

**ADDENDUM NO. 20  
TO THE AGREEMENT DATED JULY 12, 2022  
BETWEEN GREATER ORLANDO AVIATION AUTHORITY  
AND AECOM TECHNICAL SERVICES, INC.**

**Project: FY24 Project Management Services for Engineering and Construction Staff Extension Services, Orlando International Airport**

**THIS ADDENDUM** is effective this 18<sup>th</sup> day of October, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **AECOM TECHNICAL SERVICES, INC.** ("Consultant").

**WITNESSETH:**

**WHEREAS**, by Agreement dated July 12, 2022, Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

**WHEREAS**, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

**WHEREAS**, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **ONE HUNDRED NINETY-NINE THOUSAND EIGHT HUNDRED TWENTY-SIX AND NO/100 DOLLARS (\$199,826.00)**, broken down as follows:

<b>Professional Fees:</b>	<b>NTE:</b>	<b>\$199,826.00</b>
<b>Professional Fees:</b>	<b>LS:</b>	<b>\$0.00</b>
<b>Reimbursable Expenses:</b>	<b>NTE:</b>	<b><u>\$0.00</u></b>
<b>Total:</b>		<b>\$199,826.00</b>

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated July 12, 2022 and all prior addenda will remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto by their duly authorized representatives have executed this Addendum this day of Oct 26, 2023.

**GREATER ORLANDO AVIATION AUTHORITY**

Approved as to Form and Legality  
(for the benefit of GOAA only)  
this day of Oct 20, 2023

*Karen Ryan*

By: box SIGN

1JBRLK51-1BLKRVB5

**NELSON MULLINS BROAD AND  
CASSEL, Legal Counsel  
Greater Orlando Aviation Authority**

*Kevin J. Thibault*

By:

box SIGN

1V3Q2914-1BLKRVB5

Kevin J. Thibault, P.E.  
Chief Executive Officer

**AECOM TECHNICAL SERVICES, INC.**

*Ross Spence*

By:

box SIGN

4LW97722-1BLKRVB5

Signature (Duly Authorized Rep.)

**Ross Spence**

Printed Name

**Vice President**

Title



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**GREATER ORLANDO AVIATION AUTHORITY**

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4392

**MEMORANDUM**

TO: Members of the Procurement Committee

FROM: Scott Shedek, Vice President of Construction (Prepared by Ross Spence)

DATE: October 5, 2023

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**ITEM DESCRIPTION**

Request for Recommendation to Aviation Authority Board of Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2024 Project Management services for Engineering and Construction staff extension services. These services include, but are not limited to, providing assistance to the GOAA staff in the area of financial liaison services, coordination with Construction Finance, Furniture, Fixtures, and Equipment (FFE) support, design criteria package management, and additional tasks as required.

**BACKGROUND**

In 2022, the firms providing Continuing Program and Project Management Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On May 18, 2022, the Aviation Authority Board approved a Continuing Program and Project Management Services Agreement with each of the following firms:

- AECOM Technical Services, Inc.
- Cost Management Inc. dba CMI (MWBE)
- Geotech Consultants International, Inc. dba GCI, Inc. (MWBE)
- PSA Constructors, Inc. dba PSA Management, Inc. (MWBE/LDB)
- The Roderick Group, Inc. dba Ardmore Roderick (MWBE)
- WSP USA, Inc.

These no-cost base agreements established the negotiated hourly rates. These services include all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts; management of the construction and commissioning of projects including performing as the Owner's Authorized Representative (OAR); providing material testing, quantity surveying, construction inspection, construction safety compliance inspection, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; negotiations of contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors; coordination of the activities of multiple consultants and contractors onsite; and all other related services, which may be required to accomplish the planning, funding, design, bidding and award, construction, commissioning and operation of projects and programs for the Aviation Authority's existing and future facilities.

## ISSUES

Consultant's proposal, dated September 28, 2023, is to provide FY2024 staff extension services for Engineering and Construction.

If approved, these services would be effective the date of Aviation Authority Board approval.

## SMALL BUSINESS

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development (OSBD). The findings and recommendation are attached.

## ALTERNATIVES

None.

## FISCAL IMPACT

The fiscal impact is \$199,826.00. Funding is from previously-approved Operation and Maintenance Funds.

## RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee recommend to the Aviation Authority Board an approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for the services contained herein and the amount as shown below:

<b>Not-to-Exceed Fees</b>	<b>\$199,826.00</b>
<b>Lump Sum Fees</b>	<b>\$0.00</b>
<b>Not-to-Exceed Expenses</b>	<b>\$0.00</b>
<b>TOTAL</b>	<b>\$199,826.00</b>
<b>AAC – Compliance Review Date</b>	<i>SJ</i> 10/04/23
<b>AAC – Funding Eligibility Review Date</b>	10/04/23



September 28, 2023

Mr. Scott Shedek  
Vice President of Construction  
**GREATER ORLANDO AVIATION AUTHORITY**  
5850 Cargo Road  
Orlando, Florida 32827-4399

Subject: Staff Extension Services for GOAA Engineering and Construction  
Orlando International Airport

Dear Mr. Shedek:

AECOM is pleased to submit this proposal to provide staff extension services for the project defined by the Vice President of Construction at the Orlando International Airport. This proposal has been prepared based on our understanding of the following scope of work: services for Engineering and Construction staff extension.

AECOM Technical Services, Inc. hours are proposed for charges incurred for Project Management Services that will include but not be limited to, providing assistance to the GOAA staff in the area of financial liaison services, coordination with Construction Finance, Furniture, Fixtures, and Equipment (FFE) support, design criteria package management, and additional tasks as required.

This Task will be an Addendum to AECOM's Continuing Program and Project Management Services, dated July 12, 2022. This work will be billed as a Not-to-Exceed amount of \$199,826.00 and will commence on October 19, 2023.

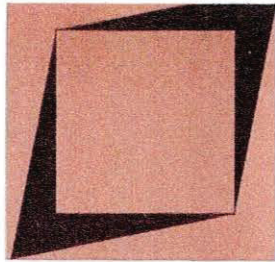
The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the project.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on these important construction staff services. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ross Spence".

Ross Spence  
Vice President  
**AECOM Technical Services, Inc.**



K MERCK  
& ASSOCIATES  
DESIGN AND CONSTRUCTION  
ADVISORS

September 28, 2023

\*\*\*sent via e-mail on September 28, 2023\*\*\*

Mr. Ross Spence  
AECOM Technical Services, Inc.  
150 N. Orlando Avenue, Suite 200  
Orlando, FL 32801

**RE: GOAA O&M Staff Extension  
GOAA Engineering and Construction Departments  
Orlando International Airport**

Dear Mr. Spence,

Please see the attached Proposal for GOAA O&M Staff Extension Services for the GOAA Engineering and Construction Departments.

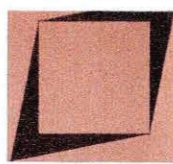
Thank you for this opportunity.

If you have any questions or comments regarding the proposal, please call me at 407.340.3904.

Best regards,

Ksenia J. Merck, AIA, NCARB  
President





K MERCK  
& ASSOCIATES  
DESIGN AND CONSTRUCTION  
ADVISORS

**fiscal year 2024**

**September 28, 2023**

Sent via email

**PROJECT:** GOAA O&M Staff Extension Services for GOAA Engineering and Construction Departments

**SCOPE:** GOAA O&M Staff Extension Services

1. Financial Liaison Services for the GOAA Engineering & Construction Departments – coordinate as required with GOAA Construction Finance and GOAA's Financial consultants as required.
2. Furniture, Fixtures and Equipment (FFE) Program Management Services for the Engineering & Construction Departments
3. Design Criteria Package Program Management for Engineering & Construction Departments
4. Other tasks to include:
  - a. EDC review with GOAA E&C and GOAA consultant team members – with management of updates and revisions
  - b. Bid and award services- Management
  - c. Other duties as assigned

**FEES:**

**Effective date:** Services begin after GOAA Board approval October 19, 2023

**Fees:** hourly rate \$293.00

**Employee:** Ksenia J. Merck; Position: Sr. Program Director

Estimated hours	Not to Exceed Fee
682	\$ 199,826

K MERCK & ASSOCIATES IS CERTIFIED AS A WBE BY THE CITY OF ORLANDO AND THE CITY OF TAMPA

## TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: AECOM Technical Services Inc.

By:  \_\_\_\_\_

Print Name: Ross Spence

Date: September 28, 2023



## Sneha Joge

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**From:** Spence, Ross <ross.spence@aecom.com>  
**Sent:** Wednesday, October 4, 2023 9:50 AM  
**To:** Lisa Rainey; Sneha Joge  
**Cc:** Stoeckert, Lisa  
**Subject:** Fwd: WS00151 AECOM-KMerck Terminal C Day 2 CCM 101023 \$199,826.00

Good morning Lisa/Sneha,

Please see the below confirmation from GOAA regarding the rate question.

Ross Spence  
AECOM

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**From:** Scott Shedek <scott.shedek@goaa.org>  
**Sent:** Wednesday, October 4, 2023 9:41 AM  
**To:** Spence, Ross <ross.spence@aecom.com>  
**Cc:** Max Marble <max.marble@goaa.org>; Robert Furr <robert.furr@goaa.org>  
**Subject:** RE: WS00151 AECOM-KMerck Terminal C Day 2 CCM 101023 \$199,826.00

Ross, confirmed that KMerck rate to utilize rate of \$293/hr which was utilized for most recent STC rate for AECOM Sr. Program Director.

Max and I discussed this Monday to utilize as a NTE, if KMerck does not have all info submitted to establish this rate, info item to be submitted with revised rate, similar to approach with Jacobs for EPMO.

Scott Shedek, P.E.  
Vice President of Construction  
Greater Orlando Aviation Authority  
11314 Terminal C Service Road  
Orlando, FL 32824

Office: (407) 825-2465  
Cell: (407) 750-0971

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**From:** Spence, Ross <ross.spence@aecom.com>  
**Sent:** Tuesday, October 3, 2023 1:04 PM  
**To:** Scott Shedek <scott.shedek@goaa.org>  
**Subject:** Fw: WS00151 AECOM-KMerck Terminal C Day 2 CCM 101023 \$199,826.00

**CAUTION:** This email originated outside of GOAA. Stop and think before you click! If you are not expecting it or if it looks suspicious, please report it using the Phishing Report Button.

Scott,

Please see below. In conversations with Ksenia it was my understanding that her STC rate was to be utilized for this task and updated rates would be submitted on subsequent items. Is that correct?

**FINANCE FORM**

## NON-PROJECT FUNDS: O&M

Operating Unit	GOAA		
Number	95165	Type	Internal Requisition
Description	FY24 CCM 10/5/23	Status	Incomplete, Res
		Preparer	Higinio, Greta N
		Total	USD 199,826.00

Lines	Source Details	Details	Currency
Num	Type	Item	Rev
1	Encumbrance C		

Category	Description	UOM	€	[ ]
Encumbrance.Ho	AECOM Staff Extension	US Dc	1	

Destination Type	Expense	Source	Supplier
Requester	Ciaglia, Tara A	Supplier	



## GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport  
5850-B Cargo Road  
Orlando, Florida 32827-4399

### MEMORANDUM

To: Members of the Procurement Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: October 05, 2023

Re: Request for Recommendation to Aviation Authority Board of Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2024 Project Management services for Engineering and Construction staff extension services at the Orlando International Airport.

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that AECOM Technical Services, Inc. proposes 100% MWBE participation on this addendum.

Our analysis indicates that AECOM Technical Services, Inc. is eligible for award of the subject addendum.

**MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS****PLEASE COMPLETE THIS FORM**

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7130

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Recommendation to Aviation Authority Board of Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2024 Project Management services for Engineering and Construction staff extension services at the Orlando International Airport.

**1. Construction Information:**

Addendum Amount: \_\_\_\_\_

**2. MWBE Goal by Group Representation:**

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
<b>Total MWBE Participation</b>	<b>-</b>	<b>Actual Result</b>	_____

**3.a. Prime Contractor Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**3.b. Name and Address of MWBE Subcontractor**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**3.c. \*Identity:**

Work Item(s): \_\_\_\_\_  
Amount of Subcontract \_\_\_\_\_  
Percent of Prime Contract (%): \_\_\_\_\_

**4. Engineering/Professional Services Information:**

Addendum Amount: \$199,826.00

**5. MWBE Goal by Group Representation:**

Asian Pacific American	-	Actual Result	0%
Asian Subcontinent American	-	Actual Result	0%
Black American	-	Actual Result	0%
Caucasian Female American	199,826.00	Actual Result	100%
Hispanic American	-	Actual Result	0%
Native American	-	Actual Result	0%
Other	-	Actual Result	0%
<b>Total MWBE Participation</b>	<b>199,826.00</b>	<b>Actual Result</b>	<b>100%</b>

**6.b. Engineering / Professional Service Firm Information:**

Name: AECOM Technical Services, Inc.  
Address: 7650 West Courtney Campbell Causeway  
City, State, Zip: Tampa, FL 33607  
Telephone: 813-636-2425

**6.b. Name and Address of MWBE Subconsultant**

Name: K Merck & Associates Inc.  
Address: 4614 N. Landmark Drive  
City, State, Zip: Orlando, FL 32817  
Telephone: 407-681-9200 Ext. 1235

**6.c. \*Identity:**

Work Item(s): Caucasian Female American  
Staff Extension Services  
Amount of Subcontract \$199,826.00  
Percent of Prime Contract (%): 100%

\* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)



## GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4392

### MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kathleen M. Sharman, Interim Chair, Procurement Committee/Chief Financial Officer

DATE: October 18, 2023

### ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Multiple Addenda to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2024 Staff Extension Support Services at the Orlando International Airport

### BACKGROUND

On May 18, 2022, the Aviation Authority Board approved Continuing Program and Project Management Services Agreements with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- AECOM Technical Services, Inc.
- Cost Management, Inc. dba CMI (*MWBE*)
- Geotech Consultants International, Inc. dba GCI, Inc. (*MWBE*)
- PSA Constructors, Inc. dba PSA Management, Inc. (*MWBE/LDB*)
- The Roderick Group, Inc. dba Ardmore Roderick (*MWBE*)
- WSP USA, Inc.

The agreements are structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The terms of the agreements shall be for a period of three years with optional renewal periods of two additional one-year terms, to be exercised at the discretion of the Aviation Authority and accepted by both parties.

These services include all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts; management of the construction and commissioning of projects including performing as the Owner's Authorized Representative (OAR); providing material testing, quantity surveying, construction inspection, construction safety compliance inspection, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; negotiations of contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors; coordination of the activities of multiple consultants and contractors onsite; and all other related services, which may be required to accomplish the planning, funding, design, bidding and award, construction, commissioning and operation of projects and programs for the Aviation Authority's existing and future facilities.



Since September 2023, a total of 18 addenda, and applicable amendments, to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. have been approved. A summary of these approvals can be provided upon request.

## **ISSUES**

Per the Aviation Authority's Policy 450.04, the Aviation Authority Board must approve all contract addenda and applicable amendments that result in the value of any contract being increased, in the aggregate, by \$250,000 or more over the contract value. The Procurement Committee has recommended approval of addenda to the above-referenced agreement, as follows:

- Addendum for FY 2024 Project Management Services for Specialty Systems at MCO, for the total not-to-exceed fee amount of \$249,860, with funding from previously-approved Operations and Maintenance Funds. Services will include, but are not limited to, specialized and advanced staff extension support services related to security oversight and special systems integration activities, such as technology OAR support services, field inspection and oversight of low voltage systems activities, and scheduling and purchasing of Information Technology procurement items. Services will be provided through September 30, 2024. The Aviation Authority has reviewed the proposal from AECOM Technical Services, Inc., and determined that AECOM Technical Services, Inc. does not propose any small business participation on this addendum as the services being provided are onsite staffing support. The Small Business Department certifies that AECOM Technical Services, Inc. is in good standing as it relates to its small business participation as required on previously contracted services. *[Reference PC Meeting held October 5, 2023, Agenda Item No. IV-A].*
- Addendum for FY 2024 Project Management Services for Engineering and Construction Staff Extension Support Services at the Orlando International Airport, for the total not-to-exceed fee amount of \$199,826, with funding from previously-approved Operations and Maintenance Funds. Services will include, but are not limited to, assisting the Aviation Authority staff in areas of financial liaison services; coordination with Construction Finance; Furniture, Fixtures and Equipment (FF&E) support; design criteria package management; and additional support services as required. These services will be provided through September 30, 2024. The Aviation Authority has reviewed the proposal from AECOM Technical Services, Inc., and determined that AECOM Technical Services, Inc. proposes 100% Minority and Women Business Enterprise (MWBE) participation on this addendum, and certifies that AECOM Technical Services, Inc. is in good standing as it relates to its small business participation. *[Reference PC Meeting held October 5, 2023, Agenda Item No. IV-H].*

As these addenda will result in an aggregate increase to the Aviation Authority's Agreement with AECOM Technical Services, Inc. exceeding \$250,000, Aviation Authority Board approval is required, as outlined in the memorandum.

## **SMALL BUSINESS**

Individual small business participation is included for each of the addenda listed above.

## **ALTERNATIVES**

None.

## **FISCAL IMPACT**

The fiscal impact is \$449,686. Funding is from previously-approved Operations and Maintenance Funds.

## **RECOMMENDED ACTION**

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee for approval of Addenda to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for the following services, and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel:

- (1) FY 2024 Project Management Services for Specialty Systems at MCO, for the total not-to-exceed fee amount of \$249,860, with funding from previously-approved Operations and Maintenance Funds; and,
- (2) FY 2024 Project Management Services for Engineering and Construction Staff Extension Support Services at MCO, for the total not-to-exceed fee amount of \$199,826, with funding from previously-approved Operations and Maintenance Funds.