

**ADDENDUM NO. 56  
TO THE AGREEMENT DATED SEPTEMBER 21, 2016  
BETWEEN THE GREATER ORLANDO AVIATION AUTHORITY  
AND ANSER ADVISORY CONSULTING, LLC**

**Project: FY 2022 Staff Extension Support Services for the Project Controls Department, Orlando International Airport**

**THIS ADDENDUM** is effective this 15<sup>th</sup> day of October, 2021, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **ANSER ADVISORY CONSULTING, LLC** ("Consultant").

**WITNESSETH:**

**WHEREAS**, by Agreement dated September 21, 2016 Authority and Consultant entered into an agreement for Consultant to provide Construction, Engineering and Financial consulting services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **ONE HUNDRED SIXTY-EIGHT THOUSAND FOUR HUNDRED EIGHTY AND NO/100 DOLLARS (\$168,480.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$168,480.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$168,480.00</b>

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.


4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated September 21, 2016 and all prior addenda will remain in full force and effect.


IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this 22<sup>nd</sup> day of Sept., 2021.

**GREATER ORLANDO AVIATION AUTHORITY**

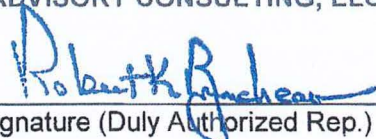
By:   
Davin D. Ruohomaki  
Sr. Director Engineering & Construction

Approved as to Form and Legality  
(for the benefit of GOAA only)

this 21 day of Sept, 2021

By:   
~~Rumberger, Kirk & Caldwell, PA,~~  
Legal Counsel, Greater Orlando  
Aviation Authority

**ANSER ADVISORY CONSULTING, LLC**

By:   
Signature (Duly Authorized Rep.)  
Robert Brancheau  
Printed Name  
Executive VP  
Title



Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida, 32827-4392  
(407) 825-2001

# Memorandum

**To:** Members of the Construction Committee

**From:** Davin Ruohomaki, Senior Director, Engineering and Construction Department

**Date:** August 24, 2021

**Re:** Request for Approval of an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC (AAC) to provide FY 2022 Staff Extension Support Services for the Project Controls Department at the Orlando International Airport

Consultant's proposal, dated July 29, 2021, to provide FY 2022 Staff Extension services in support of the Project Controls Department. This position will provide extension of staff services to the Project Controls Department in its efforts to accommodate construction activities due to the ongoing construction programs. Services provided in the proposal cover the period from October 1, 2021, through September 30, 2022.

If approved, these services would be effective October 1, 2021.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

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Funding is from Operation & Maintenance Fund, contingent upon Aviation Authority Board adoption of the FY2022 Aviation Authority budget. Funding source verified by Andrea Harper of Construction Finance on 8/18/21 as correct and available.

It is respectfully requested that the Construction Committee approve an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$168,480.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
<b>TOTAL</b>	<b>\$168,480.00</b>
Reviewed by AAC	<i>JSS</i>

Req 89492



July 29, 2021

Mr. Davin Ruohomaki  
Senior Director Engineering & Construction Department  
Greater Orlando Aviation Authority  
11314 Terminal C Service Road  
Orlando FL 32827

Dear Mr. Ruohomaki:

Anser Advisory Consulting, LLC (AAC) is pleased to submit this proposal to provide staff extension services in support of the Project Controls Department for FY 2022.

This position is to provide extension of staff services to the Authority's Project Controls department in its efforts to accommodate increased construction activity because of ongoing construction programs. Duties of this staff include but are not limited to assisting with the planning and tracking of budgets and Capital Improvement Requests (CIR's), creation of new projects and other Project Controls duties as assigned.

Our estimated effort totals a not-to-exceed amount of \$168,480.00 with an estimate of hours and billing rates provided in Exhibit 1 and covers the period from October 1, 2021, through September 30, 2022.

AAC does not propose any MWBE participation for these support services due to the specific nature of the proposed services.

We appreciate the opportunity to present this proposal and look forward to working with the Authority on this important project. Should you have any questions or if we may be of further assistance, please do not hesitate to contact me at (407) 595-2599.

Sincerely,

David O. Benouaich  
Project Executive  
david.benouaich@anseradvisory.com



EXHIBIT 1 - BREAKDOWN OF HOURS AND FEES

			FY 2022		
Name	Firm	Position	Billing Rate	Hours	Fees
Zeis, Leigh	Anser	Budget Analyst	\$ 90.00	1872	\$ 168,480.00
<b>TOTAL</b>				<b>1872</b>	<b>\$ 168,480.00</b>
<b>Total Prime Consultant</b>					<b>\$ 168,480.00</b>
<b>Total Small Business</b>					<b>\$ -</b>
<b>Percent Participation</b>					<b>0.0%</b>

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: Anser Advisory Consulting, LLC

By: Robert K. Brancheau

Print Name: Robert Brancheau

Date: 7/30/2021

**Greater Orlando Aviation Authority**  
 Anser Advisory Consulting, LLC  
 Projected Hours by Task for FY2022 (October 1, 2021 - September 30, 2022)

Name	Position	Sponsor	Task Description	TOTAL
Becky Sanchez	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	1400
			<b>TOTAL</b>	<b>1400</b>
Celi Hallowes	Cost Engineer II	Davin	Executive Management and Cost Reporting services to the Planning, Engineering and Construction Department	0
		Davin	W-S120 Program Control Services for STC P1	928
			<b>TOTAL</b>	<b>928</b>
David Benouaich	Director	Davin	CIP Support and CIR Review Services to the Planning, Engineering and Construction Department	0
		Marie	Financial Oversight Services in support of the Authority's Capital Improvement Program	187
		Davin	W-S120 Program Control Services for STC P1	1685
			<b>TOTAL</b>	<b>1872</b>
Dean Fojo	Sr. Manager	Davin	CIP Support and CIR Review Services to the Planning, Engineering and Construction Department	187
			<b>TOTAL</b>	<b>187</b>
Dustin Reinhart	Cost Engineer II	Davin	W-S120 Program Control Services for STC P1	464
			<b>TOTAL</b>	<b>464</b>
Heather Lee	Manager	Davin	Executive Management and Cost Reporting services to the Planning, Engineering and Construction Department	281
		Marie	Financial Oversight Services in support of the Authority's Capital Improvement Program	187
		Davin	W-S120 Program Control Services for STC P1	186
			<b>TOTAL</b>	<b>654</b>
Ivaylo Grozev	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	1872
			<b>TOTAL</b>	<b>1872</b>
James Hill	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	1872
			<b>TOTAL</b>	<b>1872</b>
Jillian Stansell	Sr. Associate	Davin	Oversight Committees Support Services to the Planning, Engineering and Construction Department	1408
		Davin	W-S120 Program Control Services for STC P1	464
			<b>TOTAL</b>	<b>1872</b>
Johanna Espitia	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	1872
			<b>TOTAL</b>	<b>1872</b>
Jose Gonzalez	Manager	Marie	Program Compliance Services to the Finance Department	936
			<b>TOTAL</b>	<b>936</b>

**Greater Orlando Aviation Authority**  
 Anser Advisory Consulting, LLC  
 Projected Hours by Task for FY2022 (October 1, 2021 - September 30, 2022)

Name	Position	Sponsor	Task Description	TOTAL
Krista Stockerl	Manager	Davin	W-S120 Program Control Services for STC P1	1872
			<b>TOTAL</b>	<b>1872</b>
LaChant Barnett	Manager	Marie	Financial Oversight Services in support of the Authority's Capital Improvement Program	0
		Davin	W-S120 Program Control Services for STC P1	1872
			<b>TOTAL</b>	<b>1872</b>
Lance Quick	Manager II	Davin	W-S120 Program Control Services for STC P1	1164
			<b>TOTAL</b>	<b>1164</b>
Leigh Zeis	Budget Analyst	Davin	Staff Extension Support Services for the Project Controls Department	1872
			<b>TOTAL</b>	<b>1872</b>
Lindsey Gonzalez	Project Analyst	Davin	Executive Management and Cost Reporting services to the Planning, Engineering and Construction Department	325
		Davin	W-S120 Program Control Services for STC P1	519
			<b>TOTAL</b>	<b>844</b>
Lisa Rainey	Sr. Manager	Davin	Oversight Committees Support Services to the Planning, Engineering and Construction Department	468
		Davin	W-S120 Program Control Services for STC P1	1030
		Marie	Financial Oversight Services in support of the Authority's Capital Improvement Program	374
			<b>TOTAL</b>	<b>1872</b>
Mike Kurek	Sr. Manager	Marie	Program Compliance Services to the Finance Department	94
		Davin	W-S120 Program Control Services for STC P1	1472
			<b>TOTAL</b>	<b>1565</b>



Greater Orlando Aviation Authority  
Anser Advisory Consulting, LLC  
Projected Hours by Task for FY2022 (October 1, 2021 - September 30, 2022)

Name	Position	Sponsor	Task Description	TOTAL
Nicole Banks	Cost Engineer II	Davin	Executive Management and Cost Reporting services to the Planning, Engineering and Construction Department	1079
		Davin	W-S120 Program Control Services for STC P1	606
		Marie	Financial Oversight Services in support of the Authority's Capital Improvement Program	187
			<b>TOTAL</b>	<b>1872</b>
Patricia Bryant	Sr. Manager	Marie	Financial Oversight Services in support of the Authority's Capital Improvement Program	0
		Davin	W-S120 Program Control Services for STC P1	1872
			<b>TOTAL</b>	<b>1872</b>
Randal George	Manager	Davin	W-S120 Program Control Services for STC P1	936
			<b>TOTAL</b>	<b>936</b>
Robert Brancheau	Director	Davin	CIP Support and CIR Review Services to the Planning, Engineering and Construction Department	187
		Davin	W-S120 Program Control Services for STC P1	936
			<b>TOTAL</b>	<b>1123</b>
Todd Sarmiento	Manager	Davin	W-S120 Program Control Services for STC P1	1872
			<b>TOTAL</b>	<b>1872</b>
Tracey Goff	Sr. Associate	Marie	Staff Extension Support Services for the Construction Finance Department	824
		Davin	W-S120 Program Control Services for STC P1	1048
			<b>TOTAL</b>	<b>1872</b>
Hetali Doshi	Manager II	Davin	W-S120 Program Control Services for STC P1	464
			<b>TOTAL</b>	<b>464</b>
Michael Marsahl	Manager II	Davin	W-S120 Program Control Services for STC P1	464
			<b>TOTAL</b>	<b>464</b>
Zachary Henley	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	152
			<b>TOTAL</b>	<b>152</b>

**Greater Orlando Aviation Authority**  
 Anser Advisory Consulting, LLC  
 Projected Hours by Task for FY2022 (October 1, 2021 - September 30, 2022)

Name	Position	Sponsor	Task Description	TOTAL
Vicki Hoffman	Associate	Davin	W-S120 Program Control Services for STC P1	1872
			<b>TOTAL</b>	<b>1872</b>
Ziad Ghalayini	Manager	Davin	Oversight Committees Support Services to the Planning, Engineering and Construction Department	468
		Marie	Financial Oversight Services in support of the Authority's Capital Improvement Program	0
			<b>TOTAL</b>	<b>468</b>
Wanda Patterson	Junior Associate	Davin	W-S120 Program Control Services for STC P1	1400
			<b>TOTAL</b>	<b>1400</b>
Greta Hill	Sr. Associate	Marie	Program Compliance Services to the Finance Department	1872
			<b>TOTAL</b>	<b>1872</b>
Debra Fowler	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	928
			<b>TOTAL</b>	<b>928</b>
Sneha Joge	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	1872
			<b>TOTAL</b>	<b>1872</b>
Michael Gardner	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	624
			<b>TOTAL</b>	<b>624</b>
Samuel Desir	Sr. Associate	Davin	W-S120 Program Control Services for STC P1	312
			<b>TOTAL</b>	<b>312</b>



**GREATER ORLANDO AVIATION AUTHORITY**

Orlando International Airport  
5850-B Cargo Road  
Orlando, Florida 32827-4399

**MEMORANDUM**

To: Members of the Construction Committee

From: George I. Morning, Director of Small Business Development Department

Date: August 24, 2021

Re: Request for Approval of an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC (AAC) to provide FY 2022 Staff Extension Support Services for the Project Controls Department at the Orlando International Airport

Due to the specific nature of the services to be provided, Anser Advisory Consulting, LLC (AAC) does not propose any MWBE/LDB/VBE participation on this Addendum.

Our analysis indicates that Anser Advisory Consulting, LLC (AAC) is eligible for award of the subject Addendum.

Ms. Sharman asked if the rates have changed, and if so, by what percentage. Ms. Rainey answered that they have all increased by 3%. Chairman Ruohomaki asked if they are remaining within the budget. Ms. Rainey answered yes and added that the hours have been reduced.

Chairman Ruohomaki explained that firms navigate the multiplier process by reducing hours or use different multipliers based on the size of the firm, yet still remain within the budget. He added that he would take less of a multiplier but still stick to the budget as firms have the authorization to navigate this way.

Ms. Sharman asked if the multipliers are included in the rates shown. Chairman Ruohomaki answered yes and added that any soft costs that come to the committees have built-in multipliers that are typically capped during the contract process.

Ms. Sharman expressed appreciation for Anser Advisory Consulting, LLC, and all of the work they do. Chairman Ruohomaki concurred.

Agenda Item Nos. 19, 20, 21, 22, 23, 24, and 25 were considered in one motion.

Upon motion of Mr. Hunt, second by Mr. Gilliam, vote carried to approve an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC to provide FY 2022 Staff Extension Support Services for the Construction Finance Department, for the total not-to-exceed fee amount of \$122,728.32, with funding from Operation and Maintenance Funds, subject to adoption of the FY 2022 Aviation Authority Budget by the Aviation Authority Board.

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONSTRUCTION-ENGINEERING-FINANCIAL CONSULTING SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC TO PROVIDE FY 2022 STAFF EXTENSION SUPPORT SERVICES FOR THE PROJECT CONTROLS DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

25. Ms. Rainey presented the attached memorandum, dated August 24, 2021.

The Office of Small Business Development has determined that due to the specific nature of the services to be provided, Anser Advisory Consulting, LLC does not propose any MWBE/LDB/VBE participation on this Addendum.

Ms. Sharman asked if the rates have changed, and if so, by what percentage. Ms. Rainey answered that they have all increased by 3%. Chairman Ruohomaki asked if they are remaining within the budget. Ms. Rainey answered yes and added that the hours have been reduced.

Chairman Ruohomaki explained that firms navigate the multiplier process by reducing hours or use different multipliers based on the size of the firm, yet still remain within the budget. He added that he would take less of a multiplier but still stick to the budget as firms have the authorization to navigate this way.

Ms. Sharman asked if the multipliers are included in the rates shown. Chairman Ruohomaki answered yes and added that any soft costs that come to the committees have built-in multipliers that are typically capped during the contract process.

Ms. Sharman expressed appreciation for Anser Advisory Consulting, LLC, and all of the work they do. Chairman Ruohomaki concurred.

Agenda Item Nos. 19, 20, 21, 22, 23, 24, and 25 were considered in one motion.

Upon motion of Mr. Hunt, second by Mr. Gilliam, vote carried to approve the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC to provide FY 2022 Staff Extension Support Services for the Project

Controls Department, for the total not-to-exceed fee amount of \$168,480.00, with funding from Operation and Maintenance Funds, subject to adoption of the FY 2022 Aviation Authority Budget by the Aviation Authority Board. ✓

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES (OAR PRIME ENTITY) AGREEMENT WITH GEOTECH CONSULTANTS INTERNATIONAL, INC. DBA GCI, INC. FOR FY 2022 ON-CALL ESTIMATING SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.  
26. Mr. McGonagill presented the attached memorandum, dated August 24, 2021.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that Geotech Consultants International, Inc., dba GCI, Inc. proposes 100% MWBE participation on this Addendum.

Chairman Ruohomaki stated that his department relies heavily on OAR staff extension support and that fees are funded with both project fund and O&M. He added that they have brought back individuals with institutional knowledge as CIP elements are resurrected.

Ms. Sharman asked if this whole group of staff extension agenda items with GCI, Inc. should go to the Aviation Authority Board for the sake of transparency. Chairman Ruohomaki answered that if that is done with these items, it will need to be done for all departments. Ms. Ryan, Legal Counsel, added that the process was reviewed with Mr. Gerber, Legal Counsel, and he stated that the current process on how items are presented to the Aviation Authority Board is acceptable, since this is within policy and budget approvals.

Ms. Sharman suggested including information in the Background section of the Board memorandums and noted that it has been done both ways in the past. Ms. McKeown stated that the practice has been done only on those items which are greater than the \$250,000.00 threshold for Aviation Authority Board approval. All other items are approved at committee level.

Ms. Sharman requested that the Construction Committee consider including the additional information in the memorandums to show all previously-approved addenda/amendments taken at the committee level in relation to those items requiring Board approval, without having to do a presentation on them, for the purpose of remaining transparent. Chairman Ruohomaki answered that a lot of Aviation Authority departments have staff extensions and some are split between O&M and project funds. He added that they are prudent with the budget, and adding this information may get complicated to explain.

Ms. Sharman noted that they may be asked for Plan B by the rating agencies and the ability to show compliance may be needed. She added that she has no problem defending how staff extensions are funded. Ms. McKeown stated that there are existing reports that show the totality of what each firm has been awarded over the term of the firm's agreement, which can be provided to Mr. Brown if requested. Ms. Sharman concurred.

Agenda Item Nos. 26, 27, 28, 29, 30, and 31 were considered in one motion.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to approve an Addendum to the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with Geotech Consultants International, Inc. dba GCI Inc. for FY 2022 On-call Estimating Services, for the total not-to-exceed fee amount of \$10,000.00, with funding from Operation and Maintenance Funds, subject to adoption of the FY 2022 Aviation Authority Budget by the Aviation Authority Board.