58 at Airside 4	15	0	0	0	0	0	0	0	0	0	0	5	10
Bill White	Safety Director	WSP	W-453	Airside 2 & 4, Safety Oversight	357	18	20	19	20	20	21	40	40	40	40	40	39
Bill White	Safety Director	PSA	E-280	West Airfield Electrical Upgrades	159	30	31	37	20	3	0	10	10	10	8	0	0
Bill White	Safety Director	Lea & Elliot	BP-0477	Specialty APM & Passenger Rail Systems	56	4	4	4	8	4	8	4	4	4	4	4	4
Bill White	Safety Director	Ardmore	BP-049	OEA Taxiways A, B and E4 Rehabilitation	154	0	0	0	0	34	40	40	40	0	0	0	0
Bill White	Safety Director	Ardmore	BP-497	Taxiways G and H Rehabilitation, Phase 1	521	0	0	0	20	41	54	62	68	68	68	70	70
Bill White	Safety Director	GCI	BP-S0199	Train Station Passenger Drop-off Lobby Parking Lot	70	0	8	38	24	0	0	0	0	0	0	0	0
				n/a	-												
Bill White	Safety Director	S. Shedek		Purchasing Building Rehabilitation Project	-												
				n/a	-												
				n/a	-												
<b>TOTAL HOURS</b>					<b>2030</b>	<b>65</b>	<b>167</b>	<b>149</b>	<b>128</b>	<b>163</b>	<b>161</b>	<b>230</b>	<b>236</b>	<b>201</b>	<b>199</b>	<b>164</b>	<b>167</b>
Brian Gainous	Sr. Project Manager	S. Shedek	FY24 O&M	Miscellaneous Small Projects	496	160	148	136	42	10	0	0	0	0	0	0	0
Brian Gainous	Sr. Project Manager	S. Shedek	V-01006	Airside 3 Wing 1 Ramp Level Upgrades	144	0	0	0	0	0	34	15	25	25	25	20	0
Brian Gainous	Sr. Project Manager	S. Shedek	V-995	Replacement of Elevator P58 at Airside 4 (D/B)	40	0	26	0	0	14	0	0	0	0	0	0	0
Brian Gainous	Sr. Project Manager	S. Shedek	V-995	Replacement of Elevator P58 at Airside 4 (Construction)	223	0	0	0	0	10	28	15	15	15	15	45	80
Brian Gainous	Sr. Project Manager	S. Shedek	EP-00429	Water Intrusion - NTLIS-Level 1 B East - OAR	37	0	0	10	0	0	0	20	7	0	0	0	0
Brian Gainous	Sr. Project Manager	S. Shedek	EP-00447	Jeff Fuqua Fence Repair	46	0	0	0	0	46	0	0	0	0	0	0	0
Brian Gainous	Sr. Project Manager	S. Shedek	H-00361	JFB (Loop Road) B Term Entrance Reconfiguration	635	0	0	0	78	94	80	60	80	50	70	83	40
Brian Gainous	Sr. Project Manager	S. Shedek	V-00976	Smart Restroom Pilot Project	50	0	0	0	0	2	10	10	5	5	10	8	0
Brian Gainous	Sr. Project Manager	S. Shedek	V-01017	HVAC Improvements GOAA Executive Office	100	0	0	0	0	0	10	25	20	20	20	5	0
Brian Gainous	Sr. Project Manager	S. Shedek	V-01018	N. Terminal Roof Top Canopy A and B Sides Beam Re-Painting	115	0	0	0	0	0	0	20	40	31	20	4	0
Brian Gainous	Sr. Project Manager	S. Shedek	V-01021	NTC East Checkpoint HVAC Modifications	155	0	0	0	0	0	0	20	10	30	15	40	40
Brian Gainous	Sr. Project Manager	S. Shedek	V-01022	North Terminal East and West Checkpoint Signage	39	0	0	0	0	0	0	10	10	10	9	0	0
Brian Gainous	Sr. Project Manager	S. Shedek	V-1024	Terminal A Side Garage Storm Drain Repairs	51	0	0	0	0	0	0	15	12	12	12	0	0
Brian Gainous	Sr. Project Manager	S. Shedek	V-00961	AS1 APM Ceiling Repairs	110	0	0	0	0	0	0	0	16	28	28	28	10
Brian Gainous	Sr. Project Manager	S. Shedek	H-00334	Gate Gourmet Retention Pond Flume Repairs	-												
Brian Gainous	Sr. Project Manager	S. Shedek	H-00375	Bear Road Ditch Clean Out	70	0	0	0	0	0	0	0	15	25	20	10	0
Brian Gainous	Sr. Project Manager	S. Shedek	H-00376	Cargo Road Bldg. 858 Parking Lot Sealcoat and Re-stripping	27	0	0	0	0	0	0	0	0	20	7	0	0
Brian Gainous	Sr. Project Manager	S. Shedek		n/a	-												
				n/a	-												
<b>TOTAL HOURS</b>					<b>2338</b>	<b>160</b>	<b>174</b>	<b>146</b>	<b>120</b>	<b>176</b>	<b>162</b>	<b>210</b>	<b>255</b>	<b>271</b>	<b>251</b>	<b>243</b>	<b>170</b>
Priya Basant	Tech Assistant	S. Shedek	FY24 O&M	Airport Safety Compliance	24	3	4	2	4	4	4	3	0	0	0	0	0
Priya Basant	Tech Assistant	S. Shedek	EP-00429	Water Intrusion - NTLIS-Level 1 B East - OAR	10	0	0	5	0	0	2	3	0	0	0	0	0
Priya Basant	Tech Assistant	S. Shedek	EP-00446	Jeff Fuqua Fence Repair	7	0	0	0	0	0	7	0	0	0	0	0	0
Priya Basant	Tech Assistant	S. Shedek	V-995	Replacement of Elevator P58 at Airside 4 (Construction)	5	0	0	0	0	0	2	0	0	0	0	3	0
Priya Basant	Tech Assistant	S. Shedek	V-01017	HVAC Improvements GOAA Executive Office	5	0	0	0	0	0	3	0	0	0	0	2	0
Priya Basant	Tech Assistant	S. Shedek	V-01018	N. Terminal Top A&B Re-painting Canopy Repainting	7	0	0	0	0	0	0	3	0	0	4	0	0
Priya Basant	Tech Assistant	S. Shedek	V-01021	NTC East Checkpoint HVAC Modifications	7	0	0	0	0	0	0	3	0	0	4	0	0
Priya Basant	Tech Assistant	S. Shedek	V-01022	North Terminal East and West Checkpoint Signage	5	0	0	0	0	0	0	3	0	0	2	0	0
Priya Basant	Tech Assistant	S. Shedek	V-01024	North Terminal A Side Garage Storm Drain Repairs	7	0	0	0	0	0	0	3	0	0	4	0	0
Priya Basant	Tech Assistant	S. Shedek	V-00961	AS1 APM Ceiling Repairs	7	0	0	0	0	0	0	0	3	0	0	0	4
Priya Basant	Tech Assistant	S. Shedek	V01026	American Airlines Airside 3 Roof Drain Re-routing	-												
Priya Basant	Tech Assistant	S. Shedek	H-00334	Gate Gourmet Retention Pond Flume Repairs	-												
Priya Basant	Tech Assistant	S. Shedek	H-00375	Bear Road Ditch Clean Out	8	0	0	0	0	0	0	0	4	0	0	4	0
Priya Basant	Tech Assistant	S. Shedek	H-00376	Cargo Road Bldg. 858 Parking Lot Sealcoat and Re-stripping	6	0	0	0	0	0	0	0	0	3	3	0	0
				n/a	-												
				n/a	0												
<b>TOTAL HOURS</b>					<b>98</b>	<b>3</b>	<b>4</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>18</b>	<b>18</b>	<b>7</b>	<b>3</b>	<b>17</b>	<b>9</b>	<b>4</b>





**MEMORANDUM**

TO: Members of the Construction Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 14, 2024

**ITEM DESCRIPTION**

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with Cost Management Inc. dba CMI to provide Owner's Approved Representative Services for H-00376 Cargo Road Bldg. 858 Parking Lot Sealcoat and Re-stripping project at Orlando International Airport.

**SMALL BUSINESS**

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and have determined that Cost Management, Inc. dba CMI does not propose small business participation on this addendum due to limited scope of the services to be provided.