

**ADDENDUM NO. 10
TO THE AGREEMENT DATED JUNE 7, 2022
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND COST MANAGEMENT, INC. dba CMI**

Project: FY24 Construction Safety Compliance Services, Orlando International Airport

THIS ADDENDUM is effective this 5th day of October, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Authority”), and **COST MANAGEMENT, INC. dba CMI** (“Consultant”).

WITNESSETH:

WHEREAS, by Agreement dated June 7, 2022, Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **NINETY-NINE THOUSAND NINE HUNDRED FOUR AND NO/100 DOLLARS (\$99,904.00)**, broken down as follows:

| | | |
|-------------------------------|-------------|----------------------|
| Professional Fees: | NTE: | \$99,904.00 |
| Professional Fees: | LS: | \$0.00 |
| Reimbursable Expenses: | NTE: | <u>\$0.00</u> |
| Total: | | \$99,904.00 |

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated June 7, 2022 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives have executed this Addendum this day of Oct 30, 2023 .

GREATER ORLANDO AVIATION AUTHORITY



By: boxSIGN 1V3Q39J4-4ZQ8KKRZ
Kevin J. Thibault, P.E.
Chief Executive Officer

**Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Oct 30, 2023**



By: boxSIGN 1JBRLK51-4ZQ8KKRZ
**NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority**

COST MANAGEMENT, INC. dba CMI



By: boxSIGN 1R68ZVK9-4ZQ8KKRZ
Signature (Duly Authorized Rep.)

Ganesh Jiawon
Printed Name
 President
Title



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Scott Shedek, P.E., Vice President of Construction
(As Prepared by Bill White - CMI)

DATE: 10/05/2023

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services with Cost Management Inc. dba CMI for FY24 Construction Safety Compliance Services at Orlando International Airport.

BACKGROUND

On June 7, 2022, the Aviation Authority Board approved a Continuing Program and Project Management Services with Cost Management Inc. dba CMI.

The Services include the performance of Program and Project Management and related services including performing as the Owner's Authorized Representative (OAR). The Services may include, but are not limited to, all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts and/or Construction Management at Risk Contracts; management of the construction and commissioning of projects; provide material testing, quantity surveying, construction inspection, construction safety compliance inspection, administrative support and departmental staff extension personnel, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; and, negotiating contracts for program and project related professional and construction services required from the Authority's other consultants and contractors, and all other related services including coordination with the Authority, its Consultants, the City of Orlando, the Federal Aviation Administration (FAA), the Florida Department of Transportation (FDOT), and any other agencies having jurisdiction over the Airport Authority.

The Services may also include studies and preparation of reports involving scope definition and validation of projects, evaluation and documentation of existing conditions; design, bid/procurement and award, design/build, permitting, construction administration, master document support, technical support and review of documents prepared by others, design management support on various Authority projects and all other related professional services which may be required.

ISSUES

Consultant's proposal, dated 27 September 2023, is to provide construction safety compliance. It is recommended that a performance bond not be required for these since (**not applicable**).

EXHIBIT A

The cumulative contract value of all addenda/amendments since the last approval by the Aviation Authority Board for the Continuing Program and Project Management Services with Cost Management Inc. dba CMI for FY24 is below the \$250,000 threshold; thus, this agenda item does not require Board approval.

If approved, these services would be effective on the date of Procurement Committee Approval.

SMALL BUSINESS

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development (OSBD). The findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$99,904.00 . Funding is from previously-approved Operation and Maintenance Funds.

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee approve an Addendum to the Continuing Program and Project Management Services with Cost Management Inc. dba CMI for the services contained herein and the amount as shown below:

| | |
|----------------------------------------------|--------------------|
| Not-to-Exceed Fees | \$99,904.00 |
| Lump Sum Fees | \$0.00 |
| Not-to-Exceed Expenses | \$0.00 |
| TOTAL | \$99,904.00 |
| AAC – Compliance Review Date | <i>SJ</i> 09/28/23 |
| AAC – Funding Eligibility Review Date | 09/28/23 |

ATTACHMENTS

- Attachment A: Finance Form
- Attachment B: OSBD Memo

ATTACHMENT A

FINANCE FORM

| | | | |
|--------------------------------|---------------------------------------|------------------------------------|-------------------------------------------------------------|
| Date: | <u>09/27/2023</u> | Requestor's Extension: | <u>2465</u> |
| Requestor's Name: | <u>Scott Shedek</u> | Preparer's Extension: | <u>3585</u> |
| Preparer's Name: | <u>Bill White</u> | Solicitation #: | <u></u> |
| Requestor's Department: | <u>Construction</u> | Contract # / Name: | <u>Continuing Program & Project Management Services</u> |
| Description: | <u>Construction Safety Compliance</u> | Procurement Committee Date: | <u>10/05/2023</u> |
| Vendor: | <u>CMI</u> | Agenda Item #: | <u></u> |

NON-PROJECT FUNDS: O&M

| Account Code Format: | FY 23 Amount | FY24 Amount | FY25 Amount | FY26 Amount | FY27 Amount | TOTAL CONTRACT |
|--------------------------------|---------------------|--------------------|--------------------|--------------------|--------------------|-----------------------|
| 301.715.170.5310009.000.000000 | | \$99,904.00 | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Total Requisition: | | | | | | |
| Requisition Number: | | | | | | |
| | | | | | | |
| | | | | | | |
| Funding Approver: | | | | | | |
| OMB Notes: | | | | | | |



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Procurement Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: October 05, 2023

Re: Request for Approval of an Addendum to the Continuing Program and Project Management Services with Cost Management Inc. dba CMI for FY24 Construction Safety Compliance Services at Orlando International Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the specialized nature of the services to be provided, Cost Management, Inc. does not propose small business participation on this addendum.

Our analysis indicates that Cost Management, Inc. is eligible for award of the subject addendum.

Owner's Representative
Estimating / Scheduling
Value Engineering
Life Cycle Costing
LEED Consulting
Constructability Review
Cashflow Projections
Change Orders
Claims Analysis
Contract Administration
Commissioning
Construction Auditing
Facilities Condition
Assessment
Information Technology
Database Development
Program Management
Software Modules



158 Terra Mango Loop
Suite B
Orlando, FL 32835
Tel: 407.293.4168
Fax: 407.293.0944
Website: www.cminc.biz
Email: cmi@cminc.biz

27 September 2023

Mr. Scott Shedek, P.E.
Vice President of Construction
Greater Orlando Aviation Authority
11314 Terminal C Service Road
Orlando, Florida 32824

| | |
|-----------------------------------------------------------------------------------------------------|--------------------|
| <u>CMI No. P-5318</u> | |
| Project: GOAA Safety Compliance for Miscellaneous & Tenant Projects O&M, FY 2024 | |
| CMI | \$ 99,904.00 |
| | |
| | |
| Total Not to Exceed Fees | \$99,904.00 |
| Ninety-Nine Thousand, Nine Hundred and Four Dollars. | |

Dear Mr. Shedek,

We hereby submit our fee proposal to provide OAR Consulting Services. Our understanding is that there are several projects under construction and others in planning and design which will require Safety Management for the next fiscal year at the Orlando International Airport.

SERVICES

We are pleased to provide the consulting services as indicated above. The fee proposed herein is for projects in FY 2024.

FEE SCHEDULE

Based on the attached OAR Staffing Manhours, our anticipated staffing plan equates to a NTE Fee.

MWBE / DBE / LDB PARTICIPATION

Due to the specialized nature of this assignment, it will not be possible to engage another firm and achieve any MWBE/DBE/LDB participation.

EXCLUSIONS

This proposal excludes: office space rental; computers, printers and copiers, utilities; cost estimating & scheduling and travel outside of the Central Florida area.

PAYMENT

We will invoice in accordance with the terms of our Contract with the Authority.

Sincerely,

CMI

William D. White

William D. White
Safety Director

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant Cost Management Inc. dba CMI

By: 

Print Name: Ganesh Jiawon

Date: 09/06/2023

| Safety Compliance Services - FY2024 | | | | | | | | | | | | | | | | | | | | |
|---------------------------------------------------|--------------|-----------------|-----|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|--------------|------|-------------|-----------|--------------|--------------|---------------|
| | | 2023 | | | 2024 | | | | | | | | | BUDGET HOURS | | | NTE FEE | | | |
| Program / Projects | Staff | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | 2023 | 2024 | Total Hours | Rate | 2023 | 2024 | Total NTE Fee |
| Misc & Tenant Projects O&M | | | | | | | | | | | | | | | | | | | | |
| Misc Projects | Bill White | Safety Director | 126 | 112 | 117 | 125 | 125 | 39 | | | | | | 355 | 289 | 644 | \$ 152.00 | \$ 53,960.00 | \$ 43,928.0 | \$ 97,888.00 |
| Tech Support | | | | | | | | | | | | | | | | | | | | |
| Technical Support | Priya Basant | Tech Support | 4 | 4 | 4 | 4 | 4 | 4 | | | | | - | 12 | 12 | 24 | \$ 84.00 | \$ 1,008.00 | \$ 1,008.0 | \$ 2,016.00 |
| TOTAL - Misc & Tenant Projects O&M | | | 130 | 116 | 121 | 129 | 129 | 43 | - | - | - | - | - | 367 | 301 | 668 | | \$ 54,968.00 | \$ 44,936.00 | \$ 99,904.00 |

Greater Orlando Aviation Authority
 CMI Cumulative Projects Summary
 Projected Hours by Task for FY 2024
 OAR STAFFING MANHOURS

Legend:

| | |
|-------------------------------|--|
| Proposal submitted for review | |
| Previously approved | |
| Future proposal | |

| Name | Position | Sponsor | Task Description | Total |
|---------------|---------------------|--------------|-------------------------------------------------------------|-------------|
| Bill White | Safety Director | S. Shedek | V-01006, Airside 3 Wing 1 Ramp Level Upgrades | 20 |
| Bill White | Safety Director | WSP | W-453, Airside 2 & 4, Safety Oversight | 360 |
| Bill White | Safety Director | PSA | E-280, West Airfield Electrical Upgrades | 135 |
| Bill White | Safety Director | Lea & Elliot | Specialty APM & Passenger Rail Systems | 48 |
| Bill White | Safety Director | S. Shedek | Airport Safety Compliance | 637 |
| Bill White | Safety Director | Ardmore | OEA BP-049 Taxiways A, B and E4 Rehabilitation | 96 |
| Bill White | Safety Director | Ardmore | BP-497 Taxiways G and H Rehabilitation, Phase 1 | 280 |
| Bill White | Safety Director | S. Shedek | H-00361 JFB (Loop Road) B Terminal Entrance Reconfiguration | 130 |
| Bill White | Safety Director | S. Shedek | Purchasing Building Rehabilitation Project | - |
| Bill White | Safety Director | S. Shedek | Delta Elevator Replacement Project | - |
| | | | TOTAL | 1706 |
| | | | | 1713 |
| Brian Gainous | Sr. Project Manager | S. Shedek | V-01006, Airside 3 Wing 1 Ramp Level Upgrades | 135 |
| | | | | - |
| | | S. Shedek | H-00361 JFB (Loop Road) B Terminal Entrance Reconfiguration | 680 |
| | | S. Shedek | Purchasing Building Rehabilitation Project | - |
| | | S. Shedek | Delta Elevator Replacement Project | - |
| | | S. Shedek | Airside 1&3 Restroom and Common Area Upgrades | - |
| | | | | - |
| | | | n/a | - |
| | | | TOTAL | 815 |
| Priya Basant | Tech Support | S. Shedek | Airport Safety Compliance | 24 |
| | | | n/a | |
| | | | n/a | 0 |
| | | | TOTAL | 24 |