



GREATER ORLANDO AVIATION AUTHORITY

PURCHASING CONTRACT 23-21

RUSSELECTRIC ELECTRICAL SWITCHGEAR MAINTENANCE SERVICES

BETWEEN

Greater Orlando Aviation Authority
Purchasing Department
8652 Casa Verde Road, Building 811
Orlando, Florida 32827-4338

AND

Siemens Industry, Inc.
d/b/a Russelectric, A Siemens Business
99 Industrial Park Rd.
South Shore Park
Hingham, MA 02043

DIRECT ALL QUESTIONS AND INQUIRES TO:

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1.0 GENERAL INFORMATION

1.1 Intent/Purpose

- a. The Greater Orlando Aviation Authority, Orlando International Airport, Orlando, Florida, (Aviation Authority) is requesting the Contractor to provide Russelectric Electrical Switchgear Equipment Testing, Maintenance Services. The Contractor must be licensed to do business in the State of Florida and perform under the laws of the State of Florida.
- b. This Contract does not include a Minority and Women Business Enterprise (MWBE) and a Local Developing Business (LDB) / Veteran Business Enterprise (VBE) participation requirement.

1.2 Pricing

Contractor's prices shall remain firm for the duration of the initial term of the Contract. Any anticipated increases in the Contractor's costs during the initial term of the Contract must be reflected in its prices. The Aviation Authority shall not be obligated to renegotiate or increase any price for any work during the initial term of the Contract based on a Contractor's mistake or miscalculation of prices, underestimation of costs, or for any other reason. All of the Contractor's overhead costs, including, but not limited to, costs of required bonds and insurance coverages, shall be included in such Contractor's prices.

1.3 Contract Period/Initial Term

- a. The Contract period will be for **sixty (60) months** with the **Initial Term** to commence on or about **February 1, 2022**, and with the Aviation Authority having options to renew the **Contract for two (2) additional periods of one (1) year each**.
- b. The option years compensation will be based on the annual unit prices. If the parties cannot successfully negotiate pricing for any renewal option year, the Authority may exercise its option to renew the Contract for such option year at the maximum prices described below. The compensation due to the Contractor in the first renewal option year, if exercised, may not exceed the annual unit prices for the immediately preceding year, increased by a percentage that equals the percentage, if any, by which the Consumer Price Index, United States City Averages, Urban Wage Earners and Clerical Workers (CPI-W), All Items (1982-84=100) ("CPI") published from time to time by the United States Bureau of Labor Statistics in effect as of the end of the fifty-fourth (54th) month of the Contract term exceeds the CPI in effect as of the end of the forty-second (42nd) month of the Contract term. The Compensation due to the Contractor in the second renewal option year, if exercised, may not exceed the annual unit prices for the immediately preceding year, increased by a percentage that equals the percentage, if

any, by which the CPI in effect as of the end of the sixty- sixth (66th) month of the Contract term exceeds the CPI in effect as of the end of the fifty-fourth (54th) month of the Contract term.

1.4 Public Meetings/Public Records

Please be aware that all meetings of the Aviation Authority's Board are duly noticed public meetings and all documents submitted to the Aviation Authority as a part of or in connection with a contract will constitute public records under Florida law regardless of any person's claim that proprietary or trade secret information is contained therein.

1.5 Code of Ethics and Business Conduct Policy

The Aviation Authority has adopted a Code of Ethics and Business Conduct Policy (Section 204.01) which addresses, the obligation of the Aviation Authority's Board members and employees to follow the Florida Statutes in reference to these issues. This includes, but is not limited to, the obligations of the Aviation Authority's Board members and employees with respect to having an interest in business entities, outside employment, gratuities, divulgence of information, unauthorized compensation and acceptance of gifts. Please be aware that any violation of this policy and/or any attempt to influence an Aviation Authority Board member or employee to violate the policy is sufficient cause for the denial of the any Contract or sell any materials, supplies, equipment, or services to the Aviation Authority for a period of time that is determined by the Chief Executive Officer. A copy of this policy is available upon request from the Chief Administrative Officer.

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2.0 SPECIAL CONDITIONS

2.1 Surety Bonds/Letters of Credit/Liability Insurance

A Surety Bond/Letter of **Credit** is required for this Contract.

- a. Prior to Aviation Authority's execution of the Contract and within ten (10) business days of the award, the Contractor shall furnish to Aviation Authority a Performance Bond, and a Payment Bond if required by these Contract Documents, completed on the Aviation Authority's forms provided in the Contract Documents. Such Performance Bond shall be current and in compliance at all times during the Initial Term of the Contract in a penal sum equal to **One Hundred Seventy-Five Thousand and Nine Hundred Dollars (\$175,900)**.
- b. The Contractor may elect to provide Aviation Authority, in lieu of the required Performance Bond (but not the Payment Bond if required by general law), a letter of credit in an amount equal to **One Hundred Sevety-Five Thousand and Nine Hundred Dollars (\$175,900)** and issued on Aviation Authority's form of irrevocable standby letter of credit ("Letter of Credit"). The Contractor shall provide Aviation Authority with a Letter of Credit that remains in effect **for the Initial Term** after the expiration or earlier termination of the term of the Contract including any renewal or other extended term. If the Contractor fails to perform any obligation required of it under the terms of the Contract including, but not limited to, providing Aviation Authority with an acceptable renewal or replacement letter of credit within the required time limits, the Aviation Authority shall be entitled, in addition to any other remedies, to draw the full amount of the funds available under any Letter of Credit provided by Contractor to Aviation Authority and to hold such funds until such time as the Aviation Authority in its discretion shall determine the amount of damages, costs and expenses owing to it from the Contractor. The Aviation Authority shall retain from such funds an amount equal to its actual or anticipated damages, costs and expenses, and shall thereafter return the remaining amount of the funds, if any, to the Contractor.
- c. Prior to the commencement of any renewal or extended term of the Contract, Contractor, at its own expense, shall provide to the Aviation Authority an acceptable renewal or replacement Performance Bond or Letter of Credit, rider to an existing Performance Bond or Letter of Credit, or continuation amendment to an existing Performance Bond or Letter of Credit .
- d. Except as provided in this Performance Bond Section, the Aviation Authority will not accept any change or modification to the forms of Performance Bond or Letter of Credit attached to these Contract Documents. The Contractor shall, **at least sixty (60) calendar days prior to the date** on which the then current Performance Bond or Letter of Credit expires, provide a renewal or replacement Performance Bond or Letter of Credit that complies with the requirements of the Contract. The Aviation Authority shall release any existing Letter of Credit provided by the Contractor upon the Aviation Authority's receipt

and approval of a renewal of the Letter of Credit that complies with the requirements of this Contract.

- e. If the Contractor is required to provide any renewal of the Performance Bond or Letter of Credit, rider to an existing Performance Bond or Letter of Credit, or continuation amendment to an existing Performance Bond or Letter of Credit (collectively, the "Replacement"), Contractor shall, at the discretion of the Aviation Authority, calculate the penal sum/amount (the "Amount") of any such Replacement as follows:
- 1) If the Renewal is provided in connection with the expiration of an existing Performance Bond or Letter of Credit prior to expiration of the initial term of the Contract but not in connection with an amendment to the Contract where the compensation to be paid to Contractor is increased, the Replacement shall be in an Amount equal to the Amount of the then current Performance Bond or Letter of Credit.
 - 2) If the Replacement Performance Bond is provided in connection with an amendment of the Contract where the compensation to be paid to the Contractor during the period covered by the then current Performance Bond or Letter of Credit is increased for any reason, the Replacement shall be in an Amount equal to the Amount of the then current Performance Bond or Letter of Credit plus an amount that bears the same ratio to the increased compensation to be paid to the Contractor that the Amount of the then current Performance Bond or Letter of Credit bears to the total compensation to be paid to the Contractor prior to such amendment to the Contract.
 - 3) If the Replacement is provided in connection with the renewal or extension of the Contract and the required Amount of the Performance Bond or Letter of Credit for the initial term of the Contract is stated as a fixed Amount, the Replacement shall be in an Amount equal to the lesser of either (i) the Amount required during the initial term of the Contract; or (ii) an Amount that bears the same ratio to the total estimated compensation to be paid to the Contractor during the renewal term that the Amount required during the initial term of the Contract bore to the total estimated compensation to be paid to the Contractor during the initial term of the Contract.
 - 4) If the Replacement is provided in connection with the renewal or extension of the Contract and the required Amount of the Performance Bond or Letter of Credit for the initial term of the Contract is stated as a fraction or percentage of the Contract price, the Replacement shall be in an Amount equal to the same annualized percentage of the total estimated compensation (including any reimbursable expenses) to be paid to the Contractor during the renewal term (i.e., if the initial Performance Bond or Letter of Credit is 1/6 of the total three year Contract cost, then the Replacement will be one-half of the total estimated compensation to be paid to the Contractor during the renewal year).

- f. Failure to timely submit an acceptable Performance Bond or Letter of Credit prior to commencement of the Contract in addition to all other rights available to the Aviation Authority under law, shall give the Aviation Authority the right to withdraw the Notice of Intent to Award, without the need for providing the Contractor advance notice or the opportunity to cure. Failure to timely submit any required renewal or replacement Performance Bond or Letter of Credit, rider to an existing Performance Bond or Letter of Credit, or continuation amendment to an existing Performance Bond or Letter of Credit that meets the requirements of this Section constitutes a default under the terms of this Contract and, in addition to all other rights available to the Aviation Authority under law, shall give the Aviation Authority the right to immediately terminate the Contract without providing the Contractor advance notice or the opportunity to cure. In connection with any such default, the Aviation Authority shall have the right to claim against the Contractor's then current Performance Bond or Letter of Credit for all of Aviation Authority's losses, costs, damages or expenses. The provision of this Paragraph shall survive the expiration or earlier termination of the Contract.
- g. Surety Bonds delivered to Aviation Authority in satisfaction of any requirement under this Contract must meet the following criteria:
- 1) Performance and Payment Bonds provided to the Aviation Authority in connection with Contracts having a value of \$500,000.00 or less shall be duly issued by an insurer or corporate surety which:
 - a) Is authorized to conduct insurance business in the State of Florida;
 - b) Currently holds a certificate of authority authorizing it to write surety bonds in the State of Florida; and
 - c) Is otherwise in compliance with the provisions of the Florida Insurance Code.
 - 2) Performance and Payment Bonds provided to the Aviation Authority in connection with Contracts having a value in excess of \$500,000.00 shall be duly issued by an insurer or corporate surety which:
 - a) Is authorized to conduct insurance business in the State of Florida;
 - b) Holds a currently valid certificate of authority by the U.S. Department of Treasury pursuant to 31 U.S.C. ss 9304-9308; and
 - c) Has no less than a "B+" Financial Rating and a Financial Size Category of "Class VI" or higher according to the most current edition of AM Best Rating Services.

- d) Notwithstanding the provisions of (c) above, an insurer or corporate surety which is not rated by AM Best Rating Services may be accepted by Aviation Authority, but only if approved by Aviation Authority's Risk Manager and Department Director following a review or investigation of the insurance company's financial and performance standing, including without limitation, its capital adequacy, assets, earnings, of the insurance company's financial and performance standing, including without limitation, its capital adequacy, assets, earnings, liquidity and such other factors as the Aviation Authority's Risk Manager may deem appropriate.

- h. Liability Insurance Companies furnishing insurance coverages required by these General Conditions shall (a) be currently authorized to conduct insurance business in the State of Florida, and (b) must have no less than a "B+" Financial Rating and a Financial Size Category of "Class VI" or higher according to the most current edition of AM Best Rating Services.

- i. In the event that Aviation Authority requests Contractor to purchase materials or as a condition to approval of a Subcontractor in accordance with Section 8 of the General Conditions, the Aviation Authority shall have the right to require Contractor to provide a payment bond in accordance with Section 255.05, Florida Statutes.

- j. Letters of Credit shall be issued by a bank with an office located in the State of Florida and reasonably acceptable to the Aviation Authority's Chief Executive Officer or designee.

2.2 Insurance Requirements

At its sole expense, Contractor shall maintain the following insurance during the term of this Contract, including any extensions or renewals and such insurance will apply to Contractor, its employees, agents, and Subcontractors.

a. **Commercial General Liability and Automobile Liability:**

- 1) Commercial General Liability insurance covering any and all claims for property damage and bodily injury (including death) and including, but not limited to premises, products and completed operations, and Contractual liability for Contractor's covenants, with a limit of liability not less than **One Million Dollars (\$1,000,000)** per occurrence or not less than **Five Million Dollars (\$5,000,000)** per occurrence, for AOA access; and

- 2) Automobile liability insurance covering each motor vehicle, including but not limited to owned, non-owned, or hired, used in conjunction with providing Services on Aviation Authority property resulting in property damage or bodily injury, including death with a limit of not less than **One Million Dollars (\$1,000,000)** combined single limit per accident or not

less than **Five Million Dollars (\$5,000,000)** combined single limit per accident, for AOA access;

- 3) Additional Insured Endorsement. Such above referenced liability insurance shall name Aviation Authority and the City of Orlando and their members (including, without limitation, members of the Aviation Authority's Board and the City's Council and members of the citizens' advisory committees of each), officers, employees, and agents as additional insureds.

b. **Workers' Compensation and Employer's Liability.**

The following insurance shall apply to all Contractor's employees who will be engaged on Aviation Authority property in the performances of Services in this Contract: (i) workers' compensation insurance with statutory limits in accordance with Florida law, and (ii) employer's liability insurance policy limits not be less than \$100,000 for each accident, \$100,000 for disease each employee and \$500,000 for disease policy limit. If the Contractor is self-insured, the Contractor shall provide proof of self-insurance and authorization to self-insure as required by applicable Florida laws and regulations. The Aviation Authority will not accept State of Florida exemptions.

c. **Professional/Errors & Omissions Liability Insurance. Not applicable.**

d. **Garage Liability Insurance. Not applicable.**

e. **Garagekeepers Insurance. Not applicable.**

f. **Crime Coverage. Not applicable.**

g. **Pollution/Environmental Liability Insurance.**

Insurance for bodily injury, property damage, defense costs, clean-up and restoration expenses resulting from pollution/pollutant(s) or other environmental impairments which arises out of, or in connection with, Contractor's work with limits not less than **\$1,000,000 per claim.**

h. **Cyber/Privacy Liability Insurance. Not applicable.**

i. **Other Insurance Requirements.** Contractor agrees to the following as it relates to all above required insurance:

- 1) Self-Insured Retention and Deductibles. Contractor's insurance policies shall not be subject to a self-insured retention or deductible exceeding \$10,000, if the value of the Contract is less than \$1,000,000, and not be subject to a self-insured retention or deductible exceeding \$100,000, if the Contract is \$1,000,000 or more, unless approved by the Aviation Authority's Chief Executive Officer. The above deductible limits may be

exceeded if the Contractor's insurer is required to pay claims from the first dollar at 100% of the claim value without any requirement that Contractor pay the deductible prior to its insurer's payment of the claim.

- 2) Insurance policies shall be primary insurance and not contributory to any other valid insurance Aviation Authority may possess, and that any other insurance Aviation Authority does possess shall be considered excess insurance only.
- 3) Insurance shall be carried with an insurance company or companies be currently authorized to conduct insurance business in the State of Florida, and must have no less than a "B+" Financial Rating and a Financial Size Category of "Class VI" or higher according to the most current edition of AM Best Rating and said policies shall be in a form acceptable to Aviation Authority.
- 4) Any liability insurance maintained by Contractor written on a claims-made form basis will maintain coverage for a period of time determined by Aviation Authority to be appropriate to cover claims made after the Contractor has concluded its services to Aviation Authority.
- 5) All insurance required for this Contract shall contain a waiver of subrogation clause, as allowed by law, in favor of Aviation Authority and the City of Orlando.
- 6) A properly completed and executed Certificate of Insurance on a form provided or approved by Aviation Authority (such as a current ACORD form) evidencing the insurance coverages required by this Section shall be furnished to the Aviation Authority upon the Notice of Intent to Award of the Contract and each renewal thereafter during the term of this Contract and its renewal/extension. Contractor acknowledges that any acceptance of Certificate of Insurance by Aviation Authority does not waive any obligations herein this Contract.
- 7) The Aviation Authority is currently Contracted with a third party for the management of all insurance certificates related to Aviation Authority Contracts. Contractors who enter into a Contract with the Aviation Authority will be contacted directly by the third party vendor for insurance certificates and related matters such as expired certificates. An introductory letter will be sent instructing each Contractor of the proper procedures for processing updated insurance certificates as well as any other insurance related matter that may arise over the term of the Contract. Contractors will respond as directed in the introductory letter as well as any further instructions they may receive.
- 8) The Contractor shall provide the Aviation Authority immediate written notice of any adverse material change to the Contractor's required insurance coverage. For purposes of this Insurance Section, an "adverse material change" shall mean any reduction in the limits of the

insurer's liability, any reduction of any insurance coverage, or any increase in the Contractor's self-insured retention and any non-renewal or cancellation of required insurance.

- 9) If any insurance coverage is canceled or reduced, Contractor shall, within forty-eight (48) hours remit to Aviation Authority a Certificate of Insurance showing that the required insurance has been reinstated or replaced by another insurance company or companies acceptable to Aviation Authority. If Contractor fails to obtain or have such insurance reinstated, Aviation Authority may, if it so elects, and without waiving any other remedy it may have against Contractor, immediately terminate this Contract upon written notice to Contractor.
- 10) The Aviation Authority's Chief Executive Officer shall have the right to alter the monetary limits or coverages herein specified from time to time during the term of this Contract, and Contractor shall comply with all reasonable requests of the Chief Executive Officer with respect thereto.

2.3 Verification of Employment Status

- a. Prior to the employment of any person under this Contract, the Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Contractor during the Contract term, and an express requirement that Contractors include in such subcontracts the requirement that Subcontractors performing work or providing services pursuant to the state Contract utilize the E-Verify system to verify the employment eligibility of all new employees hired by the Subcontractor during the Contract term. For more information on this process, please refer to United States Citizenship and Immigration Service site at: <http://www.uscis.gov/portal/site/uscis>.
- b. **Only those employees determined eligible to work within the United States shall be employed under this Contract.**
- c. The Contractor affirms that all employees in the above categories shall undergo e-verification before placement on this Contract. The Contractor shall commit to comply with this requirement by completing the E-Verification certification, attached to this Contract.

2.4 Identification and Access Requirements

- a. Contractor is required to conduct an employee background check, or require its Subcontractors to perform an employee background check, in accordance with the requirements herein on each person proposed for employment at Orlando International Airport in connection with this Contract, if such person is an employee of Contractor or an employee of a Subcontractor for whom Contractor is required to sign the Aviation Authority's badge application ("Contractor Responsible Employees"). Such background check must be successfully completed prior to such person applying for an access control

identification badge with the Aviation Authority. Each background check shall be performed to the following minimum requirements:

- b. Each employee must provide a ten (10) year work history.
- c. Contractor must confirm the last five (5) years of each employee's work history. Any gaps in employment of thirty (30) days or more during such five year period must be explained in writing by the employee and must be confirmed by Contractor through W-2s, student transcripts, medical records, or written references of stay-at-home situations from credible local persons such as pastors or priests (which reference must indicate personal knowledge of employee's general work history during the gap period).
- d. Contractor must check each employee's criminal history for the immediately preceding five years, with such check to be conducted in each county where the employee has lived or worked in such five year period.
- e. Contractor shall not present any Contractor Responsible Employee to the Aviation Authority's Access Control Office for badging if such person has any unexplained gaps in their work history, has a criminal record that would disqualify them from receiving an access control badge or has an unacceptable termination record.
- f. The Aviation Authority will issue, for a fee, as stated below to all Contractor Responsible Employees an identification badge that will display their picture, name, and other applicable information; and any key(s) required in the performance of the Contract, provided that such person meets the minimum criteria established to receive a badge. At all times while on airport property, the Contractor Responsible Employees are required to display such badges prominently on their uniforms in accordance with Aviation Authority's guidelines. Every new employee requiring unescorted access to a secure area of the airport must be electronically processed by the Aviation Authority's Access Control Office for a Criminal History Records Check and Security Threat Assessment before an identification badge is issued. In addition to this records check, the employee will be required to attend security training class (approximately 1 hour), and in the case of operating a vehicle on the Airport Operating Area (AOA) the employee will also be required to attend a driving safety class (approximately 1 hour); both training classes are provided by the Aviation Authority. The Contractor shall maintain, and shall require its Subcontractors to maintain, a permanent record in its files of the background information, including drug screening tests, on all current and former employees who are utilized in the performance of this Contract and, when requested, shall provide such information to Aviation Authority, TSA, or such other entity as deemed appropriate by the Aviation Authority. The Contractor further agrees to perform, or require its Subcontractors to perform, such additional employee background checks, fingerprinting, or other identification measures as may be required by any future security rules or applicable federal regulations.

g. Fees Associated with Identification Badges and Keys

Security Background Check	\$11.00
New Issue	\$25.00
Renewal/Defaced	\$25.00
Name Change	\$25.00 (paid at time of issuance)
Addition	\$25.00 (i.e. adding company name, driver, etc.)
Deletion	\$25.00
Lost	\$50.00
Stolen	No Charge with proper documentation
Fingerprinting	\$27.00 (every two years)
AOA Vehicle Decal	\$25.00 per vehicle
New Hard Key	\$10.00
Lost Hard Key	\$50.00

Note: No personal checks or credit card payments are accepted. Companies will be assessed a \$100.00 fee for each non-returned identification badge and key.

h. Contractor must maintain all information described above for a period of four (4) years following expiration of this Contract. Such information is subject to audit by the Aviation Authority and must be sufficient in scope and detail to permit verification of compliance by Aviation Authority audit. Actual damages to the Aviation Authority resulting from a breach by Contractor of its obligations hereunder will be difficult or impossible to determine. As a result, Aviation Authority shall be entitled to recover liquidated damages of \$250.00 for every Contractor Responsible Employee presented to the Aviation Authority for access control badging (a) for whom the above background check has not been completely and accurately performed, or (b) who should not have been presented per the above guidelines. The amount payable hereunder by Contractor is not a penalty, is in addition to any access control badging application fee paid by the employee and is payable whether or not such employee is issued an access control badge by the Aviation Authority.

i. Contractor must co-sign with the Subcontractor all badge applications for any employee of a temporary employment agency engaged as a Subcontractor to provide personnel to Contractor on this Contract. All employees provided by temporary employment agencies for this Contract shall be Contractor Responsible Employees. Before submitting a badge application for an employee provided on this Contract by a temporary employment agency, Contractor or the temporary employment agency must submit to the Aviation Authority's Authorized Representative (AAR) for prior approval of such employee, a Contract between the temporary employment agency and such employee reflecting an intended assignment of such employee to the Contract for the remaining duration of the Contract or the duration of the Contractor's need for such position.

j. **Customs and Border Patrol Badge – Not Applicable.**

2.5 Airport Security

The Contractor will be required to comply with all applicable regulations of the Transportation Security Administration (TSA) and of the Aviation Authority relating to Airport security, including those relating to access to the Aircraft Operations Area (AOA) of Orlando International Airport, as such regulations may be in effect or changed from time to time.

2.6 Minority and Women Business Enterprise ("MWBE") Participation Program

Not Applicable.

2.7 Local Developing Business ("LDB") Participation Program

Not Applicable.

2.8 Good Faith Effort for MWBE and LDB Participation Program

Not Applicable.

2.9 Performance/Invoicing

- a. The Aviation Authority shall, at regular intervals, monitor the performance of Contractor to determine whether the work to be performed under the Contract has in fact been accomplished to Aviation Authority's satisfaction and/or completed in a timely manner.
- b. The Aviation Authority shall notify the Contractor of any specific services that are unsatisfactory to the Aviation Authority, and if the Contractor has not addressed such item or items set forth in the notice to the Aviation Authority's satisfaction within the time frame set forth in the Aviation Authority's notice, the Aviation Authority in addition to all other rights provided under this Contract or by law or equity, may either remedy such unsatisfactory services itself or through a third party and the cost of providing the remedial services shall be deducted from the Contractor's invoice.
- c. The Aviation Authority shall pay the undisputed amount of Contractor's invoice per The Florida Prompt Act. Items in dispute shall be paid upon the resolution of the dispute in accordance with the Florida Prompt Payment Act.
- d. Contractor shall be obligated to pay promptly all proper charges and costs incurred by Contractor for labor and materials used for the work performed hereunder. The Aviation Authority shall have the right, but not the obligation, to pay directly to third parties (including Subcontractors) all past due amounts owed by Contractor to third parties for labor and materials used for the work hereunder, based on invoices submitted by such third party, and all such amounts paid by the Aviation Authority shall be applied toward, and shall reduce, amounts owed to Contractor hereunder.

- e. The Contractor shall submit all invoices to: Greater Orlando Aviation Authority, Finance Manager, P.O. Box 620125, Orlando, Florida 32862-0125. Invoices may be sent electronically to accounts payable goaa-ap@goaa.org.

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3.0 SCOPE OF WORK/SPECIFICATIONS

3.1 General

a. Scope of Work:

- 1) The Contractor shall provide The Contractor shall provide all management oversight for all labor, supervision, test and safety equipment, tools, hardware to perform inspection and testing services, materials, supplies, accessories, Infrared testing, document and inspection services, and all other items necessary or proper for, or incidental to, performing annual inspections, cleaning, calibrating, adjusting, testing (annual services), modifications, upgrades and repairs of Russelectric electrical switchgear at the Orlando International Airport ("OIA") in accordance with this section.
- 2) All services to include equipment located in the Landside Terminal Buildings, Parking Garages, Remote Buildings and Airsides at the Orlando International Airport ("OIA") in accordance with this Specification. Repairs may occur during the annual services or at Aviation Authority's request at any time through the year.
- 3) The Contractor shall refer to Exhibits 3.5, for Equipment locations and which Equipment the Contractor shall perform maintenance services on for Year 1, Year 2, Year 3, Year 4 and Year 5.
- 4) The Equipment listed on Exhibits 3.5 may be modified, removed or expanded by the Aviation Authority at any time during the term of the Contract. The Aviation Authority may also add new equipment and/or related components to the scope of this Contract at any time during the Contract term (which added equipment shall be included in the definition of the term "Equipment"). Any such changes shall be documented in writing by the AAR. The Aviation Authority and the Contractor agree to negotiate in good faith an adjustment to the Pricing Page in the event of any modification, removal or expansion of the Equipment to be serviced by Contractor hereunder. In addition, the Aviation Authority reserves the right, upon mutual agreement of Contractor, to add to this Contract the maintenance of other Aviation Authority Electrical Equipment and related components.

b. Regulations:

- 1) The Contractor shall comply with all applicable federal, state and local laws, ordinances, rules and regulations pertaining to the performance of the work specified herein.
- 2) The Contractor shall obtain all permits, licenses and certificates, or any such approvals of plans or specifications as may be required by Federal,

State and local laws, ordinances, rules and regulations, for the proper execution of the work specified herein.

- 3) Contractor shall comply with Federal and State right-to-know laws if hazardous materials are used. The SDS (Safety Data Sheets) shall be made available to all workers and Aviation Authority's representatives. Contractor shall report immediately to the AAR any spillage or dumping of hazardous materials on Aviation Authority property. The Contractor shall also be responsible for the cleanup and any costs incurred for all such incidents.
- 4) During the performance of this Contract, Contractor shall keep current and, if requested by the Aviation Authority, provide copies of any and all licenses, registrations or permits required by applicable governing agencies. Contractor shall keep a copy of any and all licenses, registrations and permits on the job site while performing the Contract work.

c. Work Hours:

- 1) Standard Work Hours: Contractor shall normally perform work during Standard Work Hours which are between 7:00 a.m. and 5:00 p.m., Monday through Friday, excluding Aviation Authority's observed holidays.
- 2) Non-Standard Work Hours: The Aviation Authority may require the Contractor to perform work during Non-standard Work Hours which are outside the Standard Work Hours. Non-Standard Hours, which are between 5:01 p.m. and 6:59 a.m. Non-standard Work Hours, may be arranged with prior written approval of the AAR. Contractor shall advise AAR forty-eight (48) hours in advance of its projected work schedule. Contractor shall perform no work during the Aviation Authority observed holidays without the prior written permission of the AAR.
- 3) Switchgear Minimum Billable Hours: For scheduled and non-scheduled work for authorized factory certified technician shall be paid/scheduled for the following minimum billable hours per visit per employee within a 24 hour period: Russelectric four (4) hours minimum billable hours per visit.
- 4) Respond Time To Emergency Call Back Services: Contractor shall physically respond to emergency call back services within two (2) hours of notification if any of Contractor's technicians are on-site. Contractor shall physically respond to emergency call back services within four (4) hours at all other times, seven (7) days per week, 365 days per year.
- 5) Sign-in and Sign-out Log: Contractor's employees and subcontractors shall log-in upon arrival and log-out prior to departure from one of the following locations: OIA Central Plant, or the OIA Maintenance

Administration building located at 8550 Casa Verde Road. Work shall be performed only after the above procedure has been accomplished. Refer to Exhibits 3.5 – Central Plant Contractor Sign-In Log .

- 6) Communication. Contractor is required to keep the AAR, OIA Central Plant Operators aware of all ongoing services related to this Contract, as well as the condition and/or /status of all applicable Equipment.
- 7) Aviation Authority Holiday Work. Contractor shall perform no work during Aviation Authority observed holidays without the prior written permission of the Aviation Authority. The Contractor agrees to give the Aviation Authority sufficient advance notice to request working on such holidays or during overtime hours to allow the Aviation Authority to assess the impact that such activities would have on the area's normal scheduled operations.
- 8) Emergency Condition: In the event an emergency condition is declared by the Aviation Authority's Chief Executive Officer, Chief Administrative Officer, Director of Maintenance or their respective designees, the Contractor will perform work during such hours as specified by the Aviation Authority and shall be paid as Non-Standard hours.
- 9) Actual Charges: Charges will be for actual hours worked on the Aviation Authority's site when reporting in and out the Central Plant or the Maintenance Administration building. Time required for travel to and from the Aviation Authority's site is not eligible for reimbursement. Such time should be included in the Contractor's overhead cost.

d. Contractor's Personnel:

- 1) Contractor will abide by all State and Federal regulations on wages and hours of an employee dealing with the employment relationship between Contractor and its subsidiaries or related parties and its employees, including but not limited to the Florida Human Relations Act, the Federal National Labor Relations Act, the Federal Fair Labor Standards Act, the Federal Civil Rights Act of 1964, as amended, and the Americans with Disabilities Act.
- 2) Contractor shall require all prospective employees to show proof of citizenship, or proof from the United States Immigration and Naturalization Service of valid entry permits and/or work permits for legal aliens and proof that such legal aliens are eligible to be employed in the United States.
- 3) Should the Contractor engage employees who are illiterate in English, it will be the Contractor's responsibility and obligation to train such employees to be able to identify and understand all signs and notices in and/or around the areas that relate to them or the services being performed by them pursuant to this Contract. In addition, the Contractor

will have someone in attendance at all times who can communicate instructions to said employee.

- 4) Contractor shall maintain a drug-free workplace within the meaning of the Florida Drug-free Workplace Act. No employee shall be hired by a Contractor for work on Aviation Authority's premises prior to such employee having tested negative for drugs. In addition, existing employees of the Contractor must be subject to drug testing by the Contractor upon reasonable suspicion of drug use. Results of all such drug tests are to be retained by the Contractor. Copies shall be provided to the Aviation Authority, if requested.
- 5) Contractor shall transfer promptly from the airport any employee or employees that the Aviation Authority advises are not satisfactory, and replace such personnel with employees satisfactory to the Aviation Authority; but in no event shall Aviation Authority be responsible for monitoring or assessing the suitability of any employee or agent of Contractor.
- 6) The Contractor's employees shall be instructed that no gratuities shall be solicited or accepted for any reason whatsoever from the tenants, customers or other persons at Orlando International Airport. The Contractor shall be responsible for ensuring that all "lost and found" articles found by its employees on Aviation Authority's premises are turned over to the Aviation Authority or the Aviation Authority's designated agent in charge of such articles.
- 7) A valid Florida driver license (Commercial Driver License, if applicable) will be required of all personnel operating motor vehicles or motorized equipment on roadways in or around Orlando International Airport. Each of the Contractor's motor vehicles brought onto the Aviation Authority's premises shall have the Contractor's business name and/or logo prominently displayed on both front doors of such vehicle.
- 8) While working on airport property all Contractor's employees shall wear neat-appearing uniforms with the company name and/or logo and footwear of a style that complies with all legal and safety requirements, including and without limitation, the requirements of OSHA.
- 9) Staffing
 - a) The Contractor shall familiarize its employees and subcontractors with the operational and maintenance procedures and responsibilities for the Russelectric Electrical equipment covered under this Contract.
 - b) The Contractor shall continuously provide a sufficient number of qualified technicians to ensure that all services are performed in accordance with the Aviation Authority and manufacturer

specifications. The Contractor understands that time is of the essence and shall have a sufficient number of appropriately skilled and trained staff available at all times.

- c) Prior to commencing work under the Contract, and whenever there is change, Contractor shall provide the Aviation Authority with the name, copy of qualifications, current resume, and electrical license of its certified journeyman electrician/on-site lead technician who shall carry out the day-to-day obligations of the Contract.
 - d) The Aviation Authority reserves the right to approve or disapprove a Contractor employee's qualifications to serve in contracted positions. The Aviation Authority reserves the right to require adjustment or replacement of any Contractor position or personnel at any time at the sole discretion of the AAR.
 - e) The following list of positions includes but is not limited to all personnel necessary to satisfactorily meet the requirements of this Contract. The Contractor must also provide any other personnel deemed necessary to meet the requirements of the Contract.
- e. Items Provided by the Aviation Authority:
- 1) The Aviation Authority will provide Contractor with electrical access needed to perform the services.
 - 2) The Aviation Authority will provide the Contractor with parking for the Contractor's employees while performing the work specified herein.
 - 3) The Aviation Authority will provide the Contractor with parking access for company vehicles while performing the work specified herein.
 - 4) The Aviation Authority will provide for the Contractor's use:
 - a) Electrical 277/480 VAC, 3 phase or 120/208vac, 3 phase power, for Contractor's test equipment. The Contractor shall ensure its test equipment is compatible with available power supply.
 - b) Any riser diagrams or control-wiring diagrams available needed to perform the services specified herein. Diagrams may not be removed from the Aviation Authority.
 - c) Any Operating & Maintenance Manuals available in the Aviation Authority's library. Manuals may not be removed from the Aviation Authority's property.

f. Items Provided by the Contractor:

- 1) The Contractor shall provide company vehicles to be available for Switchgear Preventative Maintenance and Repair Services work to be performed at terminals and airdises, as directed by the AAR.
- 2) All testing equipment shall be in good mechanical and electrical condition.
- 3) Field-meters used to check power system meter calibration must be more accurate than the instrument being tested.
- 4) Accuracy of metering in test equipment shall be appropriate for the test being performed.
- 5) Wave shape and frequency of test equipment output waveforms shall be appropriate for the test and the test equipment.
- 6) The testing organization shall have a calibration program that assures that all applicable test instruments are maintained within rated accuracy for each test instrument calibrated.
- 7) The firm providing calibration services shall maintain up-to-date instrument calibration instructions and procedures for each test instrument calibrated.
- 8) The accuracy of each test instrument calibrated shall be directly traceable to the National Institute of Standards and Technology (NIST).
- 9) Instruments shall be calibrated as set forth in the schedule below.
- 10) Field instruments: Analog, 6 months maximum, Digital, 12 months maximum.
 - a) Laboratory instruments: 12 months maximum.
 - b) Leased specialty equipment: 12 months maximum.
 - c) Dated calibration labels shall be visible on all test equipment.
- 11) Records, which show date and results of instrument calibrated or tested, must be kept up-to-date.
- 12) Calibrating standard of equipment used to test calibration shall be of higher accuracy than the instrument tested.
- 13) The Contractor shall be solely responsible for furnishing all tools, specialized equipment, and software and hardware to perform

inspections and analysis and all other items necessary to perform the work under this Specification.

- 14) The Contractor's equipment used on Aviation Authority's premises shall be maintained in an operable condition at all times and the Contractor shall ensure that such equipment is operated in compliance with proper safety procedures and practices. If the AAR determines, in its sole discretion, that a piece of Contractor's equipment is un-presentable, leaking, or in poor working condition, the Contractor shall promptly remove such equipment from the premises and replace it with equipment that meets the AAR's approval.
- 15) The Contractor shall maintain, at its sole cost and expense, reasonable amounts of insurance to protect against losses due to theft, vandalism or similar events, which might result in damage or loss of Contractor's equipment, materials, tools, supplies, or chemicals.
- 16) The Contractor agrees that the Aviation Authority shall have the right, at all times, but not the obligation, to examine all equipment, tools, parts, materials and supplies used by the Contractor or by its officers, employees, subcontractors or agents in the performance of the work specified herein. If any of the Contractor's equipment becomes unsafe or not in good working condition, the Contractor shall immediately remove such equipment from service and repair or replace promptly.
- 17) The Contractor shall use only tools and equipment that are equipped with all necessary safety features, to assure safe operation of equipment and/or tools. If the Aviation Authority determines that any equipment, vehicle or tool is unsafe or not in good working condition, the Contractor shall remove it immediately from service and repair or replace it promptly to the Aviation Authority's satisfaction.
- 18) Contractor shall not use Aviation Authority's equipment and tools without written approval of AAR.

g. Warranty:

- 1) The Contractor warrants its workmanship and shall, without additional cost to Aviation Authority, reinstall, replace, repair, or other installation related defects that occur during the warranty period, including labor and parts.
- 2) Contractor-furnished materials that develop defects during the installation or warranty period shall also be replaced without additional cost to Aviation Authority.
- 3) Contractor's total warranty shall be effective for a period of one (1) year following Aviation Authority's final acceptance of the installation or repair.

h. On-Site Communications:

The Contractor shall provide, at its sole cost inclusive of any and all maintenance costs, Contractor communication devices such as, but not limited to, mobile devices, cellular devices, and/or radio equipment.

i. Codes and Standards:

NEMA	National Electrical Manufacturer's Association
ASTM	American Society for Testing and Materials
IEEE	Institute of Electrical and Electronic Engineers
ANSI	American National Standards Institute
OSHA	Occupational Safety and Health Administration
ASNT	American Society of Non-destructive Testing
NFPA	National Fire Protection Association
ANSI/NFPA 70	National Electric Code
ANSI/NFPA 0B	Electrical Equipment Maintenance
NISI	National Institute of Standards and Technology

j. Transition Plan:

At the request of the AAR, Contractor shall attend coordination meetings with the current contractor providing Switchgear Preventative Maintenance and Repair Services before and after the commencement of the Contract. Toward the end of the term of the Contract (including approved renewals), at the request of the AAR, the Contractor shall attend coordinating meetings before and after termination of the Contract, if upon expiration or termination a third party has been selected to perform such Services in order to have a smooth transition.

k. Quality Assurance:

- 1) Contractor shall perform all maintenance and repair services in accordance with industry standards and any applicable manufacturer's instructions so that each manufacturer's warranty is not voided in any way.
- 2) The Contractor shall provide an adequate number of skilled workmen who are thoroughly trained and experienced in providing switchgear maintenance services.
- 3) The Contractor shall provide training certifications and licenses for each of the technicians prior to commencement of work.

3.2 Products

a. Parts and Materials:

- 1) In order to carry out its obligations under this Contract, the Contractor shall maintain, at all times, quick access to spare parts, materials, tools or any other equipment as necessary for the timely repair and replacement of normal wear items on all equipment covered by this Contract without undue delay.
- 2) The Contractor shall provide all supplies, materials and any other requirements necessary for services to be performed within the scope of work of this Contract. The Contractor shall supply and have consumable cleaning supplies such as wipes, solvents and lubricants, in its possession before and during performance of the work at the Authority.
- 3) The Contractor shall provide any and all parts necessary for approved repair work that is outside of the scope of this Contract. For work to be performed that is outside of the scope of this Contract, a written quote must be presented to the AAR and approved prior to performing the repairs. The amount quoted shall be determined by the hourly rates listed within this Contract and the Contractor's mark-up over its cost for parts, rentals, materials and components purchased.
- 4) The Aviation Authority will reimburse the Contractor for the actual cost of the freight and shipping charges incurred when obtaining repair parts and components for reimbursable items as listed in Exhibits 3.5; however, the cost of expedited delivery must be approved in advance by the AAR. A copy of the original receipt for purchase of parts or components shall be submitted with the invoice. Without the prior written approval of the Aviation Authority, the Contractor shall not order parts/components for the repair of any equipment that exceeds an aggregate of one hundred dollars (\$100.00) in value.
- 5) All repair, replacement and obsolete parts shall be new Original Equipment Manufacturer ("OEM") parts. In the event that a part has been deemed obsolete by the manufacturer, the Contractor may substitute a third party part of the same or higher quality with written permission of AAR.

3.3 Contractor Responsibilities

a. Performance Requirements:

- 1) Contractor shall perform all of its obligations and functions under the Contract in accordance with Contract specifications and regulations, industry standards and manufacturers' specifications. The Contractor shall adjust and coordinate its activities to the needs and requirements

of the Aviation Authority and perform its activities so as not to annoy, disturb, endanger, unreasonably interfere with or delay the operations or activities of the Aviation Authority.

- 2) Dates for commencement and completion of work will be on an as-needed basis and shall be coordinated with the AAR.
- 3) Any work required beyond that which is specified herein shall be reported in advance to the AAR. At no time shall work beyond the scope be performed without prior written authorization from the AAR.
- 4) Contractor shall utilize maximum safety precautions. Tools and equipment will be in a good state of repair, safe to use, and be used in the manner in which they were intended. Contractor is required to inform all workers and concerned persons of the Safety Data Sheets on all products being utilized on this project. No materials or equipment will be left unattended or stored on the project site at any time.
- 5) The Contractor shall familiarize themselves with the current Utility Outage Notification/Modification of Traffic (UON/MOT) Aviation Authority's procedures. These procedures are extensive and detailed. In all cases, ninety-six (96) hours notice is required before an UON/MOT can be approved. A detail summary of what's affected during a power outage is required. The Contractor shall not rely only on one line diagrams to determine equipment affected. An on-site survey must be performed.

b. Preparation:

Contractor shall:

- 1) Provide a written project work timeline to the AAR two (2) weeks prior to the projected start date. The timeline shall include relevant information, projected start date/time, crew(s) configuration, date(s) to coordinate utility outage, planned time, and projected completion date/time. Once approved by the AAR, any anticipated deviation from the timeline shall be explained, verbally and in writing, to the AAR as soon as recognized.
- 2) All services requiring Orlando Utilities Commissions (OUC) action for utility outage of normal electrical services shall occur between the hours of 10:00 p.m. and 6:00 a.m. except airfield lighting vaults and some out buildings. Contractor shall coordinate the outage with OUC and establish the preliminary outage time/date. Contractor shall both verbally and in writing notify the AAR not less than ninety-six (96) hours in advance (excluding weekends and/or Aviation Authority holidays) of the time/date coordinated with OUC for the outage. The Contractor shall provide the written notification of the time/date for the outage to the AAR.

- 3) Advise the Aviation Authority as soon as practical of any defect or condition which may adversely affect the performance of the maintenance and/or repair services, including any defect or condition which is not covered under Specifications.
- 4) Be able to perform on-site repairs the same day as Contractor is conducting repairs or maintenance.
- 5) Provide the following documentation to the Aviation Authority upon completion of an approved service or repair:
 - a) Cut sheets for all materials, where applicable.
 - b) Warranty information.
 - c) Measure and record resistance to ground readings.

c. Switchgear Maintenance and Repairs:

- 1) Promptly perform all repairs necessary to return any/all equipment back to service within a maximum of seventy-two (72) hours after notification of failure. In the event that repairs cannot be made within the seventy-two (72) hour period, the Contractor shall provide, within the seventy-two (72) hour period, in writing to the AAR and prior to commencing any repair work, the estimated downtime and plan of action for each piece of equipment out of service.
- 2) Expedite the procurement of all necessary parts and materials to minimize downtime of equipment. The Contractor will be required to provide to the AAR documentation as to the part(s) ordered.
- 3) Verbally notify and obtain verbal approval from the AAR prior to commencing repair work recommended by the Contractor during the performance of annual services.
- 4) Submit a daily report to the AAR or designee, detailing work accomplished, utilities affected, length of any downtime, and description of materials used and repairs needed.
- 5) Obtain prior approval from the AAR or designee, before removing any equipment from service.
- 6) Have a certified technician per work location when working in more than one location at a time.

d. Molded Case Breaker – Thermal/Magnetic:

- 1) Perform visual and Mechanical Inspection.

- 2) Inspect circuit breaker for physical damage, correct mounting, anchorage, and alignment.
- 3) Check mechanical operation.
- 4) Check tightness of accessible electrical connections.
- 5) Perform electrical tests.
- 6) Measure contact resistance.
- 7) Perform an insulation-resistance test from pole-to-pole and from each pole-to-ground with breaker closed and across open contacts of each phase.
- 8) Measure long-time delay by primary current injection at three time's long-time pickup current.
- 9) Measure instantaneous pickup current by primary current injection.

e. Low Voltage Breaker:

- 1) Perform visual and Mechanical Inspection.
- 2) Check cell fit and element alignment and grounding.
- 3) Inspect complete breaker including operating mechanism and arc chutes for physical damage.
- 4) Perform all mechanical operator and contact alignment tests on both the breaker and its operating mechanism.
- 5) Check tightness of all hardware connections.
- 6) Verify proper operation of breaker status indicators.
- 7) Verify racking mechanism.
- 8) Verify that all maintenance devices were available for servicing and operating the breaker.
- 9) Perform electrical tests.
- 10) Measure contact resistance.
- 11) Perform an insulation-resistance test from pole-to-pole and from each pole-to-ground with breaker closed and across open contacts of each phase.

f. Automatic & Manual Transfer Switches (ATS-MTS):

- 1) Perform visual and Mechanical Inspection. It can only be done when the transfer switch has all power removed from the switch – complete shutdown.
- 2) Inspect all wiring terminals and connections for signs of tracking, overheating, insulation deterioration, and physical damage.
- 3) Lubricate all necessary mechanical parts.
- 4) Check length of linkage, motor mounting hardware, joints interlock rod, and handle bracket for free movement.
- 5) Inspect Auxiliary contacts, Relay Finger contacts, Main contacts, and Arcing contacts (clean & burnish where necessary).
- 6) Tighten all busway, lug, control circuit wiring terminal connections (Normal, Emergency & Load).
- 7) Check and record Normal and Emergency Sensing Voltages pick up and drop-out settings.
- 8) Check & Record Normal, Emergency, Engine Battery & Best Battery Voltages (A-B, B-C, C-A, A-N, B-N, C-N), and HZ.
- 9) Check and record all time delay settings (TD1, TD2, TD3, AUT, TDBT, TDMI, TETD, TNTD, Others).
- 10) Check equipment service records for previous problems.
- 11) Infrared Test: With an ambient rise infrared heat scanner, check for ambient rise on energized main contacts, buss-work, and cable lugs (preferably at full load conditions).
- 12) Enclosure: wipe down and touch up exterior scratches. Clean interior of enclosure and remove accumulated dust and/or dirt. Check door closure, locking bars, and mechanism for proper operation.
- 13) Complete the following functions:
 - a) Engine Start Signal.
 - b) Transfer to Emergency.
 - c) Transfers to Normal.
 - d) Load Test.

- e) Note any corrective actions taken.
- f) Report unsafe conditions.
- g) Make recommendations for replacement of major components.

g. Current Transformer:

- 1) Perform visual and Mechanical Inspection.
- 2) Inspect for proper installation, physical damage, and connection tightness.
- 3) Check transformer nameplate data with single-line diagram.
- 4) Verify correct primary and secondary current transformers in accordance drawings, as provided.
- 5) Check proper operation of grounding or shorting devices.
- 6) Perform electrical tests.
- 7) Measure insulation resistance primary to ground, secondary to ground and primary to secondary, as applicable.
- 8) Verify secondary wiring connections by secondary injection.
- 9) Perform a ratio-verification test using current method.
- 10) Perform a polarity test on each transformer to verify the polarity marks or H1-X1 relationship as applicable.

h. Switchgear/Switchboard:

- 1) Perform visual and Mechanical Inspection.
- 2) Inspect for physical damage and proper installation.
- 3) Inspect for proper alignment, anchorage and grounding.
- 4) Inspect for proper identification of protective devices and switches.
- 5) Test all mechanical interlocks to assure proper operation.
- 6) Check tightness of accessible bolted bus connections.
- 7) Clean switchboard interior compartments.

- 8) Inspect insulators for evidence of physical damage or contaminated surfaces.
- 9) Check key interlock systems for safe operation and proper key distribution, if applicable.
- 10) Perform visual and mechanical inspection on all instrument transformers.
- 11) Inspect control power transformers for physical damage, cracked insulation, broken leads, tightness of connections, defective wiring, and overall general condition.
- 12) Verify correct functioning of instrument and control power transformer.
- 13) Perform electrical tests.
- 14) Measure insulation resistance of each bus section phase-to-phase and phase-to-ground.
- 15) Perform insulation-resistance tests of control power transformer.
- 16) Perform measurements from winding-to-winding and each winding-to-ground.
- 17) Verify correct function of control transfer relays located in switchgear with multiple power sources, as applicable.
- 18) Verify operation of switchgear/switchboard heaters as applicable.
- 19) Perform an over-potential test on each bus section phase-to-ground for one minute.

i. Additional Work:

Additional Work shall refer to any repairs beyond that specified herein and shall be performed only upon written authorization by the AAR or designee. Such Additional Work shall be the only work under this Specification that Contractor will be paid in excess of the fixed price.

j. Material Disposal:

Contractor shall comply with all applicable federal, state and local laws, regulations, administrative rulings, orders, ordinances, and requirements, and Aviation Authority Sustainability Management Plan, pertaining to the protection of the environment, including but not limited to those regulating the use, storage, handling and disposal of materials, and other hazardous waste materials. Disposal records shall be provided to the Aviation Authority.

k. Inspection and Approval:

Upon completion, the AAR will inspect areas where work has been performed. The Contractor shall provide daily work sheets stating area where work was accomplished, name(s) of personnel and hours worked. The AAR shall sign off the daily work ticket when work is satisfactorily completed. Contractor must correct deficiencies noted during inspection within seven (7) working days following receipt of written notice of such deficiency.

l. Use of Premises:

During the progress of the work specified herein, the Contractor shall keep the premises free from accumulation of waste materials and other debris resulting from the work. At the completion of the work, the Contractor shall remove all waste materials and debris from and about the premises, as well as tools, equipment, machinery and surplus material, and leave the site clean and ready for occupancy by the Aviation Authority.

m. Safety and Protection:

The Contractor shall be solely and completely responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work. The Contractor shall take all necessary precautions for safety of, and shall provide the necessary protection to prevent injury to, all employees on the work site and other persons including but not limited to, the general public who may be affected thereby.

3.4 DEDUCTIONS AND ADJUSTMENTS:

All deductions indicated below are in addition to any other penalty or fine that may be imposed by other agencies or authorities and does not limit any other remedies provided in these Contract documents or otherwise legally available, including termination.

- a. The violation of any Aviation Authority Safety/Security policy may be subject to a deduction up to five hundred dollars (\$500) per incident, at the discretion of the Aviation Authority.
- b. Failure of Contractor to respond to a service call in accordance with the requirements of Section 3.1 of this section or the response requirements of any other section or in the event Contractor is found to be in non-compliance with any other Contractual requirement described herein and has not complied within a reasonable time once said item is brought to the attention of Contractor, may result in a deduction up to Five Hundred Dollars (\$500) per incident, at the reasonable discretion of the AAR

3.5 Exhibits

a. Exhibit 3.5.a – Russelectric Switchgear Maintenance Summary of Equipment.

LOCATION	BREAK/CUBE	MISCELLANEOUS INFORMATION
YEAR 1 (As Need It)		
SWITCHGEAR ROOMS AND AIRFIELD		
East 17L / 35R	7/10	
EAST 17R / 35L	2/3	
WEST 18L / 36R	2/3	
WEST 18R / 36L	2/3	
YEAR 2 (As Need It)		
WEST SWITCHGEAR ROOM, CENTRAL PLANT, 4TH CURBS AND PARKING GARAGES		
WEST S.G. ROOM		
EMSB1	14/26	Eaton Magnum
EMSB2	10/20	Eaton Magnum
GENERATOR BUILDING		
GENSB2	6/14	Eaton Magnum
EAST SWITCHGEAR ROOM, C & D PODS AND 4TH CURBS		
EAST S.G. ROOM		
ESBS1	10/20	Westinghouse/draw out
SOUTH ITF SWITCHGEAR ROOM AND CEP		
SIH1SB1	1/3	Eaton Magnum (Russelectric Contros)

Note: The Aviation Authority has approximately twenty-one (21) additional locations throughout the Aviation Authority's property with Main Service entrance equipment in remote buildings.

b. Exhibit 3.5.b. - Maintenance of Russelectric Switchgear Circuit Breaker

Location	Name	Manufacturer & Model	Serial Number	Trip Unit
SPARE BREAKERS LOCATED IN WEST SWITCHGEAR ROOM				
MECHANICAL GEAR LOCATED IN WEST CEP				
EMERGENCY UTILITY POWER				
EMSB1	EMSB1-Utility	Westinghouse DS-840	49Y6074	Digitrip 1050
CMMS # SG00	EMSB1-Gen.	Westinghouse DS-840	49Y6130 2/2	Digitrip 1050
OUC Transformer W-1	EH2PD1	Westinghouse DSL-416	49Y6129 3/5	Digitrip 1050
	EH2DP2	Westinghouse DSL-416	49Y6129 1/5	Digitrip 1050
EMSB1 (Cont)	EH4DP2	Westinghouse DSL-416	49Y6129 5/5	Digitrip 1050
	EH4DP1	Westinghouse DSL-416	49Y6129	Digitrip 1050
	Concessions ATS	Westinghouse DSL-416	48Y5075 5/5	Digitrip 1050
	EH1DP	Westinghouse DSL-416	6616C34G01 2/2	Digitrip 1050
	EH1DPS	Cutler-Hammer DSL-206	FN6616C31G04 1/2	Digitrip 1050
	EH1DPN	Cutler-Hammer DSL-206	FN6616C31G04 2/2	Digitrip 1050
	GEN-1	Westinghouse DSL-416	49Y6128 3/4	Digitrip 1050
	GEN-2	Westinghouse DSL-416	6616C34G01 1/2	Digitrip 1050
	GEN-3	Westinghouse DSL-416	49Y8283 1/2	Digitrip 1050
	GEN-4	Westinghouse DSL-416	49Y6128 1/4	Digitrip 1050
	GEN-5	Westinghouse DSL-416	49Y6128 4/4	Digitrip 1050
	GEN-6	Westinghouse DSL-416	49Y6128 2/4	Digitrip 1050
EMSB2	EMSB2-Utility	Westinghouse DS-840		Digitrip 1050
CMMS # SG00	EMSB2-Gen	Westinghouse DS-840	FN6616C37G01 1/5	Digitrip 1050

Location	Name	Manufacturer & Model	Serial Number	Trip Unit
OUC Transformer W-2	EMSB2-Peak	Westinghouse DS-840	FN6616C37G01 2/5	Digitrip 1050
	ESBS1/EMSB1-2	Westinghouse DS-840	49Y6074	Digitrip 1050
	EMSB2-1	Westinghouse DS-840	FN6616C37G01	Digitrip 1050
	EH1DP2	Westinghouse DSL-206	FN6616C31G01 1/1	Digitrip 1050
	EQH1DP	Westinghouse DSL-416	FN6616C34G02 1/1	Digitrip 1050
	EQH2DP1	Westinghouse DSL-416	FN6616C34G04 1/1	Digitrip 1050

PARKING GARAGE B - AUTOMATIC TRANSFER SWITCHES

West Switchgear Room	EH2H ATS - Communication Center	Russelectric RMTD 1504 CEF	SER# 24623-1	
West Switchgear Room	EH2G ATS - Room 2072	Russelectric RMT 4004 CE	SER# 19670-1	
West Switchgear Room	MIS ATS - Computer Room	Russelectric RMTP 4004 CE3	SER# 31365-1	

c. **Exhibit 3.5.c. – Maintenance Of Terminal Russelectric Switchgear Circuit Breaker Inspection:**

Date: _____
 Location: _____
 Manufacturer: _____
 Type Of Breaker: _____

Feeder Name: _____
 Trip Coil Rating: _____
 Breaker Rating: _____
 Company Name: _____

ITEM	FINISHED	ACTION TAKEN / COMMENTS
Circuit De-energized		
Circuit Properly Tagged		
Breaker Removed (if applicable)		
Primary Fingers		
Arc Chutes		
Contacts		
Clean		
Aligned		
Pressure		
Mechanical Operation		
Proper Lubrication		
Racking Device		
Rollers		
Trip Mechanism		
Check Torque on bolted connections		
Trip Bar		
Trip Arm		
Clean Breaker Enclosure		
Tested By:		GOAA AAR

d. **Exhibit 5 – Maintenance of Russelectric Switchgear Automatic & Manual Transfer Switch Checklist**

Date _____
 Location _____
 Type of Equipment _____

Manufacturer _____
 Equipment Identification _____
 Company Name _____

Description	Complete	Action Taken
Check equipment service records for previous problems.		
Check all indicating lamps, alarms & signals for proper operation.		
Visual inspection of all wiring and connections for signs of tracking, overheating, and insulation deterioration.		
Check and tighten, where necessary, all control circuit wiring terminals.		
Check manual switches and relays for contact continuity.		
Check door closure, locking bars & mechanism for proper operation.		
The following can only be done when the ATS or MTS has all power removed from the switch (complete shutdown).		
Tighten all lug & bus connections and mounting hardware.		
Inspect Main, Arcing, Relay Finger & Aux. contacts		
Check length of linkage, motor mounting hardware, interlock rod & handle bracket.		
Lubricate all necessary mechanical parts.		
Wipe down interior & exterior. Touch up minor exterior scratches.		
Verify the following functions: Engine start signal, transfer to emergency, transfer to normal & load test.		
IR/Thermographic Survey Complete		
Note any corrective action taken:		
Report unsafe conditions:		
Report recommendations for replacement of major components:		
Tested By:	GOAA AAR:	

This list and all other data sheets, tests or reporting requirements specified in this contract should be prepared in an individual package for each Transfer Switch.

4.0 AVIATION AUTHORITY STANDARD TERMS AND CONDITIONS

4.1 Lobbying Statement

All firms are hereby placed on notice the Aviation Authority Board and staff shall not be contacted about this Award. Firms and their agents are hereby placed on notice that they are not to contact members of the Aviation Authority staff and/or Committee/Board member (with the exception of designated Purchasing Liaison). Public meetings and public deliberations of the Selection Committee are the only acceptable forum for the discussion of merits of products/services requested by the Award; and written correspondence concerning this Award may be submitted to the Purchasing Department. An appropriate official or employee of the Aviation Authority may initiate communication with a Contractor in order to obtain information or clarification needed to develop a proper and accurate evaluation of this Award. Any official communication from a Contractor during the procurement process should be submitted in writing to the Greater Orlando Aviation Authority, Purchasing Office, 8652 Casa Verde Road, Building 811, Orlando, Florida 32827-4338 or to the email address as directed during the procurement process. A copy of the Administration Policies (Sections 180.01 and 180.03) are available upon request from the Chief Administrative Officer. Failure to adhere to these requirements could result in Board action to disqualify your firm from consideration of award.

4.2 Whistle Blower Reporting Line

The Aviation Authority is committed to the highest level of integrity in its operations and is fully committed to protecting the organization, its operations, and its assets against fraud, waste or abuse. The Aviation Authority has established a Whistle Blower Reporting Line with a third-party service provider as a means for employees, Contractors, vendors, tenants and the general public to report suspected fraud, waste or abuse in connection with Aviation Authority operations. Should Contractor suspect any fraud, waste or abuse in connection with any work under this Contract, including any work of its Subcontractors or laborers, it shall promptly report such activity at 877-370-6354, through email: GOAA@integritycounts.ca, or through the online reporting form at www.integritycounts.ca/org/GOAA. The Contractor shall include this reporting requirement in all subcontracts and vendor agreements. The Contractor is further encouraged to report any suspected fraud, waste or abuse it suspects in connection with any other airport operation or project.

4.3 EEO Statement

Contractors must ensure that employees and applicants for employment are not discriminated against for reasons of race, color, age, religion, sex, national origin, or handicapped status. Minority and female-owned businesses are encouraged to participate. The Aviation Authority is an equal opportunity employer.

4.4 Federal Fair Labor Standards Act

All Contracts and subcontracts that result from this Contract incorporate by reference the provisions of 29 CFR part 201, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part time workers. The Consultant has full responsibility to monitor compliance to the referenced statute or regulation. The Contractor must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division.

4.5 Occupational Safety And Health Act of 1970

All Contracts and Sub-Contracts that result from this Contract incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. Contractor (also known as Consultant) must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The Consultant retains full responsibility to monitor its compliance and their Subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (20 CFR Part 1910). Consultant must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

4.6 Discounts

All discounts, **EXCEPT THOSE FOR PROMPT PAYMENT**, shall be considered in determining the lowest net cost for evaluation purposes.

4.7 Funding

The obligations of Aviation Authority under this award are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and/or the Aviation Authority Board.

4.8 Incurred Cost

The Aviation Authority is not liable for any cost incurred by any Contractor prior to an award. Costs for developing a response to this request for pricing are entirely the obligation of the Contractor and shall not be chargeable in any manner to the Aviation Authority.

4.9 Taxes

The Aviation Authority is exempt from Federal excise taxes and all sales taxes.

4.10 Additional Terms & Conditions

The Aviation Authority reserves the right to reject pricing containing any additional terms or conditions not specifically requested in the original special conditions and/or the terms and conditions.

4.11 Silence of Specifications

The apparent silence of any specifications contractual requirements and any supplemental specifications as to any details or the omission from same of any detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail and only materials of first quality be provided.

4.12 Assignment

Neither this Contract nor any of the Contractor's rights or obligations hereunder may be assigned by the Contractor without the Aviation Authority's prior written consent, which consent may be granted or withheld in the Aviation Authority's sole discretion. Any transfer of this Contract by merger, consolidation or liquidation, change in federal identification number or, any change in ownership of or power to vote a majority of the outstanding voting stock or ownership interests of the Contractor shall constitute an assignment of this Contract for purposes of this Section. In the event the Contractor assigns or subcontracts or attempts to assign or subcontract any right or obligation arising under this Contract without the Aviation Authority's prior written consent, the Aviation Authority shall be entitled to terminate this Contract. Assignments require at least 60 days prior notice.

4.13 Indemnification

The successful Contractor shall indemnify, defend and hold completely harmless the Aviation Authority and the City of Orlando, Florida ("City"), and the members (including, without limitation, members of the Aviation Authority's Board and the City's Council, and members of the citizens' advisory committees of each), officers, employees and agents of each, from and against any and all liabilities (including statutory liability and liability under Workers' Compensation Laws), losses, suits, claims, demands, judgments, fines, damages, costs and expenses (including all costs for investigation and defense thereof, including, but not limited to, court costs, paralegal and expert fees and reasonable attorneys' fees) which may be incurred by, charged to or recovered from any of the foregoing: (a) by reason or on account of damage to or destruction or loss of any property of Aviation Authority or the City, or any property of, injury to or death of any person resulting from or arising out of or in connection with the performance of this Contract, or the acts or omissions of Contractor's directors, officers, agents, employees, Subcontractors, licensees or invitees, regardless of where the damage, destruction, injury or death occurred, unless such liability, loss, suit, claim, demand, judgment, fine, damage, cost or expense was proximately caused solely by Aviation Authority's negligence or by the joint negligence of Aviation Authority and any person other than Contractor or Contractor's directors, officers, agents, employees, Subcontractors, licensees, or invitees, or (b) arising out of or in connection with the failure of Contractor to keep, observe or perform any of the covenants or agreements in this Contract which are required to be kept, observed or performed by Contractor, or (c) arising out of or in connection with any claim, suit, assessment or judgment prohibited by this condition or in favor of any person described in below, or (d) arising out of or in connection with any action by Contractor or its directors, officers, agents, employees, Subcontractors, licensees or invitees. Aviation Authority agrees to give Contractor reasonable notice of any suit or claim for

which indemnification will be sought hereunder, to allow Contractor or its insurer to compromise and defend the same to the extent of its interests, and to reasonably cooperate with the defense of any such suit or claim. In carrying out its obligations under this section, Contractor shall engage counsel reasonably acceptable to Aviation Authority. In any suit, action, proceeding, claim or demand brought in respect of which the Aviation Authority may pursue indemnity, the Aviation Authority shall have the right to retain its own counsel. The fees and expenses of such counsel shall be at the expense of the Aviation Authority unless the Contractor and the Aviation Authority shall have mutually agreed to another arrangement. In the event Contractor fails, within a reasonable time to retain counsel satisfactory to the Aviation Authority, the Aviation Authority may retain counsel and Contractor shall be responsible for such legal fees, costs and expenses. In the event, the Aviation Authority and the Contractor are both named parties in any such proceeding and, in the sole judgment of the Aviation Authority, representation of both the Aviation Authority and the Contractor by the same counsel would be inappropriate due to actual or potential differing interests between them then Aviation Authority shall obtain its own counsel and Contractor shall be responsible for such legal fees, costs and expenses. The indemnification provisions of this Section 5 shall survive the expiration or earlier termination of this Contract with respect to any acts or omissions occurring during the term of the Contract. No recourse under or upon any obligation, covenant or agreement contained in this Contract, or any other agreement or document pertaining to the work or services of the Contractor hereunder, as such may from time to time be altered or amended in accordance with the provisions hereof, or any judgment obtained against Aviation Authority, or the City, or by the enforcement of any assessment or by any legal or equitable proceeding by virtue of any statute or otherwise, under or independent of this Contract, shall be had against any member (including, without limitation, members of the Aviation Authority's Board or the City's Council, or members of the citizens advisory committees of each), any officer, employee or agent, as such, past, present, or future of Aviation Authority or City, either directly or through the Aviation Authority or the City or otherwise for any claim arising out of or in connection with this Contract or the work or services conducted pursuant to it, or for any sum that may be due and unpaid by Aviation Authority. Any and all personal liability of every nature, whether at common law or in equity, or by statute or by constitution or otherwise, of any such member, officer, employee, or agent, as such, to respond by reason of any act or omission on his or her part or otherwise for any claim arising out of or in connection with this Contract or the work or services conducted pursuant to it, or for the payment for or to Aviation Authority, or any receiver therefore or otherwise, of any sum that may remain due and unpaid by the Aviation Authority, is expressly waived and released as a condition of and in consideration of the execution of this Contract and the, promises made to Contractor pursuant to this Contract. In any and all claims against the Aviation Authority or the City, or any of their officers, members, agents, servants or employees, by any employee of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation of Contractor under this Section shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefit payable by or for the Contractor or any Subcontractor under Workers' Compensation Acts, disability benefit acts or other employee benefit acts. No provisions of this condition shall be construed to negate, abridge, or otherwise reduce any other right of

indemnity that Aviation Authority may have as to any party or person described therein.

4.14 Patents and Royalties

The Contractor, without exception shall indemnify and save harmless the Aviation Authority and its employees from liability of any nature of kind including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of the Contract, including its use by the Aviation Authority. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the prices shall include all royalties or cost arising from the use of such design, device, or materials in any involved in the work.

4.15 Software License to Contractor

If this purchase is for the license of software products and/or services, and unless otherwise agreed, Contractor hereby grants to the Aviation Authority , a perpetual, irrevocable, nonexclusive, nontransferable, royalty free license to use the software. This software is "proprietary" to Contractor, and is licensed and provided to the Aviation Authority for its sole use for purposes under this Contract and any attached work orders or invoices. The Aviation Authority may not use or share this software without permission of the Contractor; however the Aviation Authority may make copies of the software expressly for backup purposes.

4.16 Warranty Against Infringement of Intellectual Property

Contractor warrants that the goods or services do not infringe upon or violate any United States patent, copyright, or trade secret. Contractor will defend at its expense any action against the Aviation Authority or the Aviation Authority as licensee to the extent that it is based on a claim that goods used or services provided used within the scope of the license hereunder infringe upon a United States patent, copyright or trade secret, and Contractor will pay any and all costs and damages finally awarded against the Aviation Authority or the Aviation Authority as licensee in such actions which is attributable to such claim. Should the products or services become, or in Contractor's opinion be likely to become, the subject of any claim of infringement, Contractor shall either: (a) procure for the Aviation Authority the right to continue to use the goods or services; or (b) modify the goods or services to make them non-infringing, provided that such modification does not materially adversely affect the Aviation Authority's authorized use; or (c) replace the goods or services with equally suitable, compatible, and functionally equivalent non-infringing goods or services at no additional cost to the Aviation Authority; or (d) if none of the foregoing alternatives is reasonably available to Contractor, terminate this Contract and refund to the Aviation Authority the payments actually made to Contractor under this Contract.

4.17 Personal Identifiable Information (PII), Personal Health Information (PHI), Sensitive Security Information (SSI), Payment Card Industry (PCI)

In the course of performing the Contract work, Contractor may gain access to Sensitive Data Types including but not limited to Personal Identifiable Information (PII), Personal Health Information (PHI), Sensitive Security Information (SSI), Payment Card Industry (PCI), Financial Information and/or other confidential information of the Aviation Authority. Contractor agrees to hold such information in confidence and to make such information known only to its employees, affiliates, agents, Subcontractors, and sub-consultants who have a legitimate need to know such information and who are under a similar obligation of confidentiality. The Contractor shall seek the Aviation Authority's prior written consent before releasing, disclosing, or otherwise making such confidential information available to any other person. This provision shall not apply to information required to be released by applicable law, legal subpoena, or other lawful process. The Contractor must notify the Aviation Authority as soon as practicable in the event Contractor is notified of or discovers any compromise and/or breach or suspected breach, such as unauthorized access to, theft of, misuse of and unintentional releases or of any security/sensitive data types, or confidential information of the Aviation Authority and/or Individuals ("Data Breach") involving Contractor controlled systems such as, but not necessarily limited to, web sites, transmission infrastructure, voice response unit, and retrieval and storage systems. This notification should include, to the extent known, the type of Data Breach, type of data compromised and/or breached, and results of any forensic investigation. To the extent Contractor is responsible for the Data Breach and upon mutual agreement of the parties, Contractor shall be responsible to implement, in coordination with the Aviation Authority, a commercially reasonable Remediation Plan to address and respond to a Data Breach. Such commercially reasonable "Remediation Plan" will include certain administrative requirements associated with addressing and responding to such Data Breach to the extent necessary under the circumstances, and may include but is not necessarily limited to: (i) preparation and mailing or other transmission of legally required notifications, (ii) preparation and mailing or other transmission or communication to impacted Individuals such as may be required by applicable law or regulation; (iii) offering potentially impacted Individuals the opportunity to enroll in a credit monitoring service offered by a vendor of Contractor's choice for a two-year period, or other period as required by applicable law, at no charge to the impacted Individuals; and (iv) payment of applicable reasonable legal, audit, accounting and administrative expenses associated with the investigation, notifications and recovery arising from the Data Breach. The remedies provided for in the Remediation Plan shall be in addition to any other remedies available to the Aviation Authority under this Contract. The provisions of this Section shall survive the expiration or earlier termination of the Contract.

4.18 Training

If specified, supplier(s) may be required at the convenience of the Aviation Authority, to provide employees training in the operation and maintenance of any items(s) purchased from this Contract.

4.19 Acceptance

Items may be tested for compliance with the contractual requirements. Items delivered not conforming to specifications or contractual requirements may be rejected and

returned at Contractor's expense. Any increase in cost may be charged against the Contractor.

4.20 Safety Warranty

The selling dealer, distributor, supplier, and manufacturer shall be responsible for having complied with all Federal, State and local standards, regulations, and laws concerning the equipment specified and the use thereof, applicable and effective on the date of manufacture including safety and environmental standards as apply to both private industry and governmental agencies.

4.21 Warranty

The Contractor agrees that, unless otherwise specified, the supplies and/or services furnished under this Contract shall be covered by the most favorable commercial warranty the Contractor gives to any customer for comparable quantities of such supplies and/or services and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the Aviation Authority by any other provision of this Contract.

4.22 Awards

As the best interest of the Aviation Authority may require, the right is reserved to make award(s) by individual items, group of items, all or none, or a combination thereof; to reject any and all awards or waive any minor irregularity or technicality in the submittal received. Contractors are cautioned to make no assumptions unless their submittal has been determined as meeting the Minimum Requirements and being responsive and responsible. All awards made as a result of this submittal shall conform to applicable policies of the Aviation Authority.

4.23 Conflict of Interest

The award hereunder is subject to provisions of the laws of the State of Florida. All Contractors must disclose with their Contract the name of any officer, director, or agent who is also an employee of the Aviation Authority. Further, all Contractors must disclose the name of any Aviation Authority employee who owns, directly or indirectly, an interest of ten percent (10%) or more in the Contractor's firm or any of its branches.

4.24 Purchasing Contracts With Other Governmental Entities

Aviation Authority permits the awarded Contractor(s) to extend the pricing, terms and conditions of this Contract to other governmental entities at the Contractor's discretion. Each governmental entity that utilizes this Contract or resulting Contract will be responsible for execution of its own requirements with the awarded Contractor (s).

4.25 Drug-Free Workplace

Whenever two or more contracts, which are equal with respect to price, quality, and service, are received by the Aviation Authority for the procurement of commodities or Contractual services, a Contract received from a business that has implemented a

drug-free workplace program per 287.087, Fla. Stat. shall be given preference in the award process.

4.26 Discriminatory Vendor List

An entity or affiliate placed on the Discriminatory Vendor List shall not submit pricing for a Contract to provide goods or services to a public entity, shall not submit pricing on a Contract with a public entity for the construction or repair of a public building or perform any public work, shall not submit prices for leases of real property to a public entity, shall not award or perform work as a Contractor, supplier, Subcontractor, or consultant under any Contract with any public entity, and shall not transact business with any public entity per 287.134(3)(d), Fla. Stat.

4.27 Public Entity Crimes

All Contractor are hereby placed on notice that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit prices on a Contract to provide any goods or services to a public entity, may not submit prices on a Contract with a public entity for the construction repair of a public building or public work, may not submit prices on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, Subcontractor, or consultant under a Contract with a public entity, and may not transact business with any public entity in excess of the threshold amount provided in 287.017 Fla. Stat. for CATEGORY TWO (currently \$35,000) for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

https://www.dms.myflorida.com/business_operations/state_purchasing/state_agency_resources/vendor_registration_and_vendor_lists/convicted_vendor_list

4.28 Scrutinized Companies

Contractor shall certify that it and its Subcontractors are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, F.S. If the Contract is for more than \$1,000,000 the Contractor further certifies that it and its Subcontractors are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. For Contracts of any amount, if the Aviation Authority determines the Contractor submitted a false certification under Section 287.135(5) of the Florida Statutes, or if the Contractor has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, the Aviation Authority shall either terminate the Contract after it has given the Contractor notice and an opportunity to demonstrate the Aviation Authority's determination of false certification was in error pursuant to Section 287.135(5)(a) of the Florida Statutes, or on a case-by-case basis the Aviation Authority may choose to maintain the Contract if the conditions of Section 287.135(4) of the Florida Statutes are met. For Contracts \$1,000,000 and greater, if the Aviation Authority determines the Contractor submitted a false certification under Section 287.135(5) of the Florida Statutes, or if the Contractor has been placed on the Scrutinized Companies with Activities in the Sudan List, or the Scrutinized Companies

with Activities in the Iran Petroleum Energy Sector List, the Aviation Authority shall either terminate the Contract after it has given the Contractor notice and an opportunity to demonstrate the Aviation Authority's determination of false certification was in error pursuant to Section 287.135(5)(a) of the Florida Statutes, or on a case-by-case basis the Aviation Authority may choose to maintain the Contract if the conditions of Section 287.135(4) of the Florida Statutes are met. The Contractor agrees to observe the above requirements for applicable subcontracts entered into for the performance of work under this Contract. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize these Contracting prohibitions, this section shall become inoperative and unenforceable.

4.29 Licenses and Certifications

The Contractor will be required to secure, at its expense and show proof of the proper business tax receipt and/or any other license/certification required of the applicable service/work being performed. Prior to execution of the Contract, Contractor will be required to provide proof of license and/or certification and submit copies of license/certifications to the Purchasing Department. The Contractor is responsible for obtaining all permits necessary to perform the services. The Aviation Authority does not exempt itself from permitting requirements.

4.30 Subcontractors

The Contractor shall be fully responsible for all acts and omissions of the Subcontractors and of persons and organizations directly or indirectly employed by them and of persons and organizations for whose acts and omissions of persons directly employed by the Contractor. In the event a qualified Subcontractor is employed, the Contractor shall:

- a. Obtain approval in advance by the Aviation Authority.
- b. Continuously monitor the Subcontractor's performance and shall remain fully responsible to ensure that the Subcontractor performs as required and itself perform or remedy any obligations or functions which the Subcontractor fails to perform properly. Nothing contained herein shall be construed to prevent a Contractor from using the services of a common carrier for delivering goods to the Aviation Authority.
- c. To the extent feasible, the provisions of this Contract shall apply to any such Subcontractor in the same manner as they apply to the Contractor. However, such application shall neither make any Subcontractor a party to this Contract, nor make such Subcontractor a third party beneficiary hereof.
- d. The Aviation Authority may require that copies of invoices for all work (including invoices submitted to the Contractor for work performed by a Subcontractor) shall be submitted to the Aviation Authority by the Contractor and the Aviation Authority shall pay all compensation to the Contractor.
- e. It shall be the sole responsibility of the Contractor to deal with a Subcontractor with respect to the collecting and submission of invoices and the payment of compensation. In no event shall the Aviation Authority have any obligation or liability hereunder to any Subcontractor, including, in particular, any obligations of payment.

- f. If the Contractor has qualified as an MWBE or LDB program participant with respect to this Contract, Contractor may not subcontract the performance of services hereunder to an entity that has not received MWBE or LDB certification, unless the MWBE and LDB Participation Goals are separately met by a qualified portion of the Contract being performed by the Contractor or by one or more other Subcontractors that are MWBE and/or LDB certified.

4.31 Verbal Instructions

No negotiations, decisions, or actions shall be initiated or executed by the Contractor as a result of any discussions with any Aviation Authority employee. Only those communications, which are in writing from an authorized Aviation Authority representative, may be considered. Only written communications from Contractors, which are signed by a person designated as authorized to bind the company, will be recognized by the Aviation Authority as duly authorized expressions on behalf of the Contractor.

4.32 Litigation Venue

All litigation shall take place either in the State Courts of Florida, wherein venue shall lie in Orange County, Florida, or in the Federal Courts wherein venue shall lie in the Middle District in and for the State of Florida. The Contractor expressly waives venue in any other location.

4.33 Addition, Deletion, or Modification of Services

The Aviation Authority reserves the right at its sole discretion to increase, decrease, or delete any portion of the Scope of Services of this Contract at any time without cause, and if such right is exercised by the Aviation Authority, the total fee shall be reduced or increased by a prorated basis. If work has already been accomplished on the portion of the Contract to be increased, decreased, or deleted, the Contractor shall be paid for the correct portion on the basis of the estimated percentage agreed upon by the Aviation Authority and the Contractor upon completion of such portion.

4.34 Operation During Dispute

In the event the Aviation Authority has not canceled the Contract in accordance with the terms of the Contract, and there remains a dispute between the Contractor and the Aviation Authority, the Contractor agrees to continue to operate and perform under the terms of the Contract while such dispute is pending. Further, the Contractor agrees that, in the event a suit is filed for injunction or other relief, it will continue to operate until the final adjudication of such suit by the court.

4.35 Contract Termination

The Contract shall commence upon issuance and acceptance of the fully executed Contract. The Aviation Authority retains the right to terminate the Contract, in part or in its entirety, with or without good cause, upon thirty (30) days prior written notice or

as stated herein. In the event of termination by the Aviation Authority, provided herein, the Contractor shall be paid for services performed through the date of termination.

a. Termination for Cause

- 1) If, through any cause, Contractor shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if Contractor shall violate any of the covenants or stipulations of this Contract, the Aviation Authority shall thereupon have the right to terminate this Contract by giving written notice to Contractor of such termination and specifying the effective date.
- 2) Notwithstanding the above, Contractor shall not be relieved of liability to the Aviation Authority for damages sustained by the Aviation Authority by virtue of any breach of this Contract by Contractor, and the Aviation Authority may withhold any payments to Contractor for the purposes of set-off until such time as the exact amount of damages due the Aviation Authority from Contractor is determined. This provision shall survive the termination of this Contract and shall not relieve Contractor of its liability to the Aviation Authority for damages.

b. Termination for Convenience of Aviation Authority

The Aviation Authority may terminate this Contract at any time for any reason or no reason at all by giving at least thirty (30) days' notice in writing to the Contractor. If the Contract is terminated by the Aviation Authority as provided herein, Contractor will be paid for the services performed through the Termination Date.

- c. Contractor may terminate this Contract by giving at least 180 days' notice to the Aviation Authority. Upon receipt of notice of termination by the Aviation Authority from the Contractor, Contractor shall perform the services through the end of Termination Date and shall be paid for the services performed through the Termination Date.

4.36 Supervision of Contract Performance

During the term of this Contract, the AAR or designee, shall act on the behalf of the Aviation Authority, but in no event shall the AAR have authority to modify or terminate this Contract, or make final decisions with respect to amendments, time extensions, assignments, cost or payment adjustments or payment disputes. These must be approved by the the Aviation Authority's Chief Executive Officer or the Aviation Authority Board depending on the circumstances.

4.37 Monitoring of Work

The Contractor shall provide the AAR with every reasonable opportunity to ascertain whether or not the work, as performed, is in accordance with the requirements of the

Contract. The Contractor shall designate, in writing, a person to serve as liaison between the Contractor and the Aviation Authority.

4.38 Prompt Payment

For payment promptness, the Aviation Authority shall remit payment in accordance with the Florida Prompt Payment Act, Section 218.70, Fla. Stat., et seq. Aviation Authority does not expect to be billed in excess of the ordered quantity and will not pay for any quantity above the ordered quantity. Contractors may offer cash discounts for prompt payment but they will not be considered in determination of award. If a Contractor offers a discount, it is understood that the discount time will be from the date of satisfactory delivery, at the place of acceptance, and receipt of correct invoice, at the office specified, whichever occurs last. Requests for final payment for any work or services for which a permit is required shall include a copy of all required permits and copies of all required inspection reports. Failure to provide proof of acquisition of all required permits and successful completion of all required inspections shall represent an incomplete invoice and will delay payment. Contractor shall submit for payment by the Aviation Authority the amounts billed to Contractor by Subcontractors in the billing/payment request submitted first after receipt of the applicable Subcontractor invoice. Contractor shall remit payment to Subcontractors/suppliers, based upon Subcontractors/suppliers invoice, not later than seven (7) days following receipt of payment from the Aviation Authority if Aviation Authority makes payment through an electronic funds transfer, and not later than fifteen (15) days from payment by the Aviation Authority if Aviation Authority makes payment through a paper draft or check. Contractor may not submit to the Aviation Authority for payment any amount based on an invoice of a Subcontractor that Contractor disputes. Contractor shall notify the Aviation Authority promptly of any subcontract/supplier dispute.

4.39 Contractor Responsibilities

Contractor certify that it understands all planning, coordinating, and implementation of the described services shall be done through personal contact between the Contractor and the AAR, and that telephone contact and mail correspondence may, in some cases, not be appropriate. Aviation Authority approved representatives of the Contractor shall be available to meet with the AAR, as may be required, to accomplish the Aviation Authority's objectives as effectively and efficiently as possible, during all phases of this agreement/Contract.

4.40 Right To Audit Records

In performance of this Contract, the Contractor shall keep books, records, and accounts of all activities related to the Contract, in compliance with generally accepted accounting procedures. All documents, papers, books, records, and accounts made or received by the Contractor in conjunction with the Contract and the performance of this Contract shall be open to inspection during regular business hours by an authorized representative of the Aviation Authority, and shall be retained by the Contractor for a period of five (5) years after termination of this Contract—unless such records are exempt from section 24(a) of Article I of the State Constitution and section 119.07(1), Fla. Stat.

4.41 Copying Documents

Contractor hereby grants the Aviation Authority and its agents permission to copy and distribute any and all materials and documents contained in, comprising, or which are otherwise submitted to Aviation Authority with or in connection with the Contractor's Contract or which are contained in the Contract Documents (the "Submittals"). The permission granted by the Contractor shall be on behalf of the Contractor and any and all other parties who claim any rights to any of the materials or documents comprising the Submittals. Such permission specifically authorizes the Aviation Authority and its agents to make and distribute such copies of the Submittals or portions thereof as may be deemed necessary or appropriate by Aviation Authority for its own internal purposes or for responding to requests for copies from any member of the public regardless of whether the request is specifically characterized as a public records request pursuant to Chapter 119, Florida Statutes. This provision shall survive the expiration or termination of the Contract.

4.42 Florida Public Records Law

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE AVIATION AUTHORITY'S CUSTODIAN OF PUBLIC RECORDS AT: PHONE NUMBER, (407) 825-2032; EMAIL ADDRESS, PUBLICRECORDS@GOAA.ORG; AND MAILING ADDRESS, GREATER ORLANDO AVIATION AUTHORITY, PUBLIC RECORDS, ONE JEFF FUQUA BOULEVARD, ORLANDO, FL 32827. A Contractor with an Aviation Authority Contract for services, must comply with Florida Statute, Chapter 119.071, specifically to: Keep and maintain public records that ordinarily and necessarily would be required by the Aviation Authority in order to perform the service. Upon request from the Aviation Authority's custodian of public records, provide the Aviation Authority with a copy of the requested records or allow the access to public records to be inspected or copied within a reasonable time on the same terms and conditions that the Aviation Authority would provide the records and at a cost that does not exceed the cost provided in Chapter 119.07, Florida Statutes, or as otherwise provided by law. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of the Contract if the Contractor does not transfer the records to the Aviation Authority. Upon completion of the Contract, meet all requirements for retaining public records and transfer, at no cost to the Aviation Authority, all public records in possession of the Contractor or keep and maintain public records required by the Aviation Authority to perform the service. If the Contractor transfers all public records to the Aviation Authority upon completion of the Contract, the Contractor shall, upon termination of the Contract, destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Aviation Authority, upon request from the Aviation Authority's custodian of public records, in a format that is compatible

with the information technology systems of the Aviation Authority. If a Contractor does not comply with a public records request, the Aviation Authority shall enforce the Contract provisions in accordance with the Contract.

4.43 Federal Emergency Management Agency (FEMA) Contract Requirements

In the event of a hurricane, civil disturbance, or other declared emergency, the Contractor will be required to begin response within one hour after notification and be on site no later than two hours after notification unless there are circumstances beyond control of the Contractor (roadway damage, etc.). **Cost of the service will be at the standard or non-standard working hours at the discretion of the Aviation Authority.** If State of Florida declares a State of Emergency, Contractor agrees to the terms outlined in the Federal Emergency Management Agency (FEMA) Contract Requirements. <https://www.fema.gov/grants/procurement>

4.44 Federal Compliance Provisions

Contractor agrees to recognize and comply with all applicable standards, orders or regulations issued pursuant to 2 C.F.R. Part 200, Appendix II. Standards, orders or regulations that are not applicable to the scope of work will not be required of the Contractor. To the extent applicable, the Contractor shall cause the inclusion of the provisions of these provisions in all subcontracts.

- a. **Equal Employment Opportunity:** For any federally assisted construction Contract, as defined in 41 CFR 60-1.3, the Contractor, Subcontractor, subrecipient shall follow all of the requirements of the Equal Opportunity Clause as stated in 41 CFR 60-1.4.
- b. **Davis–Bacon Act:** For any federally assisted construction Contract, in excess of two thousand dollars (\$2,000), the Contractor, Subcontractor, subrecipient shall comply with all of the requirements of the Davis-Bacon Act (40 U.S.C. 3141 – 3148) as supplemented by Department of Labor Regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and assisted Construction”); and the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). For a definition of “Construction” see 48 CFR 2.101.
- c. **Contract Work Hours and Safety Standards Act:** For any federally assisted Contract, in excess of one hundred thousand dollars (\$100,000), that involves the employment of mechanics or laborers, the Contractor, Subcontractor, subrecipient shall comply with all of the requirements of the Contract work Hours and Safety Standards Act (40 U.S.C. 3702 and 3704), as supplemented by Department of Labor Regulations (29 CFR Part 5).
- d. **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352):** Contractors that apply for an award exceeding one hundred thousand dollars (\$100,000) must file the required certification. Each tier certifies to the tier above that it will not and has

not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal Contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

e. **Debarment and Suspension:**

- 1) Non-federal entities and Contractors are subject to the debarment and suspension regulations implementing Executive Order 12549, *Debarment and Suspension* (1986) and Executive Order 12689, *Debarment and Suspension* (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Non-procurement Debarment and Suspension).
- 2) Upon request, the vendor agrees to provide the Aviation Authority with subsequent certification(s) for it and/or its suppliers, Subcontractors and subconsultants after Contract award. a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the vendor is required to verify that none of the vendor, its principals (defined at 2 C.F.R. § 80.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935). b. The vendor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into. c. This certification is a material representation of fact relied upon by County (subgrantee). If it is later determined that the vendor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the Federal Government serving as grantee and Aviation Authority as subgrantee, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. d. The vendor must comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this order/Contract is valid. The vendor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

f. **Clean Air Act and the Federal Water Pollution Control Act:** For any federally assisted Contract, or subgrant, in excess of one hundred and fifty thousand dollars (\$150,000), the Contractor, Subcontractor, subrecipient or subgrant recipient shall comply with all of the requirements of the Clean Air Act (42 U.S.C. 7401 -7671q.) and the Federal water Pollution Control Act as amended (33 U.S.C. 1251 – 1387).

g. **Energy Policy and Conservation Act:** The Contractor agrees to comply with the mandatory standards and policies relating to energy efficiency contained in

the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act 42 U.S.C. 6201.

h. **Federal System for Award Management**: A order/Contract shall not be made to parties listed on the government-wide exclusions set forth in the System for Award Management (“SAM”) (found at www.sam.gov), which contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory Aviation Authority.

i. **Title Vi List of Pertinent Nondiscrimination Acts And Authorities**

During the performance of this Contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “Contractor”) agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- 1) Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 2) 49 CFR part 21 (Non-discrimination In Federally-Assisted Programs of The Department of Transportation—Effectuation of Title VI of The Civil Rights Act of 1964);
- 3) The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- 4) Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR part 27;
- 5) The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- 6) Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- 7) The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, subrecipients and Contractors, whether such programs or activities are Federally funded or not);
- 8) Titles II and III of the Americans with Disabilities Act of 1990, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 – 12189) as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;

- 9) The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- 10) Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- 11) Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- 12) Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

j. **Procurement of Recovered Materials:**

- 1) In the performance of this Contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired.
- 2) Competitively procured within a timeframe providing for compliance with the Contract performance schedule;
- 3) Meeting Contract performance requirements; or
- 4) At a reasonable price.
- 5) Information about this requirement, along with a list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.
- 6) Contractors are required to fully comply with all requirements outlined in 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

k. **Additional FEMA Requirements:** The Uniform Rules authorize FEMA to require additional provisions for non- Federal entity Contracts. FEMA, pursuant to this Aviation Authority, requires or recommends the following:

- 1) Access to Records. The following access to records requirements apply to this Contract:
 - a) The Contractor agrees to provide the Florida Division of Emergency Management, Greater Orlando Aviation Authority, Orlando, Florida, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this

Contract for the purposes of making audits, examinations, excerpts, and transcriptions.

- b) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- c) The Contractor agrees to provide the FEMA Administrator or his authorized representatives' access to construction or other work sites pertaining to the work being completed under the Contract.
- d) In compliance with the Disaster Recovery Act of 2018, the non-fed entity and the Contractor acknowledge and agree that no language in this Contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

2) Compliance with Federal Law, Regulations, and Executive Orders.

This is an acknowledgement that FEMA financial assistance will be used to fund the Contract only. The Contractor will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

3) No Obligation by Federal Government.

The Federal Government is not a party to this Contract and is not subject to any obligations or liabilities to the non -- Federal entity, Contractor, or any other party pertaining to any matter resulting from the Contract.

4) Program Fraud and False or Fraudulent Statements or Related Acts.

The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this Contract.

4.45 Force Majeure

The Parties shall not be liable for any damage as a result of any delay or failure to accept delivery due to any act of God, act of the other party, embargo or other governmental act, regulation or request, fire, accident, strike, slowdown or other labor difficulties, war, riot, delay in transportation, defaults of common carriers, inability to obtain necessary labor, materials, or manufacturing facilities or, without limiting the foregoing, any other delays beyond the party's control which shall affect the ability to receive and use the goods or services. In the event of such delay, the date of delivery shall be extended for a period equal to the time lost because of the delay.

4.46 Limitation of Liability

Other than Contractor's obligations under Section 4.13, neither party shall be liable to the other for indirect, incidental, consequential, special or punitive damages, whether based in contract, warranty, tort (including negligence), strict liability or any other legal theory. Other than Contractor's obligations under Section 4.13, each party's maximum liability under this Contract shall not exceed two (2) times the total value of the Contract. total annual amount of the contract.

[The remainder of the page is intentionally blank.]

5.0 CONTRACT

This Agreement/Contract is made and entered into effective as of the 1st day of **JULY, 2022**, by and between the **GREATER ORLANDO AVIATION AUTHORITY**, a public and governmental body, existing under and by virtue of the laws of the State of Florida, hereinafter called Aviation Authority, and **SIEMENS INDUSTRY, INC., d/b/a RUSSELECTRIC, A SIEMENS BUSINESS**, hereinafter called Contractor.

WITNESSETH, that the said Contractor, for and in consideration of the payments hereinafter specified and agreed to be made by the Aviation Authority, hereby covenants and agrees to furnish all management oversight for all labor, supervision, test and safety equipment, tools, hardware to perform inspection and testing services, materials, supplies, accessories, Infrared testing, document and inspection services, and all other items necessary or proper for, or incidental to, performing annual inspections, cleaning, calibrating, adjusting, testing (annual services), modifications, upgrades and repairs of Russelectric electrical switchgear equipment and all other items necessary or proper for, or incidental to, performing its obligations under **Purchasing Contract 23-21, Russelectric Electrical Switchgear Maintenance Services, at the Orlando International Airport**, in accordance with the Contract Documents which consist of the Contract, Price Form Page, the General Information, the Special Conditions, the Scope of Work, the Contractual Requirements, the Terms and Conditions, and the Federal Provisions, each of which are incorporated herein by this reference.

If the Contractor shall fail to comply with any of the terms, conditions, provisions, or stipulations of the Contract Documents, then the Aviation Authority may avail itself of any or all remedies provided in the Contract Documents, or which are otherwise available by applicable law or in equity, and shall have the right and power to proceed in accordance with the provisions thereof.

An extension of time for performance shall be the Contractor's sole and exclusive remedy for any delay of any kind or nature caused by Aviation Authority, and in no event shall Contractor be entitled to recover from Aviation Authority any indirect, incidental, special or consequential damages in any proceeding arising out of or relating to this Contract or the breach thereof.

It is also agreed and understood that the acceptance of the last payment pursuant to the Terms and Conditions for work performed hereunder by the Contractor shall be considered as a release in full of all claims against Aviation Authority and its members, officers, agents and employees arising out of, or by reason of, the Contract obligations or work.

In consideration of the Contractor's obligations set forth in the Contract Documents, Aviation Authority agrees to pay to the Contractor upon satisfactory completion of such obligations, and subject to the Contract provisions, the compensation as set forth in **Price Form Page** subject to such additions and deductions as may be provided in the Contract Documents and any duly approved and executed amendments thereto.

IN WITNESS WHEREOF, the said GREATER ORLANDO AVIATION AUTHORITY has caused this Contract to be executed in its name by its Chief Executive Officer, attested by its Secretary or Assistant Secretary, and the said Contractor has hereunto set its hand and seal.

"AVIATION AUTHORITY"

GREATER ORLANDO AVIATION AUTHORITY


Tom Draper
May 27 2022 4:57 PM



By: _____ DocuSign

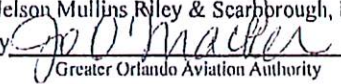
Its: _____

Date: _____

Attest:  Anna Farmer
Assistant Secretary
May 27 2022 5:17 PM
DocuSign

Secretary

Official Seal

Approved as to Form and Legality
this 24 day of May, 2022
Nelson Mullins Riley & Scarborough, LLP
By: 
Greater Orlando Aviation Authority

"CONTRACTOR"

SIEMENS INDUSTRY, INC., d/b/a
RUSSELECTRIC, A SIEMENS BUSINESS
(Name of Contractor)

WITNESSED BY:

By: Jason Martin (Seal)
(Signature of Owner or General Partner)

Its: Head of Russelectric
(Title)

Vincent Ng (Head of Finance)
Name of Owner or General Partner Printed
or Typed

Date: 2.17.2022

5.25.22

Martin Jason
Digitally signed by
Martin Jason
Date: 2022.02.17
17:46:26 -05'00'

Elliot Martinez Fraticelli

From: Anna Farmer
Sent: Thursday, May 26, 2022 5:24 PM
To: Directors and Aides
Cc: Elliot Martinez Fraticelli
Subject: Designee for Chief Executive Officer

Please be advised that Mr. Kevin Thibault, Chief Executive Officer, will be out of the office Friday, May 27, 2022, returning Tuesday, May 31, 2022. During his absence, Mr. Tom Draper, Chief of Operations, will be his designee. Mr. Draper can be reached at tdraper@goaa.org or (407) 825-3021.

Please continue to use the signature process in place. Thank you.

Anna Farmer
Manager, Board Services
One Jeff Fuqua Boulevard
Orlando, FL 32827
Phone: 407-825-2032
Email: anna.farmer@goaa.org
Website: www.orlandoairports.net

Performance Bond No.: K40459522

Performance Bond Expiration Date: February 18, 2027

PERFORMANCE BOND FORM

GREATER ORLANDO AVIATION AUTHORITY

KNOW ALL MEN BY THESE PRESENTS
that Siemens Industry Inc.
_____ hereinafter called Principal, and
Federal Insurance Company

_____, a corporation organized under the laws of the State of
Indiana and licensed to do business in the State of Florida,
hereinafter called Surety, are held and firmly bound unto the Greater Orlando Aviation
Authority, hereinafter called Aviation Authority, in the Penal Sum of **One Hundred Seventy-
Five Thousand Nine Hundred Dollars (\$175,900)**, for the payment of which sum well and
truly made, Principal and Surety bind ourselves, our heirs, personal representatives,
successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has by written agreement entered into a Contract with Aviation
Authority for Purchasing Contract 23-21, Russelectric Electrical Switchgear Maintenance
Services, at Orlando International Airport, in accordance with the Contract Documents which
are incorporated therein by reference and made a part thereof, and which collectively are
herein referred to as the Contract.

WHEREAS, Surety is authorized to do business in the State of Florida.

NOW, THEREFORE, the condition of this obligation is such that if Principal:

1. Promptly and faithfully performs each of its obligations under said Contract, including, but not limited to, any warranty provisions, in the time and manner prescribed in the Contract; and
2. Pays Aviation Authority all losses, damages (liquidated or actual, including, but not limited to, damages caused by delays in the performance of Principal, or latent defects in the goods or services furnished by Principal), expenses, costs and attorneys' fees for and in connection with all trial and appellate proceedings, that Aviation Authority sustains resulting directly or indirectly from any breach or default by Principal under the Contract; and
3. Pays Aviation Authority all losses, damages, expenses, costs, attorneys' fees and other legal costs (including, but not limited to, those for investigative and legal support services) for and in connection with all trial, appellate and bankruptcy proceedings, that the Aviation Authority sustains resulting directly and indirectly from conduct of the Principal, including, but not limited to, want of care or skill, negligence, patent infringement, or intentionally wrongful conduct on the part of the Principal, its officers, agents, employees or any other person or entity for whom the Principal is responsible, then this bond is void; otherwise it remains in full force and effect.

In the event that the Principal shall fail to perform any of the terms, covenants or conditions of the Contract during the period in which this Performance Bond is in effect, the Surety shall remain liable to the Aviation Authority for all such loss or damage (including, but not limited to, reasonable attorneys' fees and other legal and court costs) resulting from or in connection with any failure to perform up to the amount of the Penal Sum.

In the event the Surety fails to fulfill its obligations under this Performance Bond, then the Surety shall also indemnify and save the Aviation Authority harmless from any and all loss, damage, cost and expense, including, but not limited to, reasonable attorneys' fees and other legal and court costs for all trial, appellate and bankruptcy proceedings, resulting directly or indirectly from or in connection with the Surety's failure to fulfill its obligations hereunder. This paragraph shall survive the termination or cancellation of this Performance Bond. The obligations set forth in this paragraph shall not be limited by the Penal Sum of this Bond.

The Surety's obligations hereunder shall be direct and immediate and not conditional or contingent upon Aviation Authority's pursuit of its remedies against Principal, and shall remain in full force and effect notwithstanding (i) amendments or modifications to the Contract entered into by Aviation Authority and Principal without the Surety's knowledge or consent, (ii) waivers of compliance with or any default under the Contract granted by Aviation Authority to Principal without the Surety's knowledge or consent, (iii) the discharge of Principal from its obligations under the Contract as a result of any proceeding initiated under the Bankruptcy Code of 1978, as the same may be amended, or any similar state or federal law, or any limitation of the liability of Principal or its estate as a result of any such proceeding, or (iv) any other action taken by Aviation Authority or Principal that would, in the absence of this clause, result in the release or discharge by operation of law of the Surety from its obligations hereunder.

The institution of suit upon this Bond is subject to the limitations period in accordance with Section 95.11, Florida Statutes.

Any changes in or under the Contract Documents (which include, but are not limited to, the contractual requirements and compliance or noncompliance with any formalities connected with the Contract or the changes therein shall not affect Surety's obligation under this Bond, and Surety hereby waives notice of any such changes. Further, Principal and Surety acknowledge that the Penal Sum of this bond shall be increased or the term of this bond extended in accordance with any amendments or other modifications to the Contract Documents entered into by Aviation Authority and Principal.

IN WITNESS WHEREOF, the Principal and Surety have executed this instrument under their several seals on the 9th day of March, 2022, the name and corporate seal of each corporate party being hereto affixed and these presents fully signed by its undersigned representative, pursuant to Aviation Authority of its governing body.

Signed, sealed and delivered in the presence of:

[Signature]
Witness
Anne Stromberg
Witness

(Seal)

Siemens Industry Inc.
Principal (Name of Contractor)

By: [Signature]
(Signature)

Its: Head of Finance,
(Title) Russelectric



[Signature]
Witness

Annette Audinot, Witness as to Surety
Witness

Federal Insurance Company
Name of Surety

By: [Signature]
(Signature)

Its: Kristin S. Bender, Attorney-in-Fact
(Title) FL Non-Resident License No. W106984

Address: 202B Halls Mill Road, Whitehouse Station, NJ 08889-3454

Telephone No.: 908-903-2000

Fax No.: _____

E-Mail Address: kristin.bender@marsh.com

N/A
(Countersignature by
Florida Licensed Agent)

NOTE: If Principal and Surety are corporations, the respective corporate seal should be affixed and attached.

Attach a certified copy of Power-of-Attorney appointing individual Attorney-in-Fact for execution of Performance Bond on behalf of Surety.

IMPORTANT:

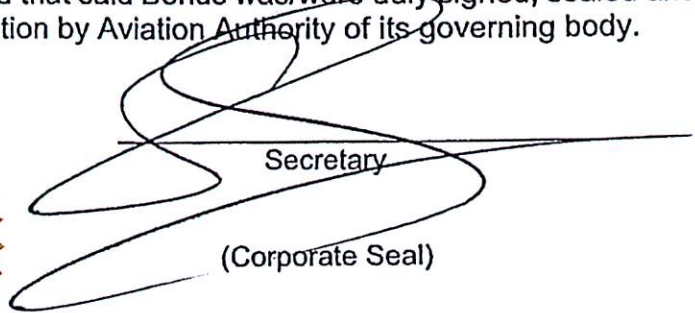
Surety companies executing bonds must meet the requirements set forth in Section 2 of the Contract's Special Conditions.

OATH OF SECRETARY

GREATER ORLANDO AVIATION AUTHORITY

I, CRAIG LANGLEY, certify that I am the Secretary of the corporation named as Principal in the foregoing Performance and/or Payment Bonds; that VINCENT NG who signed the said Bond(s) on behalf of the Principal was then HEAD OF FINANCE of said corporation and was authorized by the corporation to sign the Bond(s) on its behalf; that I know (his, her) signature, and (his, her) signature thereto is genuine, and that said Bonds was/were duly signed, sealed and attested for and in behalf of said corporation by Aviation Authority of its governing body.




Secretary
(Corporate Seal)

041323

Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company
Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that FEDERAL INSURANCE COMPANY, an Indiana corporation, VIGILANT INSURANCE COMPANY, a New York corporation, PACIFIC INDEMNITY COMPANY, a Wisconsin corporation, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint

Kristin S. Bender

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than ball bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY have each executed and attested these presents and affixed their corporate seals on this 10th day of March, 2020.

Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

Stephen M. Haney

Stephen M. Haney, Vice President



STATE OF NEW JERSEY
County of Hunterdon

ss.

On this 10th day of March, 2020 before me, a Notary Public of New Jersey, personally came Dawn M. Chloros and Stephen M. Haney, to me known to be Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros and Stephen M. Haney, being by me duly sworn, severally and each for herself and himself did depose and say that they are Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



KATHERINE J. ADELAAR
NOTARY PUBLIC OF NEW JERSEY
No. 2316685
Commission Expires July 18, 2024

Katherine J. Adelaar
Notary Public

CERTIFICATION

Resolutions adopted by the Boards of Directors of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY on August 30, 2016; WESTCHESTER FIRE INSURANCE COMPANY on December 11, 2006; and ACE AMERICAN INSURANCE COMPANY on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this March 9, 2022



Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:
Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com

FEDERAL INSURANCE COMPANY
STATEMENT OF ASSETS, LIABILITIES AND SURPLUS TO POLICYHOLDERS

Statutory Basis
 December 31, 2020
 (in thousands)

ASSETS		LIABILITIES AND SURPLUS TO POLICYHOLDERS	
Cash and Short Term Investments	\$ (247,647)	Outstanding Losses and Loss Expenses	\$ 7,823,012
United States Government, State and Municipal Bonds	4,277,332	Reinsurance Payable on Losses and Expenses	1,421,176
Other Bonds	5,455,272	Unearned Premiums	2,145,775
Stocks	567,832	Ceded Reinsurance Premiums Payable	261,276
Other Invested Assets	<u>1,207,053</u>	Other Liabilities	<u>551,641</u>
TOTAL INVESTMENTS	<u>11,259,842</u>	TOTAL LIABILITIES	<u>12,202,880</u>
Investments in Affiliates:		Capital Stock	20,980
Great Northern Ins. Co.	404,889	Paid-In Surplus	2,711,474
Vigilant Ins. Co.	349,615	Unassigned Funds	<u>1,591,718</u>
Chubb Indemnity Ins. Co.	182,191		
Chubb National Ins. Co.	186,189	SURPLUS TO POLICYHOLDERS	<u>4,324,172</u>
Other Affiliates	98,826		
Premiums Receivable	1,634,609		
Other Assets	<u>2,410,891</u>		
TOTAL ADMITTED ASSETS	<u>\$ 16,527,052</u>	TOTAL LIABILITIES AND SURPLUS	<u>\$ 16,527,052</u>

Investments are valued in accordance with requirements of the National Association of Insurance Commissioners, At December 31, 2020, investments with a carrying value of 507,794,700 were deposited with government authorities as required by law.

STATE OF PENNSYLVANIA
 COUNTY OF PHILADELPHIA

John Taylor, being duly sworn, says that he is Senior Vice President of Federal Insurance Company and that to the best of his knowledge and belief the foregoing is a true and correct statement of the said Company's financial condition as of the 31 st day of December, 2020.

Sworn before me this August 7 2021

3FB84DA77564B2 Vice President

Diane Wright
 Notary Public

August 8, 2023
 My commission expires

Commonwealth of Pennsylvania - Notary Seal
 Diane Wright, Notary Public
 Philadelphia County
 My commission expires August 8, 2023
 Commission number 1235745
 Member, Pennsylvania Association of Notaries

IRREVOCABLE STAND-BY LETTER OF CREDIT

_____ [Date]

IRREVOCABLE LETTER OF CREDIT NO. _____

EXPIRY DATE: _____

AGGREGATE AMOUNT: **\$175,900**

BENEFICIARY: Greater Orlando Aviation Authority
One Jeff Fuqua Boulevard
Orlando, FL 32827-4399

Dear Sir or Madam:

On behalf of _____
[Company Name] (the "Company"), we hereby issue this irrevocable stand-by letter of credit in your favor up to the aggregate amount stated above, available by one or more sight drafts drawn by you on us.

Each draft hereunder must state "Drawn on _____ [Bank Name] Irrevocable Letter of Credit No. _____, dated _____," and must be accompanied by a statement in the form attached hereto as Exhibit A (which is incorporated in this letter of credit by this reference). Such statement must be signed by the Chief Executive Officer of the Greater Orlando Aviation Authority (the "Aviation Authority"), or designee, and must provide the following:

- A. Certification that the Company has failed to faithfully perform one or more of its obligations to the Aviation Authority under that certain Purchasing Contract 23-21 for, Russelectric Electrical Switchgear Maintenance Services at Orlando International Airport, as such may be amended from time to time, by and between the Company and the Aviation Authority (the "Contract"); and
- B. Certification of the amount of damages or expenses which, in his belief or determination, the Aviation Authority has suffered or incurred, or is likely to suffer or incur, as a result of such failure by the Company; or
- C. Certification (1) that the Company has failed to provide to the Aviation Authority an acceptable surety bond or stand-by letter of credit to replace this letter of credit, on or before the date the same was due under the terms of the Contract in accordance with such terms, and (2) certification of the amount of the required replacement surety bond or letter of credit.

Irrevocable Stand-by Letter of Credit
Page 2

Additionally, each draft drawn hereunder shall be paid from the funds of _____ [Bank Name]. If a drawing is made by you hereunder at or prior to 11:00 a.m., local time, on a business day, payment shall be made to you or to your designee of the amount specified at our branch where such drawing is made, in immediately available funds, not later than 3:00 p.m., such local time, on the same business day or such later time and business day as you may specify. If a drawing is made by you after 11:00 a.m., such local time, on a business day, payment shall be made to you or to your designee of the amount specified, in immediately available funds, not later than 3:00 p.m., such local time, on the next business day thereafter, or such later time and business day as you may specify.

This letter of credit is subject to the Uniform Customs and Practice for Documentary Credits (2007 Rev.), International Chamber of Commerce Publication No. 600, except that, notwithstanding the provisions of Article 36 thereof to the contrary, if this letter of credit would have otherwise expired by its terms during a period when our business has been interrupted by Acts of God or other causes beyond our control, our obligations hereunder shall continue for thirty (30) days following the date of our resumption of normal business operations.

We hereby engage with you that all drafts drawn hereunder in compliance with the terms of this credit will be duly honored upon presentation to us as provided herein.

(Bank Name)

By: _____
(Signature)

Address: _____

Telephone No.: _____

Fax No.: _____

E-Mail Address: _____

EXHIBIT A

**GREATER ORLANDO AVIATION AUTHORITY
STATEMENT FORM**

To: _____ [Bank Name]

Date: _____

Re: _____ [Company Name]

Irrevocable Letter of Credit Number: _____

The undersigned, who is the Chief Executive Officer of the Greater Orlando Aviation Authority (the "Aviation Authority"), or the duly authorized designee of same, hereby certifies to _____ [Bank Name] that [A, and either B or C are required]:

- A. _____ [Company Name] (the "Company") has failed to faithfully perform one or more of its obligations to the Aviation Authority under that certain Purchasing Contract , 23-21, Russelectric Electrical Switchgear Maintenance Services, at Orlando International Airport, by and between the Company and the Aviation Authority (the "Contract").
- B. In the belief or determination of the undersigned, the amount of damages or expenses which the Aviation Authority has suffered or incurred or is likely to suffer or incur, as a result of such failure by the Company totals \$ _____; or
- C. The Company has failed to provide the Aviation Authority with an acceptable replacement surety bond or stand-by letter of credit on or before the date the same was due under the terms of the Contract in accordance with such terms, and that the amount of the required replacement bond or letter of credit is \$ _____.

Dated this _____ day of _____, 20____.

GREATER ORLANDO AVIATION AUTHORITY

By: _____

Title: _____

6.0 SUBMITTALS/ ATTACHMENTS

- a. **DO NOT MODIFY OR REISSUE THE PRICE FORM; USE THE PRICE FORM PROVIDED.** The Excel Price Sheets are to be completed electronically on an Excel spreadsheet. The electronically completed spreadsheet shall be saved on USB flash drive and included with the submittal.
- b. The Contract must contain a signature of authorized representative in the space(s) provided. The Contract must be typed or printed in ink. Use of erasable ink is not permitted. All corrections made by Contractor to any entry must be initialed.
- c. The Submittals must be submitted on forms provided by the Aviation Authority. No other forms will be accepted. The following attachments and forms must be completed, signed and turned in as part of your submittal package.
- d. **Failure to complete and turn in the required forms may result in your Submittal being determined non-responsive and not considered for award.**
 - Price Form - The Excel Price Sheets must be completed electronically on the provided Excel spreadsheet, saved to the USB drive, and print out one original and one copy, to be turned in as a part of the Submittal package.
 - Attachment A - Contractor's Questionnaire. Contractor's.
 - Attachment B - Price Form.
 - Attachment C – Contractor's Certification Form.
 - Attachment D - Conflict of Interest Disclosure Form.
 - Attachment E – Scrutinized Company Certification Form.
 - Attachment F - Contractor's W-9
 - Attachment G - Certificate of Insurance

Attachment A - Contractor's Certification

I have carefully examined the Contract and any other documents accompanying or made a part of this Contract.

I hereby propose to furnish the goods or services specified in this Contract at the prices or rates quoted in my submittal. I agree that my submittal will remain firm for a period of up to ninety (90) days in order to allow the Aviation Authority adequate time to make an award.

I agree to abide by all conditions of this Contract and understand that a background investigation may be conducted by the Aviation Authority prior to start of Contract.

I certify that all information contained in this Contract is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this Contract on behalf of the Contractor as its act and deed and that the Contractor is ready, willing and able to perform the Contract.

I certify, under oath, that this Contract is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a Contract for the same product or service. I further certify that no officer, employee or agent of the Aviation Authority or any other Contractor has a financial interest in this Contract. I further certify that the undersigned executed this Contractor's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

Company	Sworn to and subscribed before me by means of:
Ruselectric, a Siemens Business	<input type="checkbox"/> physical presence or <input checked="" type="checkbox"/> online notarization
Contractor's Signature	this day of _____ 20__
Print Name and Title	by _____ who is
Michael Peters, Quotations Manager	<input type="checkbox"/> Personally Known; or <input type="checkbox"/> Produced Identification. Type of identification produced:
Address:	[Check applicable box to satisfy identification requirement of FLA. Stat. §117.05)
99 Industrial Park Rd	(STATE OF FLORIDA Seal
Date 2/18/2022	COUNTY OF _____)
Duns Number	Notary Signature: _____
132762488	Notary Public My Commission Expires:
Federal Tax Id Number	
michaelpeters@siemens.com	Printed, typed or stamped commissioned name of Notary Public
Email:	

The Aviation Authority only requires Company Federal Tax Id numbers. The Aviation Authority is not requesting individual social security numbers.

Attachment B – PRICE FORM

**GREATER ORLANDO AVIATION AUTHORITY
PURCHASING CONTRACT 23-21**

A PRICE FORM IS ACCOMPANIED WITH THIS SINGLE SOURCE REQUEST AS A MICROSOFT EXCEL SPREADSHEET. DO NOT MODIFY OR REISSUE THE PRICE FORM; USE THE PRICE FORM PROVIDED. The Excel Price Sheets are to be completed electronically on an Excel spreadsheet. Submit the Price Form as detailed in the instructions for the Submittals listed in this Section.

Contractor's prices shall remain firm for the duration of the Initial Term of the Contract. Any anticipated increases in Contractor's costs during the initial term of the Contract must be reflected in its prices set forth in its Price form. The Aviation Authority shall not be obligated to renegotiate or increase any price for any work during the initial term of the Contract based on a Contractor's mistake or miscalculation of prices, underestimation of costs, or for any other reason.

The Contractor's Unit Prices shall include the Contractor's portion of social security taxes, unemployment taxes and all other compulsory payroll taxes, worker's compensation insurance costs, costs of any health insurance or other fringe benefit provided to employees, uniform costs, costs of performance bond and U.S. Customs and Border Protection bond, hologram badge and insurance coverage, travel costs, training costs, other overhead costs, profit margin and any other costs or fees the C would expect to receive or recover from the Aviation Authority in performing the services.

The Contractor agrees to provide all furnish all management oversight for all labor, supervision, test and safety equipment, tools, hardware to perform inspection and testing services, materials, supplies, accessories, Infrared testing, document and inspection services, and all other items necessary or proper for, or incidental to, performing annual inspections, cleaning, calibrating, adjusting, testing (annual services), modifications, upgrades and repairs of Russelectric electrical switchgear equipment and all other accessories, services, facilities, activities, and procedures as described in the Contract Documents.

23-21, Russelectric Electrical Switchgear Maintenance Services

TOTAL FIVE (5) YEAR PRICE:

One million twenty-three thousand seven hundred and fifty three dollars \$ 1,023,753.00

(Print Dollar Amount)

Note: The figure shown above must match the figure shown on the Price Form Sheet (Excel Worksheet) as the "Total Five (5) Year Price."

Authorized Signature: Digitally signed by Peter Michael
DN: cn=Peter Michael, o=Siemens, email=michael.peters@siemens.com
Date: 2022.02.18 09:35:43 -0500 _____

Name and Title (Typed or Printed): Michael Peters, Quotations Manager

Date: 2/18/2022

Greater Orlando Aviation Authority
Purchasing Contract 23-21
Five Year Contract for Russelectric Electric Switchgear Detail Pricing Sheet

DO NOT MODIFY OR REISSUE THE BID PRICE SHEET; USE THE PRICE SHEET FORM PROVIDED.
The Electronically completed spreadsheet must be saved on USB flash drive and included with submittal.

ITEM	DESCRIPTION	UOM	Year One			Year Two			Year Three			Year Four		
			Period of 08/1/2021 thru 07/31/2022			Period of 08/01/2022 thru 07/31/2023			Period of 08/01/2023 thru 07/31/2024			Period of 08/1/2024 thru 07/31/2025		
			QTY	UNIT PRICE	EXT. PRICE	QTY	UNIT PRICE	EXT. PRICE	QTY	UNIT PRICE	EXT. PRICE	QTY	UNIT PRICE	EXT. P
1	Standard Hours	Hour	50	\$ 312.00	\$ 15,600.00	100	\$ 316.75	\$ 31,675.00	100	\$ 321.57	\$ 32,157.00	100	\$ 326.46	\$ 32,646.00
2	Non-Standard Hours	Hour	160	\$ 382.00	\$ 61,120.00	200	\$ 387.82	\$ 77,564.00	200	\$ 393.72	\$ 78,744.00	200	\$ 399.72	\$ 79,944.00
3	Estimated Parts, Materials, Rentals, Components and Subcontracted Work Purchased for Russelectric Electrical Switchgear Maintenance Services	Dollar	#####	\$ 1.00	\$ 100,000.00	1	\$ 1.00	\$ 100,000.00	100000	\$ 1.00	\$ 100,000.00	100000	\$ 1.00	\$ 100,000.00
4	Contractors Mark-up % over its cost for Parts, Rentals, Materials, Components, and Subcontracted Work purchased for Switchgear Maintenance (e.g. 1% should be entered as .01)	Percentage	#####	0%	\$ -	0%	\$ 100,000.00	\$ -	0%	\$ 100,000.00	\$ -	0%	\$ 100,000.00	\$ -
SUB-TOTAL FOR EACH YEAR					\$ 176,720.00			\$ 209,239.00			\$ 210,901.00			\$ 212,575.00

GRAND TOTAL HERE AND ON SECTION FOUR - PRICE
NOTE: The figure shown should match as the "Total Five

*Includes all services and obligations described in the Specification, except as set forth in Section 3.5 of the Specification.

** The number of months, hours and parts, materials, equipment rental, and components per year has been estimated for the purposes of soliciting and evaluating Prices. Although the Authority believes that this estimate fairly describes actual conditions may cause the number of the cost, months, hours and parts, materials, equipment rental, and components to differ from the estimates. The Authority has no obligation to request any months, hours and parts, materials, equipment rental, and components. Prices will be evaluated based on the Total Five (5) Year Price, but the Contract to be awarded, if an award is made, will obligate the use of any particular quantity of months, hours and parts, materials, equipment rental, and components provided in the successful Bidder's Bid for the services and materials actually requested by the Authority and satisfactorily provided to the Authority. The Bidder should take into consideration the hourly rates paid to all of the Contractor's employees used in performing the Contract services.

***Applies to Section 3.5 of the Specification.

Bidder/Contractor Acknowledgement and Approval

The following information, including an authorized representative signature, is required to be submitted with your bid detail pricing in order to be considered for evaluation and award. The person signing below acknowledges and agrees with all proposed information as submitted as has the authorization of the said company to enter into a contractual agreement with the Aviation Authority for the purposes as proposed and described.

Company Name: **SIEMENS INDUSTRY INC. dba RUSSELECTRIC, A SIEMENS BUSINESS**

Authorized Signature: *[Handwritten Signature]*

Printed Name/Title: **RANDY ADLEMAN / VP OF SALES**

Date: **7/15/2021**

Attachment C - Contractor's Questionnaire

The following questionnaire is to be completed by the Contractor and provided with its submittal. If a question is not applicable, so indicate by writing "N/A".

1. CONTACT INFORMATION

Name of Company	Ruselectric, A Siemens Business
Contact Individual	Michael Peters
Contact Address	99 Industrial Park Rd
City, State, Zip	Hingham, MA 02043
Telephone Number	7817496000
Email Address	michaelpeters@siemens.com

2. AUTHORIZED SIGNATORIES

The Contractor represents that the following persons are authorized to sign Contracts and related documents to which the Contractor will be duly bound. The Aviation Authority will verify all named signatories on Sunbiz.org. If the authorized person is not registered on www.Sunbiz.org, the Contractor should provide with their submittal proof of authorization.

<u>Name</u>	<u>Title</u>	<u>Indicate Principal or Authorized Authority</u>
Michael Peters	Quotations Manager	AA
Randy Adleman	VP Commercial Ops	AA
Jason Martin	President	Principal

3. EXPERIENCE

- a. Years in business: 60
- b. Years in business under this name: 2
- c. Years performing this type of work: 60

4. CONTRACTOR'S PERSONNEL AS LISTED IN SECTION THREE, SCOPE OF WORK/SPECIFICATIONS

- a. Provide the Resume and certifications of each technicians.

Attachment D - Conflict of Interest Disclosure Form

The award of this Contract is subject to the provisions of Chapter 112, Florida Statutes. The Contractor must disclose within their submittal the name of any officer, director, employee or agent (or their spouse or child) who is also an employee or officer of the Aviation Authority.

By submission of this Contract, the undersigned certifies, under penalty of perjury, that to the best of their knowledge and belief, have met the Florida Statute.

Comments:

Acknowledged by:

Jason Martin

Firm Name:

Russelectric, A Siemens Business

Signature of Authorized Representative:

Name and Title (Print or Type):

Jason Martin

Date:

2.17.2022

Martin
Jason

Digitally signed
by Martin Jason
Date: 2022.02.17
18:32:53 -05'00'

Attachment E - Certification Regarding Prohibition Against Contracting with Scrutinized Companies

I hereby certify that neither the undersigned entity, nor any of its wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit have been placed on the Scrutinized Companies that Boycott Israel List created pursuant to s. 215.4725 of the Florida Statutes, or are engaged in a boycott of Israel.

In addition, if this is for a Contract for goods or services of one million dollars or more, I hereby certify that neither the undersigned entity, nor any of its wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of such entities or business associations, that exists for the purpose of making profit are on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473 of the Florida Statutes, or are engaged in business operations in Cuba or Syria as defined in said statute.

I understand and agree that the Aviation Authority may immediately terminate any Contract upon written notice if the undersigned entity (or any of those related entities of respondent as defined above by Florida law) are found to have submitted a false certification or any of the following occur with respect to the company or a related entity: (i) it has been placed on the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or (ii) for any Contract for goods or services of one million dollars or more, it has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or it is found to have been engaged in business operations in Cuba or Syria.

Name of Respondent: Jason Martin

By: _____
(Authorized Signature)

Title: Head of Russelectric, A Siemens Business

Date: 2.17.2022

**Martin
Jason**

Digitally signed
by Martin Jason
Date: 2022.02.17
18:34:02 -05'00'

Attachment F - Current W9

Request for Taxpayer Identification Number and Certification ►

Go to www.irs.gov/FormW9 for instructions and the latest information.

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Siemens Industry, Inc.	
	2 Business name/disregarded entity name, if different from above Russelectric, A Siemens Business	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities; not individuals; see instructions on page 3). Exempt payee code (if any) <u>5</u> Exemption from FATCA reporting code (if any) <u>E</u> <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) See instructions. 99 Industrial Park Rd	Requester's name and address (optional)
	6 City, state, and ZIP code Hingham, MA 02043-4387	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-			-		
or									
Employer identification number									
1	3	-	2	7	6	2	4	8	8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <u>Sancha W. Blain</u>	Date ▶ <u>01/01/2022</u>
------------------	---	--------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is Backup Withholding.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/07/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA, INC. 445 SOUTH STREET MORRISTOWN, NJ 07962-1966	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
CN101547597-RUSS-21/22 RUSSE RAY	INSURER A : HDI Global Insurance Company 41343	
INSURED SIEMENS INDUSTRY, INC. RUSSELECTRIC, A SIEMENS BUSINESS, 1000 DEERFIELD PARKWAY BUFFALO GROVE, IL 60089-4513	INSURER B : Travelers Property Casualty Co. of America 25674	
	INSURER C : The Travelers Indemnity Company 25658	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** NYC-011299077-02 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	GLD11101-13	10/01/2021	10/01/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 100,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ INCL
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	TC2J-CAP-7440L34A-TIL-21	10/01/2021	10/01/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ N/A BODILY INJURY (Per accident) \$ N/A PROPERTY DAMAGE (Per accident) \$ N/A
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	X	X	CUD11102-13	10/01/2021	10/01/2022	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B C B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N If yes, describe under DESCRIPTION OF OPERATIONS below		X	UB-8P83929A-21-51-K (AOS) UB-8P79233A-21-51-R(AZ, MA, WI) TWXJUB-7440L338-TIL-21 (OH) *****\$500K LIMIT / \$500K SIR*****	10/01/2021	10/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: CONTRACT 23-21 RUSSELECTRIC ELECTRICAL SWITCHGEAR MAINTENANCE SERVICES.

SEE ATTACHED

CERTIFICATE HOLDER GREATER ORLANDO AVIATION AUTHORITY ATTN: FATIMA CALKINS AND DAVID CRIDER 8652 CASA VERDE ROAD BLDG. 811 ORLANDO, FL 32827	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA Inc
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AGENCY CUSTOMER ID: CN101547597

LOC #: Morristown



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY MARSH USA, INC.		NAMED INSURED SIEMENS INDUSTRY, INC. RUSSELECTRIC, A SIEMENS BUSINESS, 1000 DEERFIELD PARKWAY BUFFALO GROVE, IL 60089-4513	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

RE: CONTRACT 23-21 RUSSELECTRIC ELECTRICAL SWITCHGEAR MAINTENANCE SERVICES.

AVIATION AUTHORITY AND THE CITY OF ORLANDO AND THEIR MEMBERS (INCLUDING, WITHOUT LIMITATION, MEMBERS OF THE AVIATION AUTHORITY'S BOARD AND THE CITY'S COUNCIL AND MEMBERS OF THE CITIZENS' ADVISORY COMMITTEES OF EACH), OFFICERS, EMPLOYEES, AND AGENTS ARE HEREBY ADDITIONAL INSURED AS OBLIGATED UNDER CONTRACT UNDER THE REFERENCED GENERAL LIABILITY AND AUTOMOBILE LIABILITY INSURANCE POLICIES.

\$1,000,000 ENVIRONMENTAL / POLLUTION LIABILITY IS INCLUDED UNDER THE GENERAL LIABILITY POLICY.

HDI GLOBAL INSURANCE COMPANY

MANUSCRIPT ENDORSEMENT # 32

Policy Number
GLD11101-13

Named Insured
SIEMENS CORPORATION

Policy Period:	Inception (M-D-Y)	Expiration (M-D-Y)	Effective Date and Time of Endorsement
	10-01-2021	10-01-2022	10-01-2021 12:01 a.m. Standard Time at Address of the Insured.

This Endorsement Changes The Policy. Please Read It Carefully.

BLANKET ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

Commercial General Liability Coverage Form

Who is an insured is amended to include as an additional insured any person whom you are required to add as an additional insured on this policy under a written agreement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by: 1. Your acts or omissions; or 2. The acts or omissions of those acting on your behalf. The insurance coverage provided to such additional insured applies only to the extent required within the written agreement.

The insurance coverage provided to the additional insured person shall not provide any broader coverage than you are required to provide to the additional insured person in the written agreement and shall not provide limits of insurance that exceed the lower of the Limits of Insurance provided to you in this policy, or the limits of insurance you are required to provide in the written agreement.

The insurance provided to the additional insured by this endorsement is excess over any valid and collectible other insurance, whether primary, excess, contingent, or on any other basis, that is available to the additional insured for a loss we cover under this endorsement. However, if the written agreement specifically requires that this insurance apply on a primary basis, this insurance is primary. If the written agreement specifically requires this insurance apply on a primary and non-contributory basis this insurance is primary to other insurance available to the additional insured and we will not share with that other insurance.

This endorsement shall prevail over additional insured endorsements that may apply under this policy unless required otherwise in the written agreement.


Authorized Representative

All terms and conditions of the policy remain unchanged.

THIS ENDORSEMENT MUST BE ATTACHED TO A CHANGE ENDORSEMENT WHEN ISSUED AFTER THE POLICY IS WRITTEN.

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