

**ADDENDUM NO. 12
TO THE AGREEMENT DATED JULY 12, 2022
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND AECOM TECHNICAL SERVICES, INC.**

Project: FY23 Development of the GOAA Sustainability Management and Resiliency Plan, Orlando International Airport

THIS ADDENDUM is effective this 1st day of August, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **AECOM TECHNICAL SERVICES, INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated July 12, 2022, Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **THIRTY-ONE THOUSAND TWENTY-TWO AND NO/100 DOLLARS (\$31,022.00)**, broken down as follows:

Professional Fees:	NTE:	\$31,022.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$31,022.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated July 12, 2022 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives have executed this Addendum this day of Aug 11, 2023.

GREATER ORLANDO AVIATION AUTHORITY

By:



by SIGN 1V001014-477389V8
Kevin J. Thibault, P.E.
Chief Executive Officer

**Approved as to Form and Legality
(for the benefit of GOAA only)
this day of Aug 9, 2023**

Karen Ryan

By:

by SIGN 4UW07222-477389V8
**NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority**

AECOM TECHNICAL SERVICES, INC.

By:



by SIGN 4UW07222-477389V8
Signature (Duly Authorized Rep.)

Ross Spence

Printed Name

Vice President

Title



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Scott Shedek, Vice President of Construction (Prepared by Ross Spence)

DATE: August 1, 2023

ITEM DESCRIPTION

Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2023 Development of the GOAA Sustainability Management and Resiliency Plan at the Orlando International Airport

BACKGROUND

In 2022, the firms providing Continuing Program and Project Management Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On May 18, 2022, the Aviation Authority Board approved a Continuing Program and Project Management Services Agreement with each of the following firms:

- AECOM Technical Services, Inc.
- Cost Management Inc. dba CMI (MWBE)
- Geotech Consultants International, Inc. dba GCI, Inc. (MWBE)
- PSA Constructors, Inc. dba PSA Management, Inc. (MWBE/LDB)
- The Roderick Group, Inc. dba Ardmore Roderick (MWBE)
- WSP USA, Inc.

These no-cost base agreements established the negotiated hourly rates. These services include all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts; management of the construction and commissioning of projects including performing as the Owner's Authorized Representative (OAR); providing material testing, quantity surveying, construction inspection, construction safety compliance inspection, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; negotiations of contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors; coordination of the activities of multiple consultants and contractors onsite; and all other related services, which may be required to accomplish the planning, funding, design, bidding and award, construction, commissioning and operation of projects and programs for the Aviation Authority's existing and future facilities.

ISSUES

Consultant's proposal, dated July 12, 2023, is to provide FY2023 Development of the GOAA Sustainability Management and Resiliency Plan.

If approved, these services would be effective the date of Procurement Committee approval through September 30, 2023.

SMALL BUSINESS

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development (OSBD). The findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$31,022.00. Funding is from previously-approved Operation and Maintenance Funds.

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for the services contained herein and the amount as shown below:

Not-to-Exceed Fees	\$31,022.00
Lump Sum Fees	\$0.00
Not-to-Exceed Expenses	\$0.00
TOTAL	\$31,022.00
AAC – Compliance Review Date	<i>QSS</i> 7/26/23
AAC – Funding Eligibility Review Date	7/26/23

ATTACHMENTS

Attachment A: Finance Form

Attachment B: OSBD Memo

FINANCE FORM

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.713.170.5310009.000.000000	\$31,022.00					
Total Requisition:	\$31,022.00					
Requisition Number:	94653					
Funding Approver:						
OMB Notes:						



MEMORANDUM

To: Members of the Procurement Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: August 01, 2023

Re: Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2023 Development of the GOAA Sustainability Management and Resiliency Plan at the Orlando International Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that AECOM Technical Services, Inc. proposes 99% MWBE participation on this addendum.

Our analysis indicates that AECOM Technical Services, Inc. is eligible for award of the subject addendum.

MWBE UTILIZATION FORM FOR NON-FEDERALLY FUNDED PROJECTS**PLEASE COMPLETE THIS FORM**

This form should be used to report Construction and Engineering /Professional Services activities.

Name of Airport: Orlando International Airport

Telephone No: (407) 825-7130

Address: One Jeff Fuqua Boulevard, Orlando, FL 32827

Project Name & Number: Request for Approval of an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2023 Development of the GOAA Sustainability Management and Resiliency Plan at the Orlando International Airport

1. Construction Information:

Addendum Amount: _____

2. MWBE Goal by Group Representation:

Asian Pacific American	_____	Actual Result	_____
Asian Subcontinent American	_____	Actual Result	_____
Black American	_____	Actual Result	_____
Caucasian Female American	_____	Actual Result	_____
Hispanic American	_____	Actual Result	_____
Native American	_____	Actual Result	_____
Other	_____	Actual Result	_____
Total MWBE Participation	-	Actual Result	_____

3.a. Prime Contractor Information:

Name: _____
Address: _____
City, State, Zip: _____
Telephone: _____

3.b. Name and Address of MWBE Subcontractor

Name: _____
Address: _____
City, State, Zip: _____
Telephone: _____

3.c. *Identity:

Work Item(s): _____
Amount of Subcontract _____
Percent of Prime Contract (%): _____

4. Engineering/Professional Services Information:

Addendum Amount: \$31,022.00

5. MWBE Goal by Group Representation:

Asian Pacific American	-	Actual Result	0%
Asian Subcontinent American	-	Actual Result	0%
Black American	-	Actual Result	0%
Caucasian Female American	30,791.00	Actual Result	99%
Hispanic American	-	Actual Result	0%
Native American	-	Actual Result	0%
Other	-	Actual Result	0%
Total MWBE Participation	30,791.00	Actual Result	99%

6.b. Engineering / Professional Service Firm Information:

Name: AECOM Technical Services, Inc.
Address: 7650 West Courtney Campbell Causeway
City, State, Zip: Tampa, FL 33607
Telephone: 813-636-2425

6.b. Name and Address of MWBE Subconsultant

Name: Eco-Build Strategies, LLC
Address: PO Box 387
City, State, Zip: Eustis, FL 32737
Telephone: 407-402-5514

6.c. *Identity:

Work Item(s): Update and launch of the Sustainability Management Plan
Amount of Subcontract \$30,791.00
Percent of Prime Contract (%): 99%

* In Items 3.c. and 6.c. above specify the identity of MWBE Subcontractors and E/PS Firms (e.g. Black American, Hispanic American, Asian Subcontinent American, Asian Pacific American, Caucasian Female American, Native American & Other)



July 12, 2023

Mr. Scott Shedek
Vice President of Construction
GREATER ORLANDO AVIATION AUTHORITY
5855 Cargo Road
Orlando, Florida 32827-4399

Subject: Sustainability Management and Resiliency Plan
Orlando International Airport

Dear Mr. Shedek:

AECOM is please to submit this proposal to provide services for projects defined by the Vice President of Construction at the Orlando International Airport. This proposal has been prepared based on our understanding of the following scope of work: Development of the 2023 GOAA Sustainability Management and Resiliency Plan. This effort aligns with the current GOAA Strategic Plan update and GOAA Sustainability Manager position for Fiscal Year 2024. This includes defining campus sustainability target goals, developing audit criteria and schedules for the management plan, and tracking outcomes indicating results of success versus goal target objectives.

This Task will be an Addendum to AECOM's Continuing Program and Project Management contract, dated July 12, 2022. This work will be billed as a Not-to-Exceed amount of \$31,022.00.

The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the project. This aligns with the current Strategic Plan update and GOAA Sustainability Manager position for FY 24.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on these important staff support services. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ross Spence".

Ross Spence
Vice President
AECOM Technical Services, Inc.



July 12, 2023

Ross Spence
AECOM
11064 Canal Road,
Orlando, FL 32827

RE: SMP Continued Development for Launch Sept 2023

Dear Mr. Spence,

It is our pleasure to provide you with our proposal in the amount of \$30,791.00 (Thirty Thousand, Seven Hundred Ninety-One Dollars and Zero Cents), for the coordination, update and launch of the 2023/2024 GOAA Sustainability Management Plan. Services to include but not limited to working with the Greater Orlando Aviation Authority to:

- ✓ Define Alignment Entities
- ✓ Identify Long-Term Aviation Specific considerations.
- ✓ Define Target Goals
- ✓ Develop Analyzation and Audit Criteria and Schedule
- ✓ Illustrate parameters and outcomes showing success versus goal target objectives.

The proposal has been based on the attached general scope items and hourly projection sheet.

Should you require any additional information, please feel free to call me at 407-402-5514.

Thank you for your consideration. I look forward to working with you on this project.

Sincerely

Robyn Dowsey, LEED® AP, BD+C
Robyn Dowsey



Project Name - Resiliency and Sustainability Management Plan Update/Relaunch

Scope Description		Projected Hours		
		Jr Sustainability Consultant 2	Jr Sustainability Consultant 1	Commissioning Agent
Content Development				
	Bill Rate	\$41.00	\$41.00	
<u>Research and Review</u>		138	164	
<u>Meeting outcome considerations</u>		52	108	
<u>Incorporate in SMP Draft</u>		26	32	
Phase 1 Total Price		\$8,856.00	\$12,464.00	\$0.00
Meetings				
<u>Initiative Charette</u>		12	48	
<u>Review Meetings</u>		26	16	
Phase 2 Total Price		\$1,558.00	\$2,624.00	\$0.00
SMP Deliverable				
<u>Formalize SMP Final Draft</u>		24	65	
<u>Distribute Final SMP</u>		8	12	
<u>Support SMP Launch</u>		8	12	
Phase 3 Total Price		\$1,640.00	\$3,649.00	\$0.00
Phase 4 Total Price		\$0.00	\$0.00	\$0.00
Phase 5 Total Price		\$0.00	\$0.00	\$0.00
Total Hours		294	457	0
Total Price		\$12,054.00	\$18,737.00	\$0.00
				751
				\$30,791.00
Additional Services		Projected Add-On Hours		
Total Hours of Additional Services		0	0	0
Total Price including all Additional Services		\$0.00	\$0.00	\$0.00
				\$30,791.00

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL (OVERALL)
TABLE C-1
SUMMARY OF TOTAL CONTRACT VALUE

Project Management Services

Phase of Project:		Project Management Services	TOTAL CONTRACT
1.0 Lump Sum Fee:		\$0	\$0
2.0 Not to Exceed Reimbursable Fee:		\$31,022	\$31,022
3.0 Not to Exceed Reimbursable Expenses:		\$0	\$0
4.0 TOTAL CONTRACT VALUE:		\$31,022	\$31,022

Total Lump Sum Labor Hours:		0	0
Total Not to Exceed Reimbursable Labor Hours:		754	754
TOTAL LABOR HOURS:	0	754	754
Average Hourly Rate:	\$0.00	\$41.14	\$41.14

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-4
SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES
Project Management Services

Phase of Project:							OAR Services			TOTAL		
	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate
AECOM												
Not to Exceed Reimbursable Fee								3	\$231	3	231	\$77.00
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total AECOM								3	\$231	3	\$231	\$77.00
Eco-Build Strategies, LLC												
Not to Exceed Reimbursable Fee								751	\$30,791	751	\$30,791	\$41.00
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total Eco-Build								751	\$30,791	751	\$30,791	\$41.00
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total											\$0	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total											\$0	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total SubConsultant											\$0	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total SubConsultant											\$0	
Total Not to Exceed Amount:	\$0	0	\$0	0	\$0	0	\$0	754	\$31,022	754	\$31,022	\$41.14

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES

Project Management Services

AECOM	Sr. Project Manager		Project Manager		Project Accountant		TOTAL		
Rate (\$/Hour):	\$159		\$126		\$77		labor hours	Cost	Avg. Hourly Rate
	labor hours	Cost	labor hours	Cost	labor hours	Cost			
Project Controls									
Program Management Oversight		\$0	0	\$0	3	\$231	3	\$231	\$77.00
		\$0		\$0		\$0	0	\$0	\$0.00
Total	0	\$0	0	\$0	3	\$231	3	\$231	\$77.00

NOTES:

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES
Support Services

Eco-Build Strategies, LLC	Jr. Sustainability Consultant						TOTAL		
Rate (\$/Hour):	\$41								Avg. Hourly
	labor hours	Cost	labor hours	Cost	labor hours	Cost	labor hours	Cost	Rate
Resiliency and Sustainability Management Plan Update/Relaunch	751	\$30,791		\$0		\$0	751	\$30,791	\$41.00

NOTES:

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-7a, C-7b and C-7c
PARTICIPATION SCHEDULES

Project Management Services

TABLE C-7a DBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION			\$0.00	0.0%

TABLE C-7b MWBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
					0.0%
TOTAL PROPOSED PARTICIPATION				\$0.00	0.0%

TABLE C-7c LDB PARTICIPATION SCHEDULE

NAME OF FIRM	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION			\$0.00	0.0%

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-9

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

FIRM	POSITION	CONTRACT HOURLY RATE
AECOM	Project Accountant	\$77.00

FIRM	POSITION	CONTRACT HOURLY RATE
Eco-Build Strategies, LLC	Jr. Sustainability Consultant	\$41.00

Greater Orlando Aviation Authority
AECOM Technical Services, Inc.
Continuing Program and Project Management Services
Projected Hours by Task for FY2023 (October 1, 2022 - September 30, 2023)

Legend:

Proposal submitted for review

Previously approved

Future proposal

Name	Position	Sponsor	Task Description	TOTAL
TBD/Lisa Stoeckert	Project Accountant	Grant	Tenant/Concessions - Project Management Oversight	96
			TOTAL	96
Nadege Cadet	Project Coordinator	McKeown	Project Coordinator for Project Controls/PEC Dept.	2000
			TOTAL	2000
Fransheska Brown	Project Coordinator	McKeown	Project Coordinator for Project Controls/CF Dept.	2000
			TOTAL	2000
Chayla German	Project Coordinator	Dennis	Project Coordinator for Project Controls/CF Dept.	2000
			TOTAL	2000
Lisa Stoeckert	Project Accountant	Jarrette	Project Coordinitor for WHSR	5
			TOTAL	5
Torie Brooks	Sr. Project Manager	Shedek	City of Orlando/Permitting	784
			TOTAL	784
Ross Spence	Program Director	Shedek	STC P1X (ASC) - Program Management	648
			TOTAL	648
Lisa Stoeckert	Sr. Project Manager	Shedek	STC P1X (ASC) - Program Management	516
			TOTAL	516
Steve Fuller	Sr. Construction Manager	Shedek	STC P1X (ASC) - Program Management	1120
			TOTAL	1120
Pankaj Gupta	Assistant Program Manager	Shedek	STC P1X (ASC) - Program Management	832
			TOTAL	832
Torie Brooks	Project Manager III	Shedek	STC P1X (ASC) - Program Management	520
			TOTAL	520
Pankaj Gupta	Assistant Program Manager	Shedek	BHS Program Manager - Baggage Handling Systems	98
			TOTAL	98
Lisa Stoeckert	Project Coordinator III	Shedek	Project Coordinator for H-S00029 Airfield Civil Restart	180
			TOTAL	180
Lisa Stoeckert	Project Coordinator III	Shedek	Project Coordinator for E-00286 BHS Lighting Modification	8
			TOTAL	8
Lisa Stoeckert	Project Accountant	Shedek	City of Orlando/Permitting	10
			TOTAL	10
Lisa Stoeckert	Project Accountant	Shedek	LEED Sustainability Plan	3
			TOTAL	3

AECOM Technical Services, Inc.

AECOM Technical Services, Inc.

Position	Sponsor	Task Description
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[illegible]

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: AECOM Technical Services Inc.

By:  _____

Print Name: Ross Spence

Date: July 12, 2023