

**AMENDMENT 1 to ADDENDUM NO. 18  
TO THE AGREEMENT DATED JULY 12, 2022  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND AECOM TECHNICAL SERVICES, INC.**

**Project: Additional OAR Support Services for W-S0111, South Terminal  
C Phase 1 Closeout Services, Orlando International Airport**

**THIS AMENDMENT** is effective this 3<sup>rd</sup> day of September, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **AECOM TECHNICAL SERVICES, INC.** (“Consultant”).

**WITNESSETH:**

**WHEREAS**, by Agreement dated July 12, 2022, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Aviation Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of TWO HUNDRED FORTY-TWO THOUSAND FOUR HUNDRED EIGHTY AND NO/100 DOLLARS (\$242,480.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$242,480.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$242,480.00</b>

3. Except as expressly modified in this Amendment, the Agreement dated July 12, 2022 and all prior addenda will remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives, have executed this Amendment this day of Sep 11, 2024

**GREATER ORLANDO AVIATION AUTHORITY**

Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of Sep 5, 2024

*Karen Ryan*

By: **box** SIGN 1J8RIK51-189W6L6P  
**NELSON MULLINS RILEY AND  
SCARBOROUGH, Legal Counsel  
Greater Orlando Aviation Authority**

*Max Marble*

By: **box** SIGN 4W88Q9ZJ-189W6L6P

Max Marble  
Sr. Vice President, Capital Programs

**AECOM TECHNICAL SERVICES, INC.**

*Ross Spence*

By: **box** SIGN 4LW97722-189W6L6P

Signature (Duly Authorized Rep.)  
Ross Spence  
Printed Name  
Vice President  
Title

**MEMORANDUM**

TO: Members of the Construction Committee

FROM: Scott Shedek, Vice President of Construction

DATE: September 3, 2024

**ITEM DESCRIPTION**

Request for Approval of an Amendment to Addendum No. 18 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for additional support services for WS00111 South Terminal C Phase 1 Program & Project Management Services at Orlando International Airport.

**BACKGROUND**

On September 26, 2023, the Construction Committee approved Addendum No. 18 in the amount of \$249,600.00 to the above-referenced agreement.

**ISSUES**

Since then, it has been determined that additional services for WS00111 South Terminal C Phase 1 Closeout are needed, as further described in the Consultant’s proposal, dated August 19, 2024. AECOM Technical Services, Inc. is to provide assistance to the GOAA staff in the area of closeout services.

If approved, services will be effective the date of Construction Committee approval.

This continuing consultant was selected for this task based on  all that apply):

- Experience                       Available Personnel                       Current Workload
- Expertise                               Equitable Distribution                       Other: \_\_\_\_\_

**SMALL BUSINESS**

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

**ALTERNATIVES**

None.

**FISCAL IMPACT**

Funding is from General Airport Revenue Bonds. Funding source verified by Melvin Martinez of Construction Finance on 08 / 28 / 24 as correct and available.

**RECOMMENDED ACTION**

It is respectfully requested that the Construction Committee approve an Amendment to Addendum No. 18 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$242,480.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
<b>TOTAL</b>	<b>\$242,480.00</b>
AAC – Compliance Review Date	<i>SJ</i> 08/28/24
AAC – Funding Eligibility Review Date	08/28/24



August 19, 2024

Mr. Scott Shedek  
Vice President of Construction  
**GREATER ORLANDO AVIATION AUTHORITY**  
5850 Cargo Road  
Orlando, Florida 32827-4399

Subject: WS00111 South Terminal C Phase 1 Closeout  
Services ~~Services~~ Orlando International Airport

Dear Mr. Shedek:

AECOM is pleased to submit this proposal to provide support services for projects defined by the Senior Director of Planning, Engineering and Construction at the Orlando International Airport. This proposal has been prepared based on our understanding of the following scope of work:

AECOM hours are proposed for charges incurred for Project Management Services that will include but not limited to, providing assistance to the GOAA staff in the area of closeout services.

This Task will be an Amendment to Addendum 18 to AECOM's Continuing Program and Project Management Services, dated July 12, 2022. This work will be billed for, on an hourly basis, a Not-to-Exceed amount of \$242,480.00 and will commence on September 3, 2024.

The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the project.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on these important staff support services. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ross Spence', is located below the 'Sincerely,' text. The signature is fluid and cursive.

Ross Spence  
Vice President  
**AECOM Technical Services, Inc.**



**BREEN CONSTRUCTION SERVICES INC.**

*Quality Building Solutions*

PO Box 521987  
Longwood, FL 32752  
P. (407) 802-6320 F. (407) 712-6799

August 19, 2024

Mr. Ross Spence  
Vice President, Program Management Director  
AECOM  
150 N Orange Avenue, Suite 200  
Orlando, FL 32801

**RE: OAR Support Services  
South Terminal C Phase 1 Closeout  
WS00111**

Dear Ross,

Thank you in advance for considering BCSI's Proposal for OAR services associated with the South Terminal Program Closeout Services.

We are happy to provide support to the above referenced. Based on discussion with AECOM, we have projected a time frame of September 3, 2024 through December 31, 2024 for this effort. We anticipate spending about 20 hours per week on this effort while continuing to perform preconstruction and preparation efforts on other projects.

The scope of work will be performed by Thomas Reeder at an approved billing rate of \$225 per hour and Matthew Breen at an approved billing rate of \$245 per hour. The projected billings for this scope will not exceed \$159,800.

Thank you again for considering Breen Construction Services for this assignment. Please call with any questions.

Sincerely,

**BREEN CONSTRUCTION SERVICES**

A handwritten signature in blue ink, appearing to read "Matthew Breen", is written over a light blue circular stamp.

Matthew Breen  
President

Enclosed: Staffing Attachment





May 7, 2024

Ross Spence  
AECOM  
GOAA-Orlando International Airport  
Orlando, FL 32827

Ross,

Please accept this proposal to provide OAR services for the South Terminal C (STC) final close out phase. These services include reviewing the final technology punch lists, reviewing, creating and gathering O&M /as-builts for the STC, locating and verifying contractor provided equipment for GOAA attic stock, and assist with property transfer documents for the final closeout.

Hahn Integrated shall provide the additional services in accordance with the provisions of the GOAA standard agreement for professional services. The proposed staffing levels for the period of 9/3/2024 - 12/31/2024 summarized below.

RATE	HOURS	TOTAL
\$146	140	\$20,444
\$146	140	\$20,444
\$150	140	\$21,000
\$150	96	\$14,400
<b>Total</b>	<b>516</b>	<b>\$76,280</b>

We appreciate the opportunity to present this proposal and we look forward to working on the GOAA projects. Should you have any questions or need additional information, call me at 720-225-7061.

Sincerely,

Laura Hahn  
President

6157 Stormy Mountain Ct.

Parker, CO 80134

[www.hahnisc.com](http://www.hahnisc.com)



**Greater Orlando Aviation Authority**  
Hahn Integrated Systems, Inc.  
Projected Hours by Task (Sept 3, 2024 – Dec 31, 2024)

**C-Table 1 – Rate Table**

<b>EMPLOYEE</b>	<b>Position</b>	<b>2024 Hours</b>	<b>2024 Rates</b>	<b>TOTAL</b>
Dave Fortunato	QA/QC	140	\$146	\$20,444
Vicki Harvey	QA/QC	140	\$146	\$20,444
Greg Chomitzky	Senior Project Manager	140	\$150	\$21,000
Garry White	Senior Project Manager	96	\$150	\$14,400
<b>Total</b>		<b>516</b>		<b>\$76,280</b>

**C-Table 2 – Summary Hours by Proposal**

<b>Name</b>	<b>Position</b>	<b>Sponsor</b>	<b>Task Description</b>	<b>TOTAL</b>
Dave Fortunato	QA/QC	Scott Shedek	STC IT OFE Closeout	\$20,444
Vicki Harvey	QA/QC	Scott Shedek	STC IT OFE Closeout	\$20,444
Greg Chomitzky	Senior Project Manager	Scott Shedek	STC IT OFE Closeout	\$21,000
Garry White	Senior Project Manager	Scott Shedek	STC IT OFE Closeout	\$14,400
<b>Total</b>				<b>\$76,280</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL (OVERALL)**  
**TABLE C-1**  
**SUMMARY OF TOTAL CONTRACT VALUE**

**Project Management Services**

<b>Phase of Project:</b>		<b>Project Management Services</b>	<b>TOTAL CONTRACT</b>
1.0 Lump Sum Fee:		\$0	\$0
2.0 Not to Exceed Reimbursable Fee:		\$242,480	\$242,480
3.0 Not to Exceed Reimbursable Expenses:		\$0	\$0
<b>4.0 TOTAL CONTRACT VALUE:</b>		<b>\$242,480</b>	<b>\$242,480</b>

Total Lump Sum Labor Hours:		0	0
Total Not to Exceed Reimbursable Labor Hours:		1,260	1,260
<b>TOTAL LABOR HOURS:</b>	<b>0</b>	<b>1,260</b>	<b>1,260</b>
<b>Average Hourly Rate:</b>	<b>\$0.00</b>	<b>\$192.44</b>	<b>\$192.44</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-4**  
**SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES**  
**Project Management Services**

Phase of Project:							OAR Services		TOTAL		
	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate	
<b>AECOM Technical Services, Inc.</b>											
Not to Exceed Reimbursable Fee						64	\$6,400	64	6,400	\$100.00	
Not to Exceed Reimbursable Expenses									\$0		
<b>Sub-Total AECOM</b>						<b>64</b>	<b>\$6,400</b>	<b>64</b>	<b>\$6,400</b>	<b>\$100.00</b>	
<b>Hahn Integrated Systems, Inc.</b>											
Not to Exceed Reimbursable Fee						516	\$76,280	516	76,280	\$147.83	
Not to Exceed Reimbursable Expenses									\$0		
<b>Sub-Total HAHN</b>						<b>516</b>	<b>\$76,280</b>	<b>516</b>	<b>\$76,280</b>	<b>\$147.83</b>	
<b>Breen Construction Services, Inc.</b>											
Not to Exceed Reimbursable Fee						680	\$159,800	680	\$159,800	\$235.00	
Not to Exceed Reimbursable Expenses									\$0		
<b>Sub-Total BCSI</b>						<b>680</b>	<b>\$159,800</b>	<b>680</b>	<b>\$159,800</b>	<b>\$235.00</b>	
Not to Exceed Reimbursable Fee									\$0		
Not to Exceed Reimbursable Expenses									\$0		
<b>Sub-Total</b>									<b>\$0</b>		
Not to Exceed Reimbursable Fee									\$0		
Not to Exceed Reimbursable Expenses									\$0		
<b>Sub-Total SubConsultant</b>									<b>\$0</b>		
Not to Exceed Reimbursable Fee									\$0		
Not to Exceed Reimbursable Expenses									\$0		
<b>Sub-Total SubConsultant</b>									<b>\$0</b>		
<b>Total Not to Exceed Amount:</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>1,260</b>	<b>\$242,480</b>	<b>1,260</b>	<b>\$192.44</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL  
TABLE C-5  
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**

**Project Management Services**

AECOM	Project Coordinator III				TOTAL				
Rate (\$/Hour):	\$100								Avg. Hourly
	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	Rate
<b>Project Controls</b>									
Project Management	64	\$6,400					64	\$6,400	\$100.00
<b>Total</b>	64	\$6,400					64	\$6,400	\$100.00

**NOTES:**

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL  
TABLE C-5  
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**

**Project Management Services**

Hahn Integrated Systems Inc.	QA/QC		Sr Project Manager				TOTAL		
	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	Avg. Hourly Rate
<b>Rate (\$/Hour):</b>	\$146		\$150						
<b>Project Controls</b>									
Project Management	280	\$40,880	236	\$35,400			516	\$76,280	\$147.83
<b>Total</b>	280	\$40,880	236	\$35,400			516	\$76,280	\$147.83

**NOTES:**

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL  
TABLE C-5  
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**

**Project Management Services**

Breen Construction Services, Inc.	Principal		Sr. Project Manager		TOTAL		
	labor hours	Cost	labor hours	Cost	labor hours	Cost	Avg. Hourly Rate
<b>Rate (\$/Hour):</b>	\$245		\$225				
<b>Project Controls</b>							
Project Management	340	\$83,300	340	\$76,500	680	\$159,800	\$235.00
<b>Total</b>	340	\$83,300	340	\$76,500	680	\$159,800	\$235.00

**NOTES:**

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL  
TABLE C-9  
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**

**Project Management Services**

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

<b>FIRM</b>	<b>POSITION</b>	<b>CONTRACT HOURLY RATE</b>
AECOM Technical Services, Inc.	Project Coordinator III	\$100.00
Hahn Integrated Systems, Inc.	QA/QC	\$146.00
Hahn Integrated Systems, Inc.	Sr. Project Manager	\$150.00
Breen Construction Services, Inc.	Principal	\$245.00
Breen Construction Services, Inc.	Sr. Project Manager	\$225.00





## TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: AECOM Technical Services Inc.

By:  \_\_\_\_\_

Print Name: Ross Spence

Date: August 23, 2024

**MEMORANDUM**

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: September 03, 2024

**ITEM DESCRIPTION**

Request for Approval of an Amendment to Addendum No. 18 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for additional support services for W-S0111 South Terminal C Phase 1 Program & Project Management Services at Orlando International Airport.

**SMALL BUSINESS**

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that AECOM Technical Services, Inc. does not propose small business participation on this amendment as the services being provided are for staffing support.