

**ADDENDUM NO. 1
TO THE AGREEMENT DATED FEBRUARY 26, 2021
BETWEEN THE GREATER ORLANDO AVIATION AUTHORITY
AND CAD CONCEPTS, INC. DBA CCI ENGINEERING SERVICES**

Project: First Extension, Orlando International and Executive Airports

THIS ADDENDUM is effective this day of Jan 9, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **CAD CONCEPTS, INC. DBA CCI ENGINEERING SERVICES** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated February 26, 2021, Authority and Consultant entered into an agreement for Consultant to provide CAD, GIS, BIM and Related Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.


WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for a first extension to said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:


1. The term of the first extension to the Agreement shall be for a period of one (1) year from February 26, 2024 to February 26, 2025, as more fully described in the attached Exhibit "A." Consultant shall perform all services authorized during the extension period in accordance with the terms and conditions set forth in the Agreement.
2. Except as expressly modified in this Addendum, the Agreement dated February 26, 2021 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this day of Jan 9, 2024.


GREATER ORLANDO AVIATION AUTHORITY

By: 
Kevin J. Thibault, P.E.
Chief Executive Officer

Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Jan 5, 2024

By: 
NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority

CAD CONCEPTS, INC. dba CCI ENGINEERING SERVICES

By: 
Signature (Duly Authorized Rep.)
Joyce K. Johnson
Printed Name
CEO/President
Title



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
11312 Terminal C Service Road
Orlando, FL 32824

MEMORANDUM

TO: Members of the Construction Committee

FROM: Danielle Plummer, Manager, Contracts and Grants

DATE: October 3, 2023

SUBJECT: Request for Recommendation of Approval of No-Cost Addenda to the CAD, GIS, BIM and Related Services Agreements to Exercise the First One-Year Renewal Option

In February 2021, the Aviation Authority Board approved CAD, GIS, BIM and Related Services Agreements with the below firms. The provisions in the agreements include a base three-year term with two subsequent optional one-year renewal periods upon mutual agreement of the parties.

Each firm's base agreement expires as follows:

FIRM	EXPIRATION DATE
CAD Concepts, Inc. dba CCI Engineering Services	02/26/2024
DRMP-AVCON JV, LLC	03/12/2024
EPIC Engineering & Consulting Group, LLC	02/16/2024
Woolpert, Inc.	02/23/2024

To maintain these services on an as-needed basis for routine operations of the Aviation Authority, staff requires the services of the above-referenced firms. Montgomery Consulting Group, Inc. ceased operations in 2022, and its agreement will not be extended. The remaining four firms were requested to provide their concurrence to exercise the first one-year renewal option (copies of which are attached).

It is requested that the Construction Committee recommend to the Aviation Authority Board approval of a No-cost Addendum to each of the CAD, GIS, BIM and Related Services Agreements with the firms listed above to extend each agreement for one year from the current expiration date.



2323 W. Fifth Ave, Suite 220, Columbus, OH 43204. USA
Telephone: (614) 485-0670
info@ccitechs.com / www.ccitechs.com

August 15, 2023

Danielle Plummer
Manager, Contract & Grants
Greater Orlando Aviation Authority-Engineering and Construction
11312 Terminal C Service Road
Orlando International Airport
Orlando, FL 32824

RE: CAD, GIS, BIM and Related Services Agreement dated February 26, 2021

Ms. Plummer,

Please consider this letter as our intent to exercise the first one-year renewal option as stated in your notification letter for my company, CAD Concepts, Inc., dba CCI Engineering Services dated August 15, 2023.

I understand that based on this written notification, the information will be subject to approval by the Construction Committee in September 2023 in preparation for placement on the Aviation Authority Boards's October 2023 agenda.

If you require any additional information to move this forward, please contact me directly at 614-778-7160.

Regards,

A handwritten signature in blue ink, appearing to read 'J. Johnson', is placed over the 'Regards,' text.

Joyce K. Johnson, President
Owner
CAD Concepts, Inc., dba CCI Engineering Services



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Max E. Marble, Chair, Construction Committee

DATE: October 18, 2023

ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve No-Cost Addenda to the Computer Aided Drafting (CAD), Geographic Information System (GIS), Building Information Modeling (BIM) and Related Consulting Services Agreements to Exercise the First One-Year Renewal Option

BACKGROUND

On February 2, 2021, the Aviation Authority Board approved CAD, GIS and BIM Consulting Services Agreements, following a competitive award process in compliance with the state statutes and Aviation Authority policies, with the following firms:

- CAD Concepts, Inc. dba CCI Engineering Services
- DRMP-AVCON JV, LLC
- EPIC Engineering & Consulting Group, LLC
- Woolpert, Inc.

The scope of services includes, but is not limited to, assisting the Aviation Authority staff with the following services:

- Preparation and updating of the airport facility conceptual layout drawings, Airport Layout Plan (ALP) drawings, graphics, aerial photography and geospatial imagery, base maps, exhibits, floor plans, utility systems and building inventories.
- Integration and management of the airport facility data, airport addressing, land use maps, property surveys and maps, easements and leasehold exhibits, facility management data layers and data attributes, geospatial space planning systems and airport airspace.

The provisions of these agreements include a three-year service agreement with optional renewal periods of two additional one-year terms upon mutual agreement of the Aviation Authority and the consulting firm.

The current agreements will expire as follows:

Firm	Expiration Date
CAD Concepts, Inc. dba CCI Engineering Services	February 26, 2024
DRMP-AVCON JV, LLC	March 12, 2024
EPIC Engineering & Consulting Group, LLC	February 16, 2024
Woolpert, Inc.	February 23, 2024

The firms have been responsive to the Aviation Authority's needs.

ISSUES

To maintain CAD, GIS and BIM consulting services on an as-needed basis, the first renewal option is required for each of the agreements. In response to the Aviation Authority's notification, all four firms have provided a letter of concurrence of the first one-year renewal option.

On October 3, 2023, the Construction Committee recommended approval of a No-Cost Addendum to each of the CAD, GIS and BIM Consulting Services Agreements to exercise the first one-year renewal option, as outlined in the memorandum.

SMALL BUSINESS

Not Applicable.

ALTERNATIVES

The Aviation Authority Board could request staff to advertise for new CAD, GIS and BIM Consulting Services.

FISCAL IMPACT

There is no fiscal impact for this addendum. Future addenda will be based on specific tasks of work as assigned with approved funding source.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve (1) a no cost Addendum to CAD, GIS and BIM Consulting Services Agreement with CAD Concepts, Inc. dba CCI Engineering Services to exercise the first one-year renewal option and extend the Agreement to February 26, 2025; (2) a no cost Addendum to CAD, GIS and BIM Consulting Services Agreement with DRMP-AVCON JV, LLC to exercise the first one-year renewal option and extend the Agreement to March 12, 2025; (3) a no cost Addendum to CAD, GIS and BIM Consulting Services Agreement with EPIC Engineering & Consulting Group, LLC to exercise the first one-year renewal option and extend the Agreement to February 16, 2025; (4) a no cost Addendum to CAD, GIS and BIM Consulting Services Agreement with Woolpert, Inc. to exercise the first one-year renewal option and extend the Agreement to February 23, 2025; and, (5) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.