

**AMENDMENT 2 to ADDENDUM NO. 22  
TO THE AGREEMENT DATED JULY 12, 2022  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND AECOM TECHNICAL SERVICES, INC.**

**Project: Additional Design, Bid and Award Phase Services for W-497  
North Terminal Refresh Program Oversight, Orlando  
International Airport**

**THIS AMENDMENT** is effective this 19<sup>th</sup> day of June, 2024, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Aviation Authority”), and **AECOM TECHNICAL SERVICES, INC.** (“Consultant”).

**WITNESSETH:**

**WHEREAS**, by Agreement dated July 12, 2022, Aviation Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Aviation Authority as are contained in any additional scope of work established by the Aviation Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Aviation Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Aviation Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED amount of ONE MILLION FIVE HUNDRED THIRTY-EIGHT THOUSAND FIVE HUNDRED NINETY-TWO AND NO/100 DOLLARS (\$1,538,592.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$1,538,592.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$1,538,592.00</b>

3. Except as expressly modified in this Amendment, the Agreement dated July 12, 2022 and all prior addenda will remain in full force and effect.


**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives, have executed this Amendment this day of ~~Jun 25, 2024~~.

**GREATER ORLANDO AVIATION AUTHORITY**

Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of Jun 24, 2024


By: *Karen Ryan*

**NELSON MULLINS RILEY AND  
SCARBOROUGH, Legal Counsel  
Greater Orlando Aviation Authority**

By:   
boxSIGN 1V3Q39J4-13VLVPZQ

Kevin J. Tibault, P.E.  
Chief Executive Officer

**AECOM TECHNICAL SERVICES, INC.**

By:   
boxSIGN 4L2LWQY8-13VLVPZQ

Signature (Duly Authorized Rep.)  
Ross Spence  
Printed Name  
Vice President  
Title

**MEMORANDUM**

TO: Members of the Construction Committee

FROM: Robert Furr, Vice President of Engineering and Architecture

DATE: May 28, 2024

**ITEM DESCRIPTION**

Request for Recommendation of Approval of an Amendment to Addendum No. 22 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional Design, Bid, and Award Phase services for W-00497 North Terminal Refresh Program Oversight at Orlando International Airport

**BACKGROUND**

On December 19, 2023, the Construction Committee approved Addendum 22 in the amount of \$169,560 to the above-referenced agreement. On February 6, 2024, the Construction Committee approved an Amendment to Addendum 22 in the amount of \$899,954 that was subsequently approved by the Aviation Authority Board on February 21, 2024.

**ISSUES**

Since then, it has been determined that additional design, bid, and award phases services are required for added projects to the North Terminal Refresh program, as further described in the Consultant’s proposal, May 14, 2024. AECOM Technical Services, Inc. is to provide additional design, bid, and award phases services.

If approved, services will be effective the date of Aviation Authority Board approval.

This continuing consultant was selected for this task based on (☑ all that apply):

- Experience
- Available Personnel
- Current Workload
- Expertise
- Equitable Distribution
- Other: \_\_\_\_\_

**SMALL BUSINESS**

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

**ALTERNATIVES**

None.

**FISCAL IMPACT**

Funding is from Line of Credit to be reimbursed by future General Airport Revenue Bonds. Funding source verified by Malvin Martinez of Construction Finance on 05 / 23 / 24 as correct and available.

**RECOMMENDED ACTION**

It is respectfully requested that the Construction Committee recommend to the Aviation Authority Board approval of an Amendment to Addendum No. 22 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$1,538,592.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
<b>TOTAL</b>	<b>\$1,538,592.00</b>
AAC – Compliance Review Date	<i>SJ</i> 05/22/24
AAC – Funding Eligibility Review Date	05/22/24



May 14, 2024

Mr. Rob Furr  
Vice President of Engineering and Architecture  
**GREATER ORLANDO AVIATION AUTHORITY**  
5850 Cargo Road  
Orlando, Florida 32827-4399

Subject: W-00497 North Terminal Refresh Program Oversight  
Orlando International Airport

Dear Mr. Furr:

AECOM is pleased to submit this proposal to provide OAR services for the project defined by the Vice President of Engineering and Architecture at the Orlando International Airport. This proposal has been prepared based on our understanding of the following scope of work: Program Management services to support the North Terminal Refresh Program efforts.

AECOM Technical Services, Inc. hours are proposed for charges incurred for Project Management Services that will include but not be limited to design oversight, procurement efforts, meetings with GOAA Departments, and other duties as requested.

This Task will be an Addendum to AECOM's Continuing Program and Project Management Services, dated July 12, 2022. This work will be billed as a Not-to-Exceed amount of \$1,538,592.00.

The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the project.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on these important staff services. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ross Spence', is written over a light blue horizontal line.

Ross Spence  
Vice President  
**AECOM Technical Services, Inc.**



May 15, 2024

Mr. Ross Spence  
Vice President  
AECOM TECHNICAL SERVICES, INC.  
150 North Orange Avenue, Suite 200  
Orlando, FL 32824

RE: North Terminal Refresh

Dear Mr. Spence:

Joint Services Group LLC is pleased to submit this proposal to provide Program Management services for the above referenced project at the Orlando International Airport. This proposal has been prepared based on our understanding of the requested scope of work.

The scope of services will include but are not limited to Document Control and Compliance. These services will be provided by Laura Joslyn, Project Manager at a rate of \$155.00 per hour at an estimated 1,056 hours for a total not to exceed \$163,680.00.

We appreciate the opportunity to present this proposal and we look forward to working with AECOM on this important GOAA project. If you should have any questions or require additional assistance, please feel free to contact us.

Sincerely,

JOINT SERVICES GROUP LLC



Laura Joslyn  
Owner



**BREEN CONSTRUCTION SERVICES INC.**

*Quality Building Solutions*

PO Box 521987  
Longwood, FL 32752  
P. (407) 802-6320 F. (407) 712-6799

May 1, 2024

Mr. Ross Spence  
Vice President, Program Management Director  
AECOM  
150 N Orange Avenue, Suite 200  
Orlando, FL 32801

**RE: W-S00497 North Terminal Refresh Program  
OAR Support Service Proposal**

Dear Ross,

Thank you in advance for considering BCSI's Proposal for OAR services associated with the North Terminal Refresh Program.

We are happy to provide continued support to the above referenced project from July 1, 2024 through December 31, 2024.

The scope of work will be performed by Thomas Reeder at an approved billing rate of \$176 per hour and Matthew Breen at an approved billing rate of \$222 for a combine value of \$420,288.

Thank you again for considering Breen Construction Services for this assignment. Please call with any questions.

Sincerely,

**BREEN CONSTRUCTION SERVICES**

A handwritten signature in black ink, appearing to read "Matthew Breen", written in a cursive style.

Matthew Breen  
President



# GOAA

North Terminal Refresh Program  
July 01, 2024 thru Dec 31, 2024

CURRENT APPROVED RATE	HOURS TO COMPLETE	BREEN CONSTRUCTION SERVICES DESCRIPTION AND PERSON	START DATE	COMPL. DATE	PROJECTED BILLING
\$ 222	1056	Senior Construction Manager -Arch/Envelope Matthew Breen	7/1/2024	12/31/2024	\$234,432
\$ 176	1056	Project Manager Electrical Thomas Reeder	7/1/2024	12/31/2024	\$185,856

Total NTE Value  
Date Prepared

\$420,288  
5/1/2024

Owner's Representative  
 Estimating / Scheduling  
 Value Engineering  
 Life Cycle Costing  
 LEED Consulting  
 Constructability Review  
 Cashflow Projections  
 Change Orders  
 Claims Analysis  
 Contract Administration  
 Commissioning  
 Construction Auditing  
 Facilities Condition Assessment  
 Information Technology  
 Database Development  
 Program Management  
 Software Modules



158 Terra Mango Loop  
 Suite B  
 Orlando, FL 32835  
 Tel: 407.293.4168  
 Fax: 407.293.0944  
 Website: [www.cminc.biz](http://www.cminc.biz)  
 Email: [cmi@cminc.biz](mailto:cmi@cminc.biz)

22 May 2024

Mr. Ross Spence  
 Sr. Program Director  
**AECOM**  
 11314 Terminal C Service Road  
 Orlando, Florida 32824

<u>CMI No. P-5330.1</u>	
<b>Project: Greater Orlando Aviation Authority North Terminal Refresh Program</b>	
Cost Estimating Service	\$202,752.00
<b>Total Not to Exceed Fees</b>	<b>\$202,752.00</b>
Two Hundred Two Thousand, Seven Hundred and Fifty-Two Dollars.	

Dear Mr. Spence

We hereby submit our fee proposal to provide OAR Cost Consulting Services. Our understanding is that we will be providing cost estimating for the North Terminal Refresh Program at the Orlando International Airport.

**SERVICES**

We are pleased to provide the cost estimating services as indicated above and as described on the attached Breakdown of Fees form. The Estimates will be based substantially on approximate quantity take-offs and priced in accordance with specifications, if available. The single unit prices will be a composite of labor, material, and equipment, and will reflect prevailing construction rates in the locality of the project. The mark-ups (Detail & Pricing Allowance, General Conditions, Overhead, Fee, Bond, Escalation, etc.) will be based on reasonable percentages. The estimates will be presented in the GSA Building Elemental Uniformat report. We will need you to send us one printed half-size and one full-size set of the drawings, and one set of the PDF documents - drawings and specifications. We anticipate that we will complete the estimates approximately six weeks after receiving your approval and documents. We will send you the reports via e-mail. The services proposed herein will be provided under the direction of Ganesh Jiawon.

**FEE SCHEDULE**

The following is our Labor Projections and Not-to-Exceed (NTE) Fees.

Position	Rate	Hours	Total NTE Fee
Chief Estimator	\$225.00	528	\$118,800
Sr. Estimator	\$159.00	528	\$83,952

**EXCLUSIONS**

This proposal excludes: cost of drawings and specifications; formal or informal value engineering; travel outside of Central Florida; field office space rental, computers, printers copiers, and utilities; and travel outside of the Central Florida area.

**PAYMENT**

We will invoice in accordance with the terms of your Contract with the Authority.

**Issued By:**

CMI

Ganesh Jiawon, LEED AP, CGC, MRICS  
President

**Accepted By:**

Name:

Title:

Signature:

Date:

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-7a, C-7b and C-7c**  
**PARTICIPATION SCHEDULES**

**Project Management Services**

**TABLE C-7a DBE PARTICIPATION SCHEDULE**

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
Joint Services Group JSG	2765 Eldred Court, Apopka, FL 32712	Project Management Services	\$ 163,680	10.6%
<b>TOTAL PROPOSED PARTICIPATION</b>			<b>\$163,680.00</b>	<b>10.6%</b>

**TABLE C-7b MWBE PARTICIPATION SCHEDULE**

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
Cost Management, Inc. CMI	158 Terra Mango Loop, Orlando, FL 32835	MBE	Estimating/Cost Controls	\$ 202,752	13.1%
<b>TOTAL PROPOSED PARTICIPATION</b>				<b>\$202,752.00</b>	<b>13.1%</b>

**TABLE C-7c LDB PARTICIPATION SCHEDULE**

NAME OF FIRM	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
<b>TOTAL PROPOSED PARTICIPATION</b>			<b>\$0.00</b>	<b>0.0%</b>

TRUTH IN NEGOTIATION CERTIFICATION

744

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: AECOM Technical Services Inc.

By:  \_\_\_\_\_

Print Name: Ross Spence

Date: May 14, 2024

**Greater Orlando Aviation Authority**  
AECOM Technical Services, Inc.  
Continuing Program and Project Management Services  
Projected Hours by Task for FY2024 (October 1, 2023 - September 30, 2024)

Legend:

Proposal submitted for review
Previously approved
Future proposal

Name	Position	Sponsor	Task Description	TOTAL
TBD/Lisa Stoeckert	Project Accountant	Grant	Tenant/Concessions - Project Management Oversight	480
			<b>TOTAL</b>	<b>480</b>
Nadege Cadet	Project Coordinator	McKeown	Project Coordinator for Project Controls/PEC Dept.	0
			<b>TOTAL</b>	<b>0</b>
Chayla German	Project Coordinator	Dennis	Project Coordinator for Project Controls/CF Dept.	2080
			<b>TOTAL</b>	<b>2080</b>
Fransheska Brown	Project Coordinator	McKeown	Project Coordinator for Project Controls/PC Dept.	2080
			<b>TOTAL</b>	<b>2080</b>
Lisa Stoeckert	Project Accountant	McKeown	Project Accountant for Project Controls/PC Dept.	192
			<b>TOTAL</b>	<b>192</b>
Lisa Stoeckert	Project Accountant	Dennis	Project Accountant for Construction Finance/CF Dept.	96
			<b>TOTAL</b>	<b>96</b>
Lisa Stoeckert	Project Accountant	Shedek	Project Accountant for E-S00015	16
			<b>TOTAL</b>	<b>16</b>
Pankaj Gupta	Sr. Project Manager	Shedek	Sr. Project Manager for E-S0015	80
			<b>TOTAL</b>	<b>80</b>
Lisa Stoeckert	Project Coordinator II	Shedek	Project Coordinator for H-S00029 Airfield Civil Restart Project	100
			<b>TOTAL</b>	<b>100</b>
Lisa Stoeckert	Project Management Assistant	Taylor	Specialty Systems Staffing	75
			<b>TOTAL</b>	<b>75</b>
Ross Spence	Sr. Program Director	Shedek	Terminal C Day 2 Closeout	390
			<b>TOTAL</b>	<b>390</b>
Ross Spence	Sr. Program Director	Shedek	W-S00151 Terminal C Enhancements	208
			<b>TOTAL</b>	<b>208</b>
Steve Fuller	Sr. Construction Manager	Shedek	W-S00151 Terminal C Enhancements	208
			<b>TOTAL</b>	<b>208</b>
Ross Spence	Sr. Program Director	Furr	W-00497 North Terminal Refresh	240
			<b>TOTAL</b>	<b>240</b>
Steve Fuller	Sr. Construction Manager	Furr	W-00497 North Terminal Refresh	120
			<b>TOTAL</b>	<b>120</b>
Lisa Stoeckert	Project Coordinator II	Furr	W-00497 North Terminal Refresh	120
			<b>TOTAL</b>	<b>120</b>
Ross Spence	Sr. Program Director	Marble	W-S00211 Terminal C Phase 2 Support	60
			<b>TOTAL</b>	<b>60</b>
Lisa Stoeckert	Project Coordinator III	Shedek	W-S00159 Terminal C Landscaping Program	10
			<b>TOTAL</b>	<b>10</b>
Ross Spence	Sr. Program Director	Furr	W-00497 North Terminal Refresh	1160
			<b>TOTAL</b>	<b>1160</b>

**Greater Orlando Aviation Authority**  
AECOM Technical Services, Inc.  
Continuing Program and Project Management Services  
Projected Hours by Task for FY2024 (October 1, 2023 - September 30, 2024)

Legend:

Proposal submitted for review
Previously approved
Future proposal

Name	Position	Sponsor	Task Description	TOTAL
Steve Fuller	Project Manager II - Structu	Furr	W-00497 North Terminal Refresh	1256
			<b>TOTAL</b>	<b>1256</b>
Lisa Stoeckert	Project Coordinator III	Furr	W-00497 North Terminal Refresh	947
			<b>TOTAL</b>	<b>947</b>
TBD	Project Manager II - Mechar	Furr	W-00497 North Terminal Refresh	1256
			<b>TOTAL</b>	<b>1256</b>
Ross Spence	Sr. Program Director	Furr	Specification and EDC Updates	20
			<b>TOTAL</b>	<b>20</b>
Lisa Stoeckert	Project Coordinator III	Furr	Specification and EDC Updates	40
			<b>TOTAL</b>	<b>40</b>
TBD	Project Manager - Architect	Furr	Specification and EDC Updates	20
			<b>TOTAL</b>	<b>20</b>

Greater Orlando Aviation Authority

AECOM Technical Services, Inc.

Projected Hours by Task for FY2024 (October 1, 2023 - September 30, 2024)

Name	Position	Sponsor	Task Description	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	TOTAL
TBD/Lisa Stoeckert	Project Accountant	Grant	Tenant/Concessions - Project Management Oversight	40	40	40	40	40	40	40	40	40	40	40	40	480
		Total		40	40	40	40	40	40	40	40	40	40	40	40	40
Nadege Cadet	Project Coordinator	McKeown	Project Coordinator for Project Controls/PC Dept.													0
		Total		0	0	0	0	0	0	0	0	0	0	0	0	0
Chayla German	Project Coordinator	Dennis	Project Coordinator for Project Controls/CF Dept.	176	176	176	176	168	176	176	176	160	176	176	168	2080
		Total		176	176	176	176	168	176	176	176	160	176	176	168	168
Fransheska Brown	Project Coordinator	McKeown	Project Coordinator for Project Controls/PC Dept.	176	176	176	176	168	176	176	176	160	176	176	168	2080
		Total		176	176	176	176	168	176	176	176	160	176	176	168	168
Lisa Stoeckert	Project Accountant	McKeown	Project Accountant for Project Controls/PC Dept.	16	16	16	16	16	16	16	16	16	16	16	16	192
		Total		16	16	16	16	16	16	16	16	16	16	16	16	16
Lisa Stoeckert	Project Accountant	Dennis	Project Accountant for Construction Finance/CF Dept.	8	8	8	8	8	8	8	8	8	8	8	8	96
		Total		8	8	8	8	8	8	8	8	8	8	8	8	8
Lisa Stoeckert	Project Accountant	Shedek	Project Accountant for E-S00015	2	2	2	2	1	1	1	1	1	1	1	1	16
		Total		2	2	2	2	1	1	1	1	1	1	1	1	1
Pankaj Gupta	Sr. Project Manager	Shedek	Sr. Project Manager for E-S0015	80												80
		Total		80	0	0	0	0	0	0	0	0	0	0	0	0
Lisa Stoeckert	Project Coordinator II	Shedek	Project Coordinator for H-S00029 Airfield Civil Restart Project	40	40	20										100
		Total		40	40	20	0	0	0	0	0	0	0	0	0	0
Lisa Stoeckert	Project Management Assistant	Taylor	Specialty Systems Staffing	6	6	6	6	6	6	6	6	6	6	6	9	75
		Total		6	6	6	6	6	6	6	6	6	6	6	6	9
Ross Spence	Sr. Program Director	Shedek	Terminal C Day 2 Closeout	130	130	130										390
		Total		130	130	130	0	0	0	0	0	0	0	0	0	0
Ross Spence	Sr. Program Director	Shedek	W-S00151 Terminal C Enhancements			36	92	80								208
		Total		0	0	36	92	80	0	0	0	0	0	0	0	0
Steve Fuller	Sr. Construction Manager	Shedek	W-S00151 Terminal C Enhancements			36	92	80								208
		Total		0	0	36	92	80	0	0	0	0	0	0	0	0
Ross Spence	Sr. Program Director	Furr	W-00497 North Terminal Refresh			0	80	64	96							240
		Total		0	0	0	80	64	96	0	0	0	0	0	0	0
Steve Fuller	Sr. Construction Manager	Furr	W-00497 North Terminal Refresh			16	40	32	32							120
		Total		0	0	16	40	32	32	0	0	0	0	0	0	0
Lisa Stoeckert	Project Coordinator II	Furr	W-00497 North Terminal Refresh			16	40	32	32							120
		Total		0	0	16	40	32	32	0	0	0	0	0	0	0
Ross Spence	Sr. Program Director	Marble	W-S00211 Terminal C Phase 2 Support			0	12	12	12	12	12					60
		Total		0	0	0	12	12	12	12	12	12	0	0	0	0
Lisa Stoeckert	Project Coordinator III	Shedek	W-S00159 Terminal C Landscaping Program			2	2	2	2	2						10
		Total		0	0	0	2	2	2	2	2	0	0	0	0	0
Ross Spence	Sr. Program Director	Furr	W-00497 North Terminal Refresh					56	72	176	184	160	176	176	160	1160
		Total		0	0	0	0	56	72	176	184	160	176	176	160	160
Steve Fuller	Project Manager II - Structure	Furr	W-00497 North Terminal Refresh					56	168	176	184	160	176	176	160	1256
		Total		0	0	0	0	56	168	176	184	160	176	176	160	160
Lisa Stoeckert	Project Coordinator III	Furr	W-00497 North Terminal Refresh					56	60	103	111	105	176	176	160	947
		Total		0	0	0	0	56	60	103	111	105	176	176	160	160
TBD	Project Manager II - Mechanical	Furr	W-00497 North Terminal Refresh					56	168	176	184	160	176	176	160	1256
		Total		0	0	0	0	56	168	176	184	160	176	176	160	160
Ross Spence	Sr. Program Director	Furr	Specification and EDC Updates								10	10				20
		Total		0	0	0	0	0	0	0	0	10	10	0	0	0
Lisa Stoeckert	Project Coordinator III	Furr	Specification and EDC Updates								20	20				40
		Total		0	0	0	0	0	0	0	0	20	20	0	0	0
TBD	Project Manager - Architectural	Furr	Specification and EDC Updates								10	10				20
		Total		0	0	0	0	0	0	0	0	10	10	0	0	0

**MEMORANDUM**

TO: Members of the Procurement Committee

FROM: Edelis Molina, Manager Small Business Programs

DATE: May 28, 2024

**ITEM DESCRIPTION**

Request for Recommendation of Approval of an Amendment to Addendum 22 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional Design, Bid, and Award Phase Services for W-00497 North Terminal Refresh Program Oversight at the Orlando International Airport

**SMALL BUSINESS**

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that AECOM Technical Services, Inc. proposes 24% MWBE participation on this addendum.



**MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS**

**PLEASE COMPLETE THIS FORM**

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7179

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Recommendation of Approval of an Amendment to Addendum 22 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional Design, Bid, and Award Phase Services for W-00497 North Terminal Refresh Program Oversight at the Orlando International Airport

**1. Construction Information:**

Amendment Amount: \_\_\_\_\_

**2. MWBE Goal by Group Representation:**

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
<b>Total MWBE Participation</b>	<b>-</b>	<b>Actual Result</b>	<b>_____</b>

**3.a. Prime Contractor Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**3.b. Name and Address of MWBE Subcontractor**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**3.c. \*Identity:**

Work Item(s): \_\_\_\_\_  
Amount of Subcontract \_\_\_\_\_  
Percent of Prime Contract (%): \_\_\_\_\_

**4. Engineering/Professional Services Information:**

Amendment Amount: \$1,538,592.00

**5. MWBE Goal by Group Representation:**

Asian Pacific American	-	Actual Result	0%
Asian Subcontinent American	202,752.00	Actual Result	13%
Black American	-	Actual Result	0%
Caucasian Female American	163,680.00	Actual Result	11%
Hispanic American	-	Actual Result	0%
Native American	-	Actual Result	0%
Other	-	Actual Result	0%
<b>Total MWBE Participation</b>	<b>366,432.00</b>	<b>Actual Result</b>	<b>24%</b>

**6.b. Engineering / Professional Service Firm Information:**

Name: AECOM Technical Services, Inc.  
Address: 7650 West Courtney Campbell Causeway  
City, State, Zip: Tampa, FL 33607  
Telephone: 813-636-2425

**6.b. Name and Address of MWBE Subconsultant**

Name: Please see attached  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**6.c. \*Identity:**

Work Item(s): \_\_\_\_\_  
Amount of Subcontract \_\_\_\_\_  
Percent of Prime Contract (%): \_\_\_\_\_

\* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)

**MWBE Subcontractor/Subconsultant Certification**

**Project Name & Number:** Request for Recommendation of Approval of an Amendment to Addendum 22 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional Design, Bid, and Award Phase Services for W-00497 North Terminal Refresh Program Oversight at the Orlando International Airport

**Prime Firm:** AECOM Technical Services, Inc.

**Amendment Amount:** \$1,538,592.00

**Company Name** Joint Services Group, LLC  
**Address** 2765 Eldred Ct  
**City, State, Zip** Apopka, FL 32712  
**Phone** 407-308-2081  
**Identity** Caucasian Female American  
**Work Item** PM Services  
**Amount of Subcontract** \$163,680.00  
**Percentage** 10.6%

**Cost Management, Inc.**  
158 Terra Mango Loop  
Orlando, FL 32835  
407-293-4168  
**Asian Subcontinent American**  
Estimating / Cost Control  
202,752.00  
13.2%

**Company Name** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**City, State, Zip** \_\_\_\_\_  
**Phone** \_\_\_\_\_  
**Identity** \_\_\_\_\_  
**Work Item** \_\_\_\_\_  
**Amount of Subcontract** \_\_\_\_\_  
**Percentage** \_\_\_\_\_

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**Company Name** \_\_\_\_\_  
**Address** \_\_\_\_\_  
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**Work Item** \_\_\_\_\_  
**Amount of Subcontract** \_\_\_\_\_  
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**Company Name** \_\_\_\_\_  
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**Work Item** \_\_\_\_\_  
**Amount of Subcontract** \_\_\_\_\_  
**Percentage** \_\_\_\_\_

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\$366,432.00     24%  
\$1,538,592.00



## **MEMORANDUM**

TO: Members of the Aviation Authority

FROM: Scott Shedek, Chair, Construction Committee

DATE: June 19, 2024

## **ITEM DESCRIPTION**

Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 22 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. (AECOM) for Additional Design, Bid and Award Phase Owner's Authorized Representative (OAR) Services for W-00497, North Terminal Refresh Program Oversight, at the Orlando International Airport (MCO)

## **BACKGROUND**

On May 18, 2022, the Aviation Authority Board approved Continuing Program and Project Management Services Agreements with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- AECOM Technical Services, Inc.
- Cost Management, Inc. dba CMI (*MWBE*)
- Geotech Consultants International, Inc. dba GCI, Inc. (*MWBE*)
- PSA Constructors, Inc. dba PSA Management, Inc. (*MWBE/LDB*)
- The Roderick Group, Inc. dba Ardmere Roderick (*MWBE*)
- WSP USA, Inc.

The agreements are structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The terms of the agreements shall be for a period of three years with optional renewal periods of two additional one-year terms, to be exercised at the discretion of the Aviation Authority and accepted by both parties.

Scope includes all services necessary for the management of the design and construction of both individual projects and programs, consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts; management of the construction and commissioning of projects, including performing as the OAR; providing material testing, quantity surveying, construction inspection, construction safety compliance inspection, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; negotiations of contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors; coordination of the activities of multiple consultants and contractors onsite; and all other related services, which may be required to accomplish the planning, funding, design, bidding and award, construction, commissioning and operation of projects and programs for the Aviation Authority's existing and future facilities.

On December 19, 2023, the Construction Committee approved Addendum No. 22 for Design Phase OAR Services for W-00497, for the total amount of \$169,560 to the above-referenced Agreement. On February 21, 2024, the Aviation Authority Board approved Amendment No. 1 to Addendum No. 22 for Additional Design Phase OAR Services for W-00497, for the total amount of \$899,954.

## **ISSUES**

A fee has been negotiated with AECOM for the total amount of \$1,538,592, to provide additional design, bid and award phase OAR services for W-00497. Services include, but are not limited to, program management support, design oversight, procurement efforts, cost estimating services, meetings with the Aviation Authority, expert evaluations, and recommendations of submitted bids, and other design, bid and award phase support activities as required.

On May 28, 2024, the Construction Committee recommended approval of an Amendment to Addendum No. 22 to the Continuing Program and Project Management Services Agreement with AECOM for Additional Design, Bid and Award Phase OAR Services for W-00497, North Terminal Refresh Program Oversight, at MCO.

## **SMALL BUSINESS**

The Aviation Authority has reviewed the proposal from AECOM and determined that AECOM proposes 24% Minority and Women Business Enterprise (MWBE) participation for these services, and certifies that AECOM is in good standing as it relates to its small business participation.

## **ALTERNATIVES**

None.

## **FISCAL IMPACT**

The fiscal impact is \$1,538,592. Funding is from Line of Credit to be reimbursed by future General Airport Revenue Bonds.

## **RECOMMENDED ACTION**

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 22 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional Design, Bid and Award Phase OAR Services for W-00497, North Terminal Refresh Program Oversight, at MCO, for the total not-to-exceed fees amount of \$1,538,592, with funding from Line of Credit to be reimbursed by future General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.