

**ADDENDUM NO. 9
TO THE AGREEMENT DATED JULY 12, 2022
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND AECOM TECHNICAL SERVICES, INC.**

**Project: FY23 Staff Extension for Procurement Committee Project
Coordinator Services, Orlando International Airport**

THIS ADDENDUM is effective this 7th day of February, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Authority”), and **AECOM TECHNICAL SERVICES, INC.** (“Consultant”).

WITNESSETH:

WHEREAS, by Agreement dated July 12, 2022, Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **ONE HUNDRED THOUSAND FORTY-EIGHT AND NO/100 DOLLARS (\$100,048.00)**, broken down as follows:

Professional Fees:	NTE:	\$100,048.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$100,048.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated July 12, 2022 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives have executed this Addendum this day of Feb 10, 2023_____.

GREATER ORLANDO AVIATION AUTHORITY

Kevin J. Thibault

By:

box SIGN 1V9Q3914-1R632DXZ
Kevin J. Thibault, P.E.
Chief Executive Officer

Feb 9, 2023
**Approved as to Form and Legality
(for the benefit of GOAA only)
this day of _____**
Karen Ryan
By: _____
**NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority**

AECOM TECHNICAL SERVICES, INC.

Ross Spence

By:

box SIGN 41W97722-1R632DXZ
Signature (Duly Authorized Rep.)
Ross Spence
Printed Name
Vice President
Title



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Procurement Committee
FROM: Olimpia Lonsdale, Purchasing Manager
DATE: February 7, 2023

ITEM DESCRIPTION

Request for Recommendation of Approval of an Addendum to the Agreement for Continuing Program and Project Management Services with AECOM Technical Services, Inc. for Fiscal Year 2023 Staff Extension for Procurement Committee Project Coordinator Services at the Orlando International Airport

BACKGROUND

In 2022, the firms providing Continuing Program and Project Management Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On May 18, 2022, the Aviation Authority Board approved a Continuing Program and Project Management Services Agreement with each of the following firms:

- AECOM Technical Services, Inc.
- Cost Management, Inc. dba CMI (MWBE)
- Geotech Consultants International, Inc. dba GCI, Inc. (MWBE)
- PSA Constructors, Inc. dba PSA Management, Inc. (MWBE/LDB)
- The Roderick Group, Inc. dba Ardmore Roderick (MWBE)
- WSP USA, Inc.

These no-cost base agreements established the negotiated hourly rates. These services include all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts; management of the construction and commissioning of projects including performing as the Owner's Authorized Representative (OAR); providing material testing, quantity surveying, construction inspection, construction safety compliance inspection, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; negotiations of contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors; coordination of the activities of multiple consultants and contractors onsite; and all other related services, which may be required to accomplish the planning, funding, design, bidding and award, construction, commissioning and operation of projects and programs for the Aviation Authority's existing and future facilities.

ISSUES

Aviation Authority staff is requesting approval for a full-time extension of staff to assist the Purchasing Department and Project Controls with coordination of the Procurement Committee.

Consultant's proposal, dated January 19, 2023, is to provide a full-time extension of staff to assist Aviation Authority staff in the areas of specialized and advanced administrative functions, public meeting assignments, and maintaining records and minutes for the Procurement Committee as required by the Purchasing Department. Services will be provided from February 7, 2023, through September 30, 2023.

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development (OSBD). The findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is a total not-to-exceed amount of \$100,048.00. Funding is from previously-approved Operation and Maintenance Funds.

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$100,048.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$100,048.00
AAC – Compliance Review Date	<i>JSS</i> 1/25/23
AAC – Funding Eligibility Review Date	1/25/23

ATTACHMENTS

- Attachment A: Finance Form
- Attachment B: OSBD Memo



January 19, 2023

Ms. Olimpia Lonsdale
Purchasing Manager
GREATER ORLANDO AVIATION AUTHORITY
5855 Cargo Road
Orlando, Florida 32827-4399

Subject: Staff Extension – Procurement Department
Orlando International Airport

Dear Ms. Lonsdale:

AECOM is pleased to submit this proposal to provide Staff Extension services for projects defined by the Purchasing Manager at the Orlando International Airport. This proposal has been prepared based on our understanding of the following scope of work:

AECOM Technical Services, Inc. hours are proposed for charges incurred for Procurement Committee Project Coordinator Services that will include but not be limited to, providing assistance to the GOAA staff in the areas of specialized and advanced administrative functions, public meeting assignments, and maintaining records and minutes for various meetings as required by the Purchasing Department. The proposed time period is from February 7, 2023, through September 30, 2023.

This Task will be an Addendum to AECOM's Continuing Program and Project Management Services (~~GOAR Prime Entity~~), dated July 12, 2022. This work will be billed for, on an hourly basis, a Not-to-Exceed amount of \$100,048.

The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the project.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on these important staff support services. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ross Spence', is written over a light blue horizontal line.

Ross Spence
Vice President
AECOM Technical Services, Inc.

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: AECOM Technical Services Inc.

By:  _____

Print Name: Ross Spence

Date: January 19, 2023

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL (OVERALL)
TABLE C-1
SUMMARY OF TOTAL CONTRACT VALUE

Procurement Committee Project Coordinator

Phase of Project:		Project Management Services	TOTAL CONTRACT
1.0 Lump Sum Fee:		\$0	\$0
2.0 Not to Exceed Reimbursable Fee:		\$100,048	\$100,048
3.0 Not to Exceed Reimbursable Expenses:		\$0	\$0
4.0 TOTAL CONTRACT VALUE:		\$100,048	\$100,048

Total Lump Sum Labor Hours:		0	0
Total Not to Exceed Reimbursable Labor Hours:		1,352	1,352
TOTAL LABOR HOURS:	0	1,352	1,352
Average Hourly Rate:	\$0.00	\$74.00	\$74.00

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-4
SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES
Procurement Committee Project Coordinator

Phase of Project:							OAR Services		TOTAL			
	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate		
AECOM												
Not to Exceed Reimbursable Fee							1,352	\$100,048	1,352	100,048	\$74.00	
Not to Exceed Reimbursable Expenses										\$0		
Sub-Total AECOM							1,352	\$100,048	1,352	\$100,048	\$74.00	
Hiers Construction Management Inc.												
Not to Exceed Reimbursable Fee										\$0		
Not to Exceed Reimbursable Expenses										\$0		
Sub-Total Hiers										\$0		
Not to Exceed Reimbursable Fee										\$0		
Not to Exceed Reimbursable Expenses										\$0		
Sub-Total										\$0		
Not to Exceed Reimbursable Fee										\$0		
Not to Exceed Reimbursable Expenses										\$0		
Sub-Total										\$0		
Not to Exceed Reimbursable Fee										\$0		
Not to Exceed Reimbursable Expenses										\$0		
Sub-Total SubConsultant										\$0		
Not to Exceed Reimbursable Fee										\$0		
Not to Exceed Reimbursable Expenses										\$0		
Sub-Total SubConsultant										\$0		
Total Not to Exceed Amount:	\$0	0	\$0	0	\$0	0	\$0	1,352	\$100,048	1,352	\$100,048	\$74.00

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**

Procurement Committee Project Coordinator

AECOM	PROJECT CONTROLS COORDINATOR		TOTAL		
	labor hours	Cost	labor hours	Cost	Avg. Hourly Rate
Rate (\$/Hour):	\$74				
Project Controls					
Procurement Committee Controls Coordinator - Staff Extension	1352	\$100,048	1,352	\$100,048	\$74.00
		\$0	0	\$0	\$0.00
Total	1,352	\$100,048	1,352	\$100,048	\$74.00

NOTES:

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-7a, C-7b and C-7c
PARTICIPATION SCHEDULES**

Procurement Committee Project Coordinator

TABLE C-7a DBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION			\$0.00	0.0%

TABLE C-7b MWBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION				\$0.00	0.0%

TABLE C-7c LDB PARTICIPATION SCHEDULE

NAME OF FIRM	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION			\$0.00	0.0%

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-9
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES
CONTRACT HOURLY RATES

Procurement Committee Project Coordinator

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

FIRM	POSITION	CONTRACT HOURLY RATE
AECOM	Project Coordinator	\$74.00

Greater Orlando Aviation Authority

AECOM Technical Services, Inc.

Continuing Program and Project Management Services

Projected Hours by Task for FY2021 (October 1, 2022 - September 30, 2023)

Legend:

Proposal submitted for review	
Previously approved	
Future proposal	

Name	Position	Sponsor	Task Description	TOTAL
TBD/Lisa Stoeckert	Project Accountant	Grant	Tenant/Concessions - Project Management Oversight	96
		Grant	Tenant/Concessions - Project Management Oversight	0
			TOTAL	96
I. Jay Collins	Sr. Program Manager	Grant	Tenant/Concessions - Project Management Oversight	1936
			TOTAL	1936
Louis Lourder	Project Manager	Grant	Tenant/Concessions - Project Management Oversight	1936
			TOTAL	1936
Ratonda Williams	Project Coordinator	Grant	Tenant/Concessions - Project Management Oversight	1936
			TOTAL	1936
Kenneth Cuong Tran	Project Manager	Grant	Tenant/Concessions - Project Management Oversight	2080
			TOTAL	2080
Nadege Cadet	Project Coordinator	McKeown	Project Coordinator for Project Controls/PEC Dept.	2080
			TOTAL	2080
Chayla German	Project Coordinator	Dennis	Project Coordinator for Project Controls/CF Dept.	2080
			TOTAL	2080
Fransheska Brown	Project Coordinator	McKeown	Project Coordinator for Project Controls/CF Dept.	2080
			TOTAL	2080
TBD	Project Coordinator	Lonsdale	Project Coordinator for Procurement Committee	1360
			TOTAL	1360

ATTACHMENT A

FINANCE FORM

Date:	<u>01/20/2023</u>	Requestor's Extension:	<u>6429</u>
Requestor's Name:	<u>Olimpia Lonsdale</u>	Preparer's Extension:	<u>2026</u>
Preparer's Name:	<u>LuAnn Fisher</u>	Solicitation #:	<u></u>
Requestor's Department:	<u>Purchasing</u>	Contract # / Name:	<u>Continuing Program and Project Management Services</u>
Description:	<u>Procurement Committee Project Coordinator</u>	Procurement Committee Date:	<u>02/07/2023</u>
Vendor:	<u>AECOM Technical Services, Inc.</u>	Agenda Item #:	<u></u>

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.121.170.5310009.000.000000	100,048					100,048
Total Requisition:	100,048					
Requisition Number:	93422					
Funding Approver:	<i>Andrea Harper</i>					
OMB Notes:						



MEMORANDUM

To: Members of the Procurement Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: February 07, 2023

Re: Request for Recommendation of Approval of an Addendum to the Agreement for Continuing Program and Project Management Services with AECOM Technical Services, Inc. for Fiscal Year 2023 Staff Extension for Procurement Committee Project Coordinator Services at the Orlando International Airport

We have reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that AECOM Technical Services, Inc. does not propose small business participation on this addendum as the services being provided are onsite staffing support.

Our analysis indicates that AECOM Technical Services, Inc. is eligible for award of the subject addendum.