

**ADDENDUM NO. 29  
TO THE AGREEMENT DATED JULY 12, 2022  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND AECOM TECHNICAL SERVICES, INC.**

**Project: FY25 Project Management Services, Orlando International Airport**

**THIS ADDENDUM** is effective this 1<sup>st</sup> day of October, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **AECOM TECHNICAL SERVICES, INC.** (“Consultant”).

**WITNESSETH:**

**WHEREAS**, by Agreement dated July 12, 2022, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Aviation Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of FIVE HUNDRED FIFTY-FOUR THOUSAND ONE HUNDRED SIXTY AND NO/100 DOLLARS (\$554,160.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$554,160.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
 <b>Total:</b>		 <b>\$554,160.00</b>

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Aviation Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Aviation Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated July 12, 2022 and all prior addenda will remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives have executed this Addendum this day of Sep 19, 2024.

**GREATER ORLANDO AVIATION AUTHORITY**

**Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of Sep 19, 2024**

*Karen Ryan*

By **box SIGN** 1J8RLK51-13VP5738  
**NELSON MULLINS RILEY AND  
SCARBOROUGH, Legal Counsel  
Greater Orlando Aviation Authority**

*Kevin J. Thibault*

By: **box SIGN** 1V3Q39J4-13VP5738  
Kevin J. Thibault, P.E.  
Chief Executive Officer

**AECOM TECHNICAL SERVICES, INC.**

*Ross Spence*

By: **box SIGN** 4LW97722-13VP5738  
Signature (Duly Authorized Rep.)  
**Ross Spence**  
Printed Name  
**Vice President**  
Title



## MEMORANDUM

TO: Members of the Procurement Committee

FROM: Arlene Grant, Manger Tenant/Concessions Projects

DATE: September 3, 2024

## ITEM DESCRIPTION

Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2025 Project Management services at Orlando International Airport.

## BACKGROUND

In 2022, the firms providing Continuing Program and Project Management Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On May 18, 2022, the Aviation Authority Board approved a Continuing Program and Project Management Services Agreement with each of the following firms:

- AECOM Technical Services, Inc.
- Cost Management Inc. dba CMI (MWBE)
- Geotech Consultants International, Inc. dba GCI, Inc. (MWBE)
- PSA Constructors, Inc. dba PSA Management, Inc. (MWBE/LDB)
- The Roderick Group, Inc. dba Ardmore Roderick (MWBE)
- WSP USA, Inc.

These no-cost base agreements established the negotiated hourly rates. These services include all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts; management of the construction and commissioning of projects including performing as the Owner's Authorized Representative (OAR); providing material testing, quantity surveying, construction inspection, construction safety compliance inspection, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; negotiations of contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors; coordination of the activities of multiple consultants and contractors onsite; and all other related services, which may be required to accomplish the planning, funding, design, bidding and award, construction, commissioning and operation of projects and programs for the Aviation Authority's existing and future facilities.

EXHIBIT A

**ISSUES**

Consultant’s proposal, dated August 22, 2024, is to provide FY2025 Project Management Services for Tenant/Concessions Projects. These services include, but are not limited to, providing assistance to the GOAA staff in the area of construction project management, contract administration, project inspection, and construction coordination for tenant and concessions projects.

Services cannot commence before the date of Aviation Authority Board approval. The approved addendum must be executed by the Aviation Authority before invoicing for services. Services will be effective October 1, 2024 through March 31, 2025.

The cumulative contract value of all addenda/amendments since the last approval by the Aviation Authority Board for the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. exceeds the \$250,000 threshold; thus, this agenda item requires Board approval.

**SMALL BUSINESS**

The Minority and Women Business Enterprise (MWBE), Local Developing Business (LDB) and/or Veteran Business Enterprise (VBE) has been reviewed by the Aviation Authority’s Small Business Development Department. The findings and recommendation are attached.

**ALTERNATIVES**

None.

**FISCAL IMPACT**

The Fiscal impact is \$554,160.00. Funding is from Operations and Maintenance Funds subject to Aviation Authority Board adoption of the FY25 Aviation Authority budget.

**RECOMMENDED ACTION**

It is respectfully requested that the Procurement Committee recommend to the Aviation Authority Board approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$554,160.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
<b>TOTAL</b>	<b>\$554,160.00</b>
CRI – Compliance Review Date	DL 8/27/24
CRI – Funding Eligibility Review Date	8/27/24



August 22, 2024

Ms. Arlene Grant  
Manager, Tenant/Concessions Projects  
**GREATER ORLANDO AVIATION AUTHORITY**  
5850 Cargo Road  
Orlando, Florida 32827-4399

Subject: Staff Extension – Tenant/Concessions Projects  
Orlando International Airport

Dear Ms. Grant:

AECOM is pleased to submit this proposal to provide Staff Extension services for projects defined by the Vice President of Construction at the Orlando International Airport. This proposal has been prepared based on our understanding of the following scope of work:

AECOM Technical Services, Inc. hours are proposed for charges incurred for Project Management Services that will include but not be limited to, providing assistance to the GOAA staff in the areas of construction project inspection, contract administration, and construction coordination for tenant and concessions projects. The proposed time period is from October 1, 2024 through March 31, 2025.

This Task will be an Addendum to AECOM's Continuing Program and Project Management Services, dated July 12, 2022. This work will be billed for, on an hourly basis, a Not-to-Exceed amount of \$554,160.00. This work will commence as soon as the Authority issues a Notice to Proceed (NTP).

The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the project.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on these important staff support services. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ross Spence', is written over a light blue horizontal line.

Ross Spence  
Vice President  
**AECOM Technical Services, Inc.**

# Hiers Construction Management Inc.

August 22, 2024

HCMI Project

**AECOM Technical Services, Inc.**  
11064 Canal Road  
Orlando, Florida 32827

Project: Planning, Engineering and Construction	
HCMI Staffing Fee	\$549,360.00
Sub-consultants Staffing Fee	\$0
Reimbursable Expense Allowance	\$0
Total Estimated Fee	\$549,360.00
Five Hundred Forty-Nine Thousand Three Hundred Sixty Dollars	

We hereby submit our fee proposal to render one (1) Sr. Program Manager and two (2) Sr. Project Managers for the Tenant/Concessions Projects Department (Ms. Arlene Grant, Manager of Tenant/Concessions Projects) at the Orlando International Airport (MCO).

### Project Description

The scope of our services for the proposed project will include but not limited to, providing assistance to the GOAA staff in the areas of construction program management, project management, project control, contract administration, project inspection, and construction coordination for tenant and concessions projects.

### Services

Our scope will be to provide the Authority with one (1) Sr. Program Manager and two (2) Sr. Project Managers for services from October 1, 2024 through March 31, 2025.

### Fee Summary

Based on the attached worksheets, our anticipated staffing plan equates to a total NTE Fee of **\$549,360.00 (Five Hundred Forty-Nine Thousand Three Hundred Sixty Dollars)** distributed as follows:

NTE Professional Fees	\$ 549,360.00
NTE Reimbursable Expenses	\$ 0.00
TOTAL	\$ 549,360.00

Our fee is based on regular time of forty hours per week. No costs have been included in our fee proposal for any overtime as we do not expect there to be any overtime. **Please note that this proposal is based on utilizing our Current rate for October 1, 2024 thru March 31, 2025.**

### Payment

We will invoice in accordance with the terms of our Contract.

Best regards,  
**Hiers Construction Management Inc.**

  
Isaac Jay Collins  
President

Orlando International Airport  
 Continuing Program and Project Management Services

Project Management Staff Extensions

FY 25				
Individual	Firm	Hourly Rate	Total Hours	Total Fee
I. Jay Collins Sr. Program Manager	Hiers Construction Management Inc.	\$215.00	1,008	\$ 216,720.00
Louder Louis Sr. Project Manager	Hiers Construction Management Inc.	\$165.00	1,008	\$ 166,320.00
Kenneth Tran Project Manager	Hiers Construction Management Inc.	\$165.00	1,008	\$ 166,320.00
<b>SUBTOTAL</b>			<b>3,024</b>	<b>\$ 549,360.00</b>
Reimbursable Expenses				\$ -
<b>SUBTOTAL</b>				<b>\$ -</b>
<b>TOTAL:</b>				<b>\$ 549,360.00</b>
<b>MWBE/LDB PARTICIPATION:</b>		100%	% Participation	<b>\$ 549,360.00</b>
<b>TOTAL</b>				<b>\$ 549,360.00</b>

Orlando International Airport  
 Continuing Program and Project Management Services

Project Management Staff Extensions

ROLE	INDIVIDUAL	FIRM	2024			2025			TOTAL
			Oct	Nov	Dec	Jan	Feb	Mar	
GOAA Staff Support Services	I. Jay Collins Sr. Program Manager	Hiers Construction Management Inc.	184	152	168	176	160	168	1,008
GOAA Staff Support Services	Lourder Louis Sr. Project Manager	Hiers Construction Management Inc.	184	152	168	176	160	168	1,008
GOAA Staff Support Services	Kenneth Tran Sr. Project Manager	Hiers Construction Management Inc.	184	152	168	176	160	168	1,008
<b>TOTAL STAFF HOURS</b>			<b>552</b>	<b>456</b>	<b>504</b>	<b>528</b>	<b>480</b>	<b>504</b>	<b>3,024</b>



**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL (OVERALL)**  
**TABLE C-1**  
**SUMMARY OF TOTAL CONTRACT VALUE**

**Project Management Services**

<b>Phase of Project:</b>		<b>Project Management Services</b>	<b>TOTAL CONTRACT</b>
1.0 Lump Sum Fee:		\$0	\$0
2.0 Not to Exceed Reimbursable Fee:		\$554,160	\$554,160
3.0 Not to Exceed Reimbursable Expenses:		\$0	\$0
<b>4.0 TOTAL CONTRACT VALUE:</b>		<b>\$554,160</b>	<b>\$554,160</b>

Total Lump Sum Labor Hours:		0	0
Total Not to Exceed Reimbursable Labor Hours:		3,072	3,072
<b>TOTAL LABOR HOURS:</b>	0	3,072	3,072
<b>Average Hourly Rate:</b>	<b>\$0.00</b>	<b>\$180.39</b>	<b>\$180.39</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-4**  
**SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES**  
**Project Management Services**

Phase of Project:							OAR Services		TOTAL		
	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate	
<b>AECOM</b>											
Not to Exceed Reimbursable Fee						48	\$4,800	48	4,800	\$100.00	
Not to Exceed Reimbursable Expenses									\$0		
<b>Sub-Total AECOM</b>						<b>48</b>	<b>\$4,800</b>	<b>48</b>	<b>\$4,800</b>	<b>\$100.00</b>	
<b>Hiers Construction Management Inc.</b>											
Not to Exceed Reimbursable Fee						3,024	\$549,360	3,024	\$549,360	\$181.67	
Not to Exceed Reimbursable Expenses									\$0		
<b>Sub-Total Hiers</b>						<b>3,024</b>	<b>549,360</b>	<b>3,024</b>	<b>\$549,360</b>	<b>\$181.67</b>	
Not to Exceed Reimbursable Fee									\$0		
Not to Exceed Reimbursable Expenses									\$0		
<b>Sub-Total</b>									<b>\$0</b>		
Not to Exceed Reimbursable Fee									\$0		
Not to Exceed Reimbursable Expenses									\$0		
<b>Sub-Total</b>									<b>\$0</b>		
Not to Exceed Reimbursable Fee									\$0		
Not to Exceed Reimbursable Expenses									\$0		
<b>Sub-Total SubConsultant</b>									<b>\$0</b>		
Not to Exceed Reimbursable Fee									\$0		
Not to Exceed Reimbursable Expenses									\$0		
<b>Sub-Total SubConsultant</b>									<b>\$0</b>		
<b>Total Not to Exceed Amount:</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>3,072</b>	<b>\$554,160</b>	<b>3,072</b>	<b>\$180.39</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL  
TABLE C-5  
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**

**Project Management Services**

AECOM	Sr. Project Manager		Project Manager		Project Coordinator III		TOTAL		
Rate (\$/Hour):	\$159		\$126		\$100				Avg. Hourly
	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	Rate
Project Controls									
Program Management Oversight		\$0	0	\$0	48	\$4,800	48	\$4,800	\$100.00
		\$0		\$0		\$0	0	\$0	\$0.00
<b>Total</b>	0	\$0	0	\$0	48	\$4,800	48	\$4,800	\$100.00

**NOTES:**

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-5**  
**BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**  
**Project Management Services**

Hiers Construction Management Inc.	Sr. Program Manager		Sr. Project Manager		Project Manager		TOTAL		
Rate (\$/Hour):	\$215		\$165		\$0				Avg. Hourly
	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	Rate
<b>OAR Services</b>									
Project Management	1008	\$216,720	2016	\$332,640		\$0	3,024	\$549,360	\$181.67

**NOTES:**

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-7a, C-7b and C-7c**  
**PARTICIPATION SCHEDULES**

**Project Management Services**

**TABLE C-7a DBE PARTICIPATION SCHEDULE**

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
<b>TOTAL PROPOSED PARTICIPATION</b>			<b>\$0.00</b>	<b>0.0%</b>

**TABLE C-7b MWBE PARTICIPATION SCHEDULE**

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
Hiers Construction Management Inc.	3050 Pirates Retreat Court #206	Minority Owned	Project Management Services	\$549,360.00	99.1%
<b>TOTAL PROPOSED PARTICIPATION</b>				<b>\$549,360.00</b>	<b>99.1%</b>

**TABLE C-7c LDB PARTICIPATION SCHEDULE**

NAME OF FIRM	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
<b>TOTAL PROPOSED PARTICIPATION</b>			<b>\$0.00</b>	<b>0.0%</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL  
TABLE C-9  
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**

**Project Management Services**

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

<b>FIRM</b>	<b>POSITION</b>	<b>CONTRACT HOURLY RATE</b>
AECOM	Project Coordinator III	\$100.00
<b>FIRM</b>	<b>POSITION</b>	<b>CONTRACT HOURLY RATE</b>
Hiers Construction Management Inc.	Senior Program Manager	\$215.00
Hiers Construction Management Inc.	Senior Project Manager	\$165.00

**Greater Orlando Aviation Authority**  
AECOM Technical Services, Inc.  
Continuing Program and Project Management Services  
Projected Hours by Task for FY2025 (October 1, 2024 - September 30, 2025)

Legend:

Proposal submitted for review
Previously approved
Future proposal

Name	Position	Sponsor	Task Description	TOTAL
TBD/Lisa Stoeckert	Project Accountant	Grant	Tenant/Concessions - Project Management Oversight	288
			<b>TOTAL</b>	<b>288</b>
Chayla German	Project Coordinator	Dennis	Project Coordinator for Project Controls/CF Dept.	0
			<b>TOTAL</b>	<b>0</b>
Fransheska Brown	Project Coordinator	McKeown	Project Coordinator for Project Controls/PC Dept.	0
			<b>TOTAL</b>	<b>0</b>
Lisa Stoeckert	Project Accountant	McKeown	Project Coordinator for Project Controls/PC Dept.	0
			<b>TOTAL</b>	<b>0</b>
Lisa Stoeckert	Project Accountant	Shedek	Project Coordinator for Project Controls/CF Dept.	0
			<b>TOTAL</b>	<b>0</b>
Ross Spence	Sr. Program Director	Shedek	Terminal C Day 2 Closeout	0
			<b>TOTAL</b>	<b>0</b>
Ross Spence	Sr. Program Director	Shedek	W-S00151 Terminal C Enhancements	0
			<b>TOTAL</b>	<b>0</b>
Steve Fuller	Sr. Construction Manager	Shedek	W-S00151 Terminal C Enhancements	0
			<b>TOTAL</b>	<b>0</b>
Ross Spence	Sr. Program Director	Furr	W-00497 North Terminal Refresh	528
			<b>TOTAL</b>	<b>528</b>
Steve Fuller	Sr. Construction Manager	Furr	W-00497 North Terminal Refresh	528
			<b>TOTAL</b>	<b>528</b>
Lisa Stoeckert	Project Coordinator II	Furr	W-00497 North Terminal Refresh	528
			<b>TOTAL</b>	<b>528</b>
Ross Spence	Sr. Program Director	Marble	W-S00211 Terminal C Phase 2 Support	0
			<b>TOTAL</b>	<b>0</b>
Lisa Stoeckert	Project Coordinator II	Shedek	W-S00159 Terminal C Landscaping Program	0
			<b>TOTAL</b>	<b>0</b>
Ross Spence	Sr. Program Director	Furr	Specification and EDC Updates	0
			<b>TOTAL</b>	<b>0</b>
Lisa Stoeckert	Project Coordinator II	Furr	Specification and EDC Updates	0
			<b>TOTAL</b>	<b>0</b>





## TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: AECOM Technical Services Inc.

By:  \_\_\_\_\_

Print Name: Ross Spence

Date: June 27, 2024

## Addenda / Amendments Awarded per Agreement - Summary for Committee

### AECOM Technical Services, Inc. -- Agreement No. 202204-OAR1 Continuing Program and Project Management Services

<i>Add</i>	<i>Amd</i>	<i>Proj.</i>	<i>Description</i>	<i>PSC/CCM</i>	<i>Board</i>	<i>Exec.</i>	<i>PO#</i>	<i>\$ Amount</i>	<i>Cumul. per Add. \$ Amount</i>	
000	000	-	Continuing Program and Project Management Services	<b>PSC</b>	04/22/22	05/18/22	07/12/22	\$0.00	\$0.00	
001	000	-	FY23 Tenant/Concessions Projects OAR/PM Oversight	<b>CCM</b>	08/23/22	09/21/22	09/26/22	95195	\$1,023,792.00	\$1,023,792.00
002	000	-	FY23 Staff Extension Support Services for Construction Finance	<b>CCM</b>	08/30/22	NA	10/03/22	95353	\$153,920.00	\$153,920.00
003	000	-	FY23 Staff Extension Support Services for Project Controls	<b>CCM</b>	09/06/22	09/21/22	10/13/22	95196	\$299,552.00	\$299,552.00
004	000	-	FY23 Staff Extension Support Services for Operational Readiness	<b>CCM</b>	09/27/22	NA	11/15/22	95594	\$89,776.00	\$89,776.00
005	000	BP-S00195-MCO	BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE WS111 Staff Extension Support Services for BP-S0195	<b>CCM</b>	10/04/22	NA	10/20/22	1007187	\$247,611.00	\$247,611.00
005	001	BP-S00195-MCO	BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE Additional Staff Extension Support Services for BP-S0195	<b>CCM</b>	10/25/22	NA	11/08/22	AMD 1007187	\$5,000.00	\$252,611.00
005	002	BP-S00195-MCO	BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE Additional Program Management Services for the Construction Phase of BP-S0195	<b>CCM</b>	11/22/22	12/14/22	12/19/22	AMD 1007187	\$1,580,568.00	\$1,833,179.00
005	003	BP-S00195-MCO	BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE Additional Program Management Services for the Construction Phase for BP-S00195	<b>CCM</b>	02/07/23	NA	02/28/23		\$180,336.00	\$2,013,515.00
005	004	BP-S00195-MCO	BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE Additional Program Management Services for the Construction Phase for BP-S00195	<b>CCM</b>	02/28/23	03/15/23	03/21/23		\$2,576,690.00	\$4,590,205.00
005	005	BP-S00195-MCO	BP-S00195-MCO TERM C, PH 1X - AIRSIDE CONCOURSE Additional Program Management Services for the Construction Phase for BP-S00195	<b>CCM</b>	04/25/23	05/17/23	05/24/23		\$2,323,210.00	\$6,913,415.00
006	000	-	FY23 Staff Extension Support Services for City of Orlando and Permitting Coordination	<b>CCM</b>	10/25/22	NA	11/08/22	95618	\$71,796.00	\$71,796.00
006	001	-	Additional FY23 Staff Extension Support Services for City of Orlando and Permitting Coordination	<b>PSC</b>	05/02/23	NA	05/03/23	AMD 95168	\$58,518.00	\$130,314.00
007	000	-	FY23 Staff Extension Support Services for Baggage Handling Systems	<b>CCM</b>	01/03/23	NA	01/18/23	95673	\$10,000.00	\$10,000.00

## Addenda / Amendments Awarded per Agreement - Summary for Committee

008	000	H-S00029-MCO	H-S00029-MCO AIRFIELD CIVIL RESTART ENABLING WORK A/E CA Services for H-S00029	CCM	02/07/23	NA	02/10/23	1007239	\$246,148.00	\$246,148.00
008	001	H-S00029-MCO	H-S00029-MCO AIRFIELD CIVIL RESTART ENABLING WORK Additional OAR Construction Services for H-S00029	CCM	08/29/23	NA	09/15/23		\$78,192.00	\$324,340.00
009	000	-	FY23 Staff Extension for Procurement Committee Project Coordinator Services	PSC	02/07/23	NA	02/10/23		\$100,048.00	\$100,048.00
010	000	E-00286-MCO	E-00286-MCO BHS LIGHTING MODIFICATIONS Construction Phase OAR Services for E-286	CCM	04/04/23	NA	04/06/23	1007308	\$10,232.00	\$10,232.00
011	000	E-00281-MCO	E-00281-MCO AIRSIDE 4 PA SYSTEM UPGRADE Design Phase OAR Services for E-281	CCM	04/11/23	NA	04/24/23	1007313	\$14,350.00	\$14,350.00
012	000	-	FY23 Development of the GOAA Sustainability Management and Resiliency Plan	PSC	08/01/23	NA	08/11/23	96401	\$31,022.00	\$31,022.00
013	000	E-S00015-MCO	E-S00015-MCO TERMINAL C KVAR PILOT PROGRAM Design and Construction Phase OAR Services to Support E-S00015	CCM	08/22/23	NA	08/28/23	1007421	\$47,644.00	\$47,644.00
014	000	-	FY24 Project Management Services for Tenant/Concessions Projects	CCM	09/12/23	09/27/23	10/04/23	96899	\$1,062,720.00	\$1,062,720.00
015	000	-	FY24 Staff Extension Support Services for Project Controls	PSC	08/22/23	09/27/23	10/04/23	96871	\$169,088.00	\$169,088.00
016	000	E-00285-MCO	E-00285-MCO BUS DUCT REPLACEMENT FROM WEST TO EAST ELECTRICAL SWITCHGEAR ROOM Design Phase OAR Services for E-285	CCM	08/29/23	NA	09/15/23	1007427	\$7,132.00	\$7,132.00
017	000	-	FY24 Staff Extension Support Services for Construction Finance	PSC	08/29/23	09/27/23	10/04/23	96764	\$161,504.00	\$161,504.00
018	000	W-S00111-MCO	W-S00111-MCO S TERM C, PH 1 - PROGRAM & PROJECT MGMT SERVICES (OAR) OAR Services for W-S0111	CCM	09/26/23	NA	10/03/23	1007486	\$249,600.00	\$249,600.00
019	000	-	FY24 Project Management Services for Specialty Systems	CCM	10/05/23	10/18/23	10/26/23	96906	\$249,860.00	\$249,860.00
020	000	-	FY24 Project Management Services for Engineering and Construction Staff Extension Services	PSC	10/05/23	10/18/23	10/26/23	96907	\$199,826.00	\$199,826.00
021	000	W-S00151-MCO	W-S00151-MCO TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES OAR Services for W-S00151	CCM	10/10/23	NA	11/09/23	1007470	\$199,826.00	\$199,826.00
022	000	W-00497-MCO	W-00497-MCO NORTH TERMINAL REFRESH PROGRAM OVERSIGHT Support Services for W-497	CCM	12/19/23	NA	12/21/23	1007571	\$169,560.00	\$169,560.00

## Addenda / Amendments Awarded per Agreement - Summary for Committee

022	001	W-00497-MCO	W-00497-MCO NORTH TERMINAL REFRESH PROGRAM OVERSIGHT Additional Design Phase Services for W-497	CCM	02/06/24	02/21/24	02/23/24	AMD 1007571	\$899,954.00	\$1,069,514.00
022	002	W-00497-MCO	W-00497-MCO NORTH TERMINAL REFRESH PROGRAM OVERSIGHT Additional Design, Bid and Award Phase Services for W-497	CCM	05/28/24	06/19/24	06/25/24		\$1,538,592.00	\$2,608,106.00
023	000	W-S00211-MCO	W-S00211-MCO TERMINAL C, PHASE 2 PROGRAM DEFINITION DOCUMENT DEVELOPMENT Support Services for W-S211	CCM	12/19/23	NA	12/21/23	1007512	\$67,320.00	\$67,320.00
024	000	W-S00151-MCO	W-S00151-MCO TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES OAR Services for W-S00151	CCM	12/19/23	NA	12/21/23	1007514	\$218,426.00	\$218,426.00
024	001	W-S00151-MCO	W-S00151-MCO TERMINAL C DESIGN AND PROJECT OVERSIGHT SERVICES Additional OAR Services for W-S00151	CCM	02/27/24	NA	03/04/24	AMD 1007514	\$68,640.00	\$287,066.00
025	000	W-S00159-MCO	W-S00159-MCO TERMINAL C LANDSCAPING DESIGN AND PROGRAM OVERSIGHT SERVICES OAR Services for W-S00159	CCM	01/23/24	NA	01/25/24	1007561	\$29,500.00	\$29,500.00
026	000	-	OAR Services for Specification and EDC Updates	CCM	05/16/24	NA	05/22/24	97571	\$26,200.00	\$26,200.00
027	000	-	FY25 Staff Extension Support Services for Project Controls	PSC	08/13/24	08/21/24			\$173,120.00	\$173,120.00

**Total for AECOM Technical Services, Inc. for Agreement No. 202204-OAR1**

<b>\$14,639,273.00</b>
------------------------

## **Addenda / Amendments Awarded per Agreement - Summary for Committee**

### **Terms of Agreement**

Firm	Agreement Execution Date	Original Duration 1st Extension 2nd Extension	Current Expiration Date
<b>Continuing Agreement Consultant - OAR/RE Construction</b>			
<b>AECOM Technical Services, Inc.</b>	Not a Minority Firm 07/12/22	Original Dur: 3 Yrs 1st Ext Dur: 0 Yrs 2nd Exr Dur: 0 Yrs	07/12/25

### **Addenda / Amendments in Chronological Order**

PSC	Board	Add #	Amd #	\$ Amt	Cumulative
02/07/23		009	000	\$100,048.00	\$100,048.00
05/02/23		006	001	\$58,518.00	\$158,566.00
08/01/23		012	000	\$31,022.00	\$189,588.00
08/22/23	09/27/23	015	000	\$169,088.00	\$358,676.00
08/29/23	09/27/23	017	000	\$161,504.00	\$520,180.00
10/05/23	10/18/23	020	000	\$199,826.00	\$720,006.00
08/13/24	08/21/24	027	000	\$173,120.00	\$893,126.00

**ATTACHMENT A**

**FINANCE FORM**

<b>Date:</b>	<u>8/22/2024</u>	<b>Requestor's Extension:</b>	<u>2465</u>
<b>Requestor's Name:</b>	<u>Scott Shedek</u>	<b>Preparer's Extension:</b>	<u>4159</u>
<b>Preparer's Name:</b>	<u>Ross Spence</u>	<b>Solicitation #:</b>	<u></u>
<b>Requestor's Department:</b>	<u>Construction</u>	<b>Contract # / Name:</b>	<u>Continuing Program and Management</u>
<b>Description:</b>	<u>FY25 Tenant/Concessions</u>	<b>Procurement Committee Date:</b>	<u>09/03/2024</u>
<b>Vendor:</b>	<u>AECOM</u>	<b>Agenda Item #:</b>	<u></u>

**NON-PROJECT FUNDS: O&M**

Account Code Format:	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.715.170.5310009.000.000000			\$554,160.00			
<b>Total Requisition:</b>			\$554,160.00			
<b>Requisition Number:</b>			97731			

<b>Funding Approver:</b>	<i>Andrea Harper</i>
<b>OMB Notes:</b>	

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer
97731	FY25 PC 2024-09-03	In Process	22-AUG-2024 22:47:0	USD	554,160.00	Ciaglia, Tara A

**MEMORANDUM**

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: September 03, 2024

**ITEM DESCRIPTION**

Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2025 Project Management Services at Orlando International Airport.

**SMALL BUSINESS**

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that AECOM Technical Services, Inc. proposes 99% MWBE participation in this addendum.

**MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS**

PLEASE COMPLETE THIS FORM

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7179

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Recommendation to the Aviation Authority Board for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2025 Project Management Services at Orlando International Airport.

**1. Construction Information:**

Addendum Amount: \_\_\_\_\_

**2. MWBE Goal by Group Representation:**

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
<b>Total MWBE Participation</b>	<b>-</b>	<b>Actual Result</b>	<b>_____</b>

**3.a. Prime Contractor Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**3.b. Name and Address of MWBE Subcontractor**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**3.c. \*Identity:**

Work Item(s): \_\_\_\_\_  
Amount of Subcontract \_\_\_\_\_  
Percent of Prime Contract (%): \_\_\_\_\_

**4. Engineering/Professional Services Information:**

Addendum Amount: \$554,160.00

**5. MWBE Goal by Group Representation:**

Asian Pacific American	-	Actual Result	0%
Asian Subcontinent American	-	Actual Result	0%
Black American	549,360.00	Actual Result	99%
Caucasian Female American	-	Actual Result	0%
Hispanic American	-	Actual Result	0%
Native American	-	Actual Result	0%
Other	-	Actual Result	0%
<b>Total MWBE Participation</b>	<b>549,360.00</b>	<b>Actual Result</b>	<b>99%</b>

**6.b. Engineering / Professional Service Firm Information:**

Name: AECOM Technical Services, Inc.  
Address: 7650 West Courtney Campbell Causeway  
City, State, Zip: Tampa, FL 33607  
Telephone: 813-636-2425

**6.b. Name and Address of MWBE Subconsultant**

Name: Hiers Construction Management, Inc.  
Address: P.O. Box 783232  
City, State, Zip: Winter Garden, FL 34778-3232  
Telephone: 813-541-2884

**6.c. \*Identity:**

Work Item(s): Project Management Services  
Amount of Subcontract \$549,360.00  
Percent of Prime Contract (%): 99%

\* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)





## **MEMORANDUM**

TO: Members of the Aviation Authority

FROM: Marquez A. Griffin, Chair, Procurement Committee

DATE: September 18, 2024

## **ITEM DESCRIPTION**

Recommendation of the Procurement Committee to Approve Multiple Addenda to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. (AECOM) at the Orlando International Airport (MCO)

## **BACKGROUND**

On May 18, 2022, the Aviation Authority Board approved Continuing Program and Project Management Services Agreements with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- AECOM Technical Services, Inc.
- Cost Management, Inc. dba CMI (*MWBE*)
- Geotech Consultants International, Inc. dba GCI, Inc. (*MWBE*)
- PSA Constructors, Inc. dba PSA Management, Inc. (*MWBE/LDB*)
- The Roderick Group, Inc. dba Ardmore Roderick (*MWBE*)
- WSP USA, Inc.

The agreements are structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The terms of the agreements shall be for a period of three years with optional renewal periods of two additional one-year terms, to be exercised at the discretion of the Aviation Authority and accepted by both parties.

Scope includes all services necessary for the management of the design and construction of both individual projects and programs, consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts; management of the construction and commissioning of projects, including performing as the Owner's Authorized Representative (OAR); providing material testing, quantity surveying, construction inspection, construction safety compliance inspection, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; negotiations of contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors; coordination of the activities of multiple consultants and contractors onsite; and all other related services, which may be required to accomplish the planning, funding, design, bidding and award, construction, commissioning and operation of projects and programs for the Aviation Authority's existing and future facilities.

A summary of previously-approved addenda, and applicable amendments, to the Continuing Program and Project Management Services Agreement with AECOM can be provided upon request.

## ISSUES

Per the Aviation Authority's Policy 450.04, the Aviation Authority Board must approve all contract addenda and applicable amendments that result in the value of any contract being increased, in the aggregate, by \$250,000 or more over the contract value. The Procurement Committee (PC) recommended approval of the addenda to the above-referenced agreement, as follows:

- Fiscal Year (FY) 2025 Staff Extension Support Services for Project Controls at MCO, for the total not-to-exceed fees amount of \$173,120, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services will include, but are not limited to, performing specialized and advanced administrative functions and public meeting assignments, and maintaining records and minutes for various Aviation Authority Sunshine Committees, such as the Construction Committee, ensuring compliance with state statutes and Aviation Authority policies and procedures. These services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from AECOM, and determined that AECOM does not propose any small business participation on this addendum as the services being provided are onsite staffing support. The Small Business Development Department certifies that AECOM is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held August 13, 2024, Agenda Item No. 4-A].*
- FY 2025 Project Management/Oversight Support Services for Tenant/ Concessions Projects at MCO, for the total not-to-exceed fees amount of \$554,160, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Coordination and oversight support services of the tenant/ concessions projects are required. These project management services include, but are not limited to, construction project management, project control, contract administration, inspection services, review of drawings, monitoring of the tenant/concessions projects, and maintenance of project progress tracking. These services will be provided from October 1, 2024, through March 31, 2025. The Aviation Authority has reviewed the proposal from AECOM, and determined that AECOM proposes 99% Minority and Women Business Enterprise (MWBE) participation on this addendum, and certifies that AECOM is in good standing as it relates to its small business participation. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-Z].*
- FY 2025 Project Management Services Technology Projects at MCO, for the total not-to-exceed fees amount of \$149,970, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board, under separate item). Services include, but are not limited to, performing specialized and advanced technology OAR support services, field inspection and oversight of low voltage systems activities, scheduling and purchasing of Information Technology (IT) procurement items, and systems Quality Assurance/Quality Control support services for IT network, fire alarm and safety, and communications rooms. Services will be provided from October 1, 2024, through September 30, 2025. The Aviation Authority has reviewed the proposal from AECOM, and determined that AECOM does not propose any small business participation on this addendum and certifies that AECOM is in good standing as it relates to its small business participation on those addenda on which small business participation is required in its professional services agreement. *[Reference PC Meeting held September 3, 2024, Agenda Item No. 3-Y].*

As these addenda will result in an aggregate increase to the Aviation Authority's Agreement with AECOM exceeding \$250,000, Aviation Authority Board approval is required.

## SMALL BUSINESS

Individual small business participation is included for each of the addenda listed above.

**ALTERNATIVES**

None.

**FISCAL IMPACT**

The fiscal impact is \$877,250. Funding is from Operations and Maintenance Funds (subject to adoption of the FY 2025 Aviation Authority Budget by the Aviation Authority Board under separate item).

**RECOMMENDED ACTION**

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee to: (1) approve Multiple Addenda to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. as follows: (a) FY 2025 Staff Extension Support Services for Project Controls at MCO, for the total not-to-exceed fees amount of \$173,120, with funding from Operations and Maintenance Funds; (b) FY 2025 Project Management/Oversight Support Services for Tenant/ Concessions Projects at MCO, for the total not-to-exceed fees amount of \$554,160, with funding from Operations and Maintenance Funds; and, (c) FY 2025 Project Management Services Technology Projects at MCO, for the total not-to-exceed fees amount of \$149,970, with funding from Operations and Maintenance Funds; and, (2) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.