

**AMENDMENT 2 to ADDENDUM NO. 40
TO THE AGREEMENT DATED APRIL 24, 2018
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND AVCON, INC.**

Project: Additional FY23 On Call Airport Planning, Engineering, Maintenance, and Operations Support Services, Orlando International Airport

THIS AMENDMENT is effective this 31st day of January, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Authority”), and **AVCON, INC.** (“Consultant”).

WITNESSETH:

WHEREAS, by Agreement dated April 24, 2018, Authority and Consultant entered into an agreement for Consultant to provide Continuing Civil Engineering Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:


1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **THIRTY THOUSAND AND NO/100 DOLLARS (\$30,000.00)**, broken down as follows:

Professional Fees:	NTE:	\$30,000.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$30,000.00

3. Except as expressly modified in this Amendment, the Agreement dated April 24, 2018 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Amendment this date of Feb 14, 2023.

GREATER ORLANDO AVIATION AUTHORITY


boxSIGN 1V3Q39J4-13L9XQ8Q

By: _____
Kevin J. Thibault, P.E.
Chief Executive Officer

**Approved as to Form and Legality
(for the benefit of GOAA only)
this date of** Feb 14, 2023

Karen Ryan

By: _____
**NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority**

AVCON, INC.


boxSIGN 4W8779J8-13L9XQ8Q

By: _____
Signature (Duly Authorized Rep.)
SANDEEP SINGH

Printed Name
President

Title



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Tuan Nguyen, Manager of Engineering
(Prepared by Alex Sorondo)

DATE: January 31, 2023

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum No. 40 to the Continuing Civil Engineering Consulting Services Agreement with Avcon, Inc. for Additional FY 2023 On-Call Airport Planning, Engineering, Maintenance, and Operations Support Services at the Orlando International Airport

BACKGROUND

In 2018, the firms providing Continuing Civil Engineering Consulting Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On April 18, 2018, the Aviation Authority Board approved a Continuing Civil Engineering Consulting Services Agreement with the following firms:

- AECOM Technical Services, Inc.
- American Infrastructure Development, Inc.
- Avcon, Inc.
- Stantec Consulting Services, Inc.

These no-cost base agreements established the negotiated hourly rates. The services may include the performance of civil engineering and related professional services, including but not limited to, civil, traffic, environmental, structural design; landscape and irrigation design; utilities and infrastructure design; airfield design; roadway design; surveying; cost estimating; scheduling; geotechnical services and all other related services. The services may also include studies and preparation of reports involving scope definition and validation of projects, evaluation and documentation of existing conditions; design, bid-procurement and award, design-build, permitting, construction administration, resident engineering, master document support, technical support and review of documents prepared by others, design management support on various Aviation Authority projects, and all other engineering and related professional services.

On September 6, 2022, the Construction Committee approved Addendum No. 40 in the amount of \$120,000.00 to the above-referenced agreement. Additionally, on December 20, 2022, the Construction Committee approved Amendment No. 1 to Addendum No. 40 for a no-cost update to Avcon's labor rates associated with this addendum.

ISSUES

Consultant's proposal, dated January 11, 2023, is to provide additional on-call engineering services for the Facilities (formerly Maintenance) Department. Services will include, but are not limited to, structural evaluations and damage assessments; emergency airfield investigations and response; updates to the Airfield Electrical Atlas documents and software; research of electrical and pavement airfield development; minor design elements to support on-call electrical or paving construction services; training on FAA and other standards and applications; and, review of construction plans and specifications.

If approved, these services would be effective the date of Procurement Committee approval.

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development (OSBD). The findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$30,000.00. Funding is from previously-approved Operation and Maintenance Funds (Budget Code: 301.631.170.5310008.000.000000).

Oracle Req # 93345

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee approve an Amendment to Addendum No. 40 to the Continuing Civil Engineering Consulting Services Agreement with Avcon, Inc. for the services contained herein and the amount as shown below:

Not-to-Exceed Fees	\$30,000.00
Lump Sum Fees	\$0
Not-to-Exceed Expenses	\$0
TOTAL	\$30,000.00
AAC – Compliance Review Date	<i>JSS</i> 1/13/23
AAC – Funding Eligibility Review Date	1/13/23

ATTACHMENTS

- Attachment A: Finance Form
- Attachment B: OSBD Memo

**ATTACHMENT A
FINANCE FORM**

Date:	<u>January 11, 2023</u>	Requestor's Extension:	<u>4662</u>
Requestor's Name:	<u>Tuan Nguyen</u>	Preparer's Extension:	<u>3142</u>
Preparer's Name:	<u>Alex Sorondo</u>	Solicitation #:	<u></u>
Requestor's Department:	<u>Engineering & Construction</u>	Contract # / Name:	<u>Continuing Civil Engineering Consulting Services Agreement</u>
Description:	<u></u>	Procurement Committee Date:	<u>January 31, 2023</u>
Vendor:	<u>Avcon, Inc.</u>	Agenda Item #:	<u></u>

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.631.170.5310008.000.000000	\$30,000.00					
Total Requisition:	\$30,000.00					
Requisition Number:	93423					
Funding Approver: <i>Andrea Harper</i>						
OMB Notes:						



AVCON, INC.
ENGINEERS & PLANNERS

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GOAA\2022\2022.0070.05 -MCO Continuing - Maintenance\Maintenance
On-Call Replenishment FY 2023 1-11-2023.doc

5555 E. Michigan Street, Suite 200
Orlando, FL 32822
Phone: (407) 599-1122
Fax: (407) 599-1133
www.avconinc.com

January 11, 2023

Mr. Tuan Nguyen, P.E.
Manager Engineering
Greater Orlando Aviation Authority
11314 Terminal C Service Road
Orlando, Florida 32824

Attention: **Alex Sorondo, P.O.E.**
Senior Project Manager

Reference: **FY2023 On-Call Maintenance Support**
Amendment No. 2 to Addendum No. 40
Orlando International Airport (MCO)

Dear Alex:

As requested, we are submitting this letter proposal to replenish the On-Call Maintenance services for FY2023. This proposal provides for additional funding based on the previous authorizations which have exhausted the current fee allocated to the Maintenance Division under the overall on-call budget in Addendum #40.

On-Call assignments supporting GOAA Maintenance staff have included and will continue to include, but not be limited to:

- Parking and other facility structural evaluations and damage assessments;
- Emergency airfield investigations and response for maintenance service support;
- Updates to Airfield Electrical Atlas documents and software for mobile ALCS controls and monitoring;
- Records research of GOAA electrical and pavement airfield development;
- Minor design elements to support on-call electrical or paving contractor services;
- Training of Maintenance staff on FAA and other standards and applications;
- Review of construction plans and specifications, prepared by others, for conformity with GOAA electrical standards; and
- Updates to electrical as-builts and airfield electrical atlas drawings.

For the above noted On-Call services, we will continue to utilize a line-item budgeting process for the above Aviation Authority Divisions to facilitate proper budget controls under this single on-call proposal. The proposed supplemental **Not-to-Exceed Budget** for maintenance is **Thirty thousand and no/100 dollars (\$30,000.00)**. This proposed supplement is provided for the remainder of FY 2023 or until otherwise utilized in providing services.

Mr. Alex Sorondo, P.E.
Supplemental Fee
On-Call Services
Airport Maintenance Division, FY 2023
Orlando International Airport January
11, 2023 Page Two



There are no specific tasks identified in this proposal. As we have used in the past on similar assignments with the Aviation Authority, this task order will be implemented with specific requests from the Aviation Authority to AVCON from time to time in response to various needs on and around the airport. Each individual task request will be outlined and budgeted with a confirming email to GOAA CE with copies to the requesting entity or individual. We will continue to use the approved 2023 hourly rates to generate either hourly or small Lump Sums for each assignment within the overall addendum.

Generally, these engineering disciplines will be performed by **AVCON** staff. However, we will look for opportunities such as field surveys, testing, or other specialty support roles to enhance our MBE or LDB subconsultant participation.

If you have any final questions regarding our proposal, please feel free to call us at your earliest convenience.

Sincerely,

AVCON, INC.

A handwritten signature in blue ink that reads "James A. Kriss". The signature is fluid and cursive, with a long, sweeping underline.

James A. Kriss, P.E.
Sr. Project Manager

CC: Tuan Nguyen, P.E., GOAA CE
Gary Hunt, GOAA, Maintenance
Jeff Daniels, GOAA Maintenance
Rick Schulz, GOAA, Maintenance
Craig Sucich, P.E., AVCON



AVCON, INC.
Engineers & Planners

5555 E. Michigan St., Suite 200
Orlando, Florida 32822
Phone: (407) 599-1122
Fax: (407) 599-1133
www.avconinc.com

January 11, 2023

Mr. Tuan Nguyen, P.E.
Manager of Engineering
Greater Orlando Aviation Authority
11314 Terminal C Service Road
Orlando, FL 32824

Reference: **TRUTH IN NEGOTIATION CERTIFICATION**
Request for Budget Supplement for On-Call Maintenance
Amendment No. 2 to Addendum No. 40
AVCON Continuing Civil Engineering Agreement
Orlando International Airport / Orlando Executive Airport

Dear Tuan:

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Certified:

AVCON, INC.

A handwritten signature in blue ink that reads "James A. Kriss". The signature is fluid and cursive, written over a light yellow rectangular background.

James A. Kriss, P.E.
Senior Vice President

Date: January 11, 2023

Vendor	Hourly Rate Position	Hourly Rate	Negotiated Date	Renegotiated Date	Field/Home	Comments
Avcon, Inc.	Admin/Clerical	\$ 65.00	10/01/2022	10/01/2023	HOME	
Avcon, Inc.	CADD Technician	\$ 79.00	10/01/2022	10/01/2023	HOME	
Avcon, Inc.	Construction Inspector	\$ 103.00	10/01/2022	10/01/2023	HOME	
Avcon, Inc.	Contract Administrator	\$ 96.00	10/01/2022	10/01/2023	HOME	
Avcon, Inc.	Engineer/Designer	\$ 95.00	10/01/2022	10/01/2023	HOME	
Avcon, Inc.	Principal	\$ 256.00	10/01/2022	10/01/2023	HOME	
Avcon, Inc.	Project Engineer/Designer	\$ 113.00	10/01/2022	10/01/2023	HOME	
Avcon, Inc.	Project Manager	\$ 194.00	10/01/2022	10/01/2023	HOME	
Avcon, Inc.	QC Reviewer	\$ 256.00	10/01/2022	10/01/2023	HOME	
Avcon, Inc.	Senior CADD Designer	\$ 105.00	10/01/2022	10/01/2023	HOME	
Avcon, Inc.	Senior Construction Manager	\$ 142.00	10/01/2022	10/01/2023	HOME	
Avcon, Inc.	Sr. Project Engineer/Designer	\$ 149.00	10/01/2022	10/01/2023	HOME	

From: [Jillian Stansell](#)
To: "Alejandro Sorondo"
Cc: [Michael Gardner](#); [Lisa Rainey](#); [Patricia Bryant](#); [LaChant Barnett](#); [Vicki Hoffman](#); [Debbie McKeown](#); [Christina Richards](#); [Elecia Mitchell](#)
Subject: RE: GOAA On-Call Maintenance Portion of Annual Budget, 1/31 PCM
Date: Friday, January 13, 2023 10:25:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image004.png](#)

Hi Alex,

If you want to leave the proposal as it is written that's fine so long as AVCON understands that they will have to invoice using the NTE Fee process/procedures to align with the pay type being awarded with this amendment.

Thank you for your help and the information.

Jillian Stansell, CAPM

Senior Associate

M 260-894-0187

On Behalf of Greater Orlando

Aviation Authority

anseradvisory.com



From: Alejandro Sorondo <alejandro.sorondo@goaa.org>
Sent: Friday, January 13, 2023 6:52 AM
To: Jillian Stansell <Jillian.Stansell@anseradvisory.com>
Cc: Michael Gardner <mgardner@projectstarmgmt.com>; Lisa Rainey <Lisa.Rainey@anseradvisory.com>; Patricia Bryant <patricia.bryant@anseradvisory.com>; LaChant Barnett <lachant.barnett@anseradvisory.com>; Vicki Hoffman <vicki.hoffman@anseradvisory.com>; Debbie McKeown <dmckeown@goaa.org>; Christina Richards <christina.richards@goaa.org>; Elecia Mitchell <elecia.mitchell@goaa.org>
Subject: RE: GOAA On-Call Maintenance Portion of Annual Budget, 1/31 PCM

Jillian:

Since this is an On-Call item, there may be both NTE and Lump Sum tasks that are assigned from this Addendum. I suggest we leave the proposal as written.

I have attached the rates to the item and have uploaded it to the BOX site....Thanks for working with me on the new process!

Alex Sorondo, PE, MBA

alejandro.sorondo@goaa.org

Tel (407) 825-3142 Cell (407) 389-9134

From: Jillian Stansell <jillian.stansell@anseradvisory.com>

Sent: Thursday, January 12, 2023 11:00 AM

To: Alejandro Sorondo <alejandro.sorondo@goaa.org>

Cc: Mike Gardner <mgardner@projectstarmgmt.com>; Lisa Rainey <Lisa.Rainey@anseradvisory.com>; Patricia Bryant <patricia.bryant@anseradvisory.com>; LaChant Barnett <lachant.barnett@anseradvisory.com>; Vicki Hoffman <vicki.hoffman@anseradvisory.com>

Subject: FW: GOAA On-Call Maintenance Portion of Annual Budget, 1/31 PCM

Importance: High

CAUTION: This email originated outside of GOAA. Stop and think before you click! If you are not expecting it or if it looks suspicious, please report it using the Phishing Report Button.

Good morning Alex,

While I'm still waiting for the Box submission, I did go ahead and review the item since the final item has to be signed and uploaded to SharePoint tomorrow. Please see the review comments below:

- Page 2 of AVCON's proposal letter states: "...generate either hourly or small Lump Sums...". Shouldn't this be updated to NTE Fee to align with the pay type proposed for this scope?
- Also, I need to add AVCON's hourly rates to the backup as seen in the attached PDF.

If you have any questions, please let me know.

Thank you,

Jillian Stansell, CAPM

Senior Associate

M 260-894-0187

On Behalf of Greater Orlando

Aviation Authority

anseradvisory.com [anseradvisory.com]



[[youtube.com](https://www.youtube.com)]



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Procurement Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: January 31, 2023

Re: Request for Approval of an Amendment to Addendum No. 40 to the Continuing Civil Engineering Consulting Services Agreement with Avcon, Inc. for Additional FY 2023 On-Call Airport Planning, Engineering, Maintenance, and Operations Support Services at the Orlando International Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the on-call nature of the services to be provided, AVCON, Inc. does not propose small business participation on this amendment.

Our analysis indicates that AVCON, Inc. is eligible for award of the subject amendment.