

**ADDENDUM NO. 19
TO THE AGREEMENT DATED JULY 12, 2022
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND AECOM TECHNICAL SERVICES, INC.**

**Project: FY24 Project Management Services for Specialty Systems,
Orlando International Airport**

THIS ADDENDUM is effective this 18th day of October, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **AECOM TECHNICAL SERVICES, INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated July 12, 2022, Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **TWO HUNDRED FORTY-NINE THOUSAND EIGHT HUNDRED SIXTY AND NO/100 DOLLARS (\$249,860.00)**, broken down as follows:

Professional Fees:	NTE:	\$249,860.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$249,860.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated July 12, 2022 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives have executed this Addendum this day of Oct 26, 2023.

GREATER ORLANDO AVIATION AUTHORITY

Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Oct 20, 2023

Karen Ryan

By:

box SIGN

1JBRLK51-4YWPKXP5

**NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority**

Kevin J. Thibault

By:

box SIGN

1V3Q39J4-4YWPKXP5

Kevin J. Thibault, P.E.
Chief Executive Officer

AECOM TECHNICAL SERVICES, INC.

Ross Spence

By:

box SIGN

4LW97722-4YWPKXP5

Signature (Duly Authorized Rep.)

Ross Spence

Printed Name

Vice President

Title



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Scott Shedek, Vice President of Construction (Prepared by Ross

Spence) DATE: October 5, 2023

ITEM DESCRIPTION

Request for Recommendation to Aviation Authority Board of Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2024 Project Management services for Specialty Systems at the Orlando International Airport.

BACKGROUND

In 2022, the firms providing Continuing Program and Project Management Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On May 18, 2022, the Aviation Authority Board approved a Continuing Program and Project Management Services Agreement with each of the following firms:

- AECOM Technical Services, Inc.
- Cost Management Inc. dba CMI (MWBE)
- Geotech Consultants International, Inc. dba GCI, Inc. (MWBE)
- PSA Constructors, Inc. dba PSA Management, Inc. (MWBE/LDB)
- The Roderick Group, Inc. dba Ardmore Roderick (MWBE)
- WSP USA, Inc.

These no-cost base agreements established the negotiated hourly rates. These services include all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts; management of the construction and commissioning of projects including performing as the Owner's Authorized Representative (OAR); providing material testing, quantity surveying, construction inspection, construction safety compliance inspection, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; negotiations of contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors; coordination of the activities of multiple consultants and contractors onsite; and all other related services, which may be required to accomplish the planning, funding, design, bidding and award, construction, commissioning and operation of projects and programs for the Aviation Authority's existing and future facilities.

ISSUES

Consultant's proposal, dated August 31, 2023, is to provide FY2024 Project Management services for Specialty Systems Projects. These services include, but are not limited to, providing assistance to the GOAA staff in the area of technology support services, field inspection, project inspection, and coordination for systems projects.

The cumulative contract value of all addenda/amendments since the last approval by the Aviation Authority Board for the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. exceeds the \$250,000 threshold; thus, this agenda item requires Board approval.

If approved, these services would be effective the date of Aviation Authority Board approval.

SMALL BUSINESS

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development (OSBD). The findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$249,860.00. Funding is from previously-approved Operations and Maintenance Funds.

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee recommend to the Aviation Authority Board an approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for the services contained herein and the amount as shown below:

Not-to-Exceed Fees	\$249,860.00
Lump Sum Fees	\$0.00
Not-to-Exceed Expenses	\$0.00
TOTAL	\$249,860.00
AAC – Compliance Review Date	<i>SJ</i> 09/27/23
AAC – Funding Eligibility Review Date	09/27/23

ATTACHMENTS

Attachment A: Finance Form

Attachment B: OSBD Memo



August 31, 2023

Mr. Scott Shedek
Vice President of Construction
GREATER ORLANDO AVIATION AUTHORITY
5850 Cargo Road
Orlando, Florida 32827-4399

Subject: Specialty Systems Staffing
Orlando International Airport

Dear Mr. Shedek:

AECOM is pleased to submit this proposal to provide specialty systems staff services for GOAA as defined by the Vice President of Construction at the Orlando International Airport. This proposal has been prepared based on our understanding of the following scope of work.

AECOM Technical Services, Inc. hours are proposed for charges incurred for Project Management Services that will include but not be limited to, providing assistance to the GOAA staff in the area of technology support services, field inspection, project inspection, and coordination for systems projects.

This Task will be an Addendum to AECOM's Continuing Program and Project Management Services, dated July 12, 2022. This work will be billed as a Not-to-Exceed amount of \$249,860.00 and will commence on October 18, 2023.

The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached schedule showing the proposed staffing levels for the duration of the efforts.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on these important staff support services. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

Ross Spence
Vice President
AECOM Technical Services, Inc.

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL (OVERALL)
TABLE C-1
SUMMARY OF TOTAL CONTRACT VALUE

Project Management Services

Phase of Project:		Project Management Services	TOTAL CONTRACT
1.0 Lump Sum Fee:		\$0	\$0
2.0 Not to Exceed Reimbursable Fee:		\$249,860	\$249,860
3.0 Not to Exceed Reimbursable Expenses:		\$0	\$0
4.0 TOTAL CONTRACT VALUE:		\$249,860	\$249,860

Total Lump Sum Labor Hours:		0	0
Total Not to Exceed Reimbursable Labor Hours:		1,585	1,585
TOTAL LABOR HOURS:	0	1,585	1,585
Average Hourly Rate:	\$0.00	\$157.64	\$157.64

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-4
SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES
Project Management Services

Phase of Project:	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	OAR Services			TOTAL		
							Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate
AECOM												
Not to Exceed Reimbursable Fee								75	\$6,375	75	6,375	\$85.00
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total AECOM								75	\$6,375	75	\$6,375	\$85.00
Hahn Integrated Systems Inc.												
Not to Exceed Reimbursable Fee								1,510	\$243,485	1,510	\$243,485	\$161.25
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total Hahn								1,510	243,485	1,510	\$243,485	\$161.25
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total											\$0	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total											\$0	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total SubConsultant											\$0	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total SubConsultant											\$0	
Total Not to Exceed Amount:	\$0	0	\$0	0	\$0	0	\$0	1,585	\$249,860	1,585	\$249,860	\$157.64

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES
Project Management Services

AECOM	Project Management Assistant		TOTAL		
Rate (\$/Hour):	\$85		labor hours	Cost	Avg. Hourly
	labor hours	Cost			Rate
Project Controls					
Project Management Oversight	75	\$6,375	75	\$6,375	\$85.00
		\$0	0	\$0	\$0.00
Total	75	\$6,375	75	\$6,375	\$85.00

NOTES:

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES
Project Management Services

Hahn Integrated Systems, Inc.	Principal *		Sr. Project Manager		QA/QC		TOTAL		
Rate (\$/Hour):	\$197		\$150		\$146				Avg. Hourly
	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	Rate
OAR Services									
Project Management	395	\$77,815	720	\$108,000	395	\$57,670	1,510	\$243,485	\$161.25

NOTES:

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
 2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.
- * includes travel

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-7a, C-7b and C-7c
PARTICIPATION SCHEDULES

Project Management Services

TABLE C-7a DBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION			\$0.00	0.0%

TABLE C-7b MWBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION				\$0.00	0.0%

TABLE C-7c LDB PARTICIPATION SCHEDULE

NAME OF FIRM	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION			\$0.00	0.0%

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-9
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES

Project Management Services

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

FIRM	POSITION	CONTRACT HOURLY RATE
AECOM	Project Management Assistant	\$85.00

FIRM	POSITION	CONTRACT HOURLY RATE
Hahn Integrated Systems, Inc.	Principal * w/travel	\$197.00
Hahn Integrated Systems, Inc.	Sr. Project Manager	\$150.00
Hahn Integrated Systems, Inc.	QA/QC	\$146.00



August 17, 2023

Scott Shedek
GOAA-Orlando International Airport
One Jeff Fugua Boulevard
Orlando, FL 32827

Dear Mr. Shedek

Please accept this proposal to provide OAR (Owner's Authorized Representative) Services for the GOAA (Greater Orlando Airport Authority) technology projects at Orlando International Airport. The proposed scope of work will include the following services described:

- Provide technology OAR support services.
- Provide field inspection and oversee Owner and Contractor Low Voltage Systems activities.
- Coordinate with scheduling and purchasing on all IT (Information Technology) procurement items.
- Attend meetings and provide special systems coordination with other project disciplines.
- Assist project OAR team as required.
- Systems QA/QC for IT Network / Fire Alarm & Safety / Communication Rooms.

Hahn Integrated shall provide the services in accordance with the provisions of the GOAA standard agreement for professional services. HISC will coordinate with GOAA on providing the best position and/or HISC staff person for each of the Owner's O&M task requests. The proposed staffing levels for the period of ~~10/1/2023~~ - 9/30/2024 are summarized below.

10/18/2023

	Position	RATE	HOURS		TOTAL	
	Principal	\$197*w/travel	400	395	\$78,800	\$77,815
Sr	Project Manager II	\$150	752	720	\$112,800	\$108,000
	Project Manager I QA/QC	\$146	400	395	\$58,400	\$57,670
	Total		1552	1,510	\$250,000	\$243,485

We appreciate the opportunity to present this proposal and we look forward to working on the GOAA projects. Should you have any questions or need additional information, call me at 720-225-7061.

Sincerely,

Laura L. Hahn
President

Greater Orlando Aviation Authority
Hahn Integrated Systems Inc
Projected Hours by Task (October 1, 2023 – September 3, 2024)

C-Table 1 – Rate Table

Position	2024 Hours	2024 Rates	TOTAL	
Principal	400 395	\$197	\$78,800	\$77,815
Project Manager II Sr. Project Manager	752 720	\$150	\$112,800	\$108,000
Project Manager I QA/QC	400 395	\$146	\$58,400	\$57,670
Total	1552 1,510		\$250,000	\$243,485

C-Table 2 – Summary Hours by Proposal

Position	Sponsor	Task Description	TOTAL	
Principal	Christina Taylor	O&M (Operations & Maintenance)	\$78,800	\$77,815
Project Manager II Sr. PM	Christina Taylor	O&M Specialty Systems/Technology	\$112,800	\$108,000
Project Manager I QA/QC	Christina Taylor		\$58,400	\$57,670
Total			\$250,000	\$243,485

C-Table 3 – Project Hours by Proposed Task, By Month

	Position	Project	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	Aug 24	Sep 24	Total	
	Principal	O&M Specialty Systems	34 32	33 34	33 34	33 34	33	33	33	33	33	33	33	33	400	395
Sr. PM	PM II	O&M Specialty Systems	63 60	60 63	60 63	60 63	60 63	63 60	63 60	63 60	62 60	62 60	62 60	62 60	752	720
QA/QC	PM I	O&M Specialty Systems	34 32	33 34	33 34	33 34	33	33	33	33	33	33	33	33	400	395
	Total		131	131	131	131	129	129	129	129	128	128	128	128	1552	1,510

Greater Orlando Aviation Authority
AECOM Technical Services, Inc.
Continuing Program and Project Management Services
Projected Hours by Task for FY2024 (October 1, 2023 - September 30, 2024)

Legend:

Proposal submitted for review

Previously approved

Future proposal

Name	Position	Sponsor	Task Description	TOTAL
TBD/Lisa Stoeckert	Project Accountant	Grant	Tenant/Concessions - Project Management Oversight	480
			TOTAL	480
Nadege Cadet	Project Coordinator	McKeown	Project Coordinator for Project Controls/PEC Dept.	0
			TOTAL	0
Chayla German	Project Coordinator	Dennis	Project Coordinator for Project Controls/CF Dept.	2080
			TOTAL	2080
Fransheska Brown	Project Coordinator	McKeown	Project Coordinator for Project Controls/PC Dept.	2080
			TOTAL	2080
Lisa Stoeckert	Project Accountant	McKeown	Project Accountant for Project Controls/PC Dept.	192
			TOTAL	192
Lisa Stoeckert	Project Accountant	Dennis	Project Accountant for Construction Finance/CF Dept.	96
			TOTAL	96
Lisa Stoeckert	Project Accountant	Shedek	Project Accountant for E-S00015	16
			TOTAL	16
Pankaj Gupta	Sr. Project Manager	Shedek	Sr. Project Manager for E-S0015	80
			TOTAL	80
Lisa Stoeckert	Project Coordinator II	Shedek	Project Coordinator for H-S00029 Airfield Civil Restart Project	100
			TOTAL	100
Lisa Stoeckert	Project Management Assistant	Taylor	Specialty Systems Staffing	75
			TOTAL	75
Ross Spence	Program Director	Shedek	Terminal C Day 2 Closeout	390
			TOTAL	390

AECOM Technical Services, Inc.

Task for FY2024 (October 1, 2023 - September 30, 2024)

[illegible]

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: AECOM Technical Services Inc.

By:  _____

Print Name: Ross Spence

Date: September 5, 2023

ATTACHMENT A

FINANCE FORM

Date:	9/6/2023	Requestor's Extension:	2465
Requestor's Name:	Scott Shedek	Preparer's Extension:	4159
Preparer's Name:	Ross Spence	Solicitation #:	
Requestor's Department:	Construction	Contract # / Name:	Continuing Program and Project Management
Description:	FY24 Specialty Systems	Procurement Committee Date:	10.05.2023
Vendor:	AECOM	Agenda Item #:	

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.715.170.5310009.000.000000		\$249,860.00				
Total Requisition:		\$249,860.00				
Requisition Number:		95113				
Funding Approver:	<i>Andrea Harper</i>					
OMB Notes:	subject to available funding					

Requisitions - [New]

Operating Unit: GOAA
Number: 95113
Description: FY24 PCM 10/05/2

Type: Internal Requisition
Status: Incomplete

Preparer: Higinio, Greta N
Total: USD 249,860.00

Lines
Source Details
Details
Currency

Num	Category	Description	UOM	Quantity	Price	Need-By
1	Encumbrance Ho	AECOM Specialty Syste	US Dc	249860	1	

Destination Type: Expense
Requester: Ciaglia, Tara A
Organization: Material Control - 121
Location: Engineering & Construction
Subinventory:

Source: Supplier
Supplier:
Site:
Contact:
Phone:



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Procurement Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: October 05, 2023

Re: Request for Recommendation to the Aviation Authority Board of Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2024 Project Management services for Specialty Systems at the Orlando International Airport.

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that AECOM Technical Services, Inc. does not propose small business participation on this addendum as the services being provided are staffing support.

Our analysis indicates that AECOM Technical Services, Inc. is eligible for award of the subject addendum.



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kathleen M. Sharman, Interim Chair, Procurement Committee/Chief Financial Officer

DATE: October 18, 2023

ITEM DESCRIPTION

Recommendation of the Procurement Committee to Approve Multiple Addenda to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2024 Staff Extension Support Services at the Orlando International Airport

BACKGROUND

On May 18, 2022, the Aviation Authority Board approved Continuing Program and Project Management Services Agreements with the following firms, following a competitive award process in compliance with state statutes and Aviation Authority policies:

- AECOM Technical Services, Inc.
- Cost Management, Inc. dba CMI (*MWBE*)
- Geotech Consultants International, Inc. dba GCI, Inc. (*MWBE*)
- PSA Constructors, Inc. dba PSA Management, Inc. (*MWBE/LDB*)
- The Roderick Group, Inc. dba Ardmore Roderick (*MWBE*)
- WSP USA, Inc.

The agreements are structured as a no-cost base agreement with negotiated hourly rates. Services that are within the advertised scope are negotiated on an as-needed or annual basis, and awarded as addenda to the base agreement. The terms of the agreements shall be for a period of three years with optional renewal periods of two additional one-year terms, to be exercised at the discretion of the Aviation Authority and accepted by both parties.

These services include all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts; management of the construction and commissioning of projects including performing as the Owner's Authorized Representative (OAR); providing material testing, quantity surveying, construction inspection, construction safety compliance inspection, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; negotiations of contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors; coordination of the activities of multiple consultants and contractors onsite; and all other related services, which may be required to accomplish the planning, funding, design, bidding and award, construction, commissioning and operation of projects and programs for the Aviation Authority's existing and future facilities.

Since September 2023, a total of 18 addenda, and applicable amendments, to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. have been approved. A summary of these approvals can be provided upon request.

ISSUES

Per the Aviation Authority's Policy 450.04, the Aviation Authority Board must approve all contract addenda and applicable amendments that result in the value of any contract being increased, in the aggregate, by \$250,000 or more over the contract value. The Procurement Committee has recommended approval of addenda to the above-referenced agreement, as follows:

- Addendum for FY 2024 Project Management Services for Specialty Systems at MCO, for the total not-to-exceed fee amount of \$249,860, with funding from previously-approved Operations and Maintenance Funds. Services will include, but are not limited to, specialized and advanced staff extension support services related to security oversight and special systems integration activities, such as technology OAR support services, field inspection and oversight of low voltage systems activities, and scheduling and purchasing of Information Technology procurement items. Services will be provided through September 30, 2024. The Aviation Authority has reviewed the proposal from AECOM Technical Services, Inc., and determined that AECOM Technical Services, Inc. does not propose any small business participation on this addendum as the services being provided are onsite staffing support. The Small Business Department certifies that AECOM Technical Services, Inc. is in good standing as it relates to its small business participation as required on previously contracted services. *[Reference PC Meeting held October 5, 2023, Agenda Item No. IV-A].*
- Addendum for FY 2024 Project Management Services for Engineering and Construction Staff Extension Support Services at the Orlando International Airport, for the total not-to-exceed fee amount of \$199,826, with funding from previously-approved Operations and Maintenance Funds. Services will include, but are not limited to, assisting the Aviation Authority staff in areas of financial liaison services; coordination with Construction Finance; Furniture, Fixtures and Equipment (FF&E) support; design criteria package management; and additional support services as required. These services will be provided through September 30, 2024. The Aviation Authority has reviewed the proposal from AECOM Technical Services, Inc., and determined that AECOM Technical Services, Inc. proposes 100% Minority and Women Business Enterprise (MWBE) participation on this addendum, and certifies that AECOM Technical Services, Inc. is in good standing as it relates to its small business participation. *[Reference PC Meeting held October 5, 2023, Agenda Item No. IV-H].*

As these addenda will result in an aggregate increase to the Aviation Authority's Agreement with AECOM Technical Services, Inc. exceeding \$250,000, Aviation Authority Board approval is required, as outlined in the memorandum.

SMALL BUSINESS

Individual small business participation is included for each of the addenda listed above.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$449,686. Funding is from previously-approved Operations and Maintenance Funds.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Procurement Committee for approval of Addenda to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for the following services, and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel:

- (1) FY 2024 Project Management Services for Specialty Systems at MCO, for the total not-to-exceed fee amount of \$249,860, with funding from previously-approved Operations and Maintenance Funds; and,
- (2) FY 2024 Project Management Services for Engineering and Construction Staff Extension Support Services at MCO, for the total not-to-exceed fee amount of \$199,826, with funding from previously-approved Operations and Maintenance Funds.