

On **Tuesday, April 12, 2022, the Professional Services Committee** met in the Aviation Authority South Terminal C Site Logistics Complex, Conference Rooms Alpha/Bravo/Echo, 11344 Terminal C Service Road, Orlando International Airport, Orlando, FL 32824. Chairman Ruohomaki called the meeting to order at 10:07 a.m. Chairman Ruohomaki read the Lobbyist Disclosure, the Appeals Statement, and the COVID-19 Announcement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Professional Services Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Davin Ruohomaki, Chairman
Gary Hunt, Vice Chairman
Marie Dennis, Director of Finance
Marquez Griffin, Director of Airport Operations
Scott Shedek, Director of Construction

Also participating:

Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
George Morning, GOAA Director of Small Business Development
Mark Birkebak, GOAA Director of Engineering
Cheri Baxter, GOAA Project Controls
Kathy Anderson, GOAA Contracts and Grants
Tuan Nguyen, GOAA Engineering
Tara Ciaglia, Recording Secretary

CONSIDERATION OF FIRMS FOR W-00427, CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES (OAR), AT THE ORLANDO INTERNATIONAL AIRPORT, ORLANDO EXECUTIVE AIRPORT, AND OTHER FACILITIES OPERATED BY THE AVIATION AUTHORITY

1. By March 8, 2022, the following fourteen Letters of Interests (LOIs) were received for the above-referenced services (*in alphabetical order*):

- **AECOM Technical Services, Inc.**
- **American Infrastructure Development, Inc.**
- **The Roderick Group, Inc. dba Ardmere Roderick**
- **A² Group, Inc.**
- **Cost Management Inc., dba CMI**
- **CMTS Construction Management Services LLC dba CMTS LLC**
- **EXP U.S. Service Inc.**
- **Geotech Consultants International, Inc. dba GCI Inc.**
- **Hill International, Inc.**
- **Kraus-Manning, Inc. dba KMI International**
- **Motz Consulting Engineers Inc. dba Motz**
- **NV5, Inc.**
- **PSA Constructors, Inc. dba PSA Management, Inc.**
- **WSP USA Inc.**

On February 6 and 9, 2022, the Aviation Authority advertised the above-referenced services to provide the performance of Program and Project Management and related services including performing as the Owner's Authorized Representative (OAR). The Services may include, but are not limited to, all services necessary for the management of the design and construction of both individual projects and programs consisting of two or more individual projects, including the management of design from planning and conceptual design phase through detailed design, bidding and award of construction contracts; development of design criteria documents, and management of design/build contracts and/or Construction Management at Risk Contracts; management of the construction and commissioning of projects; provide material testing, quantity surveying, construction inspection,

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construction safety compliance inspection, administrative support and departmental staff extension personnel, and other services required to verify compliance of construction with contract documents; providing cost estimating, cost control, scheduling, progress reporting, and planning services to support both design and construction activities; and, negotiating contracts for program and project related professional and construction services required from the Authority's other consultants and contractors, and all other related services including coordination with the Authority, its Consultants, the City of Orlando, the Federal Aviation Administration (FAA), the Florida Department of Transportation (FDOT), and any other agencies having jurisdiction over the Airport Authority.

The Services may also include studies and preparation of reports involving scope definition and validation of projects, evaluation and documentation of existing conditions; design, bid/procurement and award, design/build, permitting, construction administration, master document support, technical support and review of documents prepared by others, design management support on various Authority projects and all other related professional services which may be required.

The Services may be required on projects such as new and/or the extension, widening and upgrading of existing runways, taxiways, aprons and other airfield infrastructure; new and/or the extension, widening and upgrading of existing roadways and other transportation infrastructure; new airport facilities and/or the expansion and upgrading of existing airport facilities and related infrastructure; Automated People Movers and Intermodal systems and facilities; security; parking revenue control; and, information technology.

The PSC and staff had previously been furnished a copy of each LOI along with the Advertisement, Submission Requirements, and other supporting documentation. Staff presented reviews of the following selection criteria:

- A. Small Business Review
- B. Insurance Review
- C. Licensing and Claims Review
- D. Reference Review
- E. Financial Review
- F. Staff Evaluation

Discussion ensued by the PSC members and GOAA staff regarding the evaluation of the submitted LOIs. It was noted that the LOIs submitted by Kraus-Manning, Inc. dba KMI International, and Motz Consulting Engineers Inc. dba Motz did not adequately satisfy the submission requirements.

The PSC's shortlisting of the following firms is subject to resolution of the following discrepancies:

- **AECOM Technical Services, Inc.**
 - Provide current insurance certificate
- **A² Group, Inc.**
 - Provide current insurance certificate
- **EXP U.S. Service Inc.**
 - Provide current insurance certificate
- **Hill International, Inc.**
 - Provide a claims disclosure that complies with the Submission Requirements (or a statement that there are not any lawsuits, arbitrations or claims filed or raised by or against the Proposer within the last 5 years other than the one identified at the PSC meeting.
- **WSP USA Inc.**
 - Request for additional financial information will be sent under separate cover

Upon motion of Mr. Hunt, second by Mr. Shedek, vote carried to shortlist the following firms for further consideration for W-00427, Continuing Program and Project Management Services (OAR), at The Orlando International Airport, Orlando Executive Airport, and other facilities operated by the Aviation Authority (*in alphabetical order*):

- **AECOM Technical Services, Inc.**
- **American Infrastructure Development, Inc.**
- **The Roderick Group, Inc. dba Ardmere Roderick**
- **A² Group, Inc.**
- **Cost Management Inc., dba CMI**
- **CMTS Construction Management Services LLC dba CMTS LLC**
- **EXP U.S. Service Inc.**
- **Geotech Consultants International, Inc. dba GCI Inc.**
- **Hill International, Inc.**
- **NV5, Inc.**
- **PSA Constructors, Inc. dba PSA Management, Inc.**
- **WSP USA Inc.**

The PSC has set meeting dates of Thursday, April 21 and Friday, April 22, 2022, to interview the shortlisted firms. Each firm will be provided 30 minutes for the interview process. Each firm will have up to 10 minutes to make its introduction to the PSC, following which the PSC will conduct a 20-minute question and answer session.

ADJOURNMENT

2. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 10:51 a.m.

**Davin D.
Ruohomaki**

Digitally signed by Davin D.
Ruohomaki
Date: 2022.04.28 13:14:37 -04'00'

Davin D. Ruohomaki, Chairman
Professional Services Committee
Senior Director of Engineering and Construction