

**AMENDMENT 1 to ADDENDUM NO. 30  
TO THE AGREEMENT DATED JULY 19, 2018  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND BARICH, INC.**

**Project: Additional FY23 On-Call Information Technology Support  
Services, Orlando International Airport**

**THIS AMENDMENT** is effective this 22<sup>nd</sup> day of August, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **BARICH, INC.** ("Consultant").

**WITNESSETH:**

**WHEREAS**, by Agreement dated July 19, 2018, Authority and Consultant entered into an agreement for Consultant to provide Information Technology Consulting Services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **TWENTY THOUSAND AND NO/100 DOLLARS (\$20,000.00)**, broken down as follows:

|                               |             |                      |
|-------------------------------|-------------|----------------------|
| <b>Professional Fees:</b>     | <b>NTE:</b> | <b>\$20,000.00</b>   |
| <b>Professional Fees:</b>     | <b>LS:</b>  | <b>\$0.00</b>        |
| <b>Reimbursable Expenses:</b> | <b>NTE:</b> | <b><u>\$0.00</u></b> |
| <b>Total:</b>                 |             | <b>\$20,000.00</b>   |

3. Except as expressly modified in this Amendment, the Agreement dated July 19, 2018, and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Amendment this day of Aug 30, 2023.

#### GREATER ORLANDO AVIATION AUTHORITY

Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of Aug 28, 2023

*Karen Ryan*

By: boxSIGN 1J8RLK51-4WL77266  
NELSON MULLINS BROAD AND  
CASSEL, Legal Counsel  
Greater Orlando Aviation Authority

By:

*Kevin J. Thibault*

boxSIGN 1V3L2CVJ8-3WL77700  
Kevin J. Thibault, P.E.  
Chief Executive Officer

#### BARICH, INC.

By:

*Justin Phy*

boxSIGN 1N1QK5U7-4WL77266  
Signature (Duly Authorized Rep.)

Justin Phy

Printed Name

President

Title



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**GREATER ORLANDO AVIATION AUTHORITY**

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4392

**MEMORANDUM**

TO: Members of the Procurement Committee

FROM: Pete Pelletier, Vice President of Information Technology

DATE: August 22, 2023

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**ITEM DESCRIPTION**

Request for Approval of an Amendment to Addendum #30 to the Information Technology Consulting Services Agreement with Barich Inc. for Additional FY23 On Call Information Technology support services at the Orlando International Airport.

**BACKGROUND**

In 2018, the firms providing Information Technology Consulting Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On June 20, 2018, the Aviation Authority Board approved an Information Technology Consulting Services Agreement with the following firms:

- Advanced IT Concepts, Inc.
- Barich, Inc.
- Faith Group Consulting, LLC
- Technology Management Corporation dba Technology Management Corporation – 1

Incorporated

These no-cost base agreements established the negotiated hourly rates. These services consist of Information Technology Consulting Services.

**ISSUES**

On October 4, 2022, the Professional Services Committee approved Addendum 30 in the amount of \$30,000.00 to the above-referenced agreement. Since that time, it has been discovered that additional FY23 Information Technology On-Call support services at the Orlando International Airport as furthered described in Consultant's proposal, dated August 8, 2023.

Consultant's proposal, dated August 8, 2023, is to provide Additional FY23 Information Technology On-Call support services at the Orlando International Airport. It is recommended that a performance bond not be required for these since one is not required under their current agreement.

If approved, these services would be effective the date of Procurement Committee approval.

This amendment will provide the Aviation Authority with additional On-Call support services to accommodate an escalation in Information Technology work orders which will continue through September 30, 2023.

### **SMALL BUSINESS**

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development (OSBD). The findings and recommendation are attached.

### **ALTERNATIVES**

None.

### **FISCAL IMPACT**

The fiscal impact is \$20,000.00. Funding is from previously-approved Operations and Maintenance Funds, (301.521.210.5310009.000.000000).

### **RECOMMENDED ACTION**

It is respectfully requested that the Procurement Committee approve of an Amendment to Addendum #30 to the Information Technology Consulting Services Agreement with Barich Inc. for the services contained herein and the amount as shown below:

|  |                      |
|--|----------------------|
| <b>Not-to-Exceed Fees</b>                    | \$20,000.00          |
| <b>Lump Sum Fees</b>                         | \$0.00               |
| <b>Not-to-Exceed Expenses</b>                | \$0.00               |
| <b>TOTAL</b>                                 | \$20,000.00          |
| <b>AAC – Compliance Review Date</b>          | <i>SJ</i> 08/10/2023 |
| <b>AAC – Funding Eligibility Review Date</b> | 08/10/2023           |

### **ATTACHMENTS**

Attachment A: Finance Form  
Attachment B: OSBD Memo



barich

Barich/Hahn I.T. On Call Support Services Project

BARICH, INC.  
2241 E. Pecos Rd.  
Chandler, Arizona 85225  
**OFFICE:** (480) 361-4122  
**WEB:** [www.barich.net](http://www.barich.net)

August 8, 2023

Greater Orlando Aviation Authority  
5855 Cargo Road  
Orlando, FL 32827-4399

Dear Mr. Pelletier,

It is our pleasure to present the **Barich, Inc. (Barich)** response to the request for professional consulting services for the **Information Technology (I.T.) On Call Support Services Project**. For this request, Barich has partnered with **Hahn Integrated Systems, Inc (HISC)** to provide I.T. support services, field inspections, oversee systems activities, coordinating activities of all I.T. procurement items, attending meetings, provide special systems coordination, assist the I.T. team as required, systems quality assurance and quality control for networks.

Due to unexpected necessary tasks that have come up, additional funding is needed. Attached is a high-level Statement of Work to fulfill the requirements set forth by the Greater Orlando Aviation Authority. Barich will provide the on-call services with a defined not-to-exceed budget of **\$20,000.00** to be billed time and materials from the **notice to proceed until 09/30/2023**. The Scope of Work to be performed, along with a detailed cost breakdown will be determined per on-call task order.

| Position                   | Hourly Rate |
|----------------------------|-------------|
| Senior Managing Consultant | \$220.00    |
| Project Coordinator        | \$73.00     |
| Hahn Sr. Project Manager   | \$150.00    |
| Hahn Principal             | \$182.00    |
| Hahn QA/QC                 | \$146.00    |

If you have any questions regarding the service agreement or fee, please feel free to reach out to me directly. We would be pleased to address any issues at your convenience. Our team will be ready to begin work after notification of notice to proceed for the project.

Sincerely,

Ted Melnik  
Senior Consultant  
Barich, Inc.





July 31, 2023

Peter Pelletier  
Orlando International Airport One  
Jeff Fuqua Boulevard  
Orlando, FL 32827

Dear Mr. Pelletier,

Please accept this proposal to provide Information Technology (I.T.) On-Call support services at the Orlando International Airport. The proposed scope of work will include the following described services:

- Provide information technology on call support services
- Provide field inspection and oversee Systems activities
- Coordinate with scheduling and purchasing on all I.T. procurement items
- Attend meetings and provide special systems coordination with other project disciplines
- Assist Information Technology Department team as required
- Systems Quality Assurance/Quality Control for IT Networks

Due to unexpected necessary tasks that have come up additional funding is needed. Hahn Integrated shall provide continued on-call services in accordance with the provisions of the Airport Authority standard agreement for professional services. The proposed staffing levels for the notice to proceed until 9/30/2023 summarized below.

| POSITION             | RATE     |
|----------------------|----------|
| Sr. Project Manager  | \$150    |
| Principal            | \$182    |
| QA/QC                | \$146    |
| Not-To-Exceed Total: | \$20,000 |

We appreciate the opportunity to present this proposal and we look forward to working on the Airport Authority projects. Should you have any questions or need additional information, call me at 720-225-7061

Sincerely,

Laura Hahn  
President

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### TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: Barich, Inc.

By: 

Print Name: Justin Phy

Date: August 7, 2023

## ATTACHMENT A

### FINANCE FORM

|                                |  |                                    |                      |
|--------------------------------|--|------------------------------------|----------------------|
| <b>Date:</b>                   | <u>8/7/23</u>  | <b>Requestor's Extension:</b>      | <u>3902</u>          |
| <b>Requestor's Name:</b>       | <u>Pete Pelletier</u>  | <b>Preparer's Extension:</b>       | <u>3124</u>          |
| <b>Preparer's Name:</b>        | <u>Ian Brooks</u>  | <b>Solicitation #:</b>             | <u>N/A</u>           |
| <b>Requestor's Department:</b> | <u>Information Technology</u>  | <b>Contract # / Name:</b>          | <u>IT Prof. Svcs</u> |
| <b>Description:</b>            | <u>Oversight and Mgt of the Repairs to<br/>NTC LED SACO Video Wall</u> | <b>Procurement Committee Date:</b> | <u>8/22/23</u>       |
| <b>Vendor:</b>                 | <u>Barich Inc.</u>   | <b>Agenda Item #:</b>              | <u>TBD</u>           |

### NON-PROJECT FUNDS: O&M

| Account Code Format:<br>xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx | FY 23<br>Amount      | FY24<br>Amount | FY25<br>Amount | FY26<br>Amount | FY27<br>Amount | TOTAL<br>CONTRACT |
|--|----------------------|----------------|----------------|----------------|----------------|-------------------|
| 301.521.210.5310009.000.000000                         | \$20,000.00          |                |                |                |                |                   |
|  |                      |                |                |                |                |                   |
|  |                      |                |                |                |                |                   |
|  |                      |                |                |                |                |                   |
|  |                      |                |                |                |                |                   |
| <b>Total Requisition:</b>                              | \$20,000.00          |                |                |                |                |                   |
| <b>Requisition Number:</b>                             | <b>94724</b>         |                |                |                |                |                   |
|  |                      |                |                |                |                |                   |
|  |                      |                |                |                |                |                   |
| <b>Funding Approver:</b>                               | <i>Andrea Harper</i> |                |                |                |                |                   |
| <b>OMB Notes:</b>                                      |                      |                |                |                |                |                   |
|  |                      |                |                |                |                |                   |

| Requisition Headers Summary |                      |                 |                      |          |           |               |
|-----------------------------|----------------------|-----------------|----------------------|----------|-----------|---------------|
| Number                      | Description          | Approval Status | Creation Date        | Currency | Total     | Preparer      |
| 94724                       | Barich Inc.: Amendme | In Process      | 07-AUG-2023 14:55:24 | USD      | 20,000.00 | Brooks, Ian J |





## GREATER ORLANDO AVIATION AUTHORITY

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Orlando International Airport  
5850-B Cargo Road  
Orlando, Florida 32827-4399

### MEMORANDUM

To: Members of the Procurement Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: August 22, 2023

Re: Request for Approval of an Amendment to Addendum #30 to the Information Technology Consulting Services Agreement with Barich Inc. for Additional FY23 On Call Information Technology Support Services at the Orlando International Airport.

The Office of Small Business Development has reviewed the proposal from Barich, Inc. and determined that, due to the on-call nature of the technology support services to be provided, Barich, Inc. does not propose small business participation at this time.

Our analysis indicates that Barich, Inc. is eligible for award of the subject amendment.