

**AMENDMENT 1 to ADDENDUM NO. 6
TO THE AGREEMENT DATED JULY 12, 2022
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND AECOM TECHNICAL SERVICES, INC.**

Project: Additional FY23 Staff Extension Support Services for City of Orlando and Permitting Coordination, Orlando International Airport

THIS AMENDMENT is effective this 2nd day of May, 2023, by and between the **GREATER ORLANDO AVIATION AUTHORITY** (“Authority”), and **AECOM TECHNICAL SERVICES, INC.** (“Consultant”).

WITNESSETH:

WHEREAS, by Agreement dated July 12, 2022, Authority and Consultant entered into an agreement for Consultant to provide Continuing Program and Project Management Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Amendment to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit “A.” Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **FIFTY-EIGHT THOUSAND FIVE HUNDRED EIGHTEEN AND NO/100 DOLLARS (\$58,518.00)**, broken down as follows:

Professional Fees:	NTE:	\$58,518.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$58,518.00

3. Except as expressly modified in this Amendment, the Agreement dated July 12, 2022 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Amendment this day of May 3, 2023.

GREATER ORLANDO AVIATION AUTHORITY

Approved as to Form and Legality
(for the benefit of GOAA only)
this day of May 3, 2023
Karen Ryan
By: _____
**NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority**

Thomas W. Draper
By: _____
Kevin J. Thibault, P.E.
Chief Executive Officer

 CEO Designee.pdf

AECOM TECHNICAL SERVICES, INC.

Ross Spence
By: _____
Signature (Duly Authorized Rep.)
Ross Spence
Printed Name
Vice President
Title



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Procurement Committee

FROM: Scott Shedek, Vice President of Construction (*Prepared by Ross Spence*)

DATE: May 2, 2023

ITEM DESCRIPTION

Request for Approval of an Amendment to Addendum 06 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for additional Fiscal Year (FY) 2023 Staff Extension Support Services for City of Orlando and Permitting Coordination at the Orlando International Airport

BACKGROUND

In 2022, the firms providing Continuing Program and Project Management Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On May 18, 2022, the Aviation Authority Board approved a Continuing Program and Project Management Services Agreement with each of the following firms:

- AECOM Technical Services, Inc.
- Cost Management, Inc. dba CMI (MWBE)
- Geotech Consultants International, Inc. dba GCI, Inc. (MWBE)
- PSA Constructors, Inc. dba PSA Management, Inc. (MWBE/LDB)
- The Roderick Group, Inc. dba Ardmore Roderick (MWBE)
- WSP USA, Inc.

These no-cost base agreements established the negotiated hourly rates. These services include all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts; management of the construction and commissioning of projects including performing as the Owner's Authorized Representative (OAR); providing material testing, quantity surveying, construction inspection, construction safety compliance inspection, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; negotiations of contracts for program and project related professional and construction services required from the Aviation Authority's other consultants and contractors; coordination of the activities of multiple consultants and contractors onsite; and all other related services, which may be required to accomplish the planning, funding, design, bidding and award, construction, commissioning and operation of projects and programs for the Aviation Authority's existing and future facilities.

ISSUES

On October 25, 2022, the Construction Committee approved Addendum No. 6 for \$71,796.00 to the above referenced agreement for services through April 2023 for City of Orlando and Permitting Coordination services.

Since that time it has been determined that additional services are required to support ongoing and future permitting needs and City of Orlando coordination.

Consultant's proposal, dated April 12, 2023, is to provide support to ongoing and future permitting needs and City of Orlando coordination. These services include, but are not limited to, performing specialized and advanced project management functions for the Construction department.

If approved, these services would be effective the date of Procurement Committee approval.

SMALL BUSINESS

The MWBE/LDB/VBE participation has been reviewed by the Office of Small Business Development (OSBD). The findings and recommendation are attached.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$58,518.00. Funding is from previously-approved Operation and Maintenance Funds.

RECOMMENDED ACTION

It is respectfully requested that the Procurement Committee approve an Amendment to Addendum 6 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for the services contained herein and the amount as shown below:

Not-to-Exceed Fees	\$58,518.00
Lump Sum Fees	\$0.00
Not-to-Exceed Expenses	\$0.00
TOTAL	\$58,518.00
AAC – Compliance Review Date	<i>JSS</i> 4/26/23
AAC – Funding Eligibility Review Date	4/21/23

ATTACHMENTS

Attachment A: Finance Form
Attachment B: OSBD Memo

ATTACHMENT A

FINANCE FORM

Date:	<u>4.24.2023</u>	Requestor's Extension:	<u>2465</u>
Requestor's Name:	<u>Scott Shedek</u>	Preparer's Extension:	<u>4159</u>
Preparer's Name:	<u>Ross Spence</u>	Solicitation #:	<u></u>
Requestor's Department:	<u>Construction</u>	Contract # / Name:	<u>Continuing Program and Project Management</u>
Description:	<u>City of Orlando Permitting Coordination</u>	Procurement Committee Date:	<u>5.02.2023</u>
Vendor:	<u>AECOM</u>	Agenda Item #:	<u>B</u>

NON-PROJECT FUNDS: O&M

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 23 Amount	FY24 Amount	FY25 Amount	FY26 Amount	FY27 Amount	TOTAL CONTRACT
301.713.170.5310009.000.000000	\$58,518.00					
Total Requisition:	\$58,518.00					
Requisition Number:	94039					
Funding Approver:	<i>Andrea Harper</i>					
OMB Notes:						



April 12, 2023

Mr. Scott Shedek
Vice President of Construction
GREATER ORLANDO AVIATION AUTHORITY
5850 Cargo Road
Orlando, Florida 32827-4399

Subject: Staff Extension – City of Orlando and Permitting Coordination
Orlando International Airport

Dear Mr. Shedek:

AECOM is pleased to submit this proposal to provide Staff Extension services for projects defined by the Vice President of Construction at the Orlando International Airport. This proposal has been prepared based on our understanding of the following scope of work:

The hours proposed are for charges incurred for Project Management Services that will include but not limited to, providing assistance to the GOAA staff in the areas of City of Orlando and permitting coordination. The proposed time period is from May 2, 2023 through September 30, 2023.

This Task will be an Amendment to Addendum 6 to AECOM's Continuing Program and Project Management Services, dated July 12, 2022. This work will be billed for a Not-to-Exceed amount of \$58,518.

The services for this project will be performed in accordance with the provisions of GOAA's standard agreement for professional services and as indicated in the attached project schedule showing the proposed staffing levels for the duration of the project.

We appreciate the opportunity to present this proposal and we look forward to working with GOAA on these important staff support services. Should you have any questions or if we may be of further assistance, do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ross Spence', is written over a light blue horizontal line.

Ross Spence
Program Manager
AECOM Technical Services, Inc.

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL (OVERALL)

TABLE C-1

SUMMARY OF TOTAL CONTRACT VALUE

City of Orlando and Permitting Coordination

Phase of Project:		City of Orl & Permitting Services	TOTAL CONTRACT
1.0 Lump Sum Fee:		\$0	\$0
2.0 Not to Exceed Reimbursable Fee:		\$58,518	\$58,518
3.0 Not to Exceed Reimbursable Expenses:		\$0	\$0
4.0 TOTAL CONTRACT VALUE:		\$58,518	\$58,518

Total Lump Sum Labor Hours:		0	0
Total Not to Exceed Reimbursable Labor Hours:		362	362
TOTAL LABOR HOURS:	0	362	362
Average Hourly Rate:	\$0.00	\$161.65	\$161.65

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-4
SUMMARY OF NOT TO EXCEED REIMBURSABLE FEES AND EXPENSES
City of Orlando and Permitting Coordination

Phase of Project:							OAR Services		TOTAL			
	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Total Fee	labor hours	Cost	Avg. Rate
AECOM												
Not to Exceed Reimbursable Fee								362	\$58,518	362	58,518	\$161.65
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total AECOM								362	\$58,518	362	\$58,518	\$161.65
Not to Exceed Reimbursable Fee												
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total											\$0	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total											\$0	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total											\$0	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total SubConsultant											\$0	
Not to Exceed Reimbursable Fee											\$0	
Not to Exceed Reimbursable Expenses											\$0	
Sub-Total SubConsultant											\$0	
Total Not to Exceed Amount:	\$0	0	\$0	0	\$0	0	\$0	362	\$58,518	362	\$58,518	\$161.65

**EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-5
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES**

City of Orlando and Permitting Coordination

AECOM	Sr. Project Manager		Project Accountant				TOTAL		
	labor hours	Cost	labor hours	Cost			labor hours	Cost	Avg. Hourly Rate
Rate (\$/Hour):	\$164		\$79						
Project Management									
Permitting and City of Orlando Coordination	352	\$57,728	10	\$790			362	\$58,518	\$161.65
		\$0		\$0			0	\$0	\$0.00
Total	352	\$57,728	10	\$790			362	\$58,518	\$161.65

NOTES:

1. A separate spreadsheet is required for each consultant/subconsultant with any portion of it's services to be compensated on a not to exceed reimbursable basis.
2. Each spreadsheet to be customized to accurately indicate the actual services to be provided for each phase of the Project.

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-7a, C-7b and C-7c
PARTICIPATION SCHEDULES

City of Orlando and Permitting Coordination

TABLE C-7a DBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION			\$0.00	0.0%

TABLE C-7b MWBE PARTICIPATION SCHEDULE

NAME OF SUBCONSULTANT	ADDRESS	MWBE CLASSIFICATION	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION				\$0.00	0.0%

TABLE C-7c LDB PARTICIPATION SCHEDULE

NAME OF FIRM	ADDRESS	PROPOSED SCOPE OF SERVICES	FEE	PROPOSED PARTICIPATION
TOTAL PROPOSED PARTICIPATION			\$0.00	0.0%

EXHIBIT A - CONSULTANT'S COMPENSATION PROPOSAL
TABLE C-9
BREAKDOWN OF NOT TO EXCEED REIMBURSABLE FEES

City of Orlando and Permitting Coordination

All amounts invoiced by the Consultant as Reimbursable Fees shall be calculated on the basis of the actual number of hours of services rendered under this Agreement by each of the positions defined and by the new positions as identified below, multiplied by the corresponding Contract Hourly Rate, up to the Not to Exceed limit defined by the Agreement. Include information on positions held by both the design consultant and each subconsultant.

FIRM	POSITION	CONTRACT HOURLY RATE
AECOM	Senior Project Manager	\$164.00
AECOM	Project Accountant	\$79.00

Greater Orlando Aviation Authority
AECOM Technical Services, Inc.
Continuing Program and Project Management Services
Projected Hours by Task for FY2023 (October 1, 2022 - September 30, 2023)

Legend:

Proposal submitted for review
Previously approved
Future proposal

Name	Position	Sponsor	Task Description	TOTAL
TBD/Lisa Stoeckert	Project Accountant	Grant	Tenant/Concessions - Project Management Oversight	96
			TOTAL	96
Nadege Cadet	Project Coordinator	McKeown	Project Coordinator for Project Controls/PEC Dept.	2000
			TOTAL	2000
Fransheska Brown	Project Coordinator	McKeown	Project Coordinator for Project Controls/CF Dept.	2000
			TOTAL	2000
Chayla German	Project Coordinator	Dennis	Project Coordinator for Project Controls/CF Dept.	2000
			TOTAL	2000
Lisa Stoeckert	Project Accountant	Jarrette	Project Coordinitor for WHSR	5
			TOTAL	5
Torie Brooks	Sr. Project Manager	Shedek	City of Orlando/Permitting	784
			TOTAL	784
Ross Spence	Program Director	Shedek	STC P1X (ASC) - Program Management	648
			TOTAL	648
Lisa Stoeckert	Sr. Project Manager	Shedek	STC P1X (ASC) - Program Management	516
			TOTAL	516
Steve Fuller	Sr. Construction Manager	Shedek	STC P1X (ASC) - Program Management	1120
			TOTAL	1120
Pankaj Gupta	Assistant Program Manager	Shedek	STC P1X (ASC) - Program Management	832
			TOTAL	832
Torie Brooks	Project Manager III	Shedek	STC P1X (ASC) - Program Management	520
			TOTAL	520
Pankaj Gupta	Assistant Program Manager	Shedek	BHS Program Manager - Baggage Handling Systems	98
			TOTAL	98
Lisa Stoeckert	Project Coordinator III	Shedek	Project Coordinator for H-S00029 Airfield Civil Restart	180
			TOTAL	180
Lisa Stoeckert	Project Coordinator III	Shedek	Project Coordinator for E-00286 BHS Lighting Modification	8
			TOTAL	8
Lisa Stoeckert	Project Accountant	Shedek	City of Orlando/Permitting	10
			TOTAL	10

Greater Orlando Aviation Authority

AECOM Technical Services, Inc.

Projected Hours by Task for FY2023 (October 1, 2022 - September 30, 2023)

Name	Position	Sponsor	Task Description	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	TOTAL
TBD/Lisa Stoeckert	Project Accountant	Grant	Tenant/Concessions - Project Management Oversight	8	8	8	8	8	8	8	8	8	8	8	8	96
			Total	8	8	8	8	8	8	8	8	8	8	8	8	8
Nadege Cadet	Project Coordinator	McKeown	Project Coordinator for Project Controls/PEC Dept.	160	160	168	168	168	168	168	168	168	160	184	160	2000
			Total	160	160	168	168	168	168	168	168	168	168	160	184	160
Fran Brown	Project Coordinator	McKeown	Project Coordinator for Project Controls/PEC Dept.	160	160	168	168	168	168	168	168	168	160	184	160	2000
			Total	160	160	168	168	168	168	168	168	168	168	160	184	160
Chayla German	Project Coordinator	Dennis	Project Coordinator for Project Controls/CF Dept.	160	160	168	168	168	168	168	168	168	160	184	160	2000
			Total	160	160	168	168	168	168	168	168	168	168	160	184	160
Lisa Stoeckert	Project Accountant	Jarrette	Project Coordinitor for WHSR		1	1	1	1	1							5
			Total	0	1	1	1	1	1	0	0	0	0	0	0	0
Torie Brooks	Sr. Project Manager	Shedek	City of Orlando/Permitting	16	80	64	80	64	64	64	72	72	64	80	64	784
			Total	16	80	64	80	64	64	64	72	72	64	80	64	784
Ross Spence	Sr. Project Manager	Shedek	STC P1X (ASC) - Program Management				43	43	42	174	174	172				648
			Total				43	43	42	174	174	172				648
Lisa Stoeckert	Sr. Project Manager	Shedek	STC P1X (ASC) - Program Management				86	86	84	87	87	86				516
			Total				86	86	84	87	87	86				516
Steve Fuller	Sr. Construction Manager	Shedek	STC P1X (ASC) - Program Management			150	150	150	150	174	174	172				1120
			Total			150	150	150	150	174	174	172				1120
Pankaj Gupta	Assistant Program Manager	Shedek	STC P1X (ASC) - Program Management					157	157	158	120	120	120			832
			Total					157	157	158	120	120	120			832
Torie Brooks	Project Manager III	Shedek	STC P1X (ASC) - Program Management							174	174	172				520
			Total								174	174	172			520
Pankaj Gupta	Assistant Program Manager	Shedek	BHS Program Manager - Baggage Handling Systems					25	25	16	16	16				98
			Total					25	25	16	16	16				98
Lisa Stoeckert	Project Coordinator III	Shedek	Project Coordinator for H-500029 Airfield Civil Restart					20	40	40	40	40				180
			Total					20	40	40	40	40				180
Lisa Stoeckert	Project Coordinator III	Shedek	Project Coordinator for E-00286 BHS Lighting Modification						2	4	2					8
			Total						2	4	2					8
Lisa Stoeckert	Project Accountant	Shedek	City of Orlando/Permitting							2	2	2	2	2	2	10
			Total								2	2	2	2	2	2

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Aviation Authority, whichever is later.

Consultant: AECOM Technical Services Inc.

By:  _____

Print Name: Ross Spence

Date: April 12, 2023

Jennifer Seyfried

From: Anna Farmer
Sent: Wednesday, April 26, 2023 10:31 AM
To: Jennifer Seyfried; Kathy Anderson
Subject: FW: Designee for Chief Executive Officer April 22 - May 14

Hi ladies,

I saw that Kevin received a couple of emails for signature requests. Please see below for routing.

Thank you,
Anna Farmer
Manager, Board Services
Exe. Asst. to the CEO
Office: 407-825-2032

From: Anna Farmer
Sent: Tuesday, April 25, 2023 1:13 PM
To: Debbie McKeown <dmckeown@goaa.org>; Tara Ciaglia <tara.ciaglia@goaa.org>; Olivia Tine <otine@goaa.org>; Susan Wrinn (swrinn@goaa.org) <swrinn@goaa.org>
Subject: FW: Designee for Chief Executive Officer April 22 - May 14

I wanted to make sure you ladies were aware of this for signing purposes.

Anna Farmer
Manager, Board Services
Exe. Asst. to the CEO
Office: 407-825-2032

From: Anna Farmer
Sent: Wednesday, April 19, 2023 5:30 PM
To: Directors and Aides <Dir-Aides@goaa.org>; GOAA Designees <GOAA-Designees2@goaa.org>
Cc: Elliot Martinez Fraticelli <elliot.martinez@goaa.org>; James Knusalla <jknusalla@goaa.org>
Subject: Designee for Chief Executive Officer April 22 - May 14

Please be advised that Mr. Kevin Thibault, Chief Executive Officer, will be out of the office Saturday, April 22, 2023 thru Sunday, May 14, 2023. Ms. Kathleen Sharman, Chief Financial Officer, will be his designee Saturday, April 22nd thru Wednesday, May 3rd. Ms. Sharman can be reached at kathleen.sharman@goaa.org or 407-825-2043.

Mr. Tom Draper, Chief of Operations, will be his designee Thursday, May 4th thru Sunday, May 14th. Mr. Draper can be reached at tdraper@goaa.org or (407) 825-3021.

Please continue to use the signature process in place. Thank you.

Anna Farmer
Manager, Board Services
Exe. Asst. to the CEO
One Jeff Fuqua Boulevard
Orlando, FL 32827
Phone: 407-825-2032