

**ADDENDUM NO. 36  
TO THE AGREEMENT DATED JUNE 2, 2017  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND AECOM TECHNICAL SERVICES, INC.**

**Project:** FY22 Staff Extension Support Services for Construction  
Finance, Orlando International Airport

**THIS ADDENDUM** is effective this 1<sup>st</sup> day of October,  
2021, by and between the **GREATER ORLANDO AVIATION AUTHORITY**  
("Authority"), and **AECOM TECHNICAL SERVICES, INC.** ("Consultant").

**WITNESSETH:**

**WHEREAS**, by Agreement dated June 2, 2017, Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services (OAR Prime Entity) Services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.
2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **ONE HUNDRED FORTY-FOUR THOUSAND AND NO/100 DOLLARS (\$144,000.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$144,000.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$144,000.00</b>

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

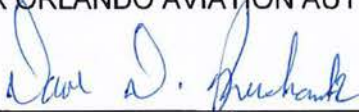
In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated June 2, 2017 and all prior addenda will remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives have executed this Addendum this 15<sup>th</sup> day of September, 2021.

GREATER ORLANDO AVIATION AUTHORITY


By:

  
Davin D. Ruohomaki  
Sr. Director Engineering & Construction

Approved as to Form and Legality  
(for the benefit of GOAA only)


this 14 day of Sept, 2021

By:

  
NELSON MULLINS BROAD AND  
CASSEL, Legal Counsel  
Greater Orlando Aviation Authority

AECOM TECHNICAL SERVICES, INC.

By:

  
Signature (Duly Authorized Rep.)

Ross Spence  
Printed Name

Associate Vice President  
Title



Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida, 32827-4392  
(407) 825-2001

# Memorandum

**To:** Members of the Construction Committee

**From:** Marie Dennis, Director of Finance

**Date:** August 24, 2021

**Re:** Request for Approval of an Addendum to the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with AECOM Technical Services, Inc. to provide Fiscal Year (FY) 2022 Staff Extension Support Services for Construction Finance at Orlando International Airport

Consultant's proposal, dated July 21, 2021, is to provide FY 2022 Staff Extension Support Services for Construction Finance. These services include but are not limited to providing assistance to the GOAA staff in the areas of specialized and advanced administrative functions, public meeting assignments, and maintaining records and minutes for various meetings.

If approved, these services would be effective October 1, 2021, through September 30, 2022.

This continuing consultant was selected for this task based on (☑ all that apply):

- Experience
- Available Personnel
- Current Workload
- Expertise
- Equitable Distribution
- Other: \_\_\_\_\_

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from Operations and Maintenance Fund (Budget Code 301.111.170.5310009.000.000000), subject to adoption by the Aviation Authority Board of the Fiscal Year (FY) 2022 Aviation Authority Budget. Funding source verified by Andrea Harper of Construction Finance on 8 / 17 / 21 as correct and available.

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with AECOM Technical Services, Inc. for the services contained herein and amount as shown below:

Not to Exceed Fees	\$144,000.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
<b>TOTAL</b>	<b>\$144,000.00</b>
Reviewed by AAC	<i>JSS</i>

Req 89479

AECOM Technical Services, Inc.  
7650 West Courtney Campbell Causeway  
Tampa, FL 33607. Phone: 813-636-2425 Fax: 813-287-8591



July 21, 2021

Ms. Marie Dennis  
Director of Finance  
**GREATER ORLANDO AVIATION AUTHORITY**  
5855 Cargo Road  
Orlando, Florida 32827-4399

Subject: Staff Extension – Construction Finance  
Orlando International Airport

Dear Ms. Dennis:

AECOM is pleased to submit this proposal to provide Staff Extension services for projects defined by the Director of Finance at the Orlando International Airport. This proposal has been prepared based on our understanding of the following scope of work:

AECOM Technical Services, Inc. hours are proposed for charges incurred for Project Coordinator Services that will include but not be limited to, providing assistance to the GOAA staff in the areas of specialized and advanced administrative functions, public meeting assignments, and maintaining records and minutes for various meetings as required by the Finance Department. The proposed time period is from October 1, 2021 through September 30, 2022.

This Task will be an Addendum to AECOM's Continuing Program and Project Management Services (OAR Prime Entity), dated June 2, 2017. This work will be billed for, on an hourly basis, a Not-to-Exceed amount of \$144,000.00.

The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the project.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on these important staff support services. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

Ross Spence  
Program Manager  
**AECOM Technical Services, Inc.**

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant AECOM Technical Services, Inc.

By:  \_\_\_\_\_

Print Name: Ross Spence, Associate Vice President

Date: July 21, 2021

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL (OVERALL)**  
**TABLE C-1**  
**SUMMARY OF TOTAL CONTRACT VALUE**

**Project Coordinator for Construction Finance**

<b>Phase of Project:</b>		<b>Project Management Services</b>	<b>TOTAL CONTRACT</b>
1.0 Lump Sum Fee:		\$0	\$0
2.0 Not to Exceed Reimbursable Fee:		\$144,000	\$144,000
3.0 Not to Exceed Reimbursable Expenses:		\$0	\$0
<b>4.0 TOTAL CONTRACT VALUE:</b>		\$144,000	\$144,000

Total Lump Sum Labor Hours:		0	0
Total Not to Exceed Reimbursable Labor Hours:		2,000	2,000
<b>TOTAL LABOR HOURS:</b>	0	2,000	2,000
<b>Average Hourly Rate:</b>	<b>\$0.00</b>	<b>\$72.00</b>	<b>\$72.00</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL**  
**TABLE C-4**  
**SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES**  
**Project Coordinator for Construction Finance**

Phase of Project							OAR Services				TOTAL	
	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate
<b>AECOM</b>												
Not to Exceed Reimbursable Fee							2,000	\$144,000	2,000	144,000	\$72.00	
Not to Exceed Reimbursable Expenses											\$0	
<b>Sub-Total AECOM</b>							<b>2,000</b>	<b>\$144,000</b>	<b>2,000</b>	<b>\$144,000</b>	<b>\$72.00</b>	
<b>Hiers Construction Management Inc.</b>												
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
<b>Sub-Total Hiers</b>											<b>\$0</b>	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
<b>Sub-Total</b>											<b>\$0</b>	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
<b>Sub-Total</b>											<b>\$0</b>	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
<b>Sub-Total SubConsultant</b>											<b>\$0</b>	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
<b>Sub-Total SubConsultant</b>											<b>\$0</b>	
<b>Total Not to Exceed Amount:</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>2,000</b>	<b>\$144,000</b>	<b>2,000</b>	<b>\$144,000</b>	<b>\$72.00</b>

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL  
TABLE C-5  
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**

**Project Coordinator for Construction Finance**

AECOM	PROJECT CONTROLS COORDINATOR		TOTAL		
	labor hours	Cost	labor hours	Cost	Avg. Hourly Rate
Rate (\$/Hour):	\$72				
Project Controls					
Project Controls Coordinator - Staff Extension	2000	\$144,000	2,000	\$144,000	\$72.00
		\$0	0	\$0	\$0.00
<b>Total</b>	<b>2,000</b>	<b>\$144,000</b>	<b>2,000</b>	<b>\$144,000</b>	<b>\$72.00</b>

**NOTES:**

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.



**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL  
TABLE C-7a, C-7b and C-7c  
PARTICIPATION SCHEDULES**

**Project Coordinator for Construction Finance**

**TABLE C-7a DBE PARTICIPATION SCHEDULE**

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
<b>TOTAL PROPOSED PARTICIPATION</b>			<b>\$0.00</b>	<b>0.0%</b>

**TABLE C-7b MWBE PARTICIPATION SCHEDULE**

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
<b>TOTAL PROPOSED PARTICIPATION</b>				<b>\$0.00</b>	<b>0.0%</b>

**TABLE C-7c LDB PARTICIPATION SCHEDULE**

NAME OF FIRM	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
<b>TOTAL PROPOSED PARTICIPATION</b>			<b>\$0.00</b>	<b>0.0%</b>

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL  
TABLE C-9  
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES

Project Coordinator for Construction Finance

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

FIRM	POSITION	CONTRACT HOURLY RATE
AECOM	Project Coordinator	\$72.00

**Greater Orlando Aviation Authority**  
AECOM Technical Services, Inc.  
Continuing Program and Project Management Services  
Projected Hours by Task for FY2022 (October 1, 2021 - September 30, 2022)

**Legend:**

Proposal submitted for review

Previously approved

Future proposal

Name	Position	Sponsor	Task Description	TOTAL
TBD/Kendal Williams	Sr. Project Manager	Grant	Tenant/Concessions - Project Management Oversight	2000
		Grant	Tenant/Concessions - Project Management Oversight	0
			<b>TOTAL</b>	<b>2000</b>
TBD/Lisa Stoeckert	Project Accountant	Grant	Tenant/Concessions - Project Management Oversight	0
		Grant	Tenant/Concessions - Project Management Oversight	0
			<b>TOTAL</b>	<b>0</b>
I. Jay Collins	Sr. Program Manager	Grant	Tenant/Concessions - Project Management Oversight	2000
			<b>TOTAL</b>	<b>2000</b>
Amy Ramirez	Sr. Project Manager	Grant	Tenant/Concessions - Project Management Oversight	0
			<b>TOTAL</b>	<b>0</b>
Louis Lourder	Project Manager	Grant	Tenant/Concessions - Project Management Oversight	2000
			<b>TOTAL</b>	<b>2000</b>
Jonathan Hopkins	Sr. Inspector	Grant	Tenant/Concessions - Project Management Oversight	0
			<b>TOTAL</b>	<b>0</b>
Alberto Bustamante	Sr. Inspector	Grant	Tenant/Concessions - Project Management Oversight	0
			<b>TOTAL</b>	<b>0</b>
Ratonda Williams	Project Coordinator	Grant	Tenant/Concessions - Project Management Oversight	0
			<b>TOTAL</b>	<b>0</b>
Kenneth Cuong Tran	Project Manager	Grant	Tenant/Concessions - Project Management Oversight	2000
			<b>TOTAL</b>	<b>2000</b>
Nadege Cadet	Project Coordinator	McKeown	Project Coordinator for Project Controls/PEC Dept.	2000
			<b>TOTAL</b>	<b>2000</b>
Chayla German	Project Coordinator	Dennis	Project Coordinator for Project Controls/CF Dept.	2000
			<b>TOTAL</b>	<b>2000</b>



**GREATER ORLANDO AVIATION AUTHORITY**

Orlando International Airport  
5850-B Cargo Road  
Orlando, Florida 32827-4399

**MEMORANDUM**

To: Members of the Construction Committee

From: George I. Morning, Director of Small Business Development Department

Date: August 24, 2021

Re: Request for Approval of an Addendum to the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with AECOM Technical Services, Inc. to provide Fiscal Year (FY) 2022 Staff Extension Support Services for Construction Finance at Orlando International Airport.

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the nature of the services to be provided, AECOM Technical Services, Inc. does not propose small business participation on this Addendum.

Our analysis indicates that AECOM Technical Services, Inc. is eligible for award of the subject Addendum.

GENERAL

REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT (OAR PRIME ENTITY) SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR FY 2022 TENANT/CONCESSIONS PROJECTS OAR/PM OVERSIGHT, AT ORLANDO INTERNATIONAL AIRPORT.

17. Ms. Grant presented the attached memorandum, dated August 24, 2021.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that AECOM Technical Services, Inc. proposes 84.1% MWBE and 15.5% LDB small business participation on this Addendum.

Chairman Ruohomaki added that the OAR team was scaled back to FY 2018 levels because of budget constraints, so this is a reduced amount. Ms. Sharman asked if the rates are the same. Ms. Grant answered that the rates have all been leveled at \$130.00. Chairman Ruohomaki added that the Aviation Authority has just approved salary increases effective October 1, 2021, pending final budget adoption; thus, the rates for the OAR teams are being systematically reviewed to ensure retention of institutional knowledge. Ms. Sharman asked if the rates are higher or lower. Chairman Ruohomaki answered that they are the same.

Upon motion of Ms. Sharman, second by Mr. Pelletier, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Program and Project Management (OAR Prime Entity) Services Agreement with AECOM Technical Services, Inc. for FY 2022 Tenant/Concessions Projects OAR/PM Oversight, for the total not-to-exceed fee amount of \$904,760.00, with funding from Operation and Maintenance Funds, subject to adoption of the FY 2022 Aviation Authority Budget by the Aviation Authority Board.

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES (OAR PRIME ENTITY) AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. TO PROVIDE FY 2022 STAFF EXTENSION SUPPORT SERVICES FOR CONSTRUCTION FINANCE, AT ORLANDO INTERNATIONAL AIRPORT

18. Ms. Dennis presented the attached memorandum, dated August 24, 2021.

The Office of Small Business Development has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the nature of the services to be provided, AECOM Technical Services, Inc. does not propose small business participation on this Addendum.

Upon motion of Mr. Hunt, second by Mr. Gilliam, vote carried to approve the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with AECOM Technical Services, Inc. to provide FY 2022 Staff Extension Support Services for Construction Finance, for the total not-to-exceed fee amount of \$144,000.00, with funding from Operation and Maintenance Funds, subject to adoption of the FY 2022 Aviation Authority Budget by the Aviation Authority Board. ✓

REQUEST FOR APPROVAL OF AN ADDENDUM TO THE CONSTRUCTION-ENGINEERING-FINANCIAL CONSULTING SERVICES AGREEMENT WITH ANSER ADVISORY CONSULTING, LLC TO PROVIDE FY 2022 CIP AND CIR SUPPORT SERVICES TO THE ENGINEERING AND CONSTRUCTION DEPARTMENT, AT THE ORLANDO INTERNATIONAL AIRPORT.

19. Ms. Rainey presented the attached memorandum, dated August 24, 2021.

The Office of Small Business Development has determined that due to the specific nature of the services to be provided, Anser Advisory Consulting, LLC does not propose any MWBE/LDB/VBE participation on this Addendum.

Ms. Sharman asked if the rates have changed, and if so, by what percentage. Ms. Rainey answered that they have all increased by 3%. Chairman Ruohomaki asked if they are