

**AMENDMENT 1 to ADDENDUM NO. 54
TO THE AGREEMENT DATED SEPTEMBER 21, 2016
BETWEEN THE GREATER ORLANDO AVIATION AUTHORITY
AND ANSER ADVISORY CONSULTING, LLC**

Project: Additional FY 2022 Program Compliance Support Services to the Finance Department, Orlando International Airport

THIS AMENDMENT is effective this 28th day of June, 2022, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **ANSER ADVISORY CONSULTING, LLC** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated September 21, 2016 Authority and Consultant entered into an agreement for Consultant to provide Construction, Engineering and Financial consulting services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **FORTY-FIVE THOUSAND FIVE HUNDRED NINETY-SIX AND 50/100 DOLLARS (\$45,596.50)**, broken down as follows:

Professional Fees:	NTE:	\$45,596.50
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$45,596.50

3. Except as expressly modified in this Amendment, the Agreement dated September 21, 2016 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this 19 day of July, 2022.

GREATER ORLANDO AVIATION AUTHORITY

Approved as to Form and Legality
(for the benefit of GOAA only)
this 19 day of July, 2022
By: [Signature]
Rumberger, Kirk & Caldwell, PA,
Legal Counsel, Greater Orlando
Aviation Authority

By: [Signature]
Davin D. Ruohomaki
Sr. Director Engineering & Construction

ANSER ADVISORY CONSULTING, LLC

By: [Signature]
Signature (Duly Authorized Rep.)
Robert K Brancheau
Printed Name
Executive Vice President
Title



Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Marie Dennis, Director of Finance
(As prepared by David Benouaich)

Date: June 28, 2022

Re: Request for Approval of an Amendment to Addendum 54 to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC (AAC) to provide Additional FY 2022 Program Compliance Support Services to the Finance Department at the Orlando International Airport

On August 24, 2021, the Construction Committee recommended approval of Addendum 54 in the amount of \$373,464 to provide FY 2022 Program Compliance Support Services to the Finance Department at the Orlando International Airport. Addendum 54 was then approved by the Authority Board on September 15, 2021. Since that time, it has been determined that additional Program Compliance Support Services are required.

Consultant's proposal, dated June 13, 2022, is to provide Additional FY 2022 Program Compliance Support services to the Finance Department in support of the Authority's Capital Improvement Program activities at Orlando International and Orlando Executive Airports for FY 2022. The scope of these services covers the period from June 28, 2022, through September 30, 2022. Services to be provided as part of this effort include contract, cost, and funding compliance reviews of the design and construction related billings in support of the capital projects (excluding STC billings), and other support services as directed by GOAA Finance Department.

If approved, these services would be effective June 28, 2022.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

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Funding is from FY 2022 Operation and Maintenance Funds. Funding source verified by Andrea Harper of Construction Finance on 6 / 23 / 22 as correct and available.

It is respectfully requested that the Construction Committee approve an Amendment to Addendum 54 to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$45,596.50
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$45,596.50
AAC – Compliance Review Date	<i>JSS</i> 6/23/22
AAC – Funding Eligibility Review Date	6/21/22

Req. 91714



June 13, 2022

Ms. Marie Dennis
Director of Finance
Greater Orlando Aviation Authority
5850 Cargo Road
Orlando FL 32814

Dear Ms. Dennis:

Anser Advisory Consulting, LLC (AAC) is pleased to submit this proposal to provide Additional Program Compliance Support services to the Finance Department in support of the Authority's Capital Improvement Program activities at Orlando International and Orlando Executive Airports for FY 2022. Additional services are needed due to the increased level of construction activity seen in recent months which was not foreseen at the time we submitted our original fees in August 2021. The construction activity has increased mainly due to the restart of previously deferred maintenance and construction projects supporting existing airport facilities including the North Terminal, airfield and roadway systems, and the recent activities associated with the restart of the South Terminal C Phase 1 projects for the Rent-A-Car Quick Turnaround (RAC/QTA), Apron Expansion, Airside Concourse Gates, and the Ground Transportation Facility (GTF).

When in August 2021 we developed our fee proposal to provide Program Compliance Support services we had assumed a lower level of activity compared to the year before. This assumption resulted in submitting to the Authority a fee request in the amount \$373,464.00, which represented a reduction of almost 30% compared to our actual billings for FY2021 which totaled \$458,003.00. This year we are on pace to receive and process 535 invoices and payment applications compared to 552 last year, only a 3% decrease year over year. The request for additional fees represents an increase of \$45,596.50 from \$373,464.00 to \$419,060.50. The total fees projected for FY2022 will be less than the fees expended in FY2021 for an almost similar number of invoices and payment application processed.

Support services continue to include program compliance review services for all project not included in the STC Phase 1 Program, alignment of scope and funding, and other support services as directed by the Finance Department. Excluded from these services are the processing of the STC Phase 1 program invoices that is included under a separate proposal.

Our estimated effort totals a not-to-exceed amount of \$45,596.50 with an estimate of hours and billing rates provided in Exhibit 1 and covers the period June 28, 2022, through September 30, 2022.



Our Fee Proposal includes an MWBE participation of 52.3% as we continue to strive to maximize the MWBE/LDB participation.

We appreciate the opportunity to present this proposal and look forward with working with the Authority on this important project. Should you have any questions or if we may be of further assistance, please do not hesitate to contact me at (407) 595-2599.

Sincerely,

David O. Benouaich
Project Executive
david.benouaich@anseradvisory.com



EXHIBIT 1 - BREAKDOWN OF HOURS AND FEES

	Total Labor Hours Thru 5/31/2022	Jun-22	Jul-22	Aug-22	Sep-22	Total Labor Hours Thru 9/30/2022	Hourly Rate	Total Billed This Period
Prime Consultant								
Michael Kurek, Sr. Manager	39.75	13.00	13.00	13.00	13.00	91.75	\$ 210.00	\$ 19,267.50
Jose Gonzalez, Manager	883.50	80.00	60.00	60.00	60.00	1143.50	\$ 158.00	\$ 180,673.00
Subtotal Prime Consultant	923.25	93.00	73.00	73.00	73.00	1235.25		\$ 199,940.50
Emerging Ventures Development, Inc.								
Greta Hill, Senior Associate	1300.00	173.00	173.00	173.00	173.00	1992.00	\$ 110.00	\$ 219,120.00
Subtotal Emerging Ventures Development, Inc.	1300.00	173.00	173.00	173.00	173.00	1992.00		\$ 219,120.00
TOTAL	2223.25	266.00	246.00	246.00	246.00	3227.25		\$419,060.50

Approved Fee \$ 373,464.00

Additional Fee Requested to Complete \$ 45,596.50

Small Business Participation 52.3%

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: Anser Advisory Consulting, LLC



By: _____

Print Name: Robert K Brancheau

Date: 6/13/2022



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Construction Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: June 28, 2022

Re: Request for Approval of an Amendment to Addendum 54 of the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC (AAC) to provide Additional FY 2022 Program Compliance Support Services to the Finance Department at the Orlando International

We have reviewed the proposal and determined that Anser Advisory Consulting, LLC (AAC) proposes 52.3% MWBE participation on this Amendment.

Our analysis indicates that Anser Advisory Consulting, LLC (AAC) is eligible for award of the subject Amendment.

MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS
PLEASE COMPLETE THIS FORM

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7130

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: **Request for Approval of an Amendment to Addendum 54 of the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC (AAC) to provide Additional FY 2022 Program Compliance Support Services to the Finance Department at the Orlando International Airport**

1. Construction Information:

TOTAL: _____

2. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Participation	-	Actual Result	_____

3.a. Prime Contractor Information:

Name: _____
 Address: _____
 City, State, Zip: _____
 Telephone: _____

3.b. Name and Address of MWBE Subcontractor

Name: _____
 Address: _____
 City, State, Zip: _____
 Telephone: _____

3.c. *Identity:

Work Item(s): _____
 Amount of Subcontract _____
 Percent of Prime Contract (%): _____

4. Engineering/Professional Services Information:

TOTAL: \$45,596.50

5. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	<u>23,846.97</u>	Actual Result	<u>52.3%</u>
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Participation	<u>23,846.97</u>	Actual Result	<u>52.3%</u>

6.b. Engineering / Professional Service Firm Information:

Name: Anser Advisory Consulting, LLC (AAC)
 Address: 2420 Lakemont Ave, Suite 450
 City, State, Zip: Orlando, FL 32814
 Telephone: 714.209.7671

6.b. Name and Address of MWBE Subconsultant

Name: Emerging Venture Development, Inc.
 Address: 1730 NE 16th Avenue
 City, State, Zip: Fort Lauderdale, FL 33305
 Telephone: (954) 288-4393

6.c. *Identity:

Black American
 Work Item(s): Sr. Associate
 Amount of Subcontract \$23,846.97
 Percent of Prime Contract (%): 52.3%

I certify that the information included on this form and its attachment is correct
 Signature: Edelis Molina Date: 06/28/22
 for George I. Morning, Director of Small Business Development Department

* In Items 3.c. and 6.c. above specify the Identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)

REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 52 FOR THE CONSTRUCTION-ENGINEERING-FINANCIAL CONSULTING SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC TO PROVIDE ADDITIONAL FY 2022 FINANCIAL OVERSIGHT SERVICES TO THE FINANCE DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

10. Mr. Brancheau presented the memorandum, dated June 28, 2022.

Upon motion of Mr. Hunt, second by Mr. Gilliam, vote carried to approve an Amendment to Addendum No. 52 to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC to provide Additional FY 2022 Financial Oversight Services to the Finance Department, for the total not-to-exceed fee amount of \$76,078.80, with funding from previously approved Operation and Maintenance Funds.

REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 53 FOR THE CONSTRUCTION-ENGINEERING-FINANCIAL CONSULTING SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC TO PROVIDE ADDITIONAL FY 2022 AVIATION AUTHORITY'S OVERSIGHT COMMITTEES SUPPORT SERVICES TO THE ENGINEERING AND CONSTRUCTION DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

11. Mr. Brancheau presented the memorandum, dated June 28, 2022. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Pelletier, vote carried to approve an Amendment to Addendum No. 53 to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC to provide Additional FY 2022 Authority's Oversight Committees Support Services for the Engineering, and Construction Department, for the total not-to-exceed fee amount of \$145,222.50, with funding from previously approved Operation and Maintenance Funds.

REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 54 FOR THE CONSTRUCTION-ENGINEERING-FINANCIAL CONSULTING SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC TO PROVIDE ADDITIONAL FY 2022 PROGRAM COMPLIANCE SUPPORT SERVICES TO THE FINANCE DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

12. Mr. Brancheau presented the memorandum, dated June 28, 2022. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Gilliam, vote carried to approve an Amendment to Addendum No. 54 to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC to provide Additional FY 2022 Program Compliance Support Services to the Finance Department, for the total not-to-exceed fee amount of \$45,596.50, with funding from previously approved Operations and Maintenance Fund.

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING ENVIRONMENTAL CONSULTING SERVICES AGREEMENT WITH VANASSE HANGEN BRUSTLIN, INC. DBA VHB, INC. TO IMPLEMENT AN AIRPORT WILDLIFE HAZARD MANAGEMENT PLAN (WHMP), AT THE ORLANDO INTERNATIONAL AIRPORT.

13. Mr. Carrington presented the memorandum, dated June 28, 2022. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Gilliam, vote carried to approve an Addendum to the Continuing Environmental Consulting Services Agreement with Vanasse Hangen Brustlin, Inc. to implement an Airport Wildlife Hazard Management Plan (WHMP), for the total not-to-exceed fee amount of \$14,940.00, with funding from OEA Revenue Funds.

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CAD, GIS, BIM AND RELATED SERVICES AGREEMENT WITH WOOLPERT, INC. FOR FY 2022 PLANNING, ENGINEERING AND CONSTRUCTION STAFF EXTENSION FOR COMPUTER AIDED DESIGN (CAD), GEOGRAPHIC INFORMATION SYSTEMS (GIS), BUILDING INFORMATION MODELING (BIM) AND RELATED SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

14. Mr. Sorondo presented the memorandum, dated June 28, 2022. Discussion ensued.

Upon motion of Mr. Gilliam, second by Mr. Hunt, vote carried to approve an Addendum to the CAD, GIS, BIM and Related Services Agreement with Woolpert, Inc. for FY 2022 Engineering and Construction Staff Extension for Computer Aided Design (CAD), Geographic Information Systems (GIS), Building Information Modeling (BIM) and Related Services, for the total not-to-exceed fee amount of \$65,665.00, with funding from previously-approved Operations and Maintenance Fund.